

**MONROE COUNTY
HUMAN SERVICES ADVISORY BOARD
Application for Funding
Fiscal Year 2013
October 1, 2012 – September 30, 2013**



Agency Name	Wesley House Family Services, Inc.
Physical Address	1304 Truman Avenue
Mailing Address	Same
City, State, Zip	Key West, FL 33040
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Fax	(305) 809-5010
Email	Doug.Blomberg@wesleyhouse.org
Who should we contact with questions about this application?	Doug Blomberg

Amount received for prior fiscal year ending 09/30/11	\$126,000
Amount received for current fiscal year ending 09/30/12	\$143,600
Amount requested for upcoming fiscal year ending 09/30/13	\$179,479

CERTIFICATION

To the best of our knowledge and belief, the information contained in this application and attachments is true and correct. Monroe County is hereby authorized to verify all information contained herein, and we understand that any inaccuracies, omissions, or any other information found to be false may result in rejection of this application. This certifies that this request for funding is consistent with our organization's Articles of Incorporation and Bylaws and has been approved by a majority of the Board of Directors.

We affirm that the Agency will use Monroe County funds for the purposes as submitted in this Application for Funding. Any change will require written approval from the Monroe County Board of County Commissioners.

We understand that the agency must substantially meet the eligibility criteria to be considered for Monroe County funding and that any applicable attachments not included disqualify the agency's application.

We understand that all funding received through this opportunity must be spent for the benefit of Monroe County.

We further understand that meeting the Eligibility Criteria in no way ensures that the agency will be recommended for funding by the Human Services Advisory Board. These recommendations are determined by service needs of the community, availability of funds, etc. HSAB funding recommendations must be approved by the Monroe County Board of County Commissioners.

Douglas Blomberg

Typed Name of Executive Director: _____

Signature: 

Chief Executive Officer

Title: _____

April 19, 2012

Date: _____

Bryan Green

Typed Name of Board President/Chairman: _____

Signature: 

Board Chair

Title: _____

April 19, 2012

Date: _____

Detailed instructions for each question appear in the separate instruction document.

1. Insert your agency's board-approved mission statement below.

"Wesley House Family Services promotes and enhances the safety, well-being and development of children by educating, supporting and meeting the needs of families."

2. List the services your agency provides.

Wesley House provides a multiple services for children and families throughout Monroe County serving an average of approximately 1,500 children and families daily. Our large portfolio of acclaimed services is divided into three groups with several subcategories of programs within each. These services include:

Childcare Services

- School Readiness
- Resource and Referral
- Childcare Financial Assistance for Families
- Childcare Provider Education Services
- Childcare Provider Technical Assistance
- Voluntary Pre-Kindergarten
- Teen Parent Program
- Parents as First Teachers



Community Base Care

Full Case Management

- Foster Care Services (recruitment and retention)
- PRIDE - Training of Foster and Adoptive Parents
- Public Adoption Services
- Independent Living Transition Services
- Road to Independence
- Supervised Visitation
- Transportation Services

Strengthening Families

- Safe at Home
- Parents as Partners
- Enhanced In-Home Services
- Intensive Family Reunification Services
- Nurturing Parenting Program
- Healthy Families Monroe



Inez Martin Child Development Center

- Childcare Center with average of 100 children
- Offers free breakfast, lunch and afternoon snack program daily
- Offers weekly back pack program

Footnote: Top picture: Children at the Inez Martin Child Development Center.
Next is photo from one of our adoptions during the month of February and creation of a new family!

These descriptive program titles involve a foundation of activities, talented staff, and renowned accomplishments that literally make Wesley House a leading human service organization in Monroe County today. Wesley House adheres to best practices in serving our clients and always performs very highly when we are monitored as demonstrated by our national accreditation from the Council on Accreditation (COA) and reputation for taking leadership positions.



Service Descriptions:

CHILD CARE SERVICES

The Wesley House Child Care Services program is the gateway for all programs, information and assistance regarding child care within Monroe County. Wesley House Child Care Service programs are funded through a contract with our partner, the Early Learning Coalition of Miami-Dade/Monroe (ELC), to provide School Readiness services to children and families and free Voluntary Pre-kindergarten (VPK) program for four-year-old Monroe County residents. Additionally, Wesley House provides education and support to all contracted early childhood education programs throughout the Keys to increase the quality of their programs and promote best practices. Wesley House maintains an informational database of all legal child care programs in Monroe County, offering parents free, unbiased referrals to programs that meet the needs of their children and offer access, availability and affordability of services to those who need it. WHFS also provides a Teen Parent Program through agreement with Monroe County Schools.



School Readiness: Working with early childhood education programs and parents from Key West to Key Largo, the goal of School Readiness is to continually improve pre-school and after-school programs throughout Monroe County. Services include working with parents and guardians to educate and inform them about child care options and provide financial assistance to families. Wesley House recruits and develops child care providers including; child care centers, private, public school-based, faith-based programs and family child care homes and offers technical assistance, program support and training for child care providers. The overall goal is to have safe, quality child care to enable parents to maintain employment and be self-sufficient members of the community.

Resource and Referral: The Child Care Services Resource and Referral is a free unbiased, custom referral service available to all parents in the Florida Keys to gain information about availability of child care appropriate to their particular needs, about child care centers, private, public school-based, faith-based programs and family child care homes. Additionally, the program provides education to parents about what to expect of child care providers when looking for child care and questions to ask regarding the providers services for their child. Wesley House helps parents compare and identify quality indicators and encourages them to visit program sites to meet with staff and observe the environment and teacher-child interactions. This service not only provides referrals to child care programs, but also links families to other social service agencies and consumer services appropriate to their particular needs. Resource and Referral services are free of charge to all income levels and available by visiting the Key West, Marathon and Tavernier offices, or by phone or fax, as well as on-line at www.wesleyhouse.org. Referrals for child care were provided to 559 families, of which 52% were single family households, in fiscal year 2010/2011. Last Fiscal year saw an increase in

families seeking referral services of 47% compared to the prior year. Current fiscal year, (July 2011 through January 2012) referrals for child care have been provided to 313 families, of which over half are single family households.

Financial Assistance: Financial assistance is available to help pay the cost of child care for eligible low income working families and at-risk children. Once parents have selected their child care provider through help from resource and referral, parents may qualify for financial assistance to assist with the cost of child care for pre-school, infants to school age, and for afterschool assistance up to 9 years of age. This program assisted an average of 667 children per month over the past seven months. At month end in March 2012 WHFS was serving 696 School Readiness funded children enrolled throughout Monroe County: 382 Lower Keys, 143 Middle Keys and 171 in the Upper Keys. Annually, this program provides approximately \$2,449,900 in financial assistance to families in Monroe County. The financial support is approximately 79% for low income working families, 16% at risk children and the balance is families and children at risk of welfare dependency.

The assistance for low income working families, (assisting families so they can continue to work in the community) requires a match of 6% to obtain this funding. This means that for every local/match dollar state funding will be paying for \$16 of child care. Currently, Financial Assistance to working families represents approximately \$1,923,000 for which Wesley House is required to generate 6% local match funding of approximately \$115,500. Wesley House has used their HSAB funding, United Way funding and other support dollars for the past several years to help achieve this annual match.

Child Care Provider Education Services: Child Care Provider Services staff offers once-per-year environmental monitoring for quality and best practices of all contracted School Readiness funded child care programs; including child care centers, registered family day care homes, faith-based programs, after school programs and school-based programs. Additionally, Wesley House is approved by the Department of Children and Families (DCF) to provide state-mandated Early Childhood Education courses and is licensed to provide the 120-hour Florida Child Care Professional Credential (FCCPC). Staff provides continuing education courses and a variety of free workshops that can be used for legal child care programs required to meet ten hours of in-service training annually. Last year there were over 110 topics offered to early childhood teachers, staff and parents. Wesley House also provides assistance to programs that want to obtain Florida State and nationally-recognized accreditation status. Training classes and workshops include, among others:

- 30-hour Introduction to Child Care courses required for all child care teachers and providers;
- 10-hour courses that range from Special Needs Appropriate Practices courses; School Age Appropriate Practices courses; Behavior Observation courses; and Infant Toddler Appropriate Practices courses;
- the Florida Child Care Professional Credential;
- CPR & First Aid courses;
- Other courses include Nap time trainings at child care sites; Positive Behavior Support workshops; Managing Challenging Behaviors workshops; and other courses that providers request.

Child Care Provider Technical Assistance: The Wesley House Resource Van and staff provide consumable classroom materials, books, music, educational resources; help with lesson planning, curriculum, classroom arrangement and teaching strategies to all contracted School

Readiness providers in Monroe County. Technical assistance is offered free of charge; focusing on quality and best practices, providing guidance and reinforcing Florida statute requirements. A comprehensive resource library is open to child care teachers and the public in our Key West, Marathon and Tavernier offices and materials can also be delivered directly to child care providers by the Wesley House Resource Van.

Voluntary Pre-Kindergarten: Child Care Services promotes and administers enrollment for the free Voluntary Pre-Kindergarten (VPK) for all four-year-old residents of Monroe County. VPK prepares these children with important skills to increase their chances of success in school. The Child Care Services staff and ELC staff provide the required VPK Standards classes and work together with early childhood program teachers in private, public school-based and faith-based programs to offer two instructional programs - a 540-hour Fall Program and a 300-hour summer program - to prepare children to enter school ready to learn. In FY 2010/2011, the VPK program in Monroe County provided instructions to over 470 children. Currently year-to-date 505 children have been enrolled in the 540-hour Fall 2011-2012 school year VPK programs. Currently there are 457 children enrolled. There are 24 programs participating throughout the Keys with 12 school-based programs and 12 programs based with private providers. To date 22 of 24 providers have been monitored with success and very few non-compliance issues.

Teen Parent Program: Funded through a contract with the Monroe County School District, Child Care Services administers a Teen Parent program, providing child care options and financial payment for child care for teen parents who want to remain in school to complete their high school diploma. During this fiscal year Wesley House is providing 10 classes to high school students to learn more about the importance of child care for their new children. Historically, this program averages three or four children enrolled.

Wesley House Child Care Services provides support and works with all the child care programs throughout the Florida Keys, including both private and school based programs. Several collaborative efforts with community child care providers are always being promoted. The photo is Boys and Girls Club and Wesley House supporting "Lights On After School" to increase the awareness of after school programs.



The Parents as First Teachers Program is another Wesley House internal initiative that has been going on for several years as a literacy initiative to encourage early reading in the home. Wesley House continues to give out free age-appropriate books to Florida Keys children either through visits to child care classrooms or when there is a children's community event.

COMMUNITY BASED CARE

In an effort to provide local communities ownership of service delivery and design, the State of Florida developed the Community Base Care Initiative which mandated that all protective services and related services be managed by local community partners. The goal of this initiative was to give local communities more input into the management of children and families in the dependency care system, while increasing accountability, resource development and performance.

