

**Monroe County Criminal Justice, Mental Health, and
Substance Abuse (CJMHSAs) Planning Council Minutes**

August 22, 2016
BOCC Meeting Room - 10:15 A.M.

Harvey Government Center
1200 Truman Avenue, Key West, FL

CJMHSAs Planning Council members/designees present:

Holly Elomina, Court Administrator, Vice-Chair
Sheriff Rick Ramsay, Monroe County Sheriff's Department
Chief Donie Lee, City of Key West Police Department
Catherine Vogel, State Attorney
Trish Docherty Gibson, Chief Assistant Monroe County Public Defender's Office
Sasha Thompson for Maureen Dunleavy, Director of Community Health Agency
Brylan Jacobs, State Probation Circuit Administrator
Adele Faris, County Director of Probation
Major Tim Age, Chief Correctional Officer
Jane Muir-Isherwood, Local Substance Abuse Treatment
Patrice Schwermer, Area Homeless or Supportive Housing Program Representative
Terrance Lopez, for Vincent Vurro, DJJ, Director of Detention Facility
Joseph Laino, DCF, Substance Abuse and Mental Health Program Office Representative
Karen Knight, DJJ, Chief Probation Officer

Planning Council Members Absent: Sylvia Murphy, Commissioner, Board of County Commissioners, Hon. Mark Jones, Circuit Court Judge, Peary Fowler, County Court Judge, TBA, Primary Consumer of Community Based Treatment Family Member, TBA, Primary Consumer of Mental Health Services and TBA, Primary Consumer of Substance Abuse Services.

Staff members present: Tina Boan, Sr. Director, Budget and Finance; Christine M. Limbert-Barrows, Assistant County Attorney; Laura deLoach-Hartle, Sr. Administrator Grants & Special Projects; and Janet Gunderson Herbener, Sr. Grants & Finance Analyst.

The CJMHSAs Planning Council meeting was opened by SAPAB Vice-Chair, Holly Elomina, who called the meeting to order at approximately 10:14 A.M.

Item 1.a.: Planning Council members had introduced themselves and disclosed affiliations during the convening of the SAPAB meeting. Patrice Schwermer joined the CJMHSAs meeting introduced herself and stated that she is not affiliated with the applicant.

Item 1.b.: Election of Chairperson and Vice-Chairperson, H. Elomina made a motion for Jane Muir-Isherwood to serve as Chairperson. Sheriff Ramsey seconded the motion, the motion passed unanimously. Sheriff Ramsey made a motion for Holly Elomina to serve as Vice-Chairperson. J. Muir-Isherwood seconded the motion, the motion passed unanimously.

L. deLoach-Hartle pointed out to the CJMHSAs Planning Council members that the Department of Children and Families (DCF), Office of Substance Abuse and Mental Health has modified the CJMHSAs Reinvestment Grant Program allowing not-for-profit community providers, designated by the County's Planning Council, to apply for the available grant. Guidance/Care Center (GCC) has requested they be designated to be able to apply for the, three-year, grant funding.

Item 2: Kathleen Costello, Coordinator for the Offender Re-entry Program, GCC, presented the proposed program. The proposed grant would support a county-wide Mental Health and/or co-occurring Mental Health/Substance Abuse diversion program. This population is not served by any program currently in place.

- **SFY 2016 Criminal Justice, Mental Health, and Substance Abuse (CJMHS) Reinvestment Grant Program.** The Department of Children and Families has published a Request for Application (RFA) for the Criminal Justice Mental Health and Substance Abuse Reinvestment Grant. The purpose of the grant program is to provide funding to counties which can be used to plan, implement, or expand initiatives that increase public safety, avert increased spending on criminal justice and juvenile justice systems, and improve the accessibility and effectiveness of treatment services for adults and juveniles who have a mental illness, substance use disorder, or co-occurring disorder and are in, or at risk of entering, the criminal justice or juvenile justice system. The 2016 legislature authorized \$6 million in new funding for this program. Also SB 12 authorizes a community behavioral health provider or Managing Entity to be the direct recipient of the funds if designated by the county planning council/committee. The RFA authorized two types of grants: 1 year planning grants up to \$100,000 and an implementation and expansion grants up to 3 years at \$1.2 million (\$400,000 per year). Local match is required. Applications are due on September 21, 2016; a mandatory notice of intent to submit an application is due on July 19, 2016. The grant announcement can be accessed at www.myflorida.com/apps/vbs/vbs_ad_r2.view_ad?advertisement_key_num=127477.
- **100% Match Requirement** – GCC has an agreement with LKMC for in-kind donation of services from their ER write offs and GCC will provide the cash match using federal funding from their primary care program; therefore, no match will be required from Monroe County.
- GCC requests from the CJMHS Planning Council:
 1. Approval from the Planning Council to be designated to apply for the Reinvestment Grant and an agreement to provide a letter that will be submitted with the application that is due 9/21/2016.
 2. Suggestions for revisions to the Strategic Plan and/or any other input needed for the proposed program.
 3. A plan for the Planning Council meetings going forward.

Item 3: Motion by Trish Docherty Gibson, second by Holly Elomina for approval of the existing Strategic Goals (Plan) developed by the previous Planning Council with the understanding that revisions are required and updates will be made and presented to the Planning Council. No discussion, all in favor; motion passed.

Item 4: Motion by Holly Elomina, second by Catherine Vogel for approval to issue a letter to the DCF, designating GCC as a not-for-profit community provider authorized to apply for Grant #RFA06H16GS1. Council Members in favor, roll call: Sheriff Rick Ramsay, abstain; Chief Donie Lee, yes; Catherine Vogel, yes; Trish Docherty Gibson, yes; Tasha Thompson, abstain; Brylan Jacobs, yes; Adele Faris, yes; Major Tim Age, yes; Patrice Schwermer, yes; Terrance Lopez, yes; Joseph Laino, yes; Karen Knight, yes; motion passed.

Item 5: Discussion of a Planning Council meeting schedule. J. Muir-Isherwood recommended meeting quarterly and as needed for the program. Sheriff Ramsey agreed with Chairperson Muir-Isherwood's recommendation.

There being no further business, the meeting was adjourned by J. Muir-Isherwood at 10:41 a.m.