

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: November 16, 2011

Division: Administration

Bulk Item: Yes X No    

Department: County Administrator

Staff Contact /Phone #: Rhonda Haag, 292-4482

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**AGENDA ITEM WORDING:** Approval for Monroe County BOCC to execute a contract with BBQ Bob's, LLC. for catering services related to the Climate Leadership Summit being hosted December 8-9, 2011 by the County. The Summit is funded entirely by donations.

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**ITEM BACKGROUND:** Contractual services will be funded by donated funds. The County issued a Request For Quotes for the referenced services. The lowest responsive quote was selected. The Southeast Florida Regional Climate Change Compact (Compact) of Palm Beach, Broward, Miami-Dade and Monroe Counties (Compact Counties) have each agreed to host a Regional Climate Leadership Summit. Broward hosted the first in 2009, Miami-Dade hosted in 2010, and Monroe was designated for 2011. The caterer will provide on-site cooked food and beverages, set up, tear down and trash pickup. Contractor will be provided a deposit of \$4,000 to cover the expense of purchasing food and materials needed in advance. Contractor will be paid on a per person fee, dependent on the number of attendees.

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**PREVIOUS RELEVANT BOCC ACTION:** None.

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**CONTRACT/AGREEMENT CHANGES:** Not Applicable.

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**STAFF RECOMMENDATIONS:** Approval

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**TOTAL COST:** Not to exceed \$9137.00 **INDIRECT COST:**     **BUDGETED:** Yes     No X

**DIFFERENTIAL OF LOCAL PREFERENCE:**

**COST TO COUNTY:** N/A **SOURCE OF FUNDS:** Donated Funds

**REVENUE PRODUCING:** Yes     No X **AMOUNT PER MONTH**     **Year**    

**APPROVED BY:** County Atty *WJC* OMB/Purchasing *PSA* Risk Management *MS*

**DOCUMENTATION:** Included X Not Required    

**DISPOSITION:**    

**AGENDA ITEM #**

**MONROE COUNTY BOARD OF COUNTY COMMISSIONERS**

CONTRACT SUMMARY			
Contract with:	<u>BBQ, Bob's</u>	Contract #	<u>N/A</u>
		Effective Date:	<u>Upon signature</u>
		Expiration Date:	<u>December 9, 2011</u>
Contract Purpose/Description:			
<u>This contract provides for catering services for the Climate Leadership Summit being hosted on December 8-9, 2011 by Monroe County, in partnership with the Four County Compact, consisting of Palm Beach, Broward, Miami-Dade and Monroe Counties.</u>			
Contract Manager:	<u>Rhonda Haag</u>	<u>4482</u>	<u>County Administrator, #1</u>
	(Name)	(Ext.)	(Department/Stop #)
for BOCC meeting on <u>11/16/11</u> Agenda Deadline: <u>11/01/11</u>			

CONTRACT COSTS			
Total Dollar Value of Contract: \$	Not exceed	Current Year Portion: \$	<u>9,137.00</u>
	<u>9,137.00</u>		
	funded by		
	<u>donations</u>		
Budgeted? Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Account Codes: <u>158-06047-530340</u>	<u>-</u>
Grant: \$ <u>\$</u>			<u>-</u>
County Match: \$ <u></u>			<u>-</u>
			<u>-</u>
			<u>-</u>
ADDITIONAL COSTS			
Estimated Ongoing Costs: \$0/yr	For: <u></u>		
(Not included in dollar value above)	(eg. maintenance, utilities, janitorial, salaries, etc.)		

