

DUCK KEY SECURITY DISTRICT ADVISORY BOARD
Minutes of July 22, 2019

BOARD MEMBERS PRESENT

Sylvia Hernandez, Chair
Rick Sherman, Vice Chair
Laurie Oestreicher, Secretary
Van Waddill
Bill Grayden
Jay Miller
Dave Maki via conference call

QUORUM PRESENT:

Yes

OTHERS PRESENT:

Capt. Hiller, MCSO
Lt. Derek Paul, MCSO
Capt. David Dipre, FWC
Lt. James Yetter, FWC
Yunior Rodriguez, Hawks Cay Resort
Tamara Lamarche, Commissioner Rice's Executive Asst.
Ron Oestreicher, DKPOA

ABSENT:

Simon Leird, Keys Security

RESIDENTS:

Dennis Casey
Ramona Barnes
Derek Day
Chris Waddill
Linda Newton
David Newton
Barb Pascal
Manuel Pascal
Lois Grayden
D. Ratea

I. Proceedings:

- Meeting called to order at 4:00 by Chair Sylvia Hernandez
- Location of meeting: Hawks Cay, Dolphin A
- Date of meeting: July 22, 2019

II. MOTION: To amend the July 22, 2019 Agenda to add Financials/Budget.

First by Laurie Oestreicher; seconded by Van Waddill.

MOTION CARRIED

III. MOTION: To approve the May 2019 minutes.

First by Bill Grayden; seconded by Van Waddill.

MOTION CARRIED

IV. Comments from public – throughout the meeting.

V. STANDING REPORTS:

- A. Capt. Hiller, MCSO, said that they had been able to access the cameras to establish a time line for a third time offender of DUI. Lt. Paul reported two burglaries of fishing and boating equipment that were left outside unattended.
- B. Simon Leird, Keys Security, absent.
- C. Hawks Cay Resort: Yunior Rodriguez commented that they were very busy at Hawks Cay. He announced that there were two new signs at the Marina reminding guests that Slow Speed was required in canals. At Laurie Oestreicher's request, he will put the rules of mini-lobster season, such as diving in canals, at the electronic board at the Lobby. Yunior informed the board that there is a new Director of Security at Hawks Cay and his name is Raibell Aguila.
- D. Capt. Dipre, FWC, introduced us to Lt. James Yetter who lives in Duck Key and will be attending our meetings from now on. He reviewed the rules for mini-lobster season and answered questions.
- E. Ron Oestreicher, DKPOA, gave us a final report on the 202 palm plantings on the right- of-ways. Bill Grayden complemented DKPOA on the success of this project.

VI. OLD BUSINESS:

- A. Speed Radar Signs

Chair Hernandez informed the board members that we have had some trouble with the radar signs not connecting to the Cloud due to SIM cards from T-Mobile. She requested SIM cards from ATT from Traffic Logix and has received them. The County has told us that they cannot provide personnel for maintenance and repairs.

MOTION: To authorize the Chairperson to spend funds on repairs to equipment purchased by the Security Board without waiting for the next meeting, with a cap of \$2,500.00.

First Sylvia Hernandez; seconded by Van Waddill.

MOTION CARRIED

Chair Hernandez pointed out that the online access to the radar signs has expired and we cannot download reports unless we physically go to each sign with a computer and connect through Bluetooth.

MOTION: To purchase 1 year of online access from Traffic Logix for all 4 Speed Radar signs at the cost of \$1,600 per year.

First by Bill Grayden; seconded by Laurie Oestreicher.

MOTION CARRIED

B. Camera Update:

Chair Hernandez obtained quotes from ADT and Johnson Controls for updating the four overview analog cameras. Johnson Controls came down \$2,000 after Chair Hernandez informed them their quote was not competitive. We are under contract with Johnson Controls until 2023 and would have to pay them 90% of the maintenance fee (\$8,000) if we were to terminate the contract now.

Jay Miller requested that we get a new quote showing that the equipment is included since the current quote showed the price next to installation. Chair Hernandez will do so, and reassured Jay Miller that County Attorney Christine Limbert checks all our contracts.

MOTION: To have Johnson Controls upgrade the 4 analog 720 Bosch overview cameras to 4 digital 1080's Bosch overview cameras at a cost not to exceed \$8,025.

