

DUCK KEY SECURITY DISTRICT ADVISORY BOARD
Minutes of November 5, 2019

BOARD MEMBERS PRESENT

Sylvia Hernandez, Chair
Laurie Oestreicher, Secretary (by phone)
Van Waddill
Bill Grayden
Jay Miller
Rick Sherman, Vice Chair
Dave Maki

QUORUM PRESENT:

Yes

OTHERS PRESENT:

Capt. Hiller, MCSO
Lt. Derek Paul, MCSO
Sgt. Trevor Wirth
Ron Oestreicher, DKPOA (By phone)
Tamara Lamarche
Brandon Cooper

ABSENT:

Yunior Rodriguez, Hawks Cay
David Dipre, FWC
James Yetter, FWC

RESIDENTS:

Christine Waddill
Dave Laganella
Sue Laganella
Lois Grayden
Carolyn Maki
Joseph Strother
Donna Strother
Dale Ratza

Mark Aiello
Dave Williamson
Ron Brandt
Jeanne Brandt
Ellen Tanis
Bill Tanis

PROCEEDINGS:

- Meeting called to order at 4:00 by Chair Sylvia Hernandez
- Location of meeting: Hawks Cay, Dolphin A
- Date of meeting: November 5, 2019

Sylvia Hernandez introduced our new Project Manager, Brandon Cooper. She announced a tentative Bridge meeting for Duck Key residents with Judith Clark, Monroe County Director of Engineering Services. The tentative date is January 23, from 5:00 pm to 7:00 PM.

MOTION: To approve the November 5, 2019 Agenda.

First by Rick Sherman; seconded by Jay Miller.

MOTION CARRIED

MOTION: To approve the September 3, 2019 minutes.

First by Van Waddill; seconded by Dave Maki.

MOTION CARRIED

EX-OFFICIO MEMBERS REPORTS

Capt. Hiller and Lt. Paul reported that there had been an assault at Truman Bridge on October 20th. The incident was captured by the Truman Bridge cameras. Charges were filed and the offender was arrested and charged with aggravated assault.

Keys Security: Simon Leird was absent.

DKPOA: Ron Oestreicher, reported that DKPOA has finished with the replacement of the dead palms. He shared that DKPOA's membership is up to 244 members, the highest ever.

Dave Williamson read four letters (attached) and asked that they be entered into the record. He said he would agree to having a public meeting of the two boards, DKPOA and

DKSAB, with a moderator present. Dave Williamson announced that he would not run for President of DKPOA. He suggested that the position of Security Board Chair should be rotated rather than have one individual continuing going forward. Tamara Lamarche pointed out that Sylvia Hernandez had served for two years and, according to Ordinance 016-2014 which established term limits for officers, could serve another two years.

FWC: Capt. Dipre and James Yetter were absent.

Hawks Cay: Yunior Rodriguez was absent.

OLD BUSINESS

Speed Radars – Sylvia Hernandez reported the two new radars on Indies Drive North and South were activated on Sept. 18 and are working fine. Small Speed Limits signs were added to the poles of the 6 radars.

Cameras update – Sylvia Hernandez reported that the new digital cameras were installed. The one in W. Seaview is flashing during evening hours and may need to be repaired or replaced.

Ordinance for “Slow-Speed” update: Sylvia Hernandez shared the following time-line:

1. The advertising of a public hearing was approved by BOCC at their October meeting.
2. The adoption of the Ordinance should be on the November BOCC meeting.
3. Sometime after the meeting, the Ordinance will be executed and sent to FWC for final approval.
4. Rich Jones will apply for permits for the 7 signs to be placed at the entrance of each canal, and sometime in 2020 the signage on the canals should be in place.

Security Contractor’s Scope of Work: Decisions were made about the 2020 bid for Security Guard Service. No change was made to the number of hours: 8 hours per night.

MOTION: To add the requirement for guards to have a class D license for the 2020 Bid. First by Van Waddill; seconded by Dave Maki.

MOTION CARRIED

MOTION: To continue with 8 hours of daytime patrols during Saturday. First by Sylvia Hernandez; seconded by Bill Grayden.

In favor: Bill Grayden and Dave Maki

Opposed: Jay Miller, Rick Sherman, Sylvia Hernandez, Van Waddill, Laurie Oestreicher.

MOTION FAILED

MOTION: To add 8 hours of daytime patrol each day of mini-lobster week. First by Van Waddill; seconded by Jay Miller.