CONTRACT REVIEW				
	Date In	Changes Needed	Reviewer	Date Out
Division Director	<u>11-1-11</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>11-1-11</u>
Risk Management	<u>11-1-11</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>11-1-11</u>
O.M.B./Purchasing	<u>11-1-11</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>11-1-11</u>
County Attorney	<u>11-1-2011</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>11-1-2011</u>
Comments: _____				
_____				
_____				
_____				

**AGREEMENT FOR CATERING SERVICES**  
**BETWEEN MONROE COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AND BBQ BOB'S LLC FOR CLIMATE LEADERSHIP SUMMIT**

This Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2011, between MONROE COUNTY, FLORIDA ("COUNTY"), a political subdivision of the State of Florida, whose address is 1100 Simonton Street, Key West, Florida 33040, and BBQ Bob's, LLC, ("CONTRACTOR"), a Florida Corporation, whose address is 2 Seagate Blvd., Key Largo, FL 33037.

**WHEREAS**, COUNTY desires employ the professional services of the CONTRACTOR for food catering services for the 2011 3<sup>rd</sup> Annual Regional Climate leadership Summit, hereinafter referred to as the "Summit", in Key Largo on December 8-9; and

**WHEREAS**, it serves a public purpose for the COUNTY to host the Summit, as a partner of the Four County Compact "Compact", to protect public infrastructure, property, water resources, natural areas and native species, and basic quality of life; and

**WHEREAS**, in order to host the Summit, as currently envisioned, it is necessary to enlist the assistance of a caterer to provide food and beverage to the registrants and participants of the Summit; and

**WHEREAS**, the COUNTY, in accordance with its policies, issued a Request for Quotes, and the CONTRACTOR had the lowest responsive and responsible quote; and

**WHEREAS**, there are no budgeted COUNTY funds for the Summit; and

**WHEREAS**, funds for these services will be provided only through paid donations for the event, already received by the COUNTY; and

**WHEREAS**, the CONTRACTOR has agreed to provide the catering services, and has the required licenses to perform the services.

**NOW THEREFORE, IN CONSIDERDATION** of the mutual promises and covenants contained herein, it is agreed as follows:

1. **THE AGREEMENT.** The Agreement consists of this document, and its exhibits only.
2. **SCOPE OF THE WORK.** CONTRACTOR agrees to provide the meals and refreshments as specified in Exhibit "A".
3. **COMPENSATION AND PAYMENTS TO CONTRACTOR.**

A. The COUNTY shall pay the CONTRACTOR from funds donated to the COUNTY for the purpose of hosting the Summit. The CONTRACT amount shall not exceed \$9,137.00, including all set up, a food tent and tables, food, beverages, on-site kitchen trailer, tear down fees, trash pickup and removal. There shall be no additional expenses for travel, lodging, per diem or any other expenses, as they are included in the stated total compensation.

B. COUNTY shall pay a deposit of \$4,000.00, to be provided by November 25, 2011.

C. Final payment to the CONTRACTOR shall be made by COUNTY when the CONTRACT has been fully performed by the CONTRACTOR. Payment shall be made on a per person price as specified in

Exhibit "A". COUNTY shall provide written notification of the final number of people for each meal by December 2. However, COUNTY agrees to the minimum number specified in Exhibit "B". Payment will be made after delivery of goods or services and upon submission of a proper invoice by CONTRACTOR.

D. CONTRACTOR shall submit to COUNTY a final invoice with supporting documentation acceptable to the Clerk. Acceptability to the Clerk is based on generally accepted accounting principles and such laws, rules and regulations as may govern the Clerk's disbursement of funds.

4. **TERM OF AGREEMENT.** This Agreement shall commence on November 17, 2011, and ends upon December 9, 2011, unless terminated earlier under paragraph 18 of this Agreement.

5. **ACCEPTANCE OF CONDITIONS BY CONTRACTOR.** CONTRACTOR has, and shall maintain throughout the term of this Agreement, appropriate licenses. Proof of such licenses and approvals shall be submitted to the COUNTY attached to this agreement.

6. **FINANCIAL RECORDS OF CONTRACTOR.** CONTRACTOR shall maintain all books, records, and documents directly pertinent to performance under this Agreement in accordance with generally accepted accounting principles consistently applied. Each party to this Agreement or their authorized representatives shall have reasonable and timely access to such records of each other party to this Agreement for public records purposes during the term of the Agreement and for four years following the termination of this Agreement. If an auditor employed by the COUNTY or Clerk determines that monies paid to CONTRACTOR pursuant to this Agreement were spent for purposes not authorized by this Agreement, the CONTRACTOR shall repay the monies together with interest calculated pursuant to Sec. 55.03, FS, running from the date the monies were paid to CONTRACTOR.

