

MONROE COUNTY PUBLIC LIBRARY
Minutes of the Library Advisory Board
Marathon Library
August 26, 2014

CALL TO ORDER

The meeting of the Monroe County Library Board was called to order at 10:30 a.m. by Chair Michael Shields. Present were Board members Stephanie Griffiths, Elizabeth Jolin, and Susan Miller.

Participants included (alphabetically), Marathon Library Manager Candidate Cristy Danford, Acting Marathon Library Manager Walt Johnson, Director of Libraries Norma Kula, Library Administrator Anne Layton Rice, and Commissioner David Rice.

INTRODUCTIONS: Participants briefly introduced themselves.

APPROVAL OF MINUTES: The minutes for the June 24, 2014 meeting were unanimously approved.

COMMUNICATIONS:

- Board Member George McHugh and Deputy County Administrator Debbie Frederick sent their regrets
- Acting Marathon Library Manager Walt Johnson discussed the Marathon Library's trial of Useful, a Public PC management product. Board Chair Michael Shields made the motion that Library staff and the County IT department work towards an expeditious implementation of Useful, or similar solution, to manage the Public PCs. Board member Susan Miller seconded and the motion passed.

NEW BUSINESS:

- Director of Libraries Norma Kula discussed staff changes at the Key West and Marathon libraries. Marathon Library Manager Candidate Cristy Danford was introduced and welcomed.

CONTINUING BUSINESS:

- Commissioner Rice presented site plan options under consideration for a new Marathon Library. He discussed the efforts to work with the Monroe County School Board to swap building space. Commissioner Rice requested that Director of Libraries Norma Kula send a list of recommended library architects to his office and to Public Works Division Director Kevin Wilson.
- Board members discussed the county ordinance that details the responsibilities and functions of the Library Advisory Board.

- Director of Libraries Norma Kula discussed the status of various library facility projects.
- Director of Libraries Norma Kula updated the Board on the proposed 2015 budget. She had been directed to present a budget with a 5% decrease from the 2014 budget. Budget hearings will be held in September.
- Director of Libraries Norma Kula discussed the financial reports that will be included in Board packets. The current county spending freeze and future E-rate funding issues were discussed.
- Board member Stephanie Griffiths made the motion asking that a “Take-Away” item be included on future meeting agendas. Board member Elizabeth Jolin seconded and the motion passed. The “Take-Away” for this meeting is for Board members to contact Monroe County School Board members, Superintendent Porter and Pat Lefere to advocate for the Marathon Library plans as presented by Commissioner Rice.
- Director of Libraries Norma Kula reminded the Board of their Annual Report to the BOCC, due October 1 and of upcoming Board elections.

ADJOURNMENT: The meeting was adjourned at 12:35 pm. The next meeting will be October 28, 2014 at the Key Largo Library. Mayor Murphy is on rotation to attend.

Respectfully submitted,

A handwritten signature in cursive script that reads "Anne Layton Rice".

Anne Layton Rice
Library Administrator