

BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: February 15, 2012

Division: Monroe County \_\_\_\_\_

Bulk Item: Yes XX No \_\_\_\_\_

Department: Fixed Asset Surplus \_\_\_\_\_

Staff Contact Person: JJ Geraway

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**AGENDA ITEM WORDING: Approval to remove surplus equipment form inventory via disposal or advertise for bid.**

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**ITEM BACKGROUND: See attached schedule**

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**PREVIOUS RELEVANT BOCC ACTION: N/A**

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**CONTRACT/AGREEMENT CHANGES:**

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**STAFF RECOMMENDATIONS:**

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**TOTAL COST:** N/A

**BUDGETED:** Yes \_\_\_ No

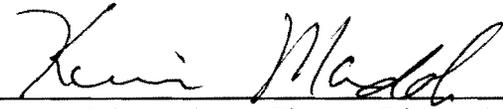
**COST TO COUNTY:** N/A

**SOURCE OF FUNDS:** N/A

**REVENUE PRODUCING:** Yes \_\_\_ No \_\_\_ **AMOUNT PER MONTH** \_\_\_ **Year** \_\_\_

**APPROVED BY:** County Atty \_\_\_ OMB/Purchasing \_\_\_ Risk Management \_\_\_

**DIVISION DIRECTOR APPROVAL:**

  
(Kevin Madok, Assistant Finance Director)

**DOCUMENTATION:** Included Yes Not Required \_\_\_\_\_

**DISPOSITION:** \_\_\_\_\_

**AGENDA ITEM #** \_\_\_\_\_

Board of County Commissioners  
February 15, 2012

SCHEDULE OF SURPLUS ITEMS		ITEM BACKGROUND	AMOUNT		BOCC ACTION
County ID #	Description		Original Value	Estimated Present Value	need approval to-
4430	HP Laser Jet 2200	Obsolete equipment	\$1,257.49	\$0.00	remove from inventory and dispose
4432	Dell GX 520	Old/Outdated/Broken	\$2,448.78	\$0.00	remove from inventory and dispose
6207	Dell Optiplex 745	Old/Outdated/Broken	\$1,334.60	\$0.00	remove from inventory and dispose
5992	Dell Optiplex 745	Old/Outdated/Broken	\$1,334.60	\$0.00	remove from inventory and dispose
5993	Dell Optiplex 745	Old/Outdated/Broken	\$1,334.60	\$0.00	remove from inventory and dispose
6363	Dell Latitude D830	Old/Outdated/Broken	\$2,014.18	\$0.00	remove from inventory and dispose
6008	Dell Optiplex 745	Old/Outdated/Broken	\$1,334.60	\$0.00	remove from inventory and dispose
6227	Dell Latitude D820	Old/Outdated/Broken	\$2,069.90	\$0.00	remove from inventory and dispose
6221	Dell Latitude D820	Old/Outdated/Broken	\$2,069.90	\$0.00	remove from inventory and dispose
6234	Dell Latitude D820	Old/Outdated/Broken	\$2,069.90	\$0.00	remove from inventory and dispose
6572	Dell M1330	Old/Outdated/Broken	\$1,944.24	\$0.00	remove from inventory and dispose
2887	Dell Dimension 8300	Old/Outdated/Broken	\$1,967.17	\$0.00	remove from inventory and dispose
2827	Dell Optiplex GX1	Old/Outdated/Broken	\$1,725.00	\$0.00	remove from inventory and dispose
4468	Howard Laptop	Old/Outdated/Broken	\$2,375.00	\$0.00	remove from inventory and dispose
2251	Howard Laptop	Old/Outdated/Broken	\$5,439.29	\$0.00	remove from inventory and dispose
3824	Howard Laptop	Old/Outdated/Broken	\$2,262.73	\$0.00	remove from inventory and dispose
5681	Dell Latitude	Old/Outdated/Broken	\$1,923.32	\$0.00	remove from inventory and dispose
5707	Dell Latitude D610	Old/Outdated/Broken	\$2,297.80	\$0.00	remove from inventory and dispose
4740	Dell Inspiron 9200	Old/Outdated/Broken	\$2,610.22	\$0.00	remove from inventory and dispose
5151	Dell Dimension 9300	Old/Outdated/Broken	\$2,500.00	\$0.00	remove from inventory and dispose
3820	Dell Optiplex	Old/Outdated/Broken	\$1,065.64	\$0.00	remove from inventory and dispose
3841	Dell Optiplex	Old/Outdated/Broken	\$2,375.00	\$0.00	remove from inventory and dispose
5304	Dell Optiplex	Old/Outdated/Broken	\$1,588.16	\$0.00	remove from inventory and dispose
1806	Howard Computer	Old/Outdated/Broken	\$1,550.00	\$0.00	remove from inventory and dispose
3908	Dell Poweredge 2500	Old/Outdated/Broken	\$8,517.00	\$0.00	remove from inventory and dispose
0800-632	Cisco Wireless Bridge	Old/Outdated/Broken	\$1,467.50	\$0.00	remove from inventory and dispose
5269	Dell GX 520	Old/Outdated/Broken	\$1,588.16	\$0.00	remove from inventory and dispose
2888	Dell Demension 8300	Old/Outdated/Broken	\$1,967.17	\$0.00	remove from inventory and dispose
5290	Dell GX 520	Old/Outdated/Broken	\$1,588.16	\$0.00	remove from inventory and dispose
5307	Dell GX 520	Old/Outdated/Broken	\$1,588.16	\$0.00	remove from inventory and dispose
5335	Dell GX 520	Old/Outdated/Broken	\$1,588.16	\$0.00	remove from inventory and dispose
5294	Dell GX 520	Old/Outdated/Broken	\$1,588.16	\$0.00	remove from inventory and dispose
5754	Dell GX 520	Old/Outdated/Broken	\$1,396.64	\$0.00	remove from inventory and dispose
6249	Dell D 630	Old/Outdated/Broken	\$1,113.60	\$0.00	remove from inventory and dispose
6250	Dell D 630	Old/Outdated/Broken	\$1,113.60	\$0.00	remove from inventory and dispose
	Dell D 830	Old/Outdated/Broken		\$0.00	remove from inventory and dispose
0800-334	3 Comm Superstack II	Old/Outdated/Broken		\$0.00	remove from inventory and dispose
1794	Howard	Old/Outdated/Broken	\$1,957.29	\$0.00	remove from inventory and dispose
1821	Dell MMP	Old/Outdated/Broken	\$762.00	\$0.00	remove from inventory and dispose
2972	3 Comm Superstack Switch	Old/Outdated/Broken	\$1,416.45	\$0.00	remove from inventory and dispose
3196	Dell GX 280	Old/Outdated/Broken	\$1,711.60	\$0.00	remove from inventory and dispose
1075	TI Printer	Old/Outdated/Broken	\$2,738.00	\$0.00	remove from inventory and dispose
3236	Dell GX 150	Old/Outdated/Broken	\$1,130.00	\$0.00	remove from inventory and dispose
4990	Dell GX 280	Old/Outdated/Broken	\$1,711.60	\$0.00	remove from inventory and dispose
5358	Panasonic Touchbook	Old/Outdated/Broken	\$3,025.00	\$0.00	remove from inventory and dispose
5016	Dell GX 280	Old/Outdated/Broken	\$1,512.50	\$0.00	remove from inventory and dispose
1793	Dell GX 150	Old/Outdated/Broken	\$1,115.00	\$0.00	remove from inventory and dispose
1049	Omni 800 Printer	Old/Outdated/Broken	\$2,738.00	\$0.00	remove from inventory and dispose
N/A	Dell GX 520	Old/Outdated/Broken		\$0.00	remove from inventory and dispose
5281	Dell GX 520	Old/Outdated/Broken	\$1,588.16	\$0.00	remove from inventory and dispose
5841	Dell Optiplex 620	Old/Outdated/Broken	\$1,335.13	\$0.00	remove from inventory and dispose
6021	Dell Latitude D 620	Old/Outdated/Broken	\$1,350.80	\$0.00	remove from inventory and dispose
4517	Dell Poweredge 2400	Old/Outdated/Broken	\$6,588.00	\$0.00	remove from inventory and dispose
5388	Dell Latitude	Old/Outdated/Broken	\$2,007.70	\$0.00	remove from inventory and dispose
4613	Howard N 3000 M	Old/Outdated/Broken	\$2,565.27	\$0.00	remove from inventory and dispose

