

**Monroe County Art in Public Places Committee
Minutes
Monday – May 20, 2013 – 4:00 p.m.
Gato Building, 1100 Simonton Street, 1st floor Conference room, Key West**

In attendance were Committee members: Sue D'Antonio, Nance Frank, Beth Kaminstein, and Jeffrey Harwell;
Staff: Liz Young, Jodell Roberts

Call to order

Sue D'Antonio called the meeting to order at 5:00 p.m.

Approval of Minutes of April 22, 2013

Motion: Nance moved to approve the April 22, 2013 minutes; seconded by Jeffrey. The motion was passed unanimously.

Upcoming Projects – Status Update

Conch Key Fire Station – Bill Horn, Architect. **Budget \$15,797.15** – RFP will be released with a Public Art budget of \$14,000. The County Administrator has appointed 2 non-voting members – Don Bock & Chief James Callahan. There was discussion of the RFP and that the side of the building that can be seen from the highway or the generator area are the areas that will be designated for public art. Discussion followed regarding the timing of the RFP advertising and review by committee. Liz related that Chief Callahan expressed a desire for the public art at the station to be appreciative of the natural environment and the fishing village.

Marathon Court House – Michael Ingram, Architect **Budget \$8,311.05**. RFP will be released with a Public Art budget of \$7,200. The question was raised if anyone has spoken to Michael Ingram regarding the location of art at the site. Liz recounted her communications with County Engineering and spoke of an expected end of Summer completion date for the removal of the underground tank and sewer work in the area where the public art has been determined to be located. Exact dimensions and a description of the space will need to be determined for the RFP. There was discussion of moving ahead with the RFP before the work in the area is completed. Liz will research appropriate language for the RFP regarding County requirements for exterior work.

Stock Island Fire Station – Bill Horn, Architect. **Budget \$27,347.97** RFP will be released with a Public Art budget of \$24,250. County Administrator has appointed for the 2 non-voting members – Chief James Callahan & Michelle Mongelli. Liz showed the station site plan and the landscape plans to the committee. Construction is on schedule for 2013. As shown by the landscape plan, an area previously identified for public art will be filled with landscaping of varying heights. The committee considered a green area in the center front area of site as a possible alternative location. Liz will explore the possibility of a site visit prior to next month's committee meeting.

Freeman Justice Center Lobby – Lobby renovations have been approved: Bid contract was approved by the BOCC in March – AIPP Budget is not available.

Freeman Justice Center Drug Court Addition – **Budget \$5,036.00** Art budget is approx. \$4,400. County Administrator has appointed for the 2 non-voting members – Holly Elomina & Jane Isherwood.

Prior to the meeting, the committee made a site visit to the Freeman Justice Center Drug Court Addition and a courtroom. Areas considered for public art are the ceiling of the addition lobby that could accommodate hanging art and a display case for client art that could be located in the lobby or group room. Sue offered to make inquiries regarding display case types and costs; Beth to photograph a display in the wellness center at Mariner's Hospital. Discussion followed regarding combining the Freeman Justice Center Lobby and Drug Court Addition as one RFP. The committee will move forward with one RFP for the drug court. The lobby (including ceiling) and group room will be the areas for public art. Artist proposals may include art for one or the other areas or both. An RFP for the Freeman Justice will be done subsequent to a determination of the budget for the project.

Key West Airport 2nd phase – Budget \$3,043.25 – Penny Kipp, Sr. Budget Administrator, has located these funds. An RFP for art over the ticket counters will be prepared.

The following projects have been placed **on hold** by the BOCC as of March 18, 2009:

- Old Tavernier School and Jefferson Brown Bldg.
- Marathon Emergency Operations Center – Design phase (no funds available)

Other business

Gift and Loan Policy update – The Gift and Loan Policy has been approved by the Board of County Commissioners.

FAPAP conference update – Sue spoke of the recent FAPAP conference in Clearwater. Monroe County and Key West will be co-hosting the May 2015 FAPAP conference.

Nance leaves meeting.

Discussion followed regarding the conference, including, the logistics of travel to various areas of the County, and the need to set aside time to plan for the conference.

The next AIPP committee meeting will be on June 24 at the home of Committee member Nance Frank in Key Haven following a site visit to the Stock Island Fire Station.

The meeting was adjourned at 5:45 p.m.

Respectfully submitted by:

Jodell Roberts, Business Manager