MOTION CARRIED

MOTION: To add daytime hours during major holidays (Memorial Day, Independence Day, Labor Day). First by Laurie Oestreicher; seconded by Sylvia Hernandez.

In favor: Laurie Oestreicher

Opposed: Jay Miller, Rick Sherman, Sylvia Hernandez, Van Waddill, Dave Maki.

MOTION FAILED

NEW BUSINESS

Golf carts: Sylvia Hernandez received a request from a resident to have some rules for golf carts. Tamara Lamarche provided us with the Resolution No. 113-2202 designating Duck Key roads for use by golf cars from sunrise until sunset. Since this is a law enforcement issue, Capt. Hiller informed us that we can call in anytime we notice an infraction of these rules. Detective Sgt. Trevor Worth pointed out that some street certified golf carts equipped with license tags, seat belts, windshields, lights, signals, etc. can operate 24 hours per day. Lt. Paul added that street certified golf carts need to be operated by a licensed operator whereas regular golf carts can be operated by anyone 14-year-old and older.

Capt. Hiller suggested posting these rules as a friendly reminder to our residents.

Proposed Operating Budget for 2020

Sylvia Hernandez presented the operating budget for 2020. Rick Sherman pointed out that the line item on the Security Guards should not read "Keys Security" but rather Security, and Laurie Oestreicher and Rick Sherman pointed out that the figures stated were not taking into consideration that Keys Securities has a contract extension that does not expire until July 2020. Sylvia Hernandez will make the changes and re-submit the budget at the next meeting.

Election of Board Officers

Chairperson

Bill Grayden nominated Sylvia Hernandez for a second term of Chair. Laurie Oestreicher nominated Rick Sherman for Chair, but Rick Sherman did not accept the nomination.

Sylvia Hernandez was elected Chairperson with a unanimous vote.

Vice-chair

Dave Maki nominated Van Waddill for Vice-chair, but Van Waddill declined the nomination. Sylvia Hernandez nominated Dave Maki for Vice-Chair.

Dave Maki was elected Vice-Chair with a unanimous vote.

There was a unanimous vote of confidence for Laurie Oestreicher to remain as Secretary for one more year.

Meeting adjourned at 5:45 pm.

Minutes submitted by: Sylvia Hernandez, 355 E. Seaview Dr, Duck Key,
sylviahdz@gmail.com

For the Proposed 2020 Budget (Draft), please follow link below:

<https://www.dropbox.com/s/ync8g9t3jkwe60v/DKSAB%202019-2020%20%20Proposed%20Budget%20Draft.xlsx?dl=0>

The following letters are included at David Williamson's request:

DW1.docx = <https://www.dropbox.com/s/5nu5w96dy7eitlp/DW1.docx?dl=0>

DW2.docx = <https://www.dropbox.com/s/30lezyc7373m8i9/DW2.docx?dl=0>

To listen to an audio recording of the meeting, please follow the link below:

<https://www.dropbox.com/s/ti8jzfbxs4vgsgf/November%205%2C%202019%20DKSAB%20meeting.mp3?dl=0>

FUND 152 DUCK KEY SECURITY DISTRICT

Fund Balance Forward Calculation

10/22/2019 13:09

Fiscal Year

As of: 10/22/2019

Audited Fund Bal Prior Year (CAFR)

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2019 YTD	2019 Estm	2020 Proposed	2020 Estm
Revenue	83,181	79,172	78,856	77,794	77,334	77,091	77,391	77,563	363,216	86,111	362,250	96,348	367,250	112,490	111,022	372,500	118,314
Expenses	48,528	49,041	49,878	48,470	95,996	65,767	64,891	67,818	363,216	131,796	362,250	143,699	367,250	90,906	136,100	372,500	166,100
Estimated Ending Fund Balance	311,812	341,943	370,920	400,244	381,582	392,906	405,406	415,151	415,151	369,466	369,467	322,116	322,115	343,700	297,038	297,038	249,252
	34,653	30,131	28,978	29,324	(18,662)	11,324	12,500	9,745	0	(45,684)	0	(47,351)	(0)	21,584	(25,078)	(0)	(47,786)