7. **PUBLIC ACCESS.** The COUNTY and CONTRACTOR shall allow and permit reasonable access to, and inspection of, all documents, papers, letters or other materials in its possession or under its control subject to the provisions of Chapter 119, Florida Statutes, and made or received by the COUNTY and CONTRACTOR in conjunction with this Agreement; and the COUNTY shall have the right to unilaterally cancel this Agreement upon violation of this provision by CONTRACTOR.

8. **HOLD HARMLESS AND INSURANCE.** CONTRACTOR covenants and agrees to indemnify and hold harmless Monroe County Board of County Commissioners from any and all claims for bodily injury (including death), personal injury, and property damage (including property owned by Monroe County) and any other losses, damages, and expenses (including attorney's fees) which arise out of, in connection with, or by reason of services provided by CONTRACTOR occasioned by the negligence, errors, or other wrongful act or omission of CONTRACTOR, its employees, or agents.

The extent of liability is in no way limited to, reduced, or lessened by the insurance requirements contained elsewhere within this agreement. Failure of CONTRACTOR to comply with the requirements of this section shall be cause for immediate termination of this agreement.

Prior to execution of this agreement, CONTRACTOR shall furnish the COUNTY Certificates of Insurance indicating the minimum coverage limitations in the following amounts and naming the Monroe County as an additional insured:

**A. WORKERS COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE.**

Where applicable, coverage to apply for all employees at a minimum statutory limits as required by Florida Law.

B. **COMPREHENSIVE AUTOMOBILE VEHICLE LIABILITY INSURANCE.** Motor vehicle liability insurance, including applicable no-fault coverage, with limits of liability of not less than \$1,000,000.00 per occurrence, combined single limit for Bodily Injury Liability and Property Damage Liability. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

C. **COMMERCIAL GENERAL LIABILITY.** Commercial general liability coverage with limits of liability of not less than \$1,000,000.00 per occurrence combined single limit for Bodily Injury Liability and Property Damage Liability.

D. **CERTIFICATES OF INSURANCE.** Original Certificates of Insurance shall be provided to the COUNTY at the time of execution of this Agreement and certified copies provided if requested. Each policy certificate shall be endorsed with a provision that not less than thirty (30) calendar days' written notice shall be provided to the COUNTY before any policy or coverage is canceled or restricted. The underwriter of such insurance shall be qualified to do business in the State of Florida. If requested by the County Administrator, the insurance coverage shall be primary insurance with respect to the COUNTY, its officials, employees, agents and volunteers.

9. **NON-WAIVER OF IMMUNITY.** Notwithstanding the provisions of Sec. 286.28, Florida Statutes, the participation of COUNTY and CONTRACTOR in this Agreement and the acquisition of any commercial liability insurance coverage, self-insurance coverage, or local government liability insurance pool coverage shall not be deemed a waiver of immunity to the extent of liability coverage, nor shall any Agreement entered into by the COUNTY be required to contain any provision for waiver.

10. **INDEPENDENT CONTRACTOR.** At all times and for all purposes under this agreement CONTRACTOR is an independent and not an employee of the Board of COUNTY Commissioners of Monroe COUNTY. No statement contained in this agreement shall be construed so as to find CONTRACTOR or any of his employees, subs, servants, or agents to be employees of the Board of COUNTY Commissioners of Monroe COUNTY.

11. **NONDISCRIMINATION.** COUNTY and CONTRACTOR agree that there will be no discrimination against any person, and it is expressly understood that upon a determination by a court of competent jurisdiction that discrimination has occurred, this Agreement automatically terminates without any further action on the part of any party, effective the date of the court order. COUNTY or CONTRACTOR agree to comply with all Federal and Florida statutes, and all local ordinances, as applicable, relating to nondiscrimination.