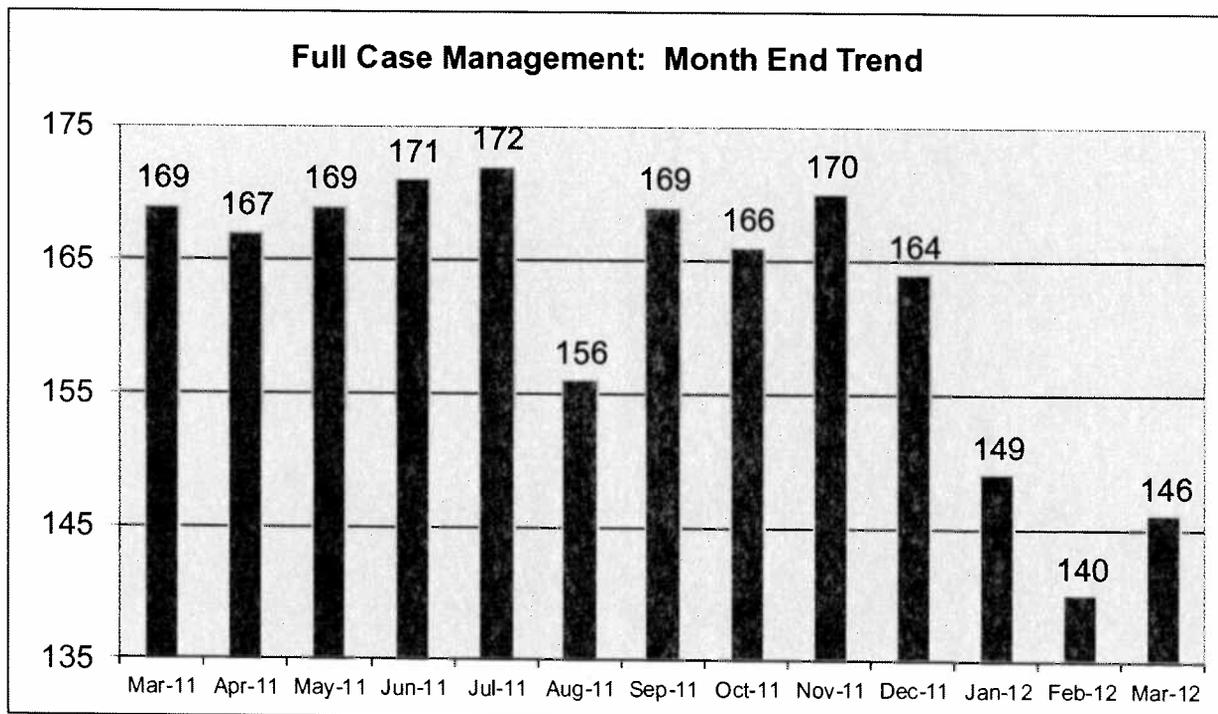
Selected by Our Kids of Miami-Dade/Monroe, Inc., the South Florida lead agency for Community Based Care (CBC), for Dade and Monroe Counties, Wesley House became the CBC service provider for Monroe County in May 2005 and began providing case management and other services to children and their families who have been or possibly could be abused, neglected or abandoned through an array of services and programs. The delivery of these programs is divided into two primary categories; Full Case Management and Strengthening Families.



Full Case Management Programs: Full Case Management services are provided to families anytime the Florida Department of Children and Families (DCF) investigates and verifies a report of abuse, neglect or abandonment of a child. Working with DCF investigators and by using Structured Decision Making tools a case plan is developed with the primary goal to keep the child or children safe. Wesley House’s role in such situations is to work closely with each family to develop a personalized plan that identifies, addresses, corrects and prevents repetition of any circumstances which put children at risk. Our intention is to strengthen and preserve the family while focusing on our primary goal of protecting at-risk children. The services are also available to troubled families on a free, voluntary basis and are referred to as Family Empowerment Cases.

To accomplish this, Wesley House provides families with a dedicated Full Case Manager to safeguard the welfare of each child and coordinate all the services needed to implement their specific personalized case plan, combined with a team approach which brings everyone involved in helping the family together to collaborate on decisions in the family preservation process.

Wesley House Full Case Management currently is serving on average about 170 children at any one time. Last fiscal year services were provided to 361 at-risk children and 190 children’s cases were able to be safely completed and closed. Wesley House continues to reduce the length of time that children are in out-of-home care as well as the total number of children in out-of-home care.



Included with the Full Case Management System of Care is an array of supplemental services:

Supervised Visitation: Sometimes, based on the severity of the case and the child or children having been removed from their biological parents, court-ordered supervised visitations have to be arranged so that children get to see their parents. Wesley House conducts these supervised visitations in three locations throughout Monroe County. Visitation staff provides family members with instructions governing the rules of the visit prior to the session, supervision during the visit including behavioral observations, counseling and creates a plan for the next visit after the session. Wesley House has conducted 310 supervised visitations for the first nine months of this current fiscal year (212 Lower Keys and 98 Upper Keys).

Transportation Services: Wesley House operates an internal transportation service to assist clients within the Community Based Care or Dependency Care System. The agency has two vehicles in addition to staff available, using their own vehicles, to assist with getting children to visitations, medical appointments, or to help foster parent(s) when needed. Transportation includes the entire county and transportation services into South Florida. Wesley House has conducted 689 transports for clients for the first nine months of this current fiscal year.

Foster Care Services: Wesley House recruits, trains and supports foster parents for Monroe County children who can no longer safely remain in their own homes and do not have relatives or non-relatives able to care for them. Wesley House is the approved Licensing Agency to facilitate foster home licensing and re-licensing processes in Monroe County.

Wesley House offers the PRIDE Certification training for potential new foster parents interested in finding out more about foster parenting and if foster parenting is appropriate for them (see below for more information about PRIDE). Wesley House also offers annual in-service training for licensed foster homes which are required to complete 8 hours of training each year. Foster parents are also encouraged to attend the agency provided First Aid/CPR Classes.

All potential and licensed foster homes require a detailed home study and re-licensing studies to assure professional development and appropriate practices in the foster homes which are conducted by Wesley House staff. Wesley House also offers potential and existing foster families a variety of support services seamlessly integrated into the system including:

- Licensing Counselors to guide potential foster parents through the training, skills development and approval process.
- Monthly stipends to assist with child-related expenses.
- Dedicated case managers to assist with concerns; help arrange medical, psychological and other care; serve as a link to the court system and birth parents; and aid in arranging child care and after-school care.
- Counselors for supportive technical or therapeutic in-home services.
- Links to other foster parents, foster parent associations and related services.

Currently, there are fourteen licensed foster homes representing twenty-eight beds for foster children in the County. Maintaining quality foster homes in our community has been and continues to be an on-going problem for our community. Foster parents are a unique group of people who open their hearts and their homes to care for children.

Adoptive Services: Wesley House is responsible for finding qualified adoptive parents to create nurturing homes for children who are in protective care and cannot be reunited with their parents or placed with relatives. During the past fiscal year Wesley House created fourteen new

families through our public adoption program. For the current fiscal year (July 2011 through March 2012) we have finalized seven adoptions and will complete three to four more before the end of the fiscal year. There are twelve children identified as legally free for adoption, nine matched with families and three children not matched with a family. There are two children from out-of-county/state being provided with adoption case supervision. In addition, there are five families identified in the county that are looking to adopt.

Wesley House supports and educates prospective adoptive parents and provides post-adoptive services to ease the transition for new families. These services include:

- PRIDE Certification Training (Parent Resource for Information, Development and Education) required to certify foster families, foster-to-adoptive families and available for families who simply want to adopt (see below for more description of the PRIDE Certification training).
- Free public adoptions including legal fees.
- Continued support and guidance of a dedicated adoptions case manager as new families are established.
- Links to resources for publicly-adopted children, which may include monthly subsidies, tuition exemptions at state colleges and/or other educational institutions, continued Medicaid eligibility and tax credits.

PRIDE - Training of our Foster and Adoptive Parents: Wesley House began implementing the new training model for foster parents and adoptive parents, Parent Resources for Information, Development, and Education (PRIDE) in 2010. This replaced the MAPP (Model Approach to a Partnership in Parenting) and is a shift in how Wesley House works with parents and improves services to children and families in Monroe County. The PRIDE program is designed to strengthen the quality of family foster care and adoption services by providing a standardized, consistent, structured framework for the competency-based recruitment, preparation, and selection of foster and adoptive parents, and for foster parent in-service training and ongoing professional development. The PRIDE Classes are 12 weeks in length, are taught in both Key West and Tavernier offices throughout the year by PRIDE trained Wesley House Staff and are accompanied by a PRIDE trained foster parent when available.

Because Wesley House believes the PRIDE model is so important and has been a proven curriculum to develop a better foster parent program, Wesley House will be bringing a State Certified Trainer to the Keys to provide Train the Trainer classes to increase the number of certified trainers in the Keys. As part of this initiative Wesley House will be providing a half day seminar to all our partners in Dependency Care System to help increase understanding of the program. These community partners include but are not limited to DCF Investigators, Children Legal Services, local attorneys handling dependency cases, Guardian Ad Litem, the court system and any interested community members.

Independent Living Transition Services: Wesley House provides services critical to enabling young people exiting foster care to transition to self-sufficiency as young adults without the customary support of a traditional family. While children are in foster care, Wesley House provides age-appropriate Independent Living Skills courses to adolescents in two stages, one for ages 13 to 15 and a second for ages 16 up to 18, to help them graduate successfully to independence. The course work includes:

- Assessment of strengths, weaknesses and needs;
- Development of goals and a concrete plan to meet needs and achieve goals;

- Practical skills training including budgeting, time management, banking, grocery shopping and nutritious meal preparation;
- Career counseling, assistance with resume writing and social and other support.

Road to Independence: Wesley House continues to offer help with financial, social, educational and vocational options to young adults transitioning out of foster care, from ages 18 to 23. Potential sources of aid include the Road to Independence Program, Transitional Assistance and Aftercare Funds, Medicaid and other programs.

Strengthening Families Programs:

Wesley House works to support and strengthen at-risk families by offering a variety of services to assure safety, improve function and ultimately preserve healthier families.

While many of these services are required for families whose situations have deteriorated to the point of entering the legal system, Wesley House offers these in-home therapeutic services to all families in Monroe County on a voluntary basis, at no cost, to encourage safe and stable families and prevent the need for legal intervention.



Working with Our Kids of Miami-Dade/Monroe, Inc., the South Florida lead agency for Community Based Care, in the spring of 2010 Wesley House redesigned its prevention and intervention services based on changes in the overall Dependency Care System and reductions in state funding beginning in July 2010. The redesign of the system of care is to provide family-centered, solution-oriented programs with skill-based case managers and community resources to improve family function and stability. Wesley House is contracted to provide two prevention programs through Our Kids, Safe at Home and Parents as Partners.

Safe at Home: The Safe At Home Program (SAH) is offered in the Lower Keys up though Marathon to Grassy Key, (with certain exceptions is offered in the upper keys by WHFS). The Safe At Home services are Crisis Intervention services designed to keep children safe within their families and prevent these families from entering the child welfare dependency system. The program incorporates short-term intensive crisis intervention services using the families existing strengths, support systems and empowerment with identifying and addressing future problems emphasizing building on natural and community support systems.

Cases are referred to WHFS by the Our Kids Intake Department who identify cases appropriate for SAH services using the Structured Decision Making Tool (SDM). Services are provided 24/7 for up to six weeks. Staff completes a face-to-face brief needs assessment of the family within two (2) hours of the referral and then completes a Safety and Risk Assessment no later than the third visit. Staff has in-person contact with families, all children who were allegedly victimized, and parents/primary caretakers living in the homes, up to five (5) times, but not less than three (3) times per week.

Parents as Partners: The Parents as Partners Program (PAP) is offered throughout the county. This is a new program as of July 2010 within Monroe County to provide in-home, short-term, family preservation services on a voluntary basis to families whose children are or could be at risk of removal due to abuse, neglect, or abandonment. These community-based services are to promote the safety and security of children and families who have been reported for child

abuse. These services are secondary and tertiary prevention services to prevent family disruption and unnecessary removal of children from their homes. The program is intended to enable families to stay together and keep children living within the home and community.

