

AGENDA

Monroe County Substance Abuse Policy Advisory Board

Tuesday, May 15, 2020 – 9:30 A.M.

Pursuant to Executive Order No. 20-69, Monroe County Emergency Directive 20-06, and the Center for Disease Control (“CDC”) social-distancing guidelines established to contain the spread of the COVID-19 virus, therefore, May 15, 2020 meeting of the Monroe County Substance Abuse Policy Advisory Board is being conducted via CMT, using a Zoom Webinar platform. Executive Order 20-112 extends EO 20-69.

1. Call to Order
 - a. Introduction of Board and Announcement of Affiliations with Applicant Organizations
 - b. Election of Chairperson and Vice-Chairperson
 - c. Public Comment*
2. Approval of Agenda
3. Approval of May 7, 2019 Minutes
4. Presentation by Project Directors and/or Representatives. Proposals received:

Organization/Program Title	Grant Program Eligibility	Amount
1. Keys to Be the Change; <i>“Kids Win: Pathways to Success”</i>	CDATF	\$10,000
2. Guidance/Care Center – <i>“Women’s Jail In-House Program”</i>	Byrne/JAG CDATF	\$64,594
3. Florida Keys Children’s Shelter; <i>“All Stars Community Based Substance Abuse Prevention Program”</i>	CDATF	\$15,110
4. Samuel’s House; <i>“Court Mandated Criminal/Substance Abuse Case Manager”</i>	Byrne/JAG CDATF	\$43,894
5. Guidance/Care Center – The Heron, <i>“Assisted Living Prevents Recidivism”</i>	Byrne/JAG CDATF	\$39,215
6. Key Bridge; <i>“Bridge to Wellness”</i>	CDATF	\$30,147
7. Florida Keys Outreach Coalition (FKOC), <i>“FKOC Supportive Housing; Substance Abuse Education & Relapse Prevention”</i>	Byrne/JAG CDATF	\$8,000
Total Funding Requested		\$211,320

5. Discussion of Applications & Funding Recommendations (Funding History Attached):
 - **Federal FY 2019 Byrne JAG County-wide allocation: \$64,248**
 - **County FY 2021 Clerk’s Drug Abuse Trust Fund (CDATF): \$55,000.**
 (Note: For the past several years SAPAB chose to use the CDATF monies to supplement the funding from Byrne and allocated it using the same application and process. CDATF monies are to be used for substance abuse treatment, prevention and/or education programs.)

ADA ASSISTANCE: If you are a person with a disability who needs special accommodations in order to participate in this proceeding, please contact the County Administrator’s Office, by phoning (305) 292-4441, between the hours of 8:30 a.m. - 5:00 p.m., no later than five (5) calendar days prior to the scheduled meeting; if you are hearing or voice impaired, call "711".

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Total Byrne/JAG & CDATF Funding Available to be Awarded: \$119,248

Difference between Funding Requested vs. Funding Available: **(\$92,072)**

6. Other Business as appropriate.
7. Adjournment

**Any person that wishes to be heard on any agenda item shall notify administrative staff prior to the start of the meeting.*

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May 15, 2020 | Substance Abuse Policy Advisory Board
Agenda Item 3.
Approval of May 7, 2019 Minutes

SAPAB MEETING MINUTES

**Meeting Minutes of the Monroe County
Substance Abuse Policy Advisory Board (SAPAB)
May 7, 2019**

Draft – To be approved on May 15, 2020

Harvey Government Center
1200 Truman Avenue, Key West, FL

BOCC Meeting Room - 10:00 A.M.

SAPAB members/designees present:

Holly Elomina, Court Administrator, Vice-Chair
Maureen Dunleavy, Director of Community Mental Health Centers
Sean Brandenburg, City of Key West Police Department
Val Winter, Designee for Dennis Ward, State Attorney
Robert Lockwood, Monroe County Public Defender
Brylan Jacobs, State Probation Circuit Administrator
Duane Triplett, Local Substance Abuse Treatment
Theresa Axford, Designee for Mark Porter, Superintendent of Education
Sylvia Murphy, Mayor, Board of County Commissioners
Tim Age, Administrator Monroe County Detention Center
Heather Tintera, Representative of Monroe County Probation Services;
Keena Allen, Designee for Rick Ramsay, Monroe County Sheriff
Joe Laino, Representative of the substance abuse program offices and the
mental health program office of the Department of Children and Families.