SCHEDULE OF SURPLUS ITEMS		ITEM BACKGROUND	AMOUNT		BOCC ACTION
County ID #	Description		Original Value	Estimated Present Value	need approval to-
5309	Dell GX 520	Old/Outdated/Broken	\$1,588.16	\$0.00	remove from inventory and dispose
5322	Dell GX 520	Old/Outdated/Broken	\$1,588.16	\$0.00	remove from inventory and dispose
5327	Dell GX 520	Old/Outdated/Broken	\$1,588.16	\$0.00	remove from inventory and dispose
5333	Dell GX 520	Old/Outdated/Broken	\$1,588.16	\$0.00	remove from inventory and dispose
5893	Dell Latitude D 620	Old/Outdated/Broken	\$1,426.56	\$0.00	remove from inventory and dispose
5710	Dell GX 520	Old/Outdated/Broken	\$1,588.16	\$0.00	remove from inventory and dispose
5975	Dell Latitude D 620	Old/Outdated/Broken	\$1,549.82	\$0.00	remove from inventory and dispose
5202	Dell D 620	Old/Outdated/Broken	\$2,087.60	\$0.00	remove from inventory and dispose
2448	Fijitsu	Old/Outdated/Broken	\$1,500.00	\$0.00	remove from inventory and dispose
2792	Howard	Old/Outdated/Broken	\$3,761.91	\$0.00	remove from inventory and dispose
4966	Dell Inspiron 9300	Old/Outdated/Broken	\$2,801.71	\$0.00	remove from inventory and dispose
5254	Dell GX 520	Old/Outdated/Broken	\$1,588.16	\$0.00	remove from inventory and dispose
5255	Dell GX 520	Old/Outdated/Broken	\$1,588.16	\$0.00	remove from inventory and dispose
5274	Dell GX 520	Old/Outdated/Broken	\$1,588.16	\$0.00	remove from inventory and dispose
5306	Dell GX 520	Old/Outdated/Broken	\$1,588.16	\$0.00	remove from inventory and dispose
0202-636	HP L1720 Monitor	Old/Outdated/Broken	\$840.00	\$0.00	remove from inventory and dispose
5186	Dell Precision 380	Old/Outdated/Broken	\$1,581.73	\$0.00	remove from inventory and dispose
1649	90 Mack Dump Truck	beyond economical repair	\$66,291.23	\$19,500.00	approval to advertise for bids
3857	00 Ford Taurus	beyond economical repair	\$14,338.00	\$500.00	approval to advertise for bids
3813	03 Chevy Malibu	beyond economical repair	\$16,771.50	\$1,450.00	approval to advertise for bids
2806	99 Chevy Malibu	beyond economical repair	\$14,850.00	\$500.00	approval to advertise for bids
3863	98 Ford Taurus	beyond economical repair	\$9,147.23	\$750.00	approval to advertise for bids
3433	02 Dodge Ram PK TK	beyond economical repair	\$13,867.00	\$3,000.00	approval to advertise for bids
4270	98 Ford Taurus	beyond economical repair	\$9,317.75	\$750.00	approval to advertise for bids
4178	97 Ford SD Ambulance	beyond economical repair	\$83,667.05	\$0.00	approval to advertise for bids
4147	97 Ford SD Ambulance	beyond economical repair	\$87,554.14	\$0.00	approval to advertise for bids
3417	00 Ford Crown Victoria	beyond economical repair	\$21,123.50	\$0.00	approval to advertise for bids
2044	Igloo Oil Container	beyond economical repair	\$2,145.00	\$0.00	approval to advertise for bids
2087	Igloo Oil Container	beyond economical repair	\$2,145.00	\$0.00	approval to advertise for bids
2033	Igloo Oil Container	beyond economical repair	\$2,145.00	\$0.00	approval to advertise for bids
2032	Igloo Oil Container	beyond economical repair	\$2,145.00	\$0.00	approval to advertise for bids
GENKWPSB	92 Onan Generator	beyond economical repair	N/A	\$0.00	approval to advertise for bids
1665	91 Cat Backhoe	beyond economical repair	\$38,193.00	\$5,000.00	approval to advertise for bids
1638	93 Ford Flatbed	beyond economical repair	\$31,685.78	\$1,750.00	approval to advertise for bids
1651	98 Chevy 3500	beyond economical repair	\$23,707.00	\$750.00	approval to advertise for bids
4307	02 Ford Focus	beyond economical repair	\$14,479.00	\$2,150.00	approval to advertise for bids