Families are assisted by counselors whose responsibilities include but are not limited to:

- Conducting initial and on-going safety, risk and needs assessments;
- Creating and helping with executing safety plans (if needed);
- Providing intensive in-home counseling;
- Providing linkage to community services; and
- Problem-solving with extended family network, friends and neighborhood supports.

Cases are referred to WHFS by the Our Kids Intake Department who identify cases appropriate for PAP services using the Structured Decision Making Tool (SDM). Staff completes a face-to-face assessment to the family within forty-eight (48) hours of the referral and then visit with the family at least three (3) times per week.

Enhanced In-Home Services: In-home services are available to families within the dependency care system that need intensive case management services to strengthen the family relationships and meet case plan goals such as initiation of skill building within the family, the promotion of protective factors and the mitigation of safety and risk factors.

Intensive Family Reunification Services: Reunification services are available to children and biological parents that are reuniting. When a child is removed from their biological parents for any length of time there are often many issues that arise in bringing the child back into the family environment. Strengthening Family staff are available to the family approximately two weeks before the reunification to assure that safety issues regarding the child or children have been put into place and staff work with the family through the reunification and then stay with the family for a short period of time assisting with case plan goals, skill building within the family and making sure the child is safe and risk factors have mitigated.

Nurturing Parenting Program: Wesley House offers a validated, family-centered parenting program designed to build nurturing skills as alternatives to abusive parenting and child rearing attitudes and practices. Previously the agency had a Dependency Parenting Program funded through state grants that had proven to be very successful in helping dependency parents improve their parenting skills and hold on to their children. Beginning during 2010 the agency was able to open the classes called Nurturing Parents Program to non-dependency parents in the community. The state grant funding is no longer available for the program but Wesley House feels that this type of program is essential for families in our community. The program is currently being financially supported by paying for parents that are in the dependency care system through Full Case Management support dollars and families that are not in the dependency care system are currently funded by other Wesley House fund raising activities such as foundation grant requests, as funds are available. The agency did receive a \$50,000 grant from the Klaus Murphy Foundation for 2012 through 2013 supporting families in Key West and Stock Island.

Based on a re-parenting philosophy, parents and children attend separate groups that meet concurrently with cognitive and effective activities designed to build self-awareness, self-esteem and empathy; to teach alternatives to yelling and hitting; to enhance family communications; to replace abusive behavior with nurturing practices; and to promote healthy physical and emotional development. Each class has three parts: separate cognitive sessions for parents and children, a shared family dinner and a family group session.

Because children's ability to comprehend and understand the program, it divided into three different age-based class sessions and parents are grouped into classes based on children's ages:

- Parent with Infants, Toddlers and Preschoolers (birth to 5 years) learn about recognizing and understanding feelings, nurturing parenting routines, alternatives to hitting, child development and ways to build self-esteem in self and children.
- Parents with School-Age Children (5 - 11 years) learn nurturing ways to encourage appropriate behavior, build self-esteem and self-concept and learn to have fun as a family.
- Parents and Adolescents (12+) offers families nurturing communications strategies including how to recognize each other's needs, how to understand the period of adolescence and ways to build personal self-esteem and self-concept. Families also discuss pregnancy delay, sexuality, AIDS, suicide and peer pressure.

Healthy Families – Monroe: Healthy Families is a voluntary, in-home support program for expectant and new parents that promotes child health and development, encourages stable and nurturing homes and positive parent-child relationships, and helps ensure that the medical and social needs of families and their children are met. Services begin with helping parents prepare for a birth. After the birth of a baby, services can continue for up to five years. The intensity and duration of service is based upon the family's needs. The ultimate goal of the Healthy Families-Monroe program is to prevent child abuse and neglect before it starts by identifying families with risk factors and supporting them throughout the first years of the baby's life.

Trained family support workers offer families weekly in-home visits during flexible hours to help parents manage the stress of new parenthood, share parenting skills and support parents in achieving personal and family goals for the good of the family. Families enrolled in the program have set goals such as attaining a GED, learning English, expanding employment opportunities through education, keeping the baby up-to-date on immunizations and obtaining a driver's license.

Family support workers are trained to help with: maximizing baby growth and development; providing fun learning activities for parents and babies; well-baby care and immunization schedules; linking families to supportive community resources; and promoting and encouraging education for parents and children.

The program is proven to promote healthier families and prevent child abuse and neglect in at-risk families achieving a success rate of 98% of the children served. The Healthy Families-Monroe program assisted 94 families representing 92 targeted children and 38 siblings during the past fiscal year.

INEZ MARTIN CHILD DEVELOPMENT CENTER

Wesley House operates the Inez Martin Child Development Center (Inez Martin) at the corner of Varela and Virginia Streets in Key West. The center serves on average 90 children per day ages two to five from a variety of backgrounds.

Inez Martin provides age appropriate activities using the Creative Curriculum Approach in a safe and nurturing environment which helps children gain independence and self-control, be assertive in socially acceptable ways, develop concrete thinking and language skills and learn to think in

terms of numbers, classes and relationships by "doing" in an interactive environment. This approach encourages early childhood learning through the use of computers, arts and crafts, field trips and outdoor activities for a diverse learning experience. Inez Martin is a contracted State of Florida Voluntary Pre-Kindergarten provider offering four-year-olds preparation support for kindergarten, free of charge. Inez Martin is smoke-free and wheelchair accessible, allowing access for children with special needs. English and Spanish are spoken fluently.

Inez Martin Child Development Center program has achieved "Gold Seal" accreditation through the Florida Department of Children and Families, international accreditation through the Council on Accreditation (COA) and is certified as an "Eco-Healthy Child Care" site. These recognitions attest to the programs' commitment to quality above and beyond state licensing requirements.

Wesley House knows that nutrition affects a child's cognitive, social, and emotional development. Children who do not get the nutritious food their bodies need are more likely to have problems learning, growing, and interacting with their teachers and peers. Hungry children have enormous problems in school. Signs of chronic hunger can be short attention spans; inability to concentrate; excessive absences; hyperactive, aggressive, irritable, anxious, withdrawn, distressed, or passive/aggressive behaviors; difficulty in forming friendships and getting along with others; and/or sickness, such as sore throat, the common cold, stomach ache, ear infection, and fatigue.

Free breakfast, lunch and afternoon snack daily: All enrolled Inez Martin children receive a free nutritional meal program offering breakfast, lunch and an afternoon snack through a Department of Health program. Inez Martin is one of two programs currently offering this within Monroe County.



Back Pack Program: The program kicked off in January of this year serving all eligible enrolled children and their siblings, two to eleven years of age. Families have been grateful for the support that this program is able to provide. The night of the first backpack, one parent cried when they were handed the backpack because she had just lost her job and was not sure how her child was going to eat over the weekend. After the first week, one child and his family wrote a "Thank You" to Inez Martin for the backpack. Wesley House staff that work directly with families enrolled in Inez Martin have shared positive comments received during home visits about the gratefulness they have for the program.

The pilot childhood feeding program entitled "Back Packs for Kids" which is presently serving 100 profoundly needy children in the Lower Florida Keys. Each Friday and before holidays, the Back Packs for Kids Program provides our poorest children with 6-8 pounds of nutritious, child-friendly foods to tie them over between the free meals they receive weekdays at school or in day-care.

The target population for Back Packs for Kids is those children who subsist at low economic levels. These are children who routinely exhibit classic symptoms of chronic hunger – stealing food, hoarding food, asking other children for food, misbehaving in class, lethargy, and repeatedly asking when it is time to eat.

There is an absolute cause-and-effect between the food provided by Wesley House and the nutritional and emotional health of the children who are fortunate to receive it. We sincerely believe that every child who is enrolled in our Back Packs for Kids Program no longer faces chronic hunger. The amount of food we provide each Friday, coupled with free school meals, and

hopefully matched by some food at home, means it is not so long between meals for these children.

This pilot program is a collaborative effort provided by the Grace Jones Community Center in Marathon working with Wesley House and the Inez Martin Child Development Center. In the near future Wesley House and Grace Jones will be exploring together plans to increase this program throughout the Florida Keys. No other childhood hunger relief program has worked as well as our back pack program in 1) targeting very needy children, 2) attracting volunteers, 3) precipitating donations, and 4) gaining media attention. The program accomplishes the following goals:

- Removes the barrier of hunger that contributes to poor school performance.
- Increases nutritional intake of participating children by providing healthy food in backpacks, limiting sugars and "empty" calories.
- Increases awareness among parents about other resources available by including handouts about nutrition and other social service resources in backpacks.

3. What specific services will be funded by this request?

Wesley House Child Care Services: The WHFS Child Care Services School Readiness program is requesting \$105,348 in match funding for child care subsidy payments for low income working families throughout Monroe County which has a local cash match requirement of 6%, which will draw down approximately \$1,755,000 in state funding to Monroe County. The total local match requirement is \$115,348. Currently total number of eligible children served with this program is approximately 500 per month. Should the number of children requiring assistance increase and funding is available Wesley House will provide required match funding from other non-county support dollars such as fund raising. In order to enter into this program family income must be at or below 150% of Federal Poverty Guidelines and families can continue to receive funding up to 200% of Federal Poverty Guidelines.

WHFS Healthy Families-Monroe: The Healthy Families-Monroe program is requesting \$31,273 to assist with staffing costs to provide in-home child abuse prevention services. This represents approximately 20% of an FTE for the Program Manager and employee benefits for the Healthy Families staff including but not limited to the Program Supervisor and three Family Support Workers. These funds will be used to match funds received from Healthy Families-Florida under a grant from the Ounce of Prevention. The annual Healthy Families grant has a local match requirement of 25% which is a requirement of \$50,400. This match from the County will help draw down approximately \$125,092.

Historically, WHFS has found it necessary to allocate almost all Human Services Advisory Board awarded grant monies to the School Readiness and Healthy Families-Monroe programs in order to meet local match and draw down as much state grant money into Monroe County as possible. Therefore, County funds have provided little or no support for the agency's Community Based Care programs: Full Case Management, Strengthening Families and the Nurturing Parenting Program. WHFS hopes that for the upcoming year the HSAB Board will be able to increase their support to cover not only School Readiness programs and Healthy Families Monroe programs but the Monroe County Community Based Care programs and the County's at-risk children and families in the dependency care system and/or families entering or at risk of entering the Dependency Care System. Funding is requested in the following ways:

WHFS Community Based Care:

- WHFS Full Case Management is requesting \$9,000 to provide ancillary support for families in crisis that are overcome by financial commitments. These funds will be used to help with rent and utility payments, food cards and bus passes and to pay for psychological, medical and dental services among other things. In some cases, these funds will allow a child to remain with his or her biological parents or kinship caregivers. The funds will also be used to assist biological parents working on regaining custody of their children.
- WHFS Foster/Adoptive Services is requesting \$7,000 for new foster parent support to assist with supplying necessary items to ready the home for licensure. Support items could include furniture such as cribs and bunk beds, safety devices such as smoke alarms, fire extinguishers, professional first aid kits, electrical receptacle plugs, clothing for children and child car seats. This type of financial support to our local foster parents will help with retention and recruitment of foster homes in our community.
- WHFS Foster/Adoptive Services is requesting \$4,000 support for potential and new adoptive parents. These funds will be used to help potential adoptive families with travel expenses such as gasoline, airfare or meals that live out-of-county or out-of-state for initial meetings with the children in Monroe County and subsequent travel expenses for a case worker and the children to visit, on a continuing basis, the potential adoptive parents in their prospective new home. Additionally, once a child has been adopted by their new family, these funds may be used for expenses directly related to the needs of the child such as a new crib or bed.
- Wesley House's Community Based Care and Strengthening Family programs are subject to the Promoting Safe and Stable Families Program match funding (PSSF Match Funding). The funds described above will be used to deliver family preservation and support services, as part of local match funding requirements of 25%. The total request funding under Community based care divided into three areas will draw down approximately \$80,000 to provide ancillary support for families in crisis that are overcome by financial commitments.