SAPAB Members Absent: Hon. Peary Fowler, County Court Judge; Kris DiGiovanni, Chief of Police
Department, City of Key Colony Beach; Kevin Madok, Clerk of the Circuit Court & Comptroller

Staff members present Christine M. Limbert-Barrows, Assistant County Attorney; Tina Boan, Budget
Director and Janet Gunderson, Sr. Grants & Finance Analyst.

The CJMHSa meeting was called to order at 11:00 a.m. by Vice-Chair, Holly Elomina and led the Pledge of
Allegiance.

- b. SAPAB members introduced themselves, stated the organization they worked for and their job title Disclosure of members' affiliations with applicants, if any. M. Dunleavy disclosed affiliation with the Guidance/Care Center, S. Brandenburg disclosed affiliation with Keys to Be the Change and Tim Age disclosed affiliation with Guidance/Care Center.
 - c. Election of Chairperson and Vice-Chairperson. Mayor Murphy moved to nominate Holly Elomina to serve as Chairperson; H. Elomina moved to nominate Mayor Murphy to serve as Vice-Chairperson, M. Dunleavy motioned to approve the nominations, seconded by J. Laino. There being no objection, the motion passed.
 - d. No public comment.
1. J. Laino moved to approve the agenda, seconded by M. Dunleavy; hearing no objection the motion passed.
 2. D. Triplett moved to approve the minutes, seconded by B. Jacobs; hearing no objection the motion passed
 3. Presentation of Proposals by Project Directors and/or Representatives:
 - a. Samuel's House –Kim Stover and Veronica Taylor were present to answer questions about the proposed program.

**Meeting Minutes of the Monroe County
Substance Abuse Policy Advisory Board (SAPAB)
May 7, 2019**

Draft – To be approved on May 15, 2020

- b. Keys to Be the Change – Heidi Golightly was present to answer questions about the proposed program.
- c. Florida Keys Children’s Shelter – Ben Kemmerer was present to answer questions about the proposed program.
- d. Key Bridge – Michael Rogers was present to answer questions about the proposed program.
- e. Florida Keys Outreach Coalition – Stephanie Kaple was present to answer questions about the proposed program.
- f. Guidance/Care Center, The Heron – Lisa Marciniak was present to answer questions about the proposed program.
- g. Guidance/Care Center, Women’s Jail Incarceration Program – Sara Cox was present to answer questions about the proposed program.

4. Discussion of applications and approval of recommendations to the Board of County Commission.

The Board proceeded to discuss the funding allocations for the Clerk’s Drug Abuse Trust Fund. Mayor Murphy moved to approve the recommendations suggested by H. Elomina, to take a 20% reduction from the funding requested, seconded by B. Jacobs, hearing no objection the motion carried.

Recommendation for award of the Clerk’s Drug Abuse Trust Fund:

APPLICANT	CDATF
Key Bridge	\$24395
Keys to Be the Change	\$8,000
Samuel’s House	\$35,114
Florida Keys Children’s Shelter	\$12,088
Total Drug Abuse Trust Funds Recommended for Funding	\$79,597

D. Triplett moved to approve the recommendations for the Byrne/JAG funding, seconded by V. Winter, hearing no objection the motion carried.

Recommendation for award of the FDLE Byrne/JAG grant:

APPLICANT	FDLE BYRNE/JAG
Guidance/Care Center - Heron	\$20,403.55
Guidance/Care Center - WJIP	\$44,326.87
Florida Keys Outreach Coalition	\$7,962.77
Total FDLE Byrne/JAG Recommended for Funding	\$72,693.19

In the event the funding needs additional adjustments D. Triplett motioned to allow the Budget Office to proportionately allocate the increase/decrease among the organizations, T Age seconded the motion; hearing no objection the motion carried.

**Meeting Minutes of the Monroe County
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5. Other Business as appropriate – None.