# MONROE COUNTY INVENTORY DELETION REQUEST

**TO:** Kevin Madock – Stop #8  
Property Clerk, Finance Dept.

**DATE:** 01/03/2012

**FROM:** Andrew Bulla – Stop #2  
Business Operations

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
4430 or 2000-965	USBGC10184	HP LaserJet 2200DTN	<del>Unknown</del> 9/1/02	\$1,257.49 / $\phi$ Unknown
			Received	
			JAN 03 2012	
			Finance Dept.	

CHECK ONE (1) APPROPRIATE LINE BELOW:

- APPROVAL TO ADVERTISE FOR BIDS.  
XXXX APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.  
       APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: \_\_\_\_\_

REASON FOR REQUEST:

Obsolete equipment outlived their productivity.

PREPARED BY: ANDREW BULLA  DATE: 01/03/2012  
 PRINT NAME

DIVISION DIRECTOR APPROVAL: MARY VANDEN BROOK   
 PRINT NAME

# MONROE COUNTY INVENTORY DELETION REQUEST

**TO:** JJ Geraway  
- Stop #8  
Property Clerk, Finance Dept.

**FROM:** Andrew Bulla - Stop #2  
Received  
Business Operations Rm 10

JAN 19 2012

**DATE:** 01/17/2012

Finance Dept.

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
<del>2000-912</del> 4432	9MC0J11	DELL GX240	2002-09-01	\$2448.78 f 0

CHECK ONE (1) APPROPRIATE LINE BELOW:

APPROVAL TO ADVERTISE FOR BIDS.  
 **APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.**  
 APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: \_\_\_\_\_

REASON FOR REQUEST:

Equipment is defective, obsolete and not cost effective to repair.

**PREPARED BY:** ANDREW BULLA  
  
 PRINT NAME

**DATE:** 01/17/2012

**DIVISION DIRECTOR APPROVAL:** MARY VANDEN BROOK  
  
 PRINT NAME

# MONROE COUNTY INVENTORY DELETION REQUEST

JAN 26 2012

Finance Dept.

TO: JJ Geraway  
- Stop #8  
Property Clerk, Finance Dept.