WHFS Nurturing Parenting Program:

Wesley House offers a validated, family-centered parenting program designed to build nurturing skills as alternatives to abusive parenting and child rearing attitudes and practices. Previously the agency had a Dependency Parenting Program funded through state grants that had proven to be very successful in helping dependency parents improve their parenting skills and hold on to their children. Beginning during 2010 the agency was able to open the classes to non-dependency parents in the community called Nurturing Parents Program. The state grant funding is no longer available for the program but Wesley House feels that this type of program is essential for families in our community. Wesley House is requesting support in the amount of \$22,858 which represents ½ FTE salary and benefits for the Program Trainer. These funds will be match by local grant funding.

4. Funding category:

If you have been previously funded by HSAB, do you request to have the HSAB consider changing your funding category? Please circle yes or no: Yes

No

If yes, please circle the new category for which you would like to be considered:

Medical Core Services Quality of Life

If you have not been previously funded, please circle the funding category that you believe best matches your services: Medical Core Services Quality of Life

5. Will County HSAB funds be used as match for a grant?

Yes, HSAB funding will be used as match dollars.

6. If you answered "yes" to Question #5, please specify the following for each grant:

- a. grant award title, granting agency, and purpose:
- b. grant amount:
- c. match percentage requirement and amount:
- d. expected award date:

Wesley House Child Care Services – School Readiness Program:

- a. The School Readiness program contracted with Early Learning Coalition of Miami-Dade/Monroe, Inc. to provide School Readiness Programs and the Voluntary Pre-Kindergarten Programs throughout Monroe County to prepare children to be successful in school and help families remain self-sufficient provides an array of services including providing child care subsidy payments for low income working families.
- b. Total Grant is \$4,472,573.
- c. The \$115,348 requested is a 16 to 1 local match drawing down approximately \$1,923,000 in state funding to Monroe County.
- d. Contract is for the period of July 1, 2011 through June 30, 2012 with an option to renew the contract for two (2) additional one year terms not to exceed a total of three years.

WHFS Healthy Families – Monroe:

- a. The Healthy Families-Monroe program contracted with the Healthy Families-Florida "Ounce of Prevention" provides services for expectant families and families with children up to five years to promote positive parent-child relationships and prevent child abuse.
- b. Total Grant is \$201,600

- c. The grant requires a \$50,400 in local match funding (4 to 1 match requirement). The \$31,273 requested is needed to meet a partial match contract requirement of 25%. The requested funds will draw down \$125,092 for this program.
- d. Contract is for the period of July 1, 2011 through June 30, 2012 with expectation that the contract will be renewed for the fiscal year 2012 - 2013. WHFS has held the contract to provide these services for over ten years.

Community Based Care

- a. The Community Based Care contracted with Our Kids of Miami-Dade/Monroe, Inc. provides Full Case Management throughout Monroe County for dependency cases, foster care and related services family preservation, family support services, family reunification and adoption promotion services. The agency has three contracts with Our Kids of Miami-Dade/Monroe, Inc.
- b. Total Annual Grant funding per contract for the fiscal year is:
 - o Full Case Management \$3,664,300
 - o Safe at Home \$ 199,320
 - o Parents as Partners \$ 430,932
- c. Of the total Monroe County Community Based Care grants, approximately \$300,000 is Promoting Safe and Stable Families Program (PSSF) funding eligible, based on type of case. This funding requires a 25% local match or approximately \$75,000. Last Fiscal year the required match was \$59,654. The requested funding of \$20,000 will be used towards meeting this match requirement as required.
- d. The award dates are as follows:
 - o Full Case Management, the contract is for the period November 12, 2009 and shall terminate on June 30, 2013.
 - o Safe at Home, the contract is for the period July 1, 2010 and shall terminate on June 30, 2014.
 - o Parents as Partners, the contract is for the period July 1, 2010 and shall terminate on April 14, 2014.

7. If your organization was funded with HSAB funds last year, please briefly and specifically explain:

a. how the funds were spent

HSAB Funding from the current fiscal year, October 1, 2011 through September 30, 2012 in the amount of \$143,600 have been spent for the period October 2011 through March 2012 as follows:

- o \$47,361 has been spent as School Readiness match drawing down \$757,776 in funding to assist lo-income families with child care services
- o \$15,053 has been spent as Healthy Families match drawing down \$60,211 in funding to assist at risk families to learn skills that avoid child abuse and promote positive parenting skills

- \$9,617 has been spent through Community Based Care drawing down PSSF dollars amounting to \$38,468 to prevent removal from homes through payment of utility bills and therapeutic counseling.
- The remainder of the allocated HSAB funding for April through September of 2012 is planned to be expended per the granted request and will serve as match funding for School Readiness and Healthy Families.

b. how they were used to leverage additional funding

Current allocation of HSAB funding is \$143,600. Of the allocation \$72,036 has been expended leveraging additional funding in the amount of \$856,455

8. Do you plan to allocate any part of this HSAB grant, if awarded, as a sub-grant to another organization? If yes, please list the recipient(s), the purpose(s), and amount(s). Please make sure these are included on Attachment D, under "Grants to Other Organizations."

No HSAB funding for WHFS is allocated or used as a sub-grant to another organization.

9. Does your organization allocate sub-grants to other organizations using other sources (non County) of funding? If yes, please list the recipient(s), the purpose(s), and amount(s). Please make sure these are included on Attachment E, under "Grants to Other Organizations."

WHFS does not sub-grant to other organizations however, WHFS does contract with the Florida Keys Children's Shelter for foster child placement for short-term emergency placement at their Key West Poinciana six-bed Emergency Home, their six-bed Poinciana Residential Group Home for children 11 to 17 years of age and their Tavernier Children's Shelter for children 10 to 17 years of age. The funding of these sub-contracts is paid through funding for the Community Based Care services through contracts with Our Kids of Miami-Dade/Monroe, Inc. WHFS sub-contracts pay monthly for 6 shelter beds at the Poinciana Emergency Shelter home and 2 beds at the Tavernier facility, whether there are children in the beds or not, and the six beds at their Poinciana Residential Group Home based on placement of children. Wesley House also may place children with special needs in Miami shelter facilities, paying for services as needed through same funding source.

10. Will you or have you applied for other sources of County funding? If yes, please list source(s) and amount(s). Also be sure to reflect this information on Attachment F.

WHFS applied to the Monroe County Sheriff's Asset Forfeiture Grant program, through which \$7,300 was awarded in 2012. Wesley House has not applied for any other Monroe County funding.

11. What needs or problems in this community does your agency address?

WHFS Child Care Services:

- Child Care Services programs address the growing problems facing families as they try to access safe, affordable quality child care for their children so that they can maintain their employment. Providing affordable child care for the working families in our community ties directly to the health of our economic community. The cost of child care keeps rising and the availability or unavailability of early childhood education programs is directly linked to the high cost of maintaining a child care business. In addition, retention of child care teachers is increasingly problematic due to low wages in the field and increasing educational requirements.

The Wesley House Child Care Services programs address critical needs:

- Provides education for parents of all income levels through a free unbiased referrals system about what kinds of child care programs are available throughout Monroe County and about what to expect from quality child care programs that will best prepare their children for school and life.
- Offers financial subsidy funds to working income eligible family's increases options and access to quality child care programs so that they can remain employed. These families earn less than 200% of the Federal Poverty Guidelines per year.
- Through contractual agreements with early childhood education programs for children birth to age five and school age children Wesley House help to ensure that Monroe County children experience developmentally appropriate educational opportunities promoting success in school and in life.
- Wesley House continually provides recruitment, training and retention of qualified child care program directors and teachers throughout Monroe County for all child care programs and assists programs to maintain quality early childhood education programs.
- Provides continued and expanded free VPK programs for 4 year olds to attend pre-school the year before entering kindergarten to increase each child's school success.

WHFS Community Based Care:

- WHFS Full Case Management provides coordination of case management and other related services for families in the dependency care system. The coordination of services includes both services provided through Wesley House and services available to the family from other community agencies and resources. Services are to children and families under court order and on a voluntary basis with the goal for each child to be in a stable and safe home as quickly as possible. All services are provided to enhance and assure child safety and achieve permanency for the child. Over the past fiscal year, primary reasons for services were violence related, either domestic abuse, or violence threatening a child or

were related to substance abuse or exposure. Within most of the violence related cases, the secondary reason for services is substance abuse and the same is true that frequently primary substance abuse cases have violence as a secondary reason for services. Other reasons include courtesy supervision cases where the child was transferred into the Florida Keys from another county because extended family resides here and various miscellaneous situations such as inability to cope, inadequate supervision of children, incarcerated parent, medical neglect or voluntary request for services.

- WHFS Strengthening Families services provide in-home, short-term, family preservation services on a voluntary basis to families whose children are or could be at risk of removal due to abuse, neglect, or abandonment. These community-based services are to promote the safety and security of children and families who have been reported for child abuse. These services are secondary and tertiary prevention services to prevent family disruption and unnecessary removal of children from their homes. The program is intended to enable families to stay together and keep children living within the home and community. Research has proven that when a child can safely reside in their biological home and not be removed there are better chances of keeping the family unit in tact. Additional responsibilities include enhanced in-home services, reunification services, a court-approved evidenced-based nurturing parenting program and supportive services to foster, adoptive and kin-ship caregivers.
- WHFS recruits, trains and supports Foster and Adoptive families in the community. Providing the resources by which families can become licensed and re-licensed foster homes for our children in the community so children stay in their neighborhoods, in their school and with friends. WHFS also works with adoptive families and coordinates public adoptions in Monroe County.

WHFS Healthy Families-Monroe:

- WHFS Healthy Families-Monroe provides voluntary, in-home child abuse and neglect prevention services for at-risk expectant and new parents that address the critical need for early intervention and prevention. 98% of the children serviced are free from abuse and neglect.

12. What statistical data support the needs listed in Question #11? (If applying for \$5,000 or less, a response is not required.)

WHFS Community Based Care:

- Full Case Management has had approximately 170 children on average over the past eight months throughout Monroe County under protective supervision at any given time. Currently on average, 56% of the children are in out-of-home, foster care/shelter placements and/or placements with kin-ship and non-relative caregivers; 23% are in-home, court ordered supervision; 9% are in-home voluntary cases and 12% represent young adults formerly in foster care (18 to 23 years of age). The staff develops court reports that document a family's progress towards case plan goals and maintains information regarding all aspects of the family's progress in a statewide data base.

- WHFS Foster-Adoptive Services: As of March 31, 2012, there are fourteen licensed foster homes which have the capacity for twenty-eight children throughout Monroe County. Last year, WHFS created fourteen new families through public adoptions and for this current fiscal year seven new homes have been created.
- WHFS Strengthening Families programs are child abuse prevention programs aimed at preventing the removal of children from the home and providing in-home wrap-around services to the children and families in the dependency care system. The Safe at Home and Parents as Partners have provided prevention services to 74 families with 157 children for the current fiscal year (July 2011 through March 2012).

WHFS Child Care Services:

Current fiscal year, year-to-date through February 2012(seven months) referrals for child care have been provided to 313 families, of which 52% were single family households, compared to prior year of 559 families. In order for these families to maintain employment they need safe, affordable quality child care for their children. There are on average 690 children serviced through School Readiness programs monthly throughout Monroe County.

