

**Monroe County Art in Public Places Committee**  
**Meeting Agenda**  
**Monday – December 2, 2013 – 3:00 p.m.**  
**Gato Building, 1<sup>st</sup> floor conference room, 1100 Simonton St., Key West**

- 1. Call to order**
- 2. Public Input**
- 3. Approval of Minutes of October 15 and November 4, 2013**
- 4. Review and recommend for Stock Island Fire Station – Bill Horn, Architect. Budget \$27,347.97**  
RFP budget of \$24,250.
  - **C.R. Gray**
  - **Dick Moody**
  - **David Harrison Wright**

**5. Upcoming Projects – Status Update**

- a) **Conch Key Fire Station** – Bill Horn, Architect. **Budget \$15,797.15** – RFP budget of \$14,000.  
Selected artist: Maureen Melville. Contract in process.
- b) **Key West Airport – Wall over ticket counters** – RFP budget of \$2,500.  
Selected artist: W.B. Thompson. Contract in process.
- c) **Marathon Court House** – Michael Ingram, Architect **Budget \$8,311.05**. RFP for exterior artwork budget is \$7,200. Installation will not occur until sewer hookup construction work is completed. RFP draft in process.
- d) **Freeman Justice Center** - RFP to be drafted following the completion of the Marathon Court House RFP. The RFP for the Freeman Justice Center will identify SPACE A and SPACE B. Each with specified budget.
  - a. **Drug Court Addition** – **Budget \$5,036.00** -- Public Art budget \$4,400.
  - b. **Lobby Renovations** – Public Art **Budget \$2,359.72**.
- e) **Key West Airport - Arrivals Terminal new (downstairs) renovation – Budget -\$15,000**  
Artwork budget: \$13,000. RFP in process.
- f) **NEW PROJECTS:** Bernstein Park, Stock Island renovations: Bill Horn is the architect. We are awaiting budget and plans -  
*Plantation Key Court House* –renovations or new, *New Fire Station* –Summerland Key.

**6. Bid selected for the Key West International Airport etched glass special project in the Security Area:** McMow Glass – revised designs

- 7.** The following projects have been placed **on hold** by the BOCC as of March 18, 2009:
  - Old Tavernier School and Jefferson Brown Bldg.
  - Marathon Emergency Operations Center – Design phase (no funds available)
- 8. Other business- 2014 Meeting calendar** and *Request #2* for extension of Dennis Beebe artwork on loan at Higgs Beach.

**9. Adjourn**

**Attachments:**

Minutes from AIPP meeting 10-15 & 11-4 -13  
McMow Glass revised designs

**ADA ASSISTANCE:** If you are a person with a disability who needs special accommodations in order to participate in this proceeding, please contact the County Administrator's Office, by phoning (305) 292-4441, between the hours of 8:30 a.m. - 5:00 p.m., no later than five (5) calendar days prior to the scheduled meeting; if you are hearing or voice impaired, call 711".

**PUBLIC INPUT:** Any person that wishes to be heard on any agenda item shall notify administrative staff prior to the start of the meeting at 305-295-4369 or [info@keysarts.com](mailto:info@keysarts.com).

**Monroe County Art in Public Places Committee  
Meeting Minutes  
Tuesday – October 15, 2013 – 4:00 p.m.  
Marathon Government Center, Marathon**

In attendance were Committee members: Sue D'Antonio, Jeffrey Harwell, Beth Kaminstein, and Nance Frank; Non-voting Panel Members: Chief Callahan and Don Bock, Staff: Liz Young, Jodell Roberts; Public attendees:

**Call to order**

Sue D'Antonio, Chair, called the meeting to order at 4:00 p.m.

**Public Input**

Sue called for any input from the public. There was no response.

**Review and Recommend Proposals for Conch Key Fire Station #17.** Submitted proposals, including slides of work and samples provided from qualified artists Craig Gray, McMow Glass, and Maureen Melville were viewed, discussed, and scored.