FROM: Andrew Bulla - Stop #2  
Business Operations Rm 10

DATE: 01/24/2012

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
6207	G6RS0F1	Dell Optiplex 745	11/11/2007	1,334.60
5992	8MBJ4D1	Dell Optiplex 745	7/2007	1,334.60
5993	BMBJ4D1	Dell Optiplex 745	7/2007	1,334.60

CHECK ONE (1) APPROPRIATE LINE BELOW:

- XXXX APPROVAL TO ADVERTISE FOR BIDS.  
 APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.  
 APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: \_\_\_\_\_

REASON FOR REQUEST:

Equipment is defective, obsolete and not cost effective to repair.

PREPARED BY: ANDREW BULLA DATE: 01/24/2012  
*Andrew Bulla*  
PRINT NAME

DIVISION DIRECTOR APPROVAL: MARY VANDEN BROOK  
*Mary Vanden Brook*  
PRINT NAME

**MONROE COUNTY  
INVENTORY DELETION REQUEST**

Received

**JAN 26 2012**

**TO: JJ Geraway**  
**- Stop #8**  
Property Clerk, Finance Dept.

**FROM: Andrew Bulla - Stop #2 Finance Dept.**  
Business Operations Rm 10

**DATE: 01/24/2012**

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
6363	JNBRJF1	Dell Latitude D830	2/2008	2,014.18
6008	9Z9J4D1	Dell Optiplex 745	7/2007	1,334.60
6227	B0DW0F1	Dell Latitude D820	1/11/2007	2,069.90
6221	DSCW0F1	Dell Latitude D820	1/11/2007	2,069.90
6234	6LCW0F1	Dell Latitude D820	1/11/2007	2,069.90

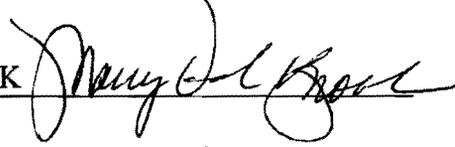
CHECK ONE (1) APPROPRIATE LINE BELOW:

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 APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.  
 APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: \_\_\_\_\_

REASON FOR REQUEST:

Equipment is defective, obsolete and not cost effective to repair.

PREPARED BY: ANDREW BULLA  DATE: 01/24/2012  
 PRINT NAME \_\_\_\_\_

DIVISION DIRECTOR APPROVAL: MARY VANDEN BROOK   
 PRINT NAME \_\_\_\_\_



Received

JAN 18 2012

Finance Dept.

**MONROE COUNTY  
"COMPUTER RELATED EQUIPMENT"  
INVENTORY DELETION REQUEST**

**TO:** JJ Geraway  
Property Clerk, Finance Dept.

**FROM:** TECHNICAL SERVICES

**DATE:** 1 - 18 - 2012

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
2887	4HDG941	DELL DIMENSION 8300	2-6-04	\$1967.17 / 000.00
2827	UP2VV	DELL OPTIPLEX GX1	3-24-99	\$1725.00 / 000.00
4468	043194	HOWARD LAPTOP	10-21-02	\$ 2375.00 / 000.00
2251	055286-3303	HOWARD LAPTOP	8-8-03	\$ 5439.29 / 000.00
3824	059413 4803	HOWARD LAPTOP	12-4-03	\$ 2262.73 / 000.00
5681	HKXL6B1	DELL LATITUDE	6-21-06	\$1923.32 / 000.00
5707	2WRZGB1	DELL LATITUDE D 610	7-28-06	\$ 2297.80 / 000.00
4740	FWSW61	DELL INSPIRION 9200	2-16-05	\$ 2610.22 / 000.00

CHECK ONE (1) APPROPRIATE LINE BELOW:

APPROVAL TO ADVERTISE FOR BIDS.  
 APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.  
 APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: \_\_\_\_\_

REASON FOR REQUEST:

**OLD / OUTDATED / BROKEN**

**PREPARED BY:** Maria Guerra

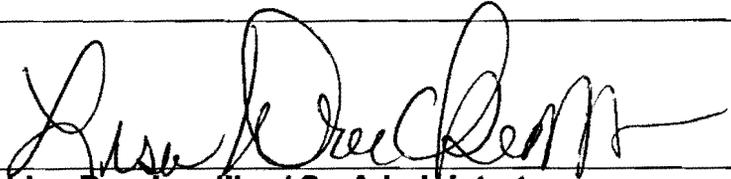
**DATE:** 1 - 18 - 2012

**DIVISION DIRECTOR APPROVAL:**

**SIGN NAME:**

**TECHNICAL SERVICES APPROVAL:**

**SIGN NAME:**

  
 Lisa Druckemiller / Sr. Administrator

Received

JAN 18 2012

Finance Dept.