WHFS Healthy Families-Monroe:

WHFS Healthy Families-Monroe (HFM) program is currently serving 48 families with 48 targeted children. Eligibility for services includes issues such as being raised by alcoholic or substance abusing parents, childhood witness to domestic violence, limited knowledge of discipline options, late pre-natal care and maternal depression. 98% of the children serviced by the program have been free from abuse and neglect.

Nurturing Parenting Program:

The Wesley House Nurturing Parenting Program has served 38 families with 75 children during the current fiscal year (July 2011 through March 2012). The program has proven to assist families both in the dependency care system as well and volunteer families to become better parents.

**13. What are the causes (not the symptoms) of these problems?
(If applying for \$5,000 or less, a response is not required.)**

WHFS Community Based Care:

- WHFS Full Case Management and Strengthening Families programs: Causes include poverty, lack of parenting skills, cultural differences, job loss, financial difficulties, substance abuse, mental health and domestic violence. Alcohol and drug abuse and and/or domestic violence or combinations thereof were factors in majority of the cases presented to Full Case Managers and Strengthening Families Counselors over the year.
- WHFS Foster / Adoptive Services: The need for increasing the capacity of foster care homes is critical to have children remain as close to their family for re-unification visits, their neighborhood schools and activities. Demographics, house size and affordability and retention of families in the Keys have always been and continue to be major factors in having enough foster homes for the Monroe County dependency system of care.

WHFS Child Care Services:

- The high cost of living in Monroe County drives the need for affordable child care. Many low income wage earners directly or indirectly support the tourist industry and infrastructure of the Keys as housekeepers, department store, pharmacy and grocery store clerks, office assistants, cooks and groundskeepers. They cannot afford to pay high rents as well as the full cost of safe, legal and increasingly expensive child care. This program helps families afford child care, allows them to have child care options and access to quality child care despite their low income.
- The high cost of doing business in Monroe County drives the need to increase prices for early childhood programs. Faced with the high cost of renting space, insurance and retention and training of staff, many programs rely heavily on WHFS for free consumable materials and affordable, developmentally-appropriate resources and training to increase the quality of their programs.

WHFS Healthy Families-Monroe:

Child abuse is a major financial, social and health problem throughout the United States caused by a multitude of financial, social and health factors. Research shows that the added stress low-income families face during economically depressed times causes child abuse and neglect to increase. Prevention services that support healthy child development and family stability are more effective and less costly than services that intervene after abuse and neglect have occurred.

14. Describe your target population as specifically as possible.

- Children who are at risk for child abuse and neglect
- Department of Children and Families referrals as identified by Child Protection Investigators
- Court referrals related to parenting issues
- Families / Children referred through Our Kids Miami-Dade/Monroe
- Foster and Adoptive Parents
- Families receiving WHFS Dependency Care Services.
- Women who are pregnant or with infants with factors that put them at risk for child abuse and neglect
- Child care providers throughout Monroe County
- Working families at 200% of Federal poverty guidelines
- Children and families below 200% of federal poverty guidelines at risk of welfare dependency

- Any child who is a resident of Monroe County and is 4 years old and is eligible for Voluntary Pre-Kindergarten (VPK).
- Parents or guardians in need of referrals for quality child care or other community services.
- Parents or guardians in need of financial assistance for pre-school and after-school costs.

15. How are clients referred to your agency?

Child care services are walk in, self-referral or referred by child care programs within the community and referrals by other agencies such as: the Monroe County Department of Health, the Healthy Start Coalition, the Monroe County Sheriff's Department Victim Advocate Program, Helpline, Inc., etc. In addition families and children can be referred by Department of Children and Families.

Healthy Families clients primarily are referred by Healthy Start Coalition, Health Department, and physicians in the community, can be self-referral and includes accepting referrals for all other community agencies.

Wesley House Community Based Care programs; Full Case Management and Strengthening Families programs are referred from the Department of Children and Families from child abuse investigations and are processed through the Our Kids of Miami-Dade/Monroe Intake system. Other clients can be voluntary or self-referral and/or families may be recommended by Department of Children and Families investigators who recommend families to seek assistance from WHFS. WHFS, clients can be referred by the court, local law enforcement agencies, Department of Juvenile Justice, the Monroe County Department of Health, etc.

Wesley House maintains a very good reputation within the community and clients hear about Wesley House by word of mouth, advertisements, events and promotional media as well. WHFS tries to work closely with community partners to assist with clients as appropriate.

16. What steps are taken to be sure that prospective clients are eligible and that the neediest clients are given priority?

Community Based Care: Clients utilizing WHFS Full Case Management and Strengthening Families, Safe at Home and Parents as Partners are accepted based on contractual requirements per the contract with Our Kids Miami-Dade/Monroe and their contract(s) with the Department of Children and Families. Clients are assessed through a Structured Decision Making (SDM) tool and all clients are priority based on the SDM tool.

Healthy Families Monroe: Families are assessed to and if the family meets the criteria of the assessment and request the services, (voluntary program) all clients are given to a Family Support Worker immediately. Healthy Families by contract does not allow for a wait list for services.

Child Care Services, Resource and Referral Services are offered in three locations during business hours based on first come first served. Families requesting child care financial eligibility

are provided financial assistance once determined eligible. Financial assistance is available up to a contracted state dollar allocation for the County. Should the need for families requiring financial assistance exceed the available funding parents are placed on a wait list. When a wait list is in place (currently there is not a wait list) WHFS reevaluates available funding monthly and based on a predetermined formula of need assessment families are removed from the wait list.

17. Describe any networking arrangements that are in place with other agencies.

- Our Kids of Miami-Dade/Monroe, Inc. (Community Based Care funder and contractual partner in providing services to families through child welfare programs)
- The Florida Department of Children and Families
- Guardian Ad-Litem (including VOICES)
- Florida Keys Children’s Shelter (sub-contracted with WHFS to provide shelter beds)
- Early Learning Coalition of Miami-Dade/Monroe, Inc. (School Readiness and VPK funder and contractual partner in providing services to child care providers and families)
- Monroe County School District (WHFS contracts with the school district for VPK, the Teen Parent program, after school care and summer programs for children)
- Monroe County Community Based Care Alliance
- Monroe County Advisory Committee of the Early Learning Coalition of Miami-Dade/Monroe (The Advisory Committee brings together Coalition members, child care providers, WHFS staff and parents to keep them informed about issues relating to children and families and aid in their decision-making process)
- Guidance Care Center (MOU)
- Healthy Start Coalition (A resource for WHFS clients providing services related to women who are pregnant, infants and toddlers)
- Area Health Education Center (AHEC) (contracted with the Early Learning Coalition to provide health screenings for WHFS children in School Readiness programs)
- United Methodist Churches
- Head Start Program with Monroe County Schools.
- United Way of Monroe County
- SHAL (Southernmost Homeless Assistance League) and their agency membership.
- Grace Jones Community Center (Back Pack Program)
- Early Head Start

- Help Line
- Monroe County Sheriff's Department
- Key West City Police Department
- Florida Department of Juvenile Justice
- Samuels House (Mothers with Children)
- Inter-agency Council, Inc.
- Literacy Volunteers of America
- Domestic Abuse Shelter (MOU)
- Easter Seals of Florida
- Licensed child care center programs through Monroe County
(Such as Boys and Girls Club Key West and YMCA Upper Keys)
- Registered Child Care Homes through Monroe County
- Licensed family child care homes through Monroe County
- Foster Parent Association.
- City of Key West Department of Transportation (MOU for bus passes)

18. List all sites and hours of operation. Please note which of these sites will be using HSAB funding.

In addition to the physical sites below, listing their standard business hours, Community Based Care – Full Case Management and Strengthening Families services are available 24 hours a day, 7 days a week coordinated through a County-wide "On Call" system.

- Main Office: 1304 Truman Avenue, Key West, Florida 33040. Hours of operation 8:00 AM to 5:00 PM (Administrative, Child Care Services and Healthy Families Monroe).
- Habana Plaza, 3114 Flagler Avenue, Key West, Florida 33040. Hours of operation 9:00 AM to 5:00 PM (Community Based Care).
- Inez Martin Child Development Center, 1100 Varela Street, Key West, Florida 33040. Hours of operation 7:30 AM to 5:15 PM.
- 2796 Overseas Highway, Suite 202, Marathon, Florida 33050. Hours of operation 9:00 AM to 5:00 PM (Community Based Care and Child Care Services).
- 175 Wrenn Street, Tavernier, Florida 33037. Hours of operation 9:00 AM to 5:00 PM (Community Based Care and Child Care Services).

- 1623 Spaulding Court, Key West, Florida 33040. Nurturing Parenting Program. This facility is not available to the public and does not have normal business hours but is used as a training facility, primarily evenings.

19. What financial challenges do you expect in the next two years, and how do you plan to respond to them? (If applying for \$5,000 or less, a response is not required.)

- The Legislature continues to indicate that they will hold the School Readiness Program at its current prior year's funding levels but there will and could be changes to how children are served and questions on support dollars for quality initiatives that assist child care providers. WHFS has not had a waiting list for almost two years. The Early Learning Coalition may also have to review current policies regarding financial assistance for children attending afterschool programs and begin only serving pre-school age children.
- Our Kids Miami-Dade/Monroe has not indicated if there will be any immediate reductions in funding for the Child Dependency programs provided by WHFS for Monroe County. However, during the next fiscal year there will be discussions regarding if funding levels will continue at the current funding levels for prevention services such as WHFS Strengthening Families programs; Parents as Partners and Safe at Home.
- Healthy Families Florida did not have any cuts in funding this fiscal year compared to the prior fiscal year. This should result in WHFS Healthy Families Monroe receiving the same funding as current year. Last fiscal year there was a reduction at the state level resulting in less funding for Wesley House Healthy Families Monroe causing reduced staffing, reduce number of families served and reduce geographic service area covering only 33040 zip-code areas.
- Shortage of available licensed foster homes continues to be a financial challenge for the agency. WHFS continues to search for additional funding to support more marketing, recruitment, retention and training of potential foster parents. Without available foster homes, children may have to be transferred to homes in the Miami-Dade area.
- With ongoing continued proposed financial cuts from state agencies as well as increase reporting and additional mandates from the state agencies affecting all human service agencies tied to the economic downturn of the past few years Wesley House continues to have more Monroe County residents looking to WHFS for assistance, help and services. Wesley House will continue to see alternative funding sources through grant writing to private foundations as well as increased local fund raising events.
- One of the Wesley House programs; the Nurturing Parenting Program is not funded by any state funding sources. However, Wesley House has proven this to be an essential evidence based program that helps parent learn better parenting skill to help protect their children. The community based care system needs this program and Wesley House is committed to continuing this program find alternative forms of funding.
- Continuing to find funding for and creative ways of keeping adequate well-trained staff and reducing staff turnover continues to be a problem for all Monroe County employers, particularly not-for-profits. This is a constant challenge for recruitment due to the high cost of living and the lack of affordable housing throughout the Florida Keys. When un-

employment begins to decrease in the rest of the state and the county there will be current staff that will be looking to relocate due to lower costs of living. Wesley House has been addressing this through a good employee benefit program and career development programs.

- The shortage of affordable, safe legal child care throughout Monroe County continues to grow. The largest financial problem for the individual child care providers is receiving enough money to stay in business. There are no incentives available for new child care providers to start child care programs for pre-school children due to the high cost of staffing and increasing daily general operating costs such as supplies, insurance and facilities. As quality child care providers raise their rates to allow them to continue to be in business, parents are sometimes forced to find other alternatives for their children that could include placing children in non-licensed baby-sitting services or leaving children alone at home causing an increase to the dependency care system.
- Current funding under Federal Guidelines only allows for financial assistance of families under 200% of the Federal Poverty Guidelines. In Monroe County these families that earn just a little more than the Federal Poverty Guide Lines are still not financially able to survive in this community and may be making poor decisions about their children's child care. WHFS is working with the Early Learning Coalition of Miami-Dade/Monroe, its lead agency, to lobby at the State level to change these guidelines. The WHFS Board of Directors is also continually looking for methods to help fund the child care needs of these families just over the poverty line.
- Although there are glimmers of economic recovery, the local and national economic downturns over the past few years have made it very difficult to find general local support funding through donations, event fundraisers and supportive grants from philanthropic foundations and organizations.

