

MONROE COUNTY PUBLIC LIBRARY
Minutes of the Library Advisory Board
Key Largo Library
October 23, 2012

CALL TO ORDER

The meeting of the Monroe County Library Board was called to order at 10:35 a.m. by Chair Maria Richardson. Present were Board members Michael Shields and Susan Miller.

Guests included (alphabetically) County Commissioner Sylvia Murphy, Library Administrator Anne Layton Rice and Key Largo Library Manager Paulette Sullivan.

INTRODUCTIONS: Participants briefly introduced themselves.

APPROVAL OF MINUTES: The minutes for the April 24, 2012 meeting were unanimously approved.

COMMUNICATIONS:

- The Director of Libraries sent her regrets. Board Member Michael Shields requested a moment of silence in honor of Leon Kula and concern for Norma.
- Board Member Elizabeth Jolin sent her regrets due to a previous commitment.

NEW BUSINESS:

- Board Member Michael Shields nominated and made a motion for Maria Richardson to continue as Board Chair. The nomination was accepted and the vote was unanimous.
- Board Member Susan Miller nominated Michael Shields to serve as Vice-Chair. The nomination was accepted and the vote was unanimous.
- Board Member Michael Shields offered to update and submit the Board's Annual Report for approval.
- Library Administrator Anne Layton Rice distributed a requested change to library policy allowing the sale of books during authors' book signings and similar events. Board Member Michael Shields moved and Board Member Susan Miller seconded the policy change. After discussion, the motion passed unanimously.
- Board Member Michael Shields discussed recent complaints he had received from customers about the obsolete software on public PCs. The Board urged staff to follow-up on the state of the Public PCs and software and to report on status of upgrades at next meeting.

CONTINUING BUSINESS:

- Discussion of “Checklist of Activities” and “Golden Rules for Library Boards” and update of Board handbook were tabled for a future meeting.
- Library Administrator Anne Layton Rice provided information about the recent budget approval.
- The Board discussed the Annual Combined Meeting and directed staff to check dates for potential conflicts with the legislative session and Florida Keys Days in Tallahassee.

ADJOURNMENT: The meeting was adjourned at 12:15 pm. The next meeting will be the December 11th meeting at the Islamorada Library. Commissioner Rice is on rotation to attend.

Respectfully submitted,

Anne Layton Rice

Library Administrator