Unappropriated Fund Ba 40,501

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2019 Actual	2019 Estm	2020 Proposed	2020 Estm
Revenues:																
Special Assesments	75,325	75,665	75,796	75,726	75,656	75,723	75,858	75,000	84,144	96,096	93,135	105,530	102,040	103,452	117,566	114,039
Other Revenue-Interest	3,345	2,687	1,542	1,145	968	1,171	1,704	1,100	1,945	1,100	3,154	1,500	10,340	7,570	4,500	4,275
Services Tax Coll Excess Fees	502	504	456	463	467	497	-	(3,805)	22	(4,860)	60	(5,352)	110		(6,103)	
Less 5%																
Subtotal	79,172	78,856	77,794	77,334	77,091	77,391	77,563	72,295	86,111	92,336	96,348	101,679	112,490	111,022	115,963	118,314
Fund Bal Fwd	86%							290,921		269,914		265,571			256,537	
Total	79,172	78,856	77,794	77,334	77,091	77,391	77,563	363,216	86,111	362,250	96,348	367,250	112,490	111,022	372,500	118,314

Appropriations:

Operating -04501	48,017	48,188	48,461	95,994	65,760	64,891	66,818	255,813	130,796	255,000	142,699	260,000	89,906	135,000	265,000	165,000	
Tax Collector -69005	1,024	1,691	9	2	7		1,000	2,250	1,000	2,250	1,000	2,250	1,000	1,100	2,500	1,100	
Cash Balance -85527 590991	19%							68,831		70,000		70,000			70,000		
Transfers Out																	
Contingency -85527 590990	9%							36,322		35,000		35,000			35,000		
Total		30,131	28,978	29,324	(18,662)	11,324	12,500	9,745	0	(45,684)	0	(47,351)	(1)	21,584	(25,078)	(0)	(47,786)

MONROE COUNTY, FLORIDA - BOARD OF COUNTY COMMISSIONERS
BUDGETED REVENUE ANALYSIS

DUCK KEY SECURITY DISTRICT - 152

FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020

10/22/2019 13:09		2020	Fiscal Year	2019	Fiscal	Fiscal Year	Fiscal	Fiscal Year	Fiscal	Fiscal	Fiscal	Fiscal	Fiscal	Fiscal	Fiscal	Fiscal	Fiscal	Fiscal
		Estimated	2020	Estimated	Year	2019	Year	2018	Year	2017	Year	2016	Year	2015	Year	2014	Year	2013
		Annualized	Proposed	Annualized	2019	Adopted	2018	Adopted	2017	Adopted	2016	2015	2014	2013	2012	2011	2010	2009
		Actual	Budget	Actual	YTD	Budget	Actual	Budget	Actual	Budget	Actual							
Revenues:																		
Del Ad Valorem Taxes	311200GA			-			-				-		-	23				
Special Assessments SVC Vacant	325200SS	6,892	7,105	6,179	102,040	6,578	4,684	6,072	5,049		4,939	4,935						
Special Assessments SVC Improved	325200SS	107,147	110,461	97,274		98,952	88,452	90,024	79,095	75,000	70,920	70,788	75,633	75,726	75,796	75,665		
Total Licenses & Permits		114,039	117,566	103,452	102,040	105,530	93,135	96,096	84,144	75,000	75,858	75,723	75,656	75,726	75,796	75,665		
Interest Earnings	361005GI	4,275	4,500	7,500	10,340	1,500	3,154	1,100	1,945	1,100	1,704	1,171	964	1,117	1,519	2,674	3,324	7,276
Interest-Tax Collector	361009GI			70	110		60		22		-	-	4	28	24	13	20	
Total Interest Earnings		4,275	4,500	7,570	10,450	1,500	3,213	1,100	1,967	1,100	1,704	1,171	968	1,145	1,542	2,687	3,345	7,276
Special Assessments Security	363100SS																75,325	75,405
Special Assmt Sewer Hookup	363100GM																	
Total Misc. Revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	75,325	75,405
Services Tax Coll Excess Fees	386700GT											497	467	463	456	504	502	500
Subtotal Revenues		118,314	122,066	111,022	112,490	107,030	96,348	97,196	86,111	76,100	77,563	77,391	77,091	77,334	77,794	78,856	79,172	83,181
Fund Balance Forward	389002		256,537			265,571		269,914		290,921								
(LESS 5% Florida Statute)	389001		(6,103)			(5,352)		(4,860)		(3,805)								
Total Duck Key Sec. Dist.		118,314	372,500	111,022	112,490	367,250	96,348	362,250	86,111	363,216	77,563	77,391	77,091	77,334	77,794	78,856	79,172	83,181