20. What organizational challenges do you expect in the next two years, and how do you plan to respond to them? (If applying for \$5,000 or less, a response is not required.)

- Recruiting and retaining foster homes in the Florida Keys continues to be a challenge. WHFS continues to work, in conjunction with its CBC lead agency, Our Kids of Miami-Dade/Monroe, on new ideas for recruitment promotion of foster homes in the community such as the Quality Parenting Initiative meetings to develop a brand stating the qualities, behaviors and characteristics of a good foster parent.
- Shortage of available licensed foster homes is an operational challenge for the agency. Without available foster homes, children may have to be transferred to homes in Miami-Dade County. This will result in fewer and shorter visitations for biological parents because of transportation problems relating to distance and cost of travel.
- Continuing to maintain well-qualified, trained staff at all levels of the organization with salary and benefit programs that allow recruitment, retention and support of staff so they can afford to continue to live in the Florida Keys and meet the needs of our clients. As an agency, we have instituted and continue to institute and review many improvements to our work environment to retain staff. The WHFS Board of Directors is also aware and continues to question other expenditures of the agency so dollars can be allocated to salary and benefits

- Continuing to support safe, legal child care in this community and address the shortage of available child care and rising costs associated with providing child care on behalf of the all Monroe County providers and the rising cost to parents needing services. The WHFS Board of Directors has identified this as one of their long range strategic plan issues.
- Community based general support and philanthropic organizational support with funding and volunteerism is anticipated to continue to be a challenge with the diminished local and national economies. Although the Keys community is very generous with both dollars and time, personal financial situations sometimes require many to reduce their donations of both. WHFS will continue holding out-reach "friend-raising" events throughout Monroe County to educate the community on the multi-faced responsibilities of WHFS and the need for their support.
- Lack of linkage services for our families in all areas of need is a major concern. WHFS as an agency is committed to identifying ways to provide all children with the services they need.

21. How are clients represented in the operation of your agency?

Clients are well represented in Wesley House Family Services. WHFS continually solicits feedback from all of the individuals and families we work with. As part of the Performance and Quality Improvement program, the voices of our clients, their opinions, ideas and suggestions, are used to modify existing programs, identify needs for new programs, and provide specific feedback to front line staff regarding their strengths and areas for development. This feedback loop is the foundation of our quality initiative. It is accomplished by maintaining an ongoing open dialogue with our clients and with a series of client satisfaction surveys which are sent out to various client groups – i.e. foster parents, parents of children enrolled in our child development centers, or individuals receiving services from our Child Care Services Department.

In addition, multiple surveys are run by our funders to measure our service and results are shared and incorporated into our ongoing improvement of processes.

Further, to ensure that WHFS is incorporating the voice of the client, WHFS introduced an annual in-house client satisfaction survey in March 2012 to measure client satisfaction in the following areas: office location, office hours, communication, staff, quality of service, ability to meet client needs and overall experience with WHFS. A total of 799 surveys were issued with 502 (71.8%) being completed by clients and returned to WHFS. In all areas, clients rated WHFS good or very good 98-99% of the time. Clients were also asked as part of this survey, what WHFS can do to improve its' services and what other services the clients needed. The information provided to us on the survey is being used to improve overall services as well as management of individual cases.

Wesley House Family Services is accredited by the Council on Accreditation (COA). COA is an international, independent, not-for-profit, child and family service and behavioral healthcare accreditation organization that sets standards for quality service. Wesley House went through its review visit May 2011 by a team of experienced professionals assessing whether Wesley House meets these standards. Based on the review and other supportive documentation, Wesley House Family Services was awarded its Re-Accreditation Status through July.

WHFS's By-laws require that one third of our Board of Directors represents the community served. Those members have the opportunity to participate in the process of charting the direction of the agency and overseeing its operations.

22. Is your agency monitored by an outside entity? If so, by whom and how often? (If applying for \$5,000 or less, a response is not required.)

Wesley House Family Services is accredited by the Council on Accreditation (COA). WHFS first became accredited in 2003 and was re-accredited last year. By being an accredited organization Wesley House demonstrates an enduring commitment to quality and adheres to the "Best Practice" concept of developing and implementing the most efficient and effective way of delivering our services.

With the commitment to quality WHFS has implemented an internal Performance and Quality Improvement Plan (PQI) Program. The primary purpose of the Wesley House Family Services Performance and Quality Improvement Program is to ensure that a high quality of service is delivered and that the agency mission, policy and procedures are met or exceeded. The PQI system strengthens practice and improves accountability, accessibility, timeliness, quality and effectiveness of services. The PQI process identifies areas of concern and responds to concerns in a timely and effective manner. The agency has a PQI team that meets monthly identifying areas that can be improved and provides a quarterly report at a quarterly PQI meeting which invites all staff and board members. Wesley House believes that the commitment to quality services and outcomes for children and families is a shared responsibility with our stakeholders throughout the system of care. The PQI plan serves as the road map for involving all levels of staff, stakeholders, community members, and service recipients in the evaluation, improvement and development of programs and services.

Monitoring by out-side entities:

- WHFS Community Based Care Full Case Management and Strengthening Families programs are monitored annually by Our Kids of Miami-Dade/Monroe.
- Our Kids of Miami-Dade/Monroe uses a quarterly score card to monitor outcomes to eleven established performance measures or goals.
- WHFS Foster-Adoptive Services which is part of the Community Based Care program is monitored annually by Our Kids of Miami-Dade/Monroe and the Department of Children and Families.
- Department of Children and Families Licensing monitor annually the agency for the agency's Child Placement License.
- WHFS child care client and provider files are monitored yearly by the Early Learning Coalition of Miami-Dade/Monroe and by State of Florida. Financial records for child care clients and providers are monitored monthly, both internally and externally by the Coalition. A yearly satisfaction survey is mailed to clients and child care programs by the Coalition and a resource and referral survey is given to each client coming to WHFS for services. Periodically surprise "secret shopper" calls are made to the agency to observe

staff conducting the Resource and Referral interviews and to monitor that program's activities.

- Healthy Families-Monroe is monitored annually by Healthy Families Florida and is accredited by Health Families America, which champions the program's commitment to standards even more stringent and complex than the Council on Accreditation.
- Department of Children and Families Licensing monitor the Inez Martin Child Development Center annually for its child care license.
- The Department Of Health monitors the Food Program at Inez Martin Child Development Center.

23. 3,595 hours of program service were contributed by 349 volunteers in the last year.

24. Will any services funded by the County be performed under subcontract by another agency? If so, what services, and who will perform them?

No

25. What measurable outcomes do you plan to accomplish in the next funding year?

WHFS Community Based Care:

- 100% of children in care will be provided a safe environment.
- Less than 1% of children in out-of-home care will experience maltreatment during services.
- Education will continue for 100% of school age children.
- 100% of children in care will be seen every 30 days.
- 95% of children in care will not be abused, neglected or experience maltreatment during services.
- Home Studies will include no material defects or errors.
- 85% of children in care age 3 to 18 will receive preventative dental care.
- 100% of children leaving the program will be given linkages to the community.
- There will be timely reporting of all critical incidents.

WHFS Strengthen Families Programs: Safe at Home and Parents as Partners:

- Ensure the safety and well-being of children involved while services are being delivered.
- Provide in-home services that strengthen families and help prevent the removal of children from their homes.
- Enable families to resolve minor to moderate challenges and needs that contribute to the risk of child abuse and neglect.
- Equip families to effectively utilize their own strengths and community resources to ensure the safety of their children.
- Create and strengthen successful working relationships with local community providers.
- Increase child maltreatment prevention awareness through participation in workgroups and/or meetings with community stakeholders.

WHFS Foster-Adoptive Services:

- Foster-adoptive services goals include the maintenance or increase of the number of foster homes available throughout Monroe County with the addition of at least one therapeutic foster home. 100% of licensed foster homes will complete their required annual in-service training.

WHFS Child Care Services:

- During the next funding year using the School Readiness Rate derived from the testing of kindergarten children who participated in at least 70% of a VPK program, WHFS goal is to increase the number of VPK providers achieving the highest score of 300 by 10%; which equates to two providers.
- Enroll 5% more Monroe County 4-year-olds, equating to 14 to 15 more students, in quality VPK programs to prepare them to be as successful as they can be in kindergarten.
- Accomplish an outcome comparable to or higher than the percentage of students labeled Kindergarten Ready on the ECHOS (93.9%), DIBELS Letter Naming (76.6%), and DIBELS Initial Sound Fluency (68.18%) in the prior year. These are the instruments that complete the FLKRS (Florida Kindergarten Readiness Screener).

WHFS Healthy Families-Monroe:

- 95% of children who participated will be free from abuse and neglect while still enrolled; 98% of children and families who complete the program will have no findings of abuse and neglect within 12 months of completing the program; 98% of participants and target children will be connected to a medical provider; and 98% of participants will have no subsequent pregnancy in two years after birth of the target child.

26. How will you measure these outcomes? (If applying for \$5,000 or less, a response is not required.)

WHFS Community Based Care: The Community Based Care Director, Full Case Manager Supervisors and Quality Assurance Manager perform on-going monitoring of client files, quarterly case reviews, tracking and analysis of critical incident reports as required by contract compliance with Our Kids of Miami-Dade/Monroe and measured through the Our Kids Matrix included in Attachment P.

WHFS Strengthen Families: The Community Based Care Director, SF Manager and Quality Assurance Manager perform on-going monitoring of client files, quarterly case reviews, tracking and analysis of critical incident reports as required by contract compliance with Our Kids of Miami-Dade/Monroe. Post tests are scored by an independent evaluator.

WHFS Foster-Adoptive Services: Outcomes will be measured beginning with the number of attendees for PRIDE Training, how many foster homes become licensed and existing foster homes will be measured by the number of licensed foster parents who have completed Water

Safety Certification, Infant/Child/Adult CPR & First Aid, crisis prevention techniques and the newly licensed homes that have received the Health & Safety Kit.

WHFS Child Care Services: Outcomes will be measured by retention and recruitment of Child Care providers, VPK providers and number of children in the programs served. VPK program scores will be measured by screening of children upon entry into kindergarten by the school district using the Florida Kindergarten Readiness Screener (FLKRS).

WHFS Healthy Families-Monroe: Healthy Families-Florida utilizes an independent evaluator to determine statistical measurements of the services provided to children and families.

**27. Provide information about units of service below.
(If applying for \$5,000 or less, a response is not required.)**

Service	Unit (hour, session, day, etc.)	Cost per unit (current year)
Full Case Management	Children	\$17,473
Safe at Home	Families	\$15,332
Parents as Partners	Families	\$8,439
Healthy Families Monroe	Families	\$3,200
School Readiness	Children – Child Care	\$4,012
Voluntary Pre-Kindergarten	Children – Child Care	\$2,466
Teen Parent Program	Children	\$6,333
Inez Martin Child Dev.	Children	\$6,848

28. In 300 words or less, address any topics not covered above (optional).

Required Attachments

Required attachments were distributed to you as a separate document. Be sure to include these with your application. Please note: the required attachments A through F are only available in Microsoft Excel format. We require that you use this format, since it will automatically expand rows, generate totals and percentages, and align figures for easier reading. Please label each attachment with your organization name and attachment letter.