12. **ASSIGNMENT/SUBCONTRACT.** CONTRACTOR shall not assign or subcontract its obligations under this agreement to others, except in writing and with the prior written approval of the Board of County Commissioners of Monroe County and CONTRACTOR, which approval shall be subject to such conditions and provisions as the Board may deem necessary. This paragraph shall be incorporated by reference into any assignment or subcontract and any assignee or sub shall comply with all of the provisions of this agreement. Unless expressly provided for therein, such approval shall in no manner or event be deemed to impose any additional obligation upon the board.

13. **COMPLIANCE WITH LAW AND LICENSE REQUIREMENTS.** In providing all services/goods pursuant to this agreement, CONTRACTOR shall abide by all laws of the Federal and State government, ordinances, rules and regulations pertaining to, or regulating the provisions of, such services, including those now in effect and hereinafter adopted during the contract term. Compliance with all laws includes, but is not limited to, the immigration laws of the Federal and State government. COUNTY requires and contractor agrees to use of e-Verify to assist in making determinations as to immigration status. Any violation of said statutes, ordinances, rules and regulations shall constitute a

material breach of this agreement and the agreement shall entitle the Board in its discretion to terminate this Agreement immediately and CONTRACTOR agrees to return all payments under this Agreement to the COUNTY within fifteen (15) days of termination. CONTRACTOR shall possess proper licenses to perform work in accordance with these specifications throughout the term of this Agreement. Copy of required current licenses shall be provided upon execution of this contract and before execution by COUNTY or its designee.

**14. DISCLOSURE AND CONFLICT OF INTEREST.** CONTRACTOR represents that it, its directors, principles and employees, presently have no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required by this contract, as provided in Sect. 112.311, et. seq., Florida Statutes. Upon execution of this contract, and thereafter as changes may require, the CONTRACTOR shall notify the COUNTY of any financial interest it may have in any and all programs in Monroe County which the CONTRACTOR sponsors, endorses, recommends, supervises, or requires for counseling, assistance, evaluation, or treatment. This provision shall apply whether or not such program is required by statute, as a condition of probation, or is provided on a voluntary basis.

COUNTY and CONTRACTOR warrant that, in respect to itself, it has neither employed nor retained any company or person, other than a bona fide employee working solely for it, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for it, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For the breach or violation of the provision, the CONTRACTOR agrees that the COUNTY shall have the right to terminate this Agreement without liability and, at its discretion, to offset from monies owed, or otherwise recover, the full amount of such fee, commission, percentage, gift, or consideration.

**15. NO PLEDGE OF CREDIT.** CONTRACTOR shall not pledge the COUNTY'S credit or make it a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness. CONTRACTOR further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this contract.

**16. NOTICE REQUIREMENT.** Any notice required or permitted under this agreement shall be in writing and hand delivered or mailed, postage prepaid, to the other party by certified mail, returned receipt requested, to the following:

FOR COUNTY  
Debbie Frederick  
Deputy County Administrator  
1100 Simonton Street  
Key West, Fl. 33041

FOR CONTRACTOR:  
Robert Blevins  
P.O. Box 83  
Tavernier, FL 33070

**17. TAXES.** COUNTY is exempt from payment of Florida State Sales and Use taxes. CONTRACTOR shall not be exempted by virtue of the COUNTY'S exemption from paying sales tax to its suppliers for materials used to fulfill its obligations under this contract, nor is CONTRACTOR authorized to use the COUNTY'S Tax Exemption Number in securing such materials. CONTRACTOR shall be responsible for any and all taxes, or payments of withholding, related to services rendered under this agreement.

**18. TERMINATION.** The COUNTY may terminate this Agreement with or without cause prior to November 25, 2011. The COUNTY or CONTRACTOR may terminate this Agreement for cause with

seven (7) days notice to CONTRACTOR. Cause shall constitute a breach of the obligations of either party to perform the obligations enumerated under this Agreement.

