

MONROE COUNTY PUBLIC LIBRARY  
Minutes of the Library Advisory Board  
Islamorada Library  
October 24, 2017

**CALL TO ORDER**

The meeting of the Monroe County Library Advisory Board was called to order at 10:35 a.m. by Chair Michael Shields. Present were Board members Linda Douville, George McHugh, Kathryn Norris, and Mimi Young.

Participants included (alphabetically), Library Director Norma Kula, Islamorada Library Acting Manager Margy Mohr, and Library Administrator Anne Layton Rice.

**INTRODUCTIONS:** Participants briefly introduced themselves.

**APPROVAL OF MINUTES:** The minutes for the August 2017 meeting were unanimously approved.

**COMMUNICATIONS:**

- Library Director Norma Kula discussed the annual Library Directors' Conference held earlier in the month.

**New & CONTINUING BUSINESS:**

- Board member George McHugh nominated Michael Shields as Chair of the Board. Board member Mimi Young seconded and the vote was unanimous. Board member Mimi Young nominated George McHugh as Vice Chair of the Board. Board member Linda Douville seconded and the vote was unanimous.
- Library Director Norma Kula reported on impacts to the libraries, staff, and budget due to Hurricane Irma. The Board directed staff to provide recommendation for protecting the historical archives and how the libraries could assist in future events to act as a conduit for communication.
- Chair Michael Shields distributed the Annual Report to the Board for review and discussion at the next meeting.
- Library Director Norma Kula and Library Administrator Anne Layton Rice discussed the progress of the Key West Library's HVAC and ADA bathroom renovations.

**ADJOURNMENT:** The meeting adjourned at 12:15p.m. The next meeting will be December 20th at the Key Largo Library.

Respectfully submitted,

*Anne Layton Rice*

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Library Administrator