ATTACHMENT CHECKLIST

LABEL AND ATTACH THE FOLLOWING IN THE ORDER SHOWN, AFTER THIS PAGE IF NOT APPLICABLE, PLEASE SO INDICATE AND EXPLAIN	ATTACHED?		COMMENTS
	YES	NO	You must explain any "NO" answers
A-1. Current Board Information Form	X		
B. Agency Compensation Detail	X		
C. Profile of Clients, Client Numbers and Services (Performance Report)			
D. County HSAB Funding Budget	X		
E. Agency Expenses	X		
F. Agency Revenue	X		
G. Copy of Audited Financial Statement from most recent fiscal year (2010) if organization's expenses are \$150,000 or greater.	X		
H. Copy of filed IRS Form 990 from most recent fiscal year (2010)	X		
I. Copy of current fee schedule	X		
J. Copy of IRS Letter of Determination indicating 501 C 3 status & Copy of GUIDESTAR printout	X		
K. Copy of Current Monroe County and City Occupational Licenses	X		
L. Copy of Florida Dept. of Children And Families License or Certification	X		
M. Copy of any other Federal or State Licenses		X	N/A
N. Copy of Florida Dept. of Health Licenses/Permits		X	N/A
O. Copy of front page of Agency's EEO Policy/Plan	X		
P. Copy of Summary Report of most current Evaluation/Monitoring *	X		
Q. Data showing need for your program (See Question 12)		X	See response in question 12
R. Other (specify) TWO PAGE LIMIT	X		COA Accreditation Doc.

* must include summary of deficiencies and suggested corrective action; may include your responses and actions taken.

ATTACHMENT A-1

Wesley House Family Services, Inc.

Board Information Form

ATTACHMENT A-2

Wesley House Family Services, Inc.

Board Officer Election

Meeting minutes October 2011



Wesley House Family Services

1304 Truman Ave Key West, FL 33040 Office 305.809.5000 Fax 305.809.5010
www.wesleyhouse.org

Wesley House Family Services Annual Board of Directors Meeting Minutes

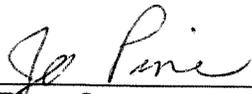
October 20, 2011 5:30 p.m.

Florida Keys Eco-Discovery Center, 33 E. Quay Rd., Key West, FL

Name		ATTENDANCE	
BOARD	Present Y/N	ASSOCIATE	Present Y/N
Claude Gardner, Chair	Y	Cheryl Cates	Y
Rosemary Enright	Y	Carrie Groomes-Davis	Y
Bryan Green	Y	Rev. Kerry Foote	N
Jo Pine	Y	Karen Lockwood	Y
Doug Blomberg, CEO	Y	Rudy Rivas	N
Alice Calleja	Y	Andy Strunk	N
Joe Clark	N	Sheila Taylor	N
Libby Curtis	Y	Mary Ann Westerlund	Y
Vicki Gordon	Y		
Maria Pierce, Designee For Shirley Morgan	Y N		
Monica Muñoz	Y	Staff	
Sharon Toppino	Y	Karen Christie	Y
Esther Tupino	Y	Sheri Detwiler	Y
Rev. Ruben Velasco	Y		
Jeremy Wilkerson	Y		

Additional Staff in Attendance: Brandy Canales, Jill Benson, Cynthia Rubenstein, Molly McAteer, Val Taylor, Laurie Dunn, Christine Patterson, Gladys McClenden, Aileen Cardoso, Anne Hoyt, Nicole Canalejo, Anna Roca, Michele Morgan, Scott Shores, Louis Marie, Adriana Velasco

Signature to Approve Minutes:


Jo Pine, Secretary

Opening and Welcome

Claude Gardner, Board Chair, welcomed the Wesley House staff, Wesley House Board and Associate Board members and the Community to the Wesley House Annual Meeting. He then read the Wesley House Mission and Vision.

Ruben Velasco, Pastor of the Key West United Methodist Church, gave the Invocation.

Claude Gardner expressed his thoughts about having served on the Wesley House Board of Directors for the last eight years and his appreciation of the Wesley House staff and the CEO, Doug Blomberg. He asked the Wesley House staff to stand for acknowledgement.

Annual Report

Doug Blomberg gave a presentation about the agency's services and challenges over the past year and the goals for the future. He also introduced Evelio Torres, President and CEO of the Early Learning Coalition of Miami-Dade/Monroe, who was in the audience.

Treasurer's Report

Bryan Green presented the Treasurer's Report, including:

- Statement of Financial Position /Balance Sheet
- Total Funding and Support – Funding/Revenue
- Expenditures by Program Service Area
- Direct Dollars Into the Community

Installation of Board Officers 2011-2012

As Claude Gardner's last official act as Board Chair, he introduced the Wesley House Board Officers and Judge Tegan Slaton, who administered the Officers' Installation and Pledge. Judge Slaton said a few words about working with Wesley House as a dependency judge, mentioning the dedication of the Wesley House staff who works with the children and families of Monroe County.

*The following officers were installed by Judge Slaton: Bryan Green – Board Chair, Rev. Ruben Velasco – Vice Chair, Esther Tupino – Treasurer, Jo Pine – Secretary.

Board Member Introduction and Pledge

Bryan Green, expressed his thoughts about serving as Board Chair, noting that he had big shoes to fill with Claude Gardner leaving as Board Chair. He introduced the Wesley House Board of Directors and Judge Slaton administered the Installation and the Pledge to the following members: Alice Calleja, Libby Curtis, Bryan Green, Vicki Gordon, Maria Pierce (Designee for Shirley Morgan), Monica Munoz, Jo Pine, Sharon Toppino, Esther Tupino, Rev. Ruben Velasco and Jeremy Wilkerson.

Recognition of Community Supporters

Bryan Green introduced the Community Supporters that were being acknowledged with a plaque expressing the agency's gratitude for their service to the agency. He also explained the reason why each was being honored. The Community Support recipients were as follows: SCC Key West (Military volunteers), Key West Harbour (Summer Jam Host), Koz Koslowski and Green World Gallery (donor and supporter), Leigha Fox (Reigning Queen of Conch Republic and supporter), Pat and Frank Kabels (volunteers and donors), Marge and Gordon Smith and the Bike Shop (continued bike donors and supporters), VEN-A-CARE (Sponsors of Summer Jam and donors), Centennial Bank (continued support of events).

Board Recognition

Bryan Green presented both Rosemary Enright and Claude Gardner with awards of appreciation for their many years of service on the Wesley House Board of Directors. He expressed the agency's gratitude for everything they have done over the years and reported that they have both agreed to serve on the Associate Board for the next two years.

Closing

Bryan Green adjourned the meeting by thanking everyone for attending the Annual Meeting, which had a tremendous turn-out.

Meeting Adjourned

Submitted by Sheri Detwiler
Executive Assistant to the CEO

***Postscript – Board Action Regarding Elections**

The following officers were accepted by a board member vote, via email ballot on April 28, 2011, effective at the 2011 Wesley House Annual Meeting: Bryan Green – Board Chair, Ruben Velasco – Vice Chair.

The Board accepted Luanne Doughtry to serve as Treasurer on the April 28, 2011 ballot, however, she resigned from the Board prior to the Annual Meeting. At the September 15, 2011 board meeting, Esther Tupino was accepted for the position of Treasurer, to serve a two-year term, 2011-2012, effective at the 2011 Annual Meeting (Motion 05-0811, Board Action Item E2-0811(b))

Jo Pine – Secretary, was to continue her second year of her two-year term as Secretary, however, her first term as a board member was due to expire in October 2011, therefore, the Board approved her appointment to a second consecutive three-year term at the September 15, 2011 Board Meeting (Motion 02-0911, Board Action Item E2a-0911).

Rosemary Enright and Claude Gardner, who were completing their terms on the Board of Directors at the 2011 Annual Meeting, were accepted by the a board member vote, via email ballot on September 27, 2011, to serve a two-year term on the Associate Board.

Submitted by Sheri Detwiler
Executive Assistant to the CEO

ATTACHMENT B

Wesley House Family Services, Inc.

Agency Compensation Detail

ATTACHMENT C

Wesley House Family Services, Inc.

**Profile of Clients, Client Numbers, and
Services**

ATTACHMENT C - PROFILE OF CLIENTS, CLIENT NUMBERS AND SERVICES (Performance Report)

2012

Delete or type over sample information shown.

Wesley House Family Services, Inc.

Child Care Services

List Services Here	Target Population	# of Persons in Target Population	Area	Days/Hours	Total Number of Clients Served during most recent completed fiscal year	Current # of Clients ("snapshot") as of 3/31/12
School Readiness and Voluntary Pre Kindergarten	Entire Monroe County		County Wide	M-F 8am to 5pm		
Resource and Referral	Anyone seeking child care or community referrals				559	313
Financial Assistance for Child Care	Welfare dependent families; children and families at risk of abuse and neglect; low income families below 150% of Fed Poverty Level up to 200% of Fed Poverty Level and children with special needs				1,074	696
Voluntary Pre-Kindergarten	Program is free to all children age 4 who have not started school.				470	505
Provider Services	All Licensed Child Care Centers and Family Child Care Homes within Monroe County.				68	63
Teen Parent Program	All Teen Parents attending Monroe Public School system				10	3
Unduplicated Clients for Entire Agency					see attached	see attached
<i>(see instructions - this is not a total of the numbers above)</i>						

ADDITIONAL INFORMATION REQUIRED:

Please indicate the number of clients served who are Monroe County residents: All Clients are Monroe County Residents

Please list or describe achieved outcomes for your target populations: Resource and referral - To provide child care or community referrals to anyone seeking information. Financial Assistance for Child Care - To provide parents with access to high-quality child care as an essential service in order to maintain employment. Voluntary Pre-Kindergarten - To continue to increase the number of VPK providers and VPK enrollment in quality VPK programs to prepare 4 year old residents to be successful in their school career. Provider Services - to continue providing technical assistance, recruitment, training and resources to ensure quality child care programs are available throughout the County. Teen Parent Program - To provide child care options and financial options to any teen parent so they can remain in school.

ATTACHMENT C - PROFILE OF CLIENTS, CLIENT NUMBERS AND SERVICES (Performance Report) 2012

Delete or type over sample information shown.

