

MONROE COUNTY PUBLIC LIBRARY
Minutes of the Library Advisory Board
Key West Library
June 27, 2017

CALL TO ORDER

The meeting of the Monroe County Library Advisory Board was called to order at 10:35 a.m. by Chair Michael Shields. Present were Board members Linda Douville and George McHugh.

Participants included (alphabetically), County Commissioner Heather Carruthers, Key West Library Senior Librarian Robin Henderson, Library Director Norma Kula, Key West Library Senior Librarian Michael Nelson, and Library Administrator Anne Layton Rice.

INTRODUCTIONS: Participants briefly introduced themselves.

APPROVAL OF MINUTES: The minutes for the February 2017 meeting were unanimously approved.

COMMUNICATIONS:

- Library Director Norma Kula discussed her participation on the State Library Council.
- Chair Michael Shields and Commissioner Carruthers discussed the feasibility of videoconferencing for Board meetings.
- Chair Michael Shields distributed and discussed the Florida Department of State's annual Library Return on Investment survey results.

New & CONTINUING BUSINESS:

- Library Director Norma Kula distributed and discussed several library survey templates. Board member Linda Douville offered to review and draft a survey to distribute to the board.
- Library Director Norma Kula reported on budget meetings. Commissioner Carruthers discussed the county budget and above roll-back strategy.
- Library Director Norma Kula discussed the timeline for the Marathon Library project with January 2018 given as a potential groundbreaking date. The Key West Library HVAC repairs are expected to start in late-July, while the ADA renovations are being drafted by the architect.
- The Board determined that their Takeaway item will be supporting library staff with Budget requests.
- The Board requested that the next meeting be changed from August 22nd to August 29th.

ADJOURNMENT: The meeting was adjourned at 11:35 am. The next meeting will be August 29th at the Marathon Library.

Respectfully submitted,

A handwritten signature in black ink that reads "Anne Layton Rice". The signature is written in a cursive, flowing style.

Anne Layton Rice
Library Administrator