**MONROE COUNTY**  
**"COMPUTER RELATED EQUIPMENT"**  
**INVENTORY DELETION REQUEST**

**TO:** JJ Geraway  
Property Clerk, Finance Dept.

**FROM:** TECHNICAL SERVICES

**DATE:** 1 - 18 - 2012

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
5151	17RXS81	DELL DIMENSION 9300	11-13-05	\$2500.00 / 000.00
3820	2HD2X51	DELL OPTIPLEX	10- 26 -04	\$1065.64 / 000.00
3841	DDB9311	DELL OPTIPLEX	10- 21- 02	\$ 2375.00 / 000.00
5304	C9H1S81	DELL OPTIPLEX	1-4- 06	\$ 1588.16 / 000.00
1806	048016 1203	HOWARD COMPUTER	3-13-03	\$ 1550.00 / 000.00
3908	2C2WJ01	DELL POWER EDGE 2500	5-16-01	\$ 8517.00 / 000.00

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REASON FOR REQUEST:

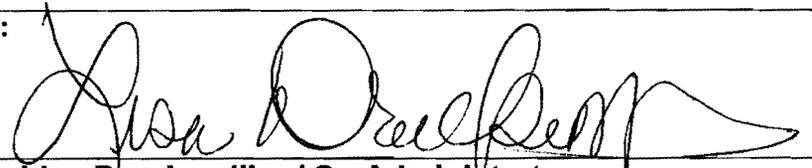
**OLD / OUTDATED / BROKEN**

**PREPARED BY:** Maria Guerra

**DATE:** 1 - 18 - 2012

**DIVISION DIRECTOR APPROVAL:**

**SIGN NAME:**



**TECHNICAL SERVICES APPROVAL:**

**SIGN NAME:**

**Lisa Druckemiller / Sr. Administrator**

Received

JAN 06 2012

Finance Dept.

MONROE COUNTY  
"COMPUTER RELATED EQUIPMENT"  
INVENTORY DELETION REQUEST

TO: JJ Geraway  
Property Clerk, Finance Dept.

FROM: TECHNICAL SERVICES

DATE: 1 - 5 - 2012

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
N / A 0800-632	FHK0652P868	CISCO AIRONET 350 WIRELESS BRIDGE	1/4/03	\$1,467.50 / 000.00
5269	5LH1S81	DELL GX 520	1-4-06	\$1588.16 / 000.00
0800-644 2888	8HDG941	DEMISION 8300	2-6-04	\$1967.17 / 000.00
5290	9JH1S81	DELL OPTIPLEX GX 520	1-4-06	\$1588.16 / 000.00
5307	CNG181	DELL OPTIPLEX GX 520	1-4-06	\$1588.16 / 000.00
5335	J7H1S81	DELL GX 520	1-4-06	\$1588.16 / 000.00
5294	9PG1S81	DELL OPTIPLEX GX 520	1-4-06	\$1588.16 / 000.00
5754	FGY3W81	DELL OPTIPLEX GX 520	11-23-05	\$1396.64 / 000.00

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 APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: \_\_\_\_\_

REASON FOR REQUEST:

**OLD / OUTDATED / BROKEN**

PREPARED BY: Maria Guerra

DATE: 1-5-2012

DIVISION DIRECTOR APPROVAL: \_\_\_\_\_  
SIGN NAME:

TECHNICAL SERVICES APPROVAL: \_\_\_\_\_

**SIGN NAME: Lisa Druckemiller / Sr. Administrator**

*Lisa Druckemiller*  
*1/5/12*

Received

JAN 06 2012

Finance Dept.

MONROE COUNTY  
"COMPUTER RELATED EQUIPMENT"  
INVENTORY DELETION REQUEST

TO: JJ Geraway  
Property Clerk, Finance Dept.

FROM: TECHNICAL SERVICES

DATE: 1 - 5 2012

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
6249	G367ZD1	DELL LATITUDE D 630	11/19/07	\$1,113.60 / 000.00
6250	G367ZD1	DELL LATITUDE D 630	11/19/07	\$1,113.60 / 000.00
<del>6250</del>	<del>G367ZD1</del>	<del>DELL LATITUDE D 630</del>		/ 000.00
N / A	CX873D2	DELL LATITUDE D 830		/ 000.00
0800-334	7WRV025114	3 COM SUPERSTACK II		/ 000.00
1794	056490-3803 8342AL	HOWARD	9/14/03	\$1,957.29 / 000.00
1821	2UFBI	DELL M M P	4/16/00	\$762.00 / 000.00
2972	72LV1128418	3 COM SUPERSTACK SWITCH	8/31/98	\$1,416.45 / 000.00

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REASON FOR REQUEST:

**OLD / OUTDATED / BROKEN**

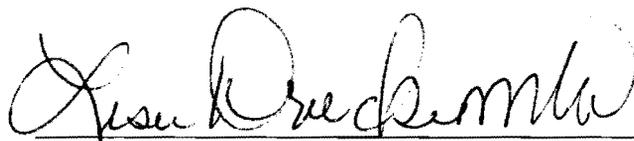
PREPARED BY: Maria Guerra

DATE: 1-5-2012

DIVISION DIRECTOR APPROVAL: \_\_\_\_\_

SIGN NAME:

TECHNICAL SERVICES APPROVAL:



SIGN NAME: Lisa Druckemiller / Sr. Administrator

1/5/12

Received  
JAN 06 2012  
Finance Dept.

MONROE COUNTY  
**"COMPUTER RELATED EQUIPMENT"**  
INVENTORY DELETION REQUEST

TO: JJ Geraway  
Property Clerk, Finance Dept.