First by Sylvia Hernandez; seconded by Bill Grayden

For: Sylvia Hernandez
For: Laurie Oestreicher
For: Van Waddill
For: Bill Grayden
For: Jay Miller

For: Dave Maki
Against: Rick Sherman

MOTION CARRIED

- C. Chair Hernandez reported that the application for “Slow Speed in all Duck Key Canals” has already been sent to FWC Tallahassee by Rich Jones, Marine Resources for Monroe County. We are hoping to hear soon that it has been approved.

NEW BUSINESS

- A. Privatization of cul-de-sacs

At Bill Grayden’s request, the privatization of the cul-de-sacs was discussed. Bill was concerned with the aesthetics of the privatized cul-de-sac. He also expressed concern with debris on the cul-de-sac after a hurricane. Jay Miller and Chair Hernandez did not feel it was a security issue. Bill’s main concern was that someone needs to go over the BOCC Agenda so we do not miss issues of importance to Duck Key in the future. Chair Hernandez said she was planning to take care of this. Comments were made by Chris Waddill, DKPOA Secretary, Manny Pascal, resident, and Ron Oestreicher, DKPOA treasurer, indicating that everything had been done legally, and we needed to concentrate on future issues discussed by BOCC that affected Duck Key.

- B. Guard house:

Chair Hernandez read a statement from County Attorney Christine Limbert stating that a guard house or gate is not allowed in public roads. If we were to privatize the roads, we would be responsible for all the costs of repairs and maintenance of roads and bridges.

- C. Description of duties for Duck Key Security – Rick Sherman offered corrections and suggestions and will email them to the Chair.

- D. New Assistant:

Chair Hernandez said she had found someone to replace Susie Ward who could help us with our cameras, radar signs, BOCC agendas, and many other technical issues.

MOTION: To hire Brandon Cooper as Project Manager at \$25.00 per hour, for an average of 10 hours per week, to monitor and supervise the cameras, the radar signs, and to assist with other DKSAB related business.

First by Sylvia Hernandez; seconded by Rick Sherman.

MOTION CARRIED

- E. Financial Report: The Monroe County Financial Report, prepared by the Monroe County Budget Office were reviewed and comments were heard from the DKSAB members and the audience. See attached Financial Report.

Minutes submitted by: Sylvia Hernandez and Laurie Oestreicher.

Next meeting will be Tuesday, September 3, 2019, at 4:00 PM on Hawks Cay.

Meeting adjourned at 6:10 PM.

FUND 152 DUCK KEY SECURITY DISTRICT

Fund Balance Forward Calculation

7/8/2019 10:54

Fiscal Year

As of: 6/24/2019

Audited Fund Bal Prior Year (CAFR)

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2019 YTD	2019 Estm	2020 Proposed	2020 Estm
Revenue	83,181	79,172	78,856	77,794	77,334	77,091	77,391	77,563	363,216	86,111	362,250	96,348	367,250	108,223	111,022	372,500	118,314
Expenses	48,528	49,041	49,878	48,470	95,996	65,767	64,891	67,818	363,216	131,796	362,250	143,699	367,250	54,236	136,100	372,500	166,100
Estimated Ending Fund Balance	311,812	341,943	370,920	400,244	381,582	392,906	405,406	415,151	415,151	369,466	369,467	322,116	322,115	376,102	297,038	297,038	249,252
	34,653	30,131	28,978	29,324	(18,662)	11,324	12,500	9,745	0	(45,684)	0	(47,351)	(0)	53,987	(25,078)	(0)	(47,786)

Unappropriated Fund Ba 40,501

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2019 Actual	2019 Estm	2020 Proposed	2020 Estm
Revenues:																
Special Assesments	75,325	75,665	75,796	75,726	75,656	75,723	75,858	75,000	84,144	96,096	93,135	105,530	102,040	103,452	117,566	114,039
Other Revenue-Interest	3,345	2,687	1,542	1,145	968	1,171	1,704	1,100	1,945	1,100	3,154	1,500	6,096	7,570	4,500	4,275
Services Tax Coll Excess Fees	502	504	456	463	467	497	-	(3,805)	22	(4,860)	60	(5,352)	87		(6,103)	
Less 5%																
Subtotal	79,172	78,856	77,794	77,334	77,091	77,391	77,563	72,295	86,111	92,336	96,348	101,679	108,223	111,022	115,963	118,314
Fund Bal Fwd								290,921		269,914		265,571			256,537	
Total	79,172	78,856	77,794	77,334	77,091	77,391	77,563	363,216	86,111	362,250	96,348	367,250	108,223	111,022	372,500	118,314

