

DEVELOPMENT REVIEW COMMITTEE

Tuesday, May 24, 2011

Meeting Minutes

The Development Review Committee of Monroe County conducted a meeting on **Tuesday, May 24, 2011**, beginning at 10:06 a.m. at the Marathon Government Center, Media & Conference Room (1st floor, rear hallway), 2798 Overseas Highway, Marathon, Florida.

CALL TO ORDER

ROLL CALL by Gail Creech

DRC MEMBERS:

Townsley Schwab, Senior Director of Planning and Environmental Resources	Present
Joe Haberman, Development Review Manager	Present

STAFF MEMBERS:

Mitch Harvey, Comprehensive Plan Manager	Present
Gail Creech, Planning Commission Coordinator	Present

CHANGES TO THE AGENDA

Ms. Creech added the minutes from the May 10, 2011 meeting for approval.

MINUTES FOR APPROVAL

Townsley Schwab approved the minutes from the meeting of May 10, 2011.

MEETING

NEW ITEM:

1. AN ORDINANCE BY THE MONROE COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING MONROE COUNTY CODE SECTION 102-2, PLANNING COMMISSION AND SECTION 2-428, PLANNING COMMISSION MEMBERS; COMPENSATION; PROVIDING FOR PLANNING COMMISSION MEETINGS TO BE ADJUSTED FROM BI-MONTHLY TO MONTHLY; AMENDED COMPENSATION TO PLANNING COMMISSION; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; PROVIDING FOR TRANSMITTAL TO THE DEPARTMENT OF COMMUNITY AFFAIRS AND THE SECRETARY OF STATE; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Mr. Haberman reported that the Director of Growth Management, Christine Hurley, has indicated that, due to a variety of reasons, the number of Planning Commission meetings should be modified from two per month except August, to one per month. The two sections of Monroe County Code that reflect Planning Commission compensation need to be changed. Mr. Haberman explained that there is presently an inconsistency in the code because the Planning Commission's pay is based on 24 meetings, and they never meet 24 times. Even though the Planning Commission currently does not meet in August, changing the meetings to once a month will bring about the necessity to meet in August.

Ms. Hurley also wishes to eliminate the \$100 paid to the Commissioners every extra meeting. The annual lump sum pay of \$9600 will remain the same, even though there will now only be 12 meetings per year, because the number of projects to be reviewed is the same.

Mr. Haberman further reported that when the location of the Planning Commission meetings was changed to Marathon only, the text-amending was poorly written. Mr. Haberman and Mr. Ortiz are going back and fixing some of that language. The current language indicates that a variance in a conditional use cannot have a special meeting, but text amendments and map amendments can. That language has been deleted and language was added that if one desires a special meeting, it is at the discretion of the Planning Director and the Planning Commission, but it must be a public hearing.

Mr. Schwab asked Mr. Haberman to meet with Ms. Hurley to make sure everybody is on the same page. The pros and cons of codifying how much the Planning Commission makes were discussed. Mr. Haberman suggested conducting some quick research to see how many times the Commissioners have been paid the extra \$100.

Mr. Harvey discussed the issue of applicants having to wait a full month when there is a continuance of an item on the agenda. Mr. Haberman opined that most continuances should be a month so as to allow enough time to prepare the necessary documents.

This matter is scheduled for the Planning Commission meeting on June 22, 2011. Mr. Schwab asked Mr. Haberman to make sure Ms. Hurley is aware of the need for an August meeting. Mr. Schwab agreed that the additional time between meetings will allow staff to prepare more easily.

Mr. Harvey spoke of the number of meetings that have been canceled because of no items being on the agenda. Mr. Haberman stated that that issue has already been researched, but because of the current state of the economy, the last two years have been very deceiving. Mr. Haberman noted that because of the change that minor and major deviations, as well as time extensions being approved by the Planning Director, that will reduce the amount of things that go before the Planning Commission.

ADJOURNMENT

The Monroe County Development Review Committee meeting was adjourned at 10:24 a.m.