FROM: TECHNICAL SERVICES

DATE: 1 - 5 - 2012

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
2972	7ZLV112B478	3 COM 24 PORT SWITCH	8-31-98	\$ 1416.45 / 000.00
3196	C8ZSJ71	DELL GX 280	3-24-05	1711.60 / 000.00
1075	0981930121	TI PRINTER	9-10-93	\$ 2738.00 / 000.00
				\$ / 000.00
				\$ / 000.00
				\$ / 000.00
				\$ / 000.00
				\$ / 000.00

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REASON FOR REQUEST:

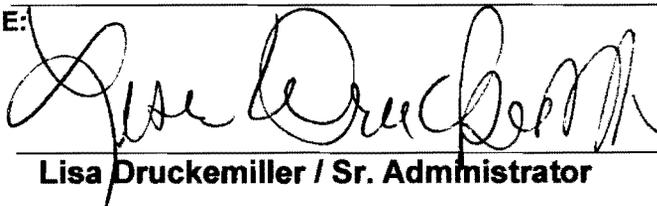
**OLD / OUTDATED / BROKEN**

PREPARED BY: Maria Guerra

DATE: 1 - 5 - 2012

DIVISION DIRECTOR APPROVAL:

SIGN NAME:

 1/5/12

TECHNICAL SERVICES APPROVAL:

SIGN NAME:

Lisa Druckemiller / Sr. Administrator

Received  
JAN 06 2012  
Finance Dept.

**MONROE COUNTY**  
**"COMPUTER RELATED EQUIPMENT"**  
**INVENTORY DELETION REQUEST**

TO: JJ Geraway  
Property Clerk, Finance Dept.

FROM: TECHNICAL SERVICES

DATE: 1 - 5 - 2012

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
<del>3226</del> <sup>3</sup>	FPRCW01	DELL GX 150	1-21-01	1130.00 / 000.00
4990	7PPQB71	DELL GX 280	5-4-05	1711.60 / 000.00
5358	CFY2FWPZZBM	PANASONIC TOUCHBOOK	12-21-05	\$3025.00 / 000.00
5016	DCZ3H81	DELL GX 280	9-15-05	\$1512.50 / 000.00
1793	5GR211	DELL GX 150	1-9-02	\$1115.00 / 000.00
1049	981930107	OMNI 800 PRINTER	9-10-93	\$2738.00 / 000.00
<del>1075</del>	<del>7ZLV112B478</del>	<del>SUPERSTACKER</del>	8-31-98	\$1416.45 / 000.00
<del>1794</del>	<del>564903803</del>	<del>HOWARD COMPUTER</del>	3-24-05	\$1711.60 / 000.00

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXXX APPROVAL TO ADVERTISE FOR BIDS.  
APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.  
APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: \_\_\_\_\_

REASON FOR REQUEST:

**OLD / OUTDATED / BROKEN**

PREPARED BY: Maria Guerra

DATE: 1 - 5 - 2012

DIVISION DIRECTOR APPROVAL:

SIGN NAME:

TECHNICAL SERVICES APPROVAL:

SIGN NAME:

*Lisa Druckemiller* 1-5-12  
Lisa Druckemiller / Sr. Administrator

Received  
JAN 06 2012  
Finance Dept.

MONROE COUNTY  
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TO: JJ Geraway  
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FROM: TECHNICAL SERVICES

DATE: 1 - 5 - 2012

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
N / A	82G3W81	DELL OPTIPLEX 520		1 000.00
5281	7NG1S81	DELL OPTIPLEX 520	11/4/06	\$1,588.16 / 1 000.00
<del>N / A</del>	<del>82G3W81</del>	<del>DELL OPTIPLEX 520</del>		1 000.00
N / A 5841	77VOYB1	DELL OPTIPLEX 620	11/8/06	\$1,335.13 / 1 000.00
6021	2GYMS01	DELL LATITUDE D 620	7/30/07	\$1,350.80 / 1 000.00
4517	HZQK10B	DELL POWEREDGE 2400	6/14/00	\$6,588.00 / 1 000.00
5388	H1J9091	DELL LATITUDE	12/16/05	\$2,007.70 / 1 000.00
4613	35NP005288	HOWARD N 3000 M	8/25/03	\$2,565.27 / 1 000.00

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APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: \_\_\_\_\_

REASON FOR REQUEST:

OLD / OUTDATED / BROKEN

PREPARED BY: Maria Guerra

DATE: 1 - 5 - 2012

DIVISION DIRECTOR APPROVAL:

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TECHNICAL SERVICES APPROVAL:

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Finance Dept.

MONROE COUNTY  
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TO: JJ Geraway  
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FROM: TECHNICAL SERVICES

DATE: 1 - 5 - 2012

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
5309	D8H1S81	DELL OPTIPLEX 520	1/4/06	\$1,588.16 / 1000.00
5322	G7H1S81	DELL OPTIPLEX 520	1/4/06	\$1,588.16 / 1000.00
5327	GKH1S81	DELL OPTIPLEX 520	1/4/06	\$1,588.16 / 1000.00
5333	HKH1S81	DELL OPTIPLEX 520	1/4/06	\$1,588.16 / 1000.00
5893	7SBWBC1	DELL LATITUDE D 620	1/30/07	\$1,426.56 / 1000.00
5710	JYG3W81	DELL OPTIPLEX 520	1/4/06	\$1,588.16 / 1000.00
5975	GXS73D1	DELL LATITUDE D 620	7/5/07	\$1,549.82 / 1000.00
<del>5893</del>	<del>7SBWBC1</del>	<del>DELL LATITUDE D 620</del>		1000.00