19. **GOVERNING LAW, VENUE, INTERPRETATION, COSTS, AND FEES.** This Agreement shall be governed by and construed in accordance with the laws of the State of, the COUNTY and CONTRACTOR agree that venue will lie in the appropriate court or before the appropriate administrative body in Monroe COUNTY, Florida.

20. **MEDIATION.** The COUNTY and CONTRACTOR agree that, in the event of conflicting interpretations of the terms or a term of this Agreement by or between any of them the issue shall be submitted to mediation prior to the institution of any other administrative or legal proceeding. Mediation proceedings initiated and conducted pursuant to this Agreement shall be in accordance with the Florida Rules of Civil Procedure and usual and customary procedures required by the circuit court of Monroe County.

21. **SEVERABILITY.** If any term, covenant, condition or provision of this Agreement (or the application thereof to any circumstance or person) shall be declared invalid or unenforceable to any extent by a court of competent jurisdiction, the remaining terms, covenants, conditions and provisions of this Agreement, shall not be affected thereby; and each remaining term, covenant, condition and provision of this Agreement shall be valid and shall be enforceable to the fullest extent permitted by law unless the enforcement of the remaining terms, covenants, conditions and provisions of this Agreement would prevent the accomplishment of the original intent of this Agreement. The COUNTY and CONTRACTOR agree to reform the Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision.

22. **ATTORNEY'S FEES AND COSTS.** COUNTY and CONTRACTOR agree that in the event any cause of action or administrative proceeding is initiated or defended by any party relative to the enforcement or interpretation of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and court costs. Each party agrees to pay its own court costs, investigative, and out-of-pocket expenses whether it is the prevailing party or not, through all levels of the court system.

23. **PRIVILEGES AND IMMUNITIES.** All of the privileges and immunities from liability, exemptions from laws, ordinances, and rules and pensions and relief, disability, workers' compensation, and other benefits which apply to the activity of officers, agents, or employees of any public agents or employees of the COUNTY, when performing their respective functions under this Agreement within the territorial limits of the COUNTY shall apply to the same degree and extent to the performance of such functions and duties of such officers, agents, volunteers, or employees outside the territorial limits of the COUNTY.

24. **NON-RELIANCE BY NON-PARTIES.** No person or entity shall be entitled to rely upon the terms, or any of them, of this Agreement to enforce or attempt to enforce any third-party claim or entitlement to or benefit of any service or program contemplated hereunder, and the COUNTY and the CONTRACTOR agree that neither the COUNTY nor the CONTRACTOR or any agent, officer, or employee of either shall have the authority to inform, counsel, or otherwise indicate that any particular individual or group of individuals, entity or entities, have entitlements or benefits under this Agreement separate and apart, inferior to, or superior to the community in general or for the purposes contemplated in this Agreement.

25. **ATTESTATIONS.** CONTRACTOR agrees to execute such documents as the COUNTY may reasonably require, to include a Public Entity Crime Statement, an Ethics Statement, and a Drug-Free Workplace Statement.

26. **NO PERSONAL LIABILITY.** No covenant or agreement contained herein shall be deemed to be a covenant or agreement of any member, officer, agent or employee of Monroe County in his or her individual capacity, and no member, officer, agent or employee of Monroe County shall be liable personally on this Agreement or be subject to any personal liability or accountability by reason of the execution of this Agreement.

27. **EXECUTION IN COUNTERPART.** This Agreement may be executed in any number of counterparts, each of which shall be regarded as an original, all of which taken together shall constitute one and the same instrument and any of COUNTY and CONTRACTOR hereto may execute this Agreement by signing any such counterpart.

IN WITNESS WHEREOF COUNTY and CONTRACTOR hereto have executed this Agreement on the day and date first written above.