Appropriations:

Operating -04501	48,017	48,188	48,461	95,994	65,760	64,891	66,818	255,813	130,796	255,000	142,699	260,000	53,236	135,000	265,000	165,000
Tax Collector -69005	1,024	1,691	9	2	7		1,000	2,250	1,000	2,250	1,000	2,250	1,000	1,100	2,500	1,100
Cash Balance -85527 590991								68,831		70,000		70,000			70,000	
Transfers Out								36,322		35,000		35,000			35,000	
Contingency -85527 590990																
Total	49,041	49,878	48,470	95,996	65,767	64,891	67,818	363,216	131,796	362,250	143,699	367,250	54,236	136,100	372,500	166,100
	30,131	28,978	29,324	(18,662)	11,324	12,500	9,745	0	(45,684)	0	(47,351)	(1)	53,987	(25,078)	(0)	(47,786)

MONROE COUNTY, FLORIDA - BOARD OF COUNTY COMMISSIONERS

BUDGETED REVENUE ANALYSIS

DUCK KEY SECURITY DISTRICT - 152

FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020

7/8/2019 10:54		2020	Fiscal Year	2019	Fiscal	Fiscal Year	Fiscal	Fiscal Year	Fiscal	Fiscal	Fiscal	Fiscal	Fiscal	Fiscal	Fiscal	Fiscal	Fiscal	Fiscal										
		Estimated	2020	Estimated	Year	2019	Year	2018	Year	2017	Year	2016	Year	2015	Year	2014	Year	2013	Year	2012	Year	2011	Year	2010	Year	2009	Year	2008
		Annualized	Proposed	Annualized	2019	Adopted	2018	Adopted	2017	Adopted	2016	2015	2014	2013	2012	2011	2010	2009	2008									
		Actual	Budget	Actual	YTD	Budget	Actual	Budget	Actual	Budget	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual									
Revenues:																												
Del Ad Valorem Taxes	311200GA			-			-				-		-	23														
Special Assessments SVC Vacant	325200SS	6,892	7,105	6,179	102,040	6,578	4,684	6,072	5,049		4,939	4,935																
Special Assessments SVC Improved	325200SS	107,147	110,461	97,274		98,952	88,452	90,024	79,095	75,000	70,920	70,788	75,633	75,726	75,796	75,665												
Total Licenses & Permits		114,039	117,566	103,452	102,040	105,530	93,135	96,096	84,144	75,000	75,858	75,723	75,656	75,726	75,796	75,665												
Interest Earnings	361005GI	4,275	4,500	7,500	6,096	1,500	3,154	1,100	1,945	1,100	1,704	1,171	964	1,117	1,519	2,674	3,324	7,276	9,614									
Interest-Tax Collector	361009GI			70	87		60		22		-	-	4	28	24	13	20											
Total Interest Earnings		4,275	4,500	7,570	6,183	1,500	3,213	1,100	1,967	1,100	1,704	1,171	968	1,145	1,542	2,687	3,345	7,276	9,614									
Special Assessments Security	363100SS																75,325	75,405	73,995									
Special Assmt Sewer Hookup	363100GM																											
Total Misc. Revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	75,325	75,405	73,995									
Services Tax Coll Excess Fees	386700GT											497	467	463	456	504	502	500										
Subtotal Revenues		118,314	122,066	111,022	108,223	107,030	96,348	97,196	86,111	76,100	77,563	77,391	77,091	77,334	77,794	78,856	79,172	83,181	83,610									
Fund Balance Forward	389002		256,537			265,571		269,914		290,921																		
(LESS 5% Florida Statute)	389001		(6,103)			(5,352)		(4,860)		(3,805)																		
Total Duck Key Sec. Dist.		118,314	372,500	111,022	108,223	367,250	96,348	362,250	86,111	363,216	77,563	77,391	77,091	77,334	77,794	78,856	79,172	83,181	83,610									