**MOTION:** Nance made a motion to recommend Maureen Melville, who has received the top ranking score, as the RFP chosen for Conch Key Fire Station #17; Beth seconded. The motion passed unanimously.

Discussion followed concerning the existing window shades which are vertical and fit into a frame that cover the entire window area at the Fire Station, including the upper three windows where the public art will be sited. Chief Callahan was amenable to looking into having the shade lowered to accommodate the stained glass. There was discussion of providing lighting from inside of the room to enhance the stained glass and that Fire Station could be asked if they would provide lighting.

**Other Business**

MOTION: Jeff made a motion to approve the landscape plan by Carl Gilley Landscape Design, dated September 2013 for the Aids Memorial at Higgs Beach; Nance seconded. The motion passed unanimously.

The next meeting will take place on November 4<sup>th</sup>, 3:00 p.m. at the Marathon Community Theater.

The meeting was adjourned at 4:48 p.m.

Respectfully submitted by:

Jodell Roberts, Business Manager

**Monroe County Art in Public Places Committee**  
**Minutes**  
**Monday – November 4, 2013 – 3:00 p.m.**  
**Marathon Community Theater, 5101 Overseas Highway, (MM 49.5), Marathon**

In attendance were Committee members: Sue D'Antonio, Jeffrey Harwell, Nance Frank, Beth Kamenstein and Nancy Perez Miller; Staff: Liz Young, Jodell Roberts

**Call to order**

Sue D'Antonio, Chair, called the meeting to order at 3:10 p.m.

**Public Input**

Sue asked if there was any input from the public. There was no response.

**Approval of Minutes of October 7, 2013**

Nancy requested that the October 7 minutes reflect Nance Frank's question to Christine Nottage inquiring if artists doing the mural at the Custom's House were being paid for their work, to which Ms. Nottage responded that the artists would not be paid.

**Motion:** Nancy moved to approve the October 7, 2013 minutes, with revision; seconded by Nance. The motion was passed unanimously.

**Upcoming Projects – Status Update**

**Conch Key Fire Station** – Bill Horn, Architect. **Budget \$15,797.15** – RFP budget of \$14,000. Selected artist: Maureen Melville.

**Key West Airport – Wall over ticket counters** – RFP budget of \$2,500. Selected artist: W.B. Thompson. Liz has spoken to Maureen Melville, the artist chosen for Conch Key Fire Station, W. B. Thompson, the artist chosen for the Key West Airport RFP #2, and Ann Riger, Monroe County Contracts Administrator. The contracts for these projects will go to the BOCC for approval and could appear on the December agenda. Beth will be the Committee liaison to Maureen Melville at the Conch Key Fire Station and Nance Frank, the Committee liaison to W.B. Thompson at the Key West International Airport.

**Stock Island Fire Station** – Bill Horn, Architect. **Budget \$27,347.97** RFP budget of \$24,250. RFPs are due November 13<sup>th</sup>. Site inspection was held on September 24<sup>th</sup> – 3 artists attended. The RFP for this project will be reviewed at the December 2, 4:00 p.m. meeting at the Gato. The non-voting panel members for this project are Chief Callahan and Michelle Mongelli.

**Marathon Court House** – Michael Ingram, Architect **Budget \$8,311.05**. RFP for exterior artwork budget is \$7,200. Installation will not occur until sewer hookup construction work is completed. A draft RFP is in process. There is no news regarding progress on the sewer. A new budget for the project will be determined at the November BOCC meeting.

**Freeman Justice Center** - RFP to be drafted following the completion of the Marathon Court House RFP. The RFP for the Freeman Justice Center will identify SPACE A and SPACE B. Each with specified budget.

- a. **Drug Court Addition** – **Budget \$5,036.00** -- Public Art budget \$4,400.
- b. **Lobby Renovations** – Public Art **Budget \$2,359.72**.

There are no updates for this project.

**Key West Airport - Arrivals Terminal new (downstairs) renovation** – Staff has confirmed budget in writing of \$15,000 to include artwork (3 designated walls), legal ads and administration. The RFP is in process. There was discussion regarding administrative and legal expenses associated with the project.

