

**Substance Abuse Policy Advisory Board
Minutes
(Draft)**

**August 21, 2014
10:00 A.M.**

**Harvey Government Center
1200 Truman Avenue, Key West, FL**

Board members/designees present:

Sylvia Murphy, Mayor, Board of County Commissioners

Major Tommy Taylor, Jail Administrator, Monroe County Detention Center, Chair

Chief Kris DiGiovanni, City of Key Colony Beach

Catherine Vogel, State Attorney

Holly Elomina, Court Administrator, Vice-Chair

Amanda Cochran, for Amy Heavilin, Clerk of the Circuit Court

Jane Isherwood, Criminal Court Services Coordinator, Pretrial

Steve Torrence, for Chief Donnie Lee, Key West Police Department

Julie Gaither, Circuit Administrator, Probation and Parole

Larry Prescott, for Frank Rabbito, Director of Community Health Centers

Tamara Snider, Sheriff Rick Ramsay, Monroe County Sheriff's Department

Staff members present:

Tina Boan, Monroe County Budget Manager

Laura deLoach-Hartle, Monroe County Grants Administrator

Item 1 The meeting was opened by Chair, Major Taylor, who called the meeting to order at approximately 10:15 A.M.

Item 2 Board members and staff members introduced themselves and disclosed any affiliations with applicants. Major Taylor noted his affiliation with SHAL. Larry Prescott noted his affiliation with Guidance/Care Center.

Item 3 Election of Chairperson and Vice-Chairperson were held with Steve Torrence making a motion for Major Taylor to serve as Chairperson. Jane Isherwood seconded the motion and the motion passed unanimously. Steve Torrence then made a motion for Holly Elomina to serve as Vice-Chairperson. Catherine Vogel seconded the motion and the motion passed unanimously.

Item 4 The Chair then read agenda item 4, Approval of June 27, 2013 minutes. Motion was made by Steve Torrence and seconded by Holly Elomina to accept the June 27, 2013 minutes and the motion passed unanimously.

Item 5 Discussion then ensued regarding the Drug Abuse Trust Funds including prior year's level of funding, revenue collection and anticipated use of the funds.

Laura deLoach-Hartle provided an update on the current \$84,521 Byrne JAG funds available to Monroe County in the upcoming year. She also provided information to the SAPAB on the current year, FY14 Byrne JAG activity as well as the Drug Abuse Trust Fund. There was also Board discussion regarding FDLE's processes.

Item 6 The Chair, Major Taylor, then called on each applicant to make a presentation and answer questions posed by the Board:

- Guidance Care Center – Women's Jail Incarceration Drug Abuse Treatment Program. An overview of the services including evidence based programs, relapse prevention and drug testing were presented. The positive outcomes from this ongoing program were presented.
- Florida Keys Outreach Coalition-Supportive Housing: Substance Abuse Education and Relapse Prevention. Stephanie Kaple provided a summary of the services provided and the importance of the drug testing program which the funds will be used for.
- Southernmost Homeless Assistance League-Mobile Outreach Program. Randi Cohen Brown presented the services they provide and the desire to use funds specifically for bus tickets and assisting with identification so further services can be made available.
- Keys to Be the Change – The Keys to Be the Change. Heidi Golightly provided a history and overview of the program and shared additional information regarding their mentoring programs.
- Boys and Girls Clubs of the Keys Area-Key West SMART MOVES/Prevention Program. Susan Kent provided an update of their ongoing program and activities specific to the SMART MOVES program.
- Guidance/Care Center-the Heron-Assisted Living Prevents Recidivism in Dually-Diagnosed Adults. Rick Casey updated the Board on the transition from US Fellowship of Florida to the Guidance/Care Center. He addressed the supported housing services they provide to the mentally ill and those with a history of substance abuse and incarceration.
- Samuels House-Mary Spottswood Women's Center-Court Mandated, Criminal/Substance Abuse Clients, Case Management, Drug Testing. Elmira Leto had an emergency requiring her to be out of town and she was unable to attend the meeting.

The Board discussed the applications received and the funding available from the Byrne JAG program. After discussion Catherin Vogel made a motion to fund the following programs in the amounts indicated below utilizing the Byrne JAG funds. Holly Elomina seconded the motion and following discussion the motion was approved.

APPLICANT	BYRNE JAG
Guidance Care Center	\$37,331
FKOC	\$8,845
SHAL	\$6,000
GCC/Heron	\$17,345
Samuel's House	\$15,000
	\$84,521

Discussion was then directed to the Drug Abuse Trust Fund and the two applications remaining. Jane Isherwood proposed using \$42,000 of the Drug Abuse Trust Funds. After further discussion Holly Elomina made a motion to fully fund the two remaining applications, Keys to Be the Change and Boys and Girls Clubs. Mayor Murphy seconded the motion and the motion passed unanimously. The Drug Abuse Trust Fund approved applications were as follows:

APPLICANT	DATF
Keys to Be the Change	\$44,500
Boys and Girls Clubs	\$12,740
	\$57,240

Item 7 Catherine Vogel made a motion that unused Byrne funds can be redistributed to the two entities who were not fully funded and should there be any unused Drug Abuse Trust Funds they should be returned to the fund. Mayor Murphy seconded the motion and the motion passed unanimously.

Item 8 There was no additional other business.

Item 9 There being no further business, motion to adjourn the meeting was made by Steve Torrence, motion passed and the meeting was adjourned.