(SEAL)  
Attest: DANNY L. KOLHAGE, CLERK

By: \_\_\_\_\_  
Deputy Clerk  
Date: \_\_\_\_\_

BOARD OF COUNTY  
COMMISSIONERS  
OF MONROE COUNTY, FLORIDA

By: \_\_\_\_\_  
Mayor/or County Administrator  
Date: \_\_\_\_\_

Witnesses for CONTRACTOR:

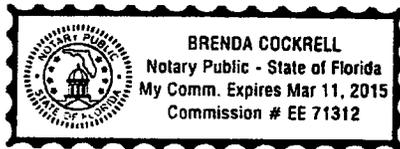
By: \_\_\_\_\_  
Signature  
Date: \_\_\_\_\_

By: Brenda Cockrell  
Signature  
Date: 10-31-2011

BBQ BOBS, LLC:

By: Robert Blevins  
Signature of person authorized to  
legally bind Corporation  
Date: 10-31-11

ROBERT BLEVINS  
Print Name  
Address: PO Box 83  
TAVERNIER FL 33070  
Telephone Number: 305-896-1742



MONROE COUNTY ATTORNEY  
APPROVED AS TO FORM:  
Natileene W. Casel  
NATILEENE W. CASSEL  
ASSISTANT COUNTY ATTORNEY  
Date Nov 1, 2011

EXHIBIT "A"

**Catering Services for 3rd Annual SE  
Florida Regional Climate Summit,  
December 8 and 9, 2011**

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The CONTRACT amount shall not exceed \$9,137.00, including all set up, a food tent and tables, food, beverages, on-site kitchen trailer, tear down fees, trash pickup and removal. There shall be no additional expenses for travel, lodging, per diem or any other expenses, as they are included in the stated total compensation.

**Thursday, December 8**

**Breakfast Buffet Menu – 50 pp maximum, (to be set up inside building).**

Lump Sum of \$600.

- Scrambled Eggs
- Bacon
- Sausage
- Home Fries
- Fresh Croissants
- Variety of Fruit
- Milk (regular and chocolate)
- Orange Juice
- Coffee

**Lunch Menu, minimum 50pp (to be set up inside building)**

\$14/person up to 100 people, \$12/person  $\geq$  100 people.

\$700 for minimum of 50 people, not to exceed maximum 150 people for \$1800.

- Vegetarian Wraps\*
  - Turkey, Cheese, lettuce and tomato Wraps\*
  - Roast Beef, Cheese, lettuce and tomato Wraps\*
  - Italian, Cheese, lettuce and tomato Wraps\*
  - Fruit Dessert
  - Assorted Dressings on side for wraps
  - Choice of assorted drinks: water, soda
- \*Wraps will be served with White, Wheat or Spinach Tomato tortillas

**Luau Style Dinner Menu, minimum 150pp –**

\$24.95/person up to 150 people, \$22.95/person  $\geq$  250 people

\$3742 for minimum of 150 people; not to exceed maximum of 250 people for \$5737.

- 2 Roasted Pigs on Grill and Pulled Pork
- Chicken Skewers
- Shrimp Skewers

- White Rice/coconut topping on side
- Black Beans
- Yucca with Onion and Bacon
- Tri-Pasta Salad
- Cole Slaw
- Sweet Fried Plantains
- BBQ and Sweet Thai Chili Sauces on the side for self serve
- Desserts: Individual Key Lime Cups and Pineapple Upside Down Cakes
- 9 Whole Pineapples on Tabletop
- Assorted Soft Drinks, water and Coffee

## **Friday, December 9**

**Breakfast Buffet Menu – 50 pp maximum, (to be set up inside building).**

Lump Sum of \$600.

- Scrambled Eggs
- Bacon
- Sausage
- Home Fries
- Fresh Croissants
- Variety of Fruit
- Milk (regular and chocolate)
- Orange Juice
- Coffee

### **Included**

- Food Cooked On-Site
- Served Buffet Style
- 2 Cooks
- 2 Servers
- 1 Busboy
- White Table Clothes with Blue Skirting at Buffet Station
- Tent will be set up over buffet table with lighting

### **Customer Responsibility**

- Table and Chairs for Guest – Dinner Service
- Electrical Outlets
- Trash Cans
- Dinnerware

## Miscellaneous Information

- Contractor will set up "buffet style" with white table linens and blue skirting under white tent.
- All food will be cooked on site
- Equipment will need to be dropped off on December 7, late evening and will be removed on December 9.