**MOTION;** Nance made a motion that of the \$15,000 budget for art in connection with the renovation to the Arrivals Terminal at the Key West Airport, that \$13,000 be established as the budget for the public art, \$1,500 for administrative fees and \$300 for legal ads; Nancy seconded. The motion passed unanimously.

**NEW PROJECTS:**

**Bernstein Park**, Stock Island renovations: Bill Horn is the architect. We are awaiting budget and plans. Liz discussed the renovations to the park at \$2 Million to raise the park 8 feet to discourage flooding. An upscale marina is being developed in the neighborhood with a hotel green areas gentrifying the area. Bernstein Park is where children go and is very important to the community. There could be \$200,000 for art. The committee would like to invite Bill Horn to come to the December 2nd meeting.

**Plantation Key Court House** –renovations  
**New Fire Station** –Summerland Key.

**Recommend Qualified artist (s) for Bid process at the Key West International Airport for etched glass special project in the Security Area:**

Artists who are qualified and interested in completing a design and bid within the budget are: Debra Yates, Frank Yoculan, Carlos Rojas, Gordon Huether, Vera Vasek, Catherine Woods, Wilderness Graphics and Maureen Melville. The committee reviewed artists and their material on file in relation to their qualifications for the project. The committee discussed issuing a more explicit invitation for proposals from the interested Qualified Artists. The McMow glass proposal was read to the committee. Peter Horton would like the project to be complete in 60 days.

**MOTION:** Nance moved that Arts Council staff issue an invitation to the Qualified Artists who are interested in the project to provide a bid for etching 13 glass panels that must work well with the existing etched panels on site (photos of the existing etched glass panels to be included with the invitation), to be etched in the evening on site, with the bid to estimate duration of installation/etching, timeline, budget and square footage, with proposals to be submitted to Liz Young by November 13, 2013; seconded by Jeff. The motion passed unanimously.

Discussion followed that proposals received be sent to the committee to decide which one to include with the McMow glass bid. Only two bids are needed.

**MOTION:** Nance made a motion that if there is not adequate response to the invitation to submit a proposal for the special etched glass project at the Key West International Airport, that bids will be solicited from nonqualified commercial entities; Jeff seconded. The motion passed unanimously.

**Recommend:** McMow Glass as one of the bids.

**MOTION:** Beth made a motion to recommend McMow Glass to submit a bid for the etched glass special project in the Security Area at Key West International Airport; Jeff seconded. The motion passed unanimously.

The following projects have been placed **on hold** by the BOCC as of March 18, 2009:

- Old Tavernier School and Jefferson Brown Bldg.
- Marathon Emergency Operations Center – Design phase (no funds available)

**Other Business-** Request for extension of Dennis Beebe artwork on loan at Higgs Beach. Discussion of the Beebe sculpture ensued. Ed Reilly, the AIPP committee consultant, who will need to look at the sculpture is out of town and will return in December. In addition, the County Engineer could be consulted to assess if the sculpture could become a hazard. Liz will relate to Beth Leto, Ed Reilly's review of the sculpture by the end of January. The committee discussed that the Beebe artwork is located as a temporary use, has been at the beach for 2 years and the temporary use is up. The committee considered that other art work is currently planned to be located or may in the future be located at Higgs Beach. There was a suggestion that a plan where sculpture could be located be developed.

**MOTION:** Beth made a motion that the use of the Higgs Beach area for public art is a temporary use, that location of the Dennis Beebe art work is a temporary location that has ended, considering that other temporary work will be located at Higgs Beach; Nancy seconded. The motion passed unanimously.

Liz discussed that the Harrisons, who are considering gifting a sculpture to the Key West Airport, may come to the December 2 meeting.

Nancy brought to the attention of the committee that the boardwalk is eroding at Rest Beach which is adjacent to Higgs Beach. Discussion followed concerning the redesign of Higgs Beach and the site plan that includes a sculpture park.

The meeting was adjourned at 4:16 p.m.

Respectfully submitted by:

Jodell Roberts, Business Manager