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- APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
- APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: \_\_\_\_\_

REASON FOR REQUEST:

**OLD / OUTDATED / BROKEN**

PREPARED BY: Maria Guerra

DATE: 1-5-2012

DIVISION DIRECTOR APPROVAL:

SIGN NAME:

TECHNICAL SERVICES APPROVAL:

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Received

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MONROE COUNTY  
"COMPUTER RELATED EQUIPMENT"  
INVENTORY DELETION REQUEST

TO: JJ Geraway  
Property Clerk, Finance Dept.

FROM: TECHNICAL SERVICES

DATE: 1 - 5 - 2012

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
5202	2TBWC1	DELL D620	12-27-2006 11/20/05	\$1430.28 / 000.00 2,087.60
2448	643S72	FIJITSU	4/22/05	\$1,500.00 / 000.00
2792	530882803	Howard	7/11/03	\$3,761.91 / 000.00
4966	DR8RQ71	DELL INSPIRON 9300	6/29/05	\$2,801.71 / 000.00
5254	39H1S81	DELL OPTIPLEX 520	1/4/06	\$1,588.16 / 000.00
5255	3JM1S81	DELL OPTIPLEX 520	1/4/06	\$1,588.16 / 000.00
5274	6LM1S81	DELL OPTIPLEX 520	1/4/06	\$1,588.16 / 000.00
5306	CKH1S81	DELL OPTIPLEX 520	1/4/06	\$1,588.16 / 000.00

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- APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: \_\_\_\_\_

REASON FOR REQUEST:

**OLD / OUTDATED / BROKEN**

PREPARED BY: Maria Guerra

DATE: 1-5-2012

DIVISION DIRECTOR APPROVAL:

SIGN NAME: \_\_\_\_\_

TECHNICAL SERVICES APPROVAL:

SIGN NAME: \_\_\_\_\_

*Lisa Druckemiller* 1-5-12  
Lisa Druckemiller / Sr. Administrator

## MONROE COUNTY INVENTORY DELETION REQUEST

TO: JJ Geraway, Stop #8  
Property Clerk, Finance Dept.

FROM: BERT GEREZ

DATE: 1/30/11

M.C. ID Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
0202-636	TW22101945	HP L1720 Monitor	9/11/02	\$840/0
5186	BBZ4S81	DELL Computer tower Dell Precision 380	12/31/05	\$1,581.73/0

CHECK ONE (1) APPROPRIATE LINE BELOW:

- APPROVAL TO ADVERTISE FOR BIDS.  
 APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.  
 APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: \_\_\_\_\_

REASON FOR REQUEST:

THE TOWER HAS MALFUNCTIONED & THE TOWER AGED.  
BOTH PIECES WERE REPLACED IN 2011.

PREPARED BY: BERT GEREZ  
PRINT NAME

DATE: 1/30/11

DIVISION DIRECTOR APPROVAL: Sandy MATHERA  
PRINT NAME

*Sandy Mathera*

# MONROE COUNTY INVENTORY DELETION REQUEST



TO: J. J. Geraway, STOP #8  
PROPERTY MGR., FINANCE DEPT.

FROM: Roy Sanchez, Director  
Fleet Management Department

DATE: December 22, 2011

M.C. I.D. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	ORIGINAL & EST. PRESENT VALUE
0973/052 (1649)	1M2B197C3LM006989	90 MACK DM690S DUMP TK	2/7/90	66,291.23 / 19,500.00
1001/564 <i>3857</i>	1FAFP5220YA257317	00 FORD TAURUS	7/10/00	14,338.00 / 500.00

CHECK ONE (1) APPROPRIATE LINE BELOW:

Received

JAN 06 2012

- APPROVAL TO ADVERTISE FOR BIDS.  
 APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.  
 APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: \_\_\_\_\_

Finance Dept.

REASON FOR REQUEST: The above items are no longer in use, are beyond economical repair. Items located at Plantation Key.

PREPARED BY: \_\_\_\_\_  
PRINT NAME: Ron Cherry

DATE: 12/22/2011

DIVISION DIRECTOR APPROVAL: \_\_\_\_\_

*Kevin Wilson*  
PRINT NAME: Kevin Wilson

*Cherry*  
PW Director  
12/28/11

# MONROE COUNTY INVENTORY DELETION REQUEST

TO: J. J. Geraway, STOP #8  
PROPERTY MGR., FINANCE DEPT.

