

MONROE COUNTY PUBLIC LIBRARY
Minutes of the Library Advisory Board
Marathon Government Center
March 5, 2013

CALL TO ORDER

The meeting of the Monroe County Library Board was called to order at 10:30 a.m. by Chair Maria Richardson. Present were Board members Stephanie Griffiths, Elizabeth Jolin , Susan Miller, and Michael Shields.

Participants included (alphabetically) Headquarters Librarian Christine Dunn, Islamorada Library Manager Kathy Ebert, Director of Libraries Norma Kula, Key West Friends of the Library Board Member Annette Liggett, County Commissioner Sylvia Murphy, and Library Administrator Anne Layton Rice.

INTRODUCTIONS: Participants briefly introduced themselves.

APPROVAL OF MINUTES: The minutes for the December 11, 2012 meeting were unanimously approved.

COMMUNICATIONS:

- The Director of Libraries announced that State Aid had been approved for \$66,905 and E-rate funding at approximately \$25,000. The Library Administrator provided quarterly statistics for eBook circulation.

NEW BUSINESS:

- Michael Shields made a motion to accept a cash donation from the Key West Friends of the Library. Stephanie Griffiths seconded and the motion passed unanimously.
- Michael Shields made a motion to accept a cash donation from the Islamorada Friends of the Library for children's programming. Stephanie Griffiths seconded and the motion passed unanimously.
- The Board's Annual Report was submitted and read into the record by Michael Shields.
- The Board considered revisions to the Library Policy. After discussion of each section, the revisions passed unanimously and will be proposed for approval at the next BOCC meeting.
- A change to the Bylaws regarding the Combined Meeting was proposed by Stephanie Griffiths. She suggested "...shall be held once a year" be edited to read "...shall be held at the pleasure of the Board."

- Elizabeth Jolin suggested a change to the Bylaws requiring monthly meetings to “a minimum of six meetings per year.” Both proposed changes, along with a general review of the Bylaws will be considered at the next meeting.
- The Board requested that the Director research higher-interest options for the Margo Golan Fund.

CONTINUING BUSINESS:

- The Director of Libraries distributed and discussed updates to the Board Handbook.
- The Director of Libraries updated the Board on progress to the Public PC software upgrades.
- The Board requested that discussion of the “Checklist of Activities” and “Golden Rules for Library Board” be held at a later meeting.

ADJOURNMENT: The meeting was adjourned at 12:25 pm. The next meeting will be the April 16th meeting at the Islamorada Library.

Respectfully submitted,

Anne Layton Rice

Library Administrator