## Additional Fees:

- Set Up Fee for Event: **\$400**

## Pricing

- Total Food Cost for all meals: Minimum **\$5642 (based on minimum number of guests)**  
Maximum **\$8737 (based on maximum number of guests)**
- Set Up/Break Down Fee is **\$400**
- **TOTAL COST: Minimum of \$6042, Maximum of \$9137.**
- Deposit of **\$4000** due November 25, 2011
- Final Count due December 1, 2011
- Balance of **\$TBD (depending on final count)** due December 16, 2011, payable upon receipt of invoice and documentation.
- Make Check Payable to: BBQ Bob, LLC
- Mail Check to: Robert Blevins, PO Box 83, Tavernier FL 33070
- Contact: BBQ Bob at (305) 896-1742 or [pigroastbob@gmail.com](mailto:pigroastbob@gmail.com)

## **ITEM BACKUP**

### **QUOTES FROM TWO RESPONDENTS**

## Haag-Rhonda

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**From:** Shawn Dudley <shawn620eddie@yahoo.com>  
**Sent:** Monday, October 31, 2011 9:13 PM  
**To:** Haag-Rhonda  
**Subject:** Re: Request For Quotes - Climate Summit

Hi Rhonda!

Thank you so much for the opportunity to provide catering services for your event. Unfortunately I am booked for the dates you requested. I do appreciate the business and have put together price quotes for your reference.

Thursday Dec. 8th (This list is the same menu and price for Breakfast on Friday Dec. 9th)

Breakfast:

Scrambled Eggs  
Sausage Links  
Home Fries  
Biscuits and Sausage Gravy  
Fruit and Danish/Muffins  
Milk, Orange Juice & Tea  
\$8.14 per person

Lunch:

BBQ Pork Sandwiches  
Veggie Burgers  
Potato Salad  
Banana Pudding  
Soda, Lemonade & Tea  
\$10.15 per person

Luau:

One Whole Pig  
Pork Loin  
Hawaiian Chicken  
Shrimp Pineapple Skewers  
Rice Pilaf  
Black Beans  
Corn  
Cole Slaw  
Key Lime Pie & Key Lime Cake  
Soda, Lemonade & Tea  
\$16.50 per person

The prices listed above are per person regardless of the number of guests. They include set-up buffet style using our own tables for buffet line only.

The prices DO NOT include eco friendly paper products.

Thank you again for the opportunity,  
Eddie  
Eddie's Smokin BBQ LLC

## Haag-Rhonda

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**From:** Stoughton-Tania  
**Sent:** Friday, October 21, 2011 10:05 AM  
**To:** 'Debbie Pierog'  
**Cc:** Haag-Rhonda  
**Subject:** RE: catering services

Debbie – thank you for the prompt response – and the suggestion...I really appreciate it!

*Tania Stoughton*  
*Staff Assistant – OMB*  
*Monroe County BOCC*  
*1100 Simonton Street, Ste 2-213*  
*Key West, FL 33040*  
*Ph: 305-292-4447*  
*Fx: 305-292-4515*  
*Email: [Stoughton-Tania@MonroeCounty-FL.Gov](mailto:Stoughton-Tania@MonroeCounty-FL.Gov)*

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**From:** Debbie Pierog [<mailto:caribcatering@yahoo.com>]  
**Sent:** Friday, October 21, 2011 9:57 AM  
**To:** Stoughton-Tania  
**Subject:** Re: catering services

Hi Tania,

Thank you so much for thinking of us for your event. Unfortunately we are fully booked for Dec 8th & 9th for local Christmas Parties.

I would suggest Great Events Catering from Key West.