FROM: Roy Sanchez, Director  
Fleet Management Department

DATE: December 22, 2011



M.C. LD. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	ORIGINAL & EST. PRESENT VALUE
0970/1218 (3813)	1G1ND52J43M650016	03 CHEV MALIBU	3/11/03	16,771.50 / 1,450.00
1005/2807 (2806)	1G1ND52T7XY141313	99 CHEV MALIBU	7/14/99	14,850.00 / 500.00
1007/012 (3863)	1FAFP52U5WA165814	98 FORD TAURUS	11/24/97	<del>14,147.23</del> / 750.00 (9,147.23)
1414/025 <i>3433</i>	1D7HA16K52J204519	02 DODGE RAM 1500 PK TK	3/14/02	13,867.00 / 3,000.00
1415/089 (4270)	1FAFP52U4WA184497	98 FORD TAURUS	12/19/97	<del>14,317.75</del> / 750.00 (9,317.75)
1416/059 (4178)	1FDLF47F8VEA73393	97 FORD SD AMBULANCE	3/11/97	83,667.05 / 0.00
1416/080 (4147)	1FDLF47F8VEA18040	97 FORD SD AMBULANCE	APRIL 1997	87,554.14 / 0.00
1417/164 (3417)	2FAFP71WOYX102824	00 FORD CROWN VICTORIA	9/23/99	21,123.50 / 0.00

CHECK ONE (1) APPROPRIATE LINE BELOW:

- XXX APPROVAL TO ADVERTISE FOR BIDS.  
 APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.  
 APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: \_\_\_\_\_

REASON FOR REQUEST: The above items are no longer in use, are beyond economical repair. All items, except item 4 (1414/025), have been previously advertised. Also, items located at Marathon.

PREPARED BY: \_\_\_\_\_  
 PRINT NAME: Ron Cherry

DATE: 12/22/2011

DIVISION DIRECTOR APPROVAL: *Kevin Wilson*  
 PRINT NAME: Kevin Wilson

*Kevin Wilson*  
 PW Pinner  
 1/12/12

# MONROE COUNTY INVENTORY DELETION REQUEST

TO: J. J. Geraway, STOP #8  
PROPERTY MGR., FINANCE DEPT.

FROM: Roy Sanchez, Director  
Fleet Management Department



DATE: December 22, 2011

M.C. I.D. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	ORIGINAL & EST. PRESENT VALUE
0970/178 (2044)	N/A	IGLOO OIL CONTAINER	1994	2,145.00 / 0.00
0970/180 (2087)	N/A	IGLOO OIL CONTAINER	1994	2,145.00 / 0.00
0970/181 (2033)	N/A	IGLOO OIL CONTAINER	1994	2,145.00 / 0.00
0977/114 (2032)	N/A	IGLOO OIL CONTAINER	1994	2,145.00 / 0.00

Received

CHECK ONE (1) APPROPRIATE LINE BELOW:

JAN 06 2012

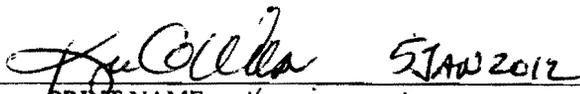
- APPROVAL TO ADVERTISE FOR BIDS.  
 APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.  
 APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: \_\_\_\_\_

Finance Dept.

REASON FOR REQUEST: The above items are no longer in use, beyond economical repair, and have been previously advertised. Also, items located at the Long Key Transfer station.

PREPARED BY: \_\_\_\_\_  
PRINT NAME: Ron Cherry

DATE: 12/22/2011

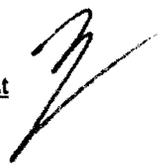
DIVISION DIRECTOR APPROVAL:   
PRINT NAME: Kevin Wilson

*Chris P...*  
*PW Sanchez*  
*12/28/11*

# MONROE COUNTY INVENTORY DELETION REQUEST

TO: J. J. Geraway, STOP #8  
PROPERTY MGR., FINANCE DEPT.

FROM: Roy Sanchez, Director  
Fleet Management Department



DATE: December 22, 2011

M.C. I.D. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	ORIGINAL & EST. PRESENT VALUE
GENKWPSB	H890262414	92 ONAN 60KW GENERATOR W/FUEL TANK	1992	N/A / 0.00
0940/311 (1665)	5PC14031	91 CAT 416 BACKHOE	JUNE 1991	38,193.00 / 5,000.00
0940/346 (1638)	1FDPK74C2PVA17669	93 FORD F700 FLATBED	12/29/92	31,685.78 / 1,750.00
0940/478 (1651)	1GBKC34J9WF038907	98 CHEV 3500 FLAT BED	11/14/97	23,707.00 / 750.00
0970/850 (4307)	1FAPP36312W271342	02 FORD FOCUS WAGON	5/31/02	14,479.00 / 2,150.00

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 APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: \_\_\_\_\_

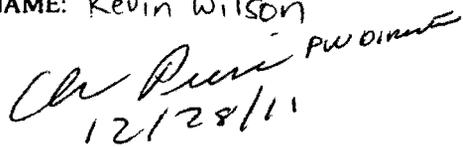
Received  
JAN 06 2012  
Finance Dept.

REASON FOR REQUEST: The above items are no longer in use, are beyond economical repair. All items have been previously advertised. Also, items are located in Key West.

PREPARED BY: \_\_\_\_\_  
PRINT NAME: Ron Cherry

DATE: 12/22/2011

DIVISION DIRECTOR APPROVAL: \_\_\_\_\_

  
 PRINT NAME: Kevin Wilson  
  
 12/28/11