Mayor Murphy made a motion to adjourn, seconded by D. Triplett and hearing no opposition the SAPAB meeting adjourned at 11:58 a.m.

Video recording of 5/7/19 Monroe County Substance Abuse Policy Advisory Board meeting is available for viewing on line: <https://monroe-fl.vod.castus.tv/vod/?video=5e3f3527-9e16-401c-a679-3f03d57b488d&nav=search%2Fsubstance%20abuse>

DRAFT

May 15, 2020 | Substance Abuse Policy Advisory Board
Agenda Item 4.1.
Proposals Received

Keys to Be the Change – “Kids Win: Pathways to Success”

May 15, 2020 | Substance Abuse Policy Advisory Board
Agenda Item 4.3.
Proposals Received

Florida Keys Children's Shelter – “All Stars Community Based Substance Abuse Program”

May 15, 2020 | Substance Abuse Policy Advisory Board
Agenda Item 4.4.
Proposals Received

Samuel's House - “Court Mandated Criminal/Substance Abuse Case Manager”

May 15, 2020 | Substance Abuse Policy Advisory Board
Agenda Item 4.5.
Proposals Received

Guidance/Care Center – “The Heron: Assisted Living Prevents Recidivism”

May 15, 2020 | Substance Abuse Policy Advisory Board
Agenda Item 4.6.
Proposals Received

Key Bridge – “Bridge to Wellness”

May 15, 2020 | Substance Abuse Policy Advisory Board
Agenda Item 4.7.
Proposals Received

Florida Keys Out- reach Coalition – “FKOC Supportive Housing: Substance Abuse Education & Relapse Prevention”

May 15, 2020 | Substance Abuse Policy Advisory Board
Agenda Item 5.
Discussion of Applications & Funding Recommendations

Funding History 2015-2018/19

Substance Abuse Policy Advisory Board
Federal Fiscal Year 2019 (FFY19) Funding Review Worksheet**

FFY2019 Budget:		\$64,248	\$55,000	\$119,248												
No.	Agency Name	Recommend FFY2018 Byrne/JAG	Recommend FFY2018 DATF	Request FFY2019	Rec'd FFY2018 Byrne/JAG	Rec'd FFY2018 DATF	Request FFY2018	Rec'd FFY2017 Byrne/JAG	Rec'd FFY2017 DATF	Request FFY2017	Rec'd FFY2016 Byrne/JAG	Rec'd FFY2016 DATF	Request FFY2016	Rec'd FFY2015 Byrne/JAG	Rec'd FFY2015 DATF	Request FFY2015
1	Keys to be the Change			\$10,000		\$8,000	\$10,000			Did Not Apply		\$17,000	\$18,000			Did Not Apply
2	G/CC Women's Jail Program			\$64,954	\$44,328		\$49,299	\$43,380		\$63,052	\$37,000		\$37,331	\$37,331		\$37,331
3	Children's Shelter			\$15,110		\$12,088	\$15,110		\$15,110	\$15,110			Did Not Apply			Did Not Apply
4	Samuel's House			\$43,894		\$35,114	\$43,893		\$37,086	\$37,086		\$36,331	\$37,086		\$37,086	\$37,086
5	G/CC The Heron			\$39,215	\$20,403		\$22,685	\$28,587		\$42,883	\$39,979		\$42,515	\$40,472	\$2,043	\$42,515
6	Key Bridge			\$30,147		\$24,395	\$30,494		\$6,500	\$6,500			Did Not Apply			Did Not Apply
7	FKOC			\$8,000	\$7,963		\$8,845			Did Not Apply		\$8,669	\$8,845		\$8,845	\$8,845
8	Boys & Girls Club			Did Not Apply			Did Not Apply			Did Not Apply			Did Not Apply		\$10,000	\$10,000
Total		\$0	\$0	\$211,320	\$72,694	\$79,597	\$180,326	\$71,967	\$58,696	\$164,631	\$76,979	\$62,000	\$143,777	\$77,803	\$57,974	\$135,777

**Federal Fiscal Year (FFY) is one (1) year behind the County's Fiscal Year