**Debbie Pierog**  
**Caribbean Cafe & Catering**  
**305-664-0004 cell: 305-393-6936**  
**[www.islamoradaweddings.com](http://www.islamoradaweddings.com)**

**[www.facebook.com/caribbeancatering](http://www.facebook.com/caribbeancatering)**

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**From:** Stoughton-Tania <[Stoughton-Tania@MonroeCounty-FL.Gov](mailto:Stoughton-Tania@MonroeCounty-FL.Gov)>  
**To:** "caribcatering@yahoo.com" <[caribcatering@yahoo.com](mailto:caribcatering@yahoo.com)>  
**Cc:** Haag-Rhonda <[Haag-Rhonda@MonroeCounty-FL.Gov](mailto:Haag-Rhonda@MonroeCounty-FL.Gov)>  
**Sent:** Friday, October 21, 2011 9:33 AM  
**Subject:** catering services

Hello:

Monroe County will be hosting the 3<sup>rd</sup> Annual SE Florida Regional Climate Summit in December.  
We would like to get a quote for your services.

I've been given the task of putting together all the information for the catering of our event, and here's what we are looking for:

Onion encrusted yellowtail snapper with keylime chardonnay sauce  
Pork or steak tenderloin au poivre with peppercorns, mushrooms in a brandy cream sauce  
Rum glazed steak & satays  
Sesame encrusted mahi with ginger, carrot puree, cucumber noodles & a saffron cous-cous  
Tequila-lime chicken grilled with cilantro, garlic, scallions  
Tuna Caribbean with sesame rice noodles & wasabi cream

## Wedding Menu – Sample Menus

### Jamaican Jerk Chicken Dinner:

Comes with toasted coconut rice, tropical salad, selection of grilled vegetables, jalapeno corn bread.

Cost: \$37.00/person

### \* [ Pig Roast or BBQ (Very Tropical):

The Pig Roast dinner comes with black beans, rice, grilled vegetables, grilled pineapple, mango salsa, salad and coconut bread.

Cost: \$40.00/person · Grill & Chef Fees: \$200.00 ] \*

### Seafood Pasta Station (This is a wedding favorite):

The Chefs prepare guests' dinners tableside. Each guest creates their own unique dinner from selections of: shrimp, scallops, mussels, calamari, chicken, julienne vegetables, mushrooms, tomatoes, spinach, broccoli, onions, garlic, wine, pesto, alfredo, marinara, and of course several pastas. This option includes fresh salad and baked breads.

Cost: \$47.00/person · Chef Fee: \$150.00 per chef

### Surf-n-Turf:

Grilled filet mignon & grilled mango shrimp, roasted herb potatoes, grilled portobello mushroom, traditional ceaser salad, garlic bread.

Cost: \$60.00/person

### Islamorada Dinner:

Island Snapper with key lime sauce, rum glazed beef, garlic mashed potatoes, steamed vegetable medley, caribbean salad, fresh baked bread.

Cost: \$45.00/person

### Sunset Dinner:

Crab cakes with Roasted Red Pepper, Jerk Grilled Pork Medallion Herb Rice/Orzo Medley, grilled sweet potatoes with run glaze. Island Salad.

Cost: \$45.00/person

## Rehearsal Dinners (All Rehearsal Dinners \$25.00/person)

BBQ Dinner: BBQ chicken, Pulled pork, Spicy island beans, Mozz & tomato pasta salad, Island pineapple slaw

Asian Theme Dinner: Chicken Potstickers, Seared Tuna Sushimi, Thai Peanut Chicken Satays, Rice Noodle Salad, Coconut Stirfry Tropical Rice.

Mexican Theme Dinner: Chicken Fajitas, Beef Burritos, Enchiladas, Guacamole, Salsa, Sourcream, Cheese, Tortilla Chips, Lettuce, Tomatos.

Italian Theme Dinner: Caeser Salad, Shrimp Alfredo w/ Bowtie, Penne Marinara, Meatballs, Sausage, Homebaked Bread/butter.