



Library Advisory Board Meeting
Big Pine Key Library
December 17, 2013 --10:30 A.M.

AGENDA

1. Call to Order
2. Introductions
3. Approval of Minutes
4. Communications
5. New Business
 - A. LAB use of library community rooms
 - B. Library Wish Lists
6. Continuing Business
 - A. Combined Meeting on February 25, 2014
7. Adjournment

ADA ASSISTANCE: If you are a person with a disability who needs special accommodations in order to participate in Library Advisory Board proceedings, please contact the County Administrator's Office, by phoning (305) 292-4441, between the hours of 8:30 a.m. - 5:00 p.m., no later than five (5) calendar days prior to the scheduled meeting; if you are hearing or voice impaired, call "711".

MONROE COUNTY PUBLIC LIBRARY
Minutes of the Library Advisory Board
Key Largo Library
October 22, 2013

CALL TO ORDER

The meeting of the Monroe County Library Board was called to order at 10:50 a.m. by Vice-Chair Michael Shields. Present were Board members Elizabeth Jolin, George McHugh, and Susan Miller.

Participants included (alphabetically) Head of Library Technical Services Juana Careaga, Director of Libraries Norma Kula, County Commissioner Sylvia Murphy, Library Administrator Anne Layton Rice, and Key Largo Library Manager Paulette Sullivan.

INTRODUCTIONS: Participants briefly introduced themselves.

APPROVAL OF MINUTES: The minutes for the August 27, 2013 meeting were unanimously approved.

COMMUNICATIONS:

- Regrets from Stephanie Griffiths were communicated to the Board.

NEW BUSINESS:

- Board Member Elizabeth Jolin made the motion to elect Michael Shields as Chairperson and Stephanie Griffiths to Vice-Chair. Susan Miller seconded and the motions passed unanimously.
- Chairperson Michael Shields expressed his thanks to the long-term employees of the Library.
- The Director of Libraries discussed the Library's Long-Range plan that had been recently approved by the BOCC.
- The Board discussed ideas for the Combined Meeting to encourage more community involvement. The Board asked that the discussion be continued to the December meeting.
- The LAB Annual Report was read into the record and will be added to the Library's monthly report to the BOCC.

CONTINUING BUSINESS:

- The Director of Libraries reported that the approved FY2014 library budget was basically flat with the addition of an Archivist position. The Board requested a comparison of Florida Public Library budgets and a wish list from the libraries for the purpose of future advocacy.
- The Director of Libraries reported on discussions with the County Clerk's Office regarding the Golan Fund. Board Member Elizabeth Jolin made a motion requesting Stephanie Griffiths contact BOCC members regarding investment options for the Golan Fund. Susan Miller seconded and the motion was approved.
- Library Administrator Anne Layton Rice reported on recent donations and renovations to the Florida History Department.

ADJOURNMENT: The meeting was adjourned at 12:50 pm. The next meeting will be the December 17th meeting at the Big Pine Key Library with County Commissioner Danny Kohlage on rotation to attend.

Respectfully submitted,

A handwritten signature in cursive script that reads "Anne Layton Rice".

Library Administrator