Wesley House Family Services, Inc.
Community Based Care

List Services Here	Target Population	# of Persons in Target Population	Area	Days/Hours	Total Number of Clients Served during most recent completed fiscal year	Current # of Clients ("snapshot") as of 3/31/12
Full Case Management / Full Case Management / Dependency Care	Child at risk of abuse and neglect, families in crisis, biological parents working on regaining custody of their children		County Wide	Emergency services are available to clients 24/7 Office House are M-F 9 to 5	361	146
Foster Services	Prospective as well as current foster families		County Wide	Office hours are M-F 9 to 5, case workers are available to work with families evenings and weekends	Foster Homes:16 Children are included in above number	14
Adoption Services	Prospective as well as current adoptive families		County Wide	Office hours are M-F 9 to 5, case workers are available to work with families evenings and weekends	14 adoptions were completed last year.	7 adoptions YTD
Independent Living	Children in the dependency care system ages 13 to 18		County Wide	Office hours are M-F 9 to 5, case workers are available to work with families and children evenings and weekends	Children included above under Full Case Management	Children included above under Full Case Management

Road to Independence	Young Adults in the dependency care system ages 18 to 23	County Wide	Office hours are M-F 9 to 5, case workers are available to work with young adults evenings and weekends	Children included above under Full Case Management	Children included above under Full Case Management
Strengthen Families				148 combined in all Strengthening Families programs	
Safe at Home	Children at risk of abuse and neglect who are at risk of being removed from their home	County Wide	Office hours are M-F 9 to 5, case workers are available to work with families evenings and weekends	4 families with 8 Children	
Parents as Partners	Children at risk of abuse and neglect who are at risk of being removed from their home	County Wide	Office hours are M-F 9 to 5, case workers are available to work with families evenings and weekends	18 families with 34 Children	
Nurturing Parent Program	Dependency families and children and open to volunteer cases from other sources	County Wide	Office hours are M-F 9 to 5, case workers are available to work with families evenings and weekends	60 families with 91 Children	12 families with 19 Children
Unduplicated Clients for Entire Agency					
<i>(see instructions - this is not a total of the numbers above)</i>					
				see attached	see attached

ADDITIONAL INFORMATION REQUIRED:

Please indicate the number of clients served who are Monroe County residents: All Clients are Monroe County Residents

Please list or describe achieved outcomes for your target populations: Community Based Care - Full Case Management - To ensure all children in care will be provided a safe environment, will stay in school if school age, will be seen every 30 days while in WHFS care and will not be abused, neglected or experience maltreatment during services. Foster / Adoptive Services - To maintain or increase the number of foster homes available throughout the County and ensure all licensed foster homes complete their required annual in-services trainings. Strengthening Families - Safe at Home and Parents as Partners - To provide in-home services to help keep the family together, promote safety and security of children and prevent family disruption and unnecessary removal of children from their homes. Nurturing Parenting Program is build better parenting skills and have parents working better with thier children.

Attachment of Attachment C - Profile of Clients and Services

Wesley House Family Services, Inc.

2012

In response to the question regarding unduplicated clients for the entire agency, each client is considered separate to the state funding sources. Clients are not considered duplicated at the state level per funding source. There are some children and/or families that may be obtained various types of services from the Wesley House system of care but the services per each program are not considered duplicated.

ATTACHMENT D

Wesley House Family Services, Inc.

**Financial Attachments
County HSAB Funding Budget**

ATTACHMENT D - COUNTY HSAB FUNDING BUDGET

2012

Wesley House Family Services, Inc.

Show the proposed budget detail for the County HSAB funds requested.

The total must match with the total funding requested.

	Proposed Expense Budget for Upcoming Year Ending:	
	6/30/2013	
	Total	%
Expenditures		
Salaries - Program	30,974	17%
Payroll Taxes - Program	2,843	2%
Employee Benefits - Program	20,314	11%
Salaries - Administrative		0
Payroll Taxes - Administrative		0
Employee Benefits - Administrative		0
Subtotal Personnel	54,131	30.2%
Postage		0
Office Supplies		0
Telephone		0
Professional Fees		0
Rent		0
Utilities		0
Repair and Maint.		0
Travel		0
Miscellaneous		0
Grants to Other Organizations		0
<i>List others below</i>		0
School Readiness Match Dollars (BG8)	105,348	58.7%
FCM Flex dollars (PSSF Match Dollars)	9,000	5.0%
Foster/Adoptive Flex dollars (PSSF Match Dollars)	7,000	3.9%
SF Flex dollars (PSSF Match Dollars)	4,000	2.2%
		0
		0
		0
		0
		0
		0
		0
		0
Total Expenses	179,479	100.0%

ATTACHMENT E

Wesley House Family Services, Inc.

**Financial Attachments
Agency Expenses**

ATTACHMENT E - AGENCY EXPENSES

2012

Complete this worksheet for the entire agency.
Please round all amounts to the nearest dollar.

Wesley House Family Services, Inc.

	Proposed Expense Budget for Upcoming Year Ending:		Projected Expenses for Current Year Ending:	
	6/30/2013		6/30/2012	
	Total	%	Total	%
Expenditures				
Salaries - Program	2,645,058	27%	2,697,558	27%
Payroll Taxes - Program	264,506	3%	269,756	3%
Employee Benefits - Program	435,759	4%	437,892	4%
Salaries - Administrative	604,766	6%	665,266	7%
Payroll Taxes - Administrative	60,477	1%	66,527	1%
Employee Benefits - Administrative	96,846	1%	90,338	1%
Subtotal Personnel	4,107,411	41%	4,227,336	42%
Postage	11,500	0%	11,903	0%
Office Supplies	62,000	1%	67,858	1%
Telephone	58,000	1%	61,260	1%
Professional Fees	47,000	0%	46,513	0%
Rent	228,079	2%	224,079	2%
Utilities	65,500	1%	63,940	1%
Repair and Maint.	58,758	1%	62,626	1%
Travel	85,000	1%	89,990	1%
Miscellaneous	52,000	1%	53,349	1%
Grants to Other Organizations		0		0
<i>List others below</i>		0		0
Licensing, hiring, background checks	7,000	0%	7,197	0%
Expendable Equipment	45,000	0%	40,345	0%
Depreciation/Amortization Expense	224,000	2%	216,047	2%
Insurance Expense	44,500	0%	42,246	0%
Staff Training	96,000	1%	92,881	1%
Food Program and client Supplies	67,000	1%	62,144	1%
Purchase of Service	63,000	1%	78,035	1%
Flex Funds	173,000	2%	168,723	2%
School Readiness Vouchers/Foster Care	4,408,000	44%	4,427,505	44%
Fund Raising Expenses	42,000	0%	42,450	0%
		0		0
		0		0
Total Expenses	9,944,748	100%	10,086,427	100%
Revenue Over/(Under) Expenses	54,142		35,118	

ATTACHMENT F

Wesley House Family Services, Inc.

**Financial Attachments
Agency Revenue**

ATTACHMENT G

Wesley House Family Services, Inc.

**Audited Financial Statements
Management Letter
And Attachments**

Fiscal Year Ending 6-30-11

Wesley House Family Services, Inc.

The agency's most recent CPA management letter.

Attached please find a copy of the Wesley House Family Services Annual Audit package which includes Supplemental Informational:

- Report on internal control over financial reporting and on compliance and other matters based on an audit of financial Statement performed in accordance with Government Auditing Standards.
- Independent Auditor's Report on Compliance with Requirements that could have a direct and material effect on each major program and state project and on internal control over compliance in accordance with OMB Circular A-133 and Chapter 10.650 of the Auditor General. Which includes a summary schedule of Prior Audit Findings.
- There was no Management Letter included or required to be included in the Audit Report for Wesley House Family Services for the fiscal year ended June 30, 2011.

WESLEY HOUSE FAMILY SERVICES, INC.

**FINANCIAL STATEMENTS
and
SUPPLEMENTAL INFORMATION**

June 30, 2011 and 2010

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Wesley House Family Services, Inc.
Key West, Florida

We have audited the accompanying statements of financial position of Wesley House Family Services, Inc. (Wesley House) (a nonprofit organization) as of June 30, 2011 and 2010, and the related statements of activities, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of Wesley House's management. Our responsibility is to express an opinion on these financial statements based on our audit. The financial statements of Wesley House as of June 30, 2010 were audited by The NCT Group, CPA's LLP (whose practice became a part of LarsonAllen LLP effective July 1, 2011) whose report dated October 6, 2010 expressed an unqualified opinion.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Wesley House Family Services, Inc. as of June 30, 2011 and 2010, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 9, 2011, on our consideration of Wesley House Family Services, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements of Wesley House taken as a whole. The accompanying schedule of expenditures of federal awards and state projects is presented for purposes of additional analysis as required by U. S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and Chapter 10.650, Rules of the Auditor General, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Larson Allen LLP
LarsonAllen LLP

November 9, 2011

WESLEY HOUSE FAMILY SERVICES, INC.
STATEMENTS OF FINANCIAL POSITION
June 30, 2011 and 2010

ASSETS	<u>2011</u>	<u>2010</u>
Current assets		
Cash and cash equivalents	\$ 1,786,068	\$ 1,513,826
Cash - restricted	157,806	268,119
Certificates of deposit	204,024	237,978
Investments	136,597	27,866
Grants receivable	1,173,429	1,050,250
Contributions receivable, current portion	112,472	113,564
Other accounts receivable	24,246	40,603
Prepaid and other assets	73,074	71,454
Total current assets	<u>3,667,716</u>	<u>3,323,660</u>
Fixed assets		
Land	318,193	318,193
Buildings	2,902,450	2,902,450
Building improvements	1,319,641	1,318,115
Furniture and fixtures	40,413	40,413
Equipment	340,059	321,272
Total fixed assets	<u>4,920,756</u>	<u>4,900,443</u>
Less accumulated depreciation	<u>(1,351,217)</u>	<u>(1,145,866)</u>
Fixed assets, net	<u>3,569,539</u>	<u>3,754,577</u>
Contributions receivable, less current portion	1,093,920	1,206,391
Financing costs, net of accumulated amortization of \$50,840 and \$45,752, respectively	<u>-</u>	<u>5,088</u>
Total assets	<u><u>\$ 8,331,175</u></u>	<u><u>\$ 8,289,716</u></u>

WESLEY HOUSE FAMILY SERVICES, INC.
STATEMENTS OF FINANCIAL POSITION (continued)
June 30, 2011 and 2010

LIABILITIES AND NET ASSETS	<u>2011</u>	<u>2010</u>
Current liabilities		
Accounts payable	\$ 351,356	\$ 460,075
Accrued expenses	235,949	355,073
Deferred revenue	100,549	-
Current portion of long-term debt	18,644	34,419
Total current liabilities	<u>706,498</u>	<u>849,567</u>
Interest rate swap agreement	2,283	28,993
Long-term debt, net of current portion	467,113	485,759
Total liabilities	<u>1,175,894</u>	<u>1,364,319</u>
Net assets		
Unrestricted		
Undesignated	5,229,045	4,510,808
Board designated other	428,524	809,708
Total unrestricted net assets	<u>5,657,569</u>	<u>5,320,516</u>
Temporarily restricted	1,367,776	1,474,945
Permanently restricted endowment funds	129,936	129,936
Total net assets	<u>7,155,281</u>	<u>6,925,397</u>
Total liabilities and net assets	<u>\$ 8,331,175</u>	<u>\$ 8,289,716</u>

See accompanying notes to financial statements.

WESLEY HOUSE FAMILY SERVICES, INC.
STATEMENT OF ACTIVITIES
Year Ended June 30, 2011

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Revenues and other support				
Grants	\$ 9,607,507	\$ 2,000	\$ -	\$ 9,609,507
Program fees	634,304	-	-	634,304
Special events	132,877	-	-	132,877
Contributions	37,891	34,567	-	72,458
Donated services	65,256	-	-	65,256
Unrealized gain on derivative	26,710	-	-	26,710
Interest income	22,180	2,702	-	24,882
Interest income on contributions receivable	19,289	-	-	19,289
United Way	10,000	-	-	10,000
Unrealized gain on investments	-	5,441	-	5,441
Miscellaneous	107,470	-	-	107,470
Net assets released from restrictions	151,879	(151,879)	-	-
Total revenues and other support	10,815,363	(107,169)	-	10,708,194
Expenses				
Program services				
Community based care	4,432,564	-	-	4,432,564
Child care and provider services	4,934,383	-	-	4,934,383
Child care sites	867,083	-	-	867,083
Management and general				
Facility	35,234	-	-	35,234
Administration	136,790	-	-	136,790
Other support services	24,457	-	-	24,457
Fundraising	47,799	-	-	47,799
Total expenses	10,478,310	-	-	10,478,310
Change in net assets	337,053	(107,169)	-	229,884
Net assets, beginning of year	5,320,516	1,474,945	129,936	6,925,397
Net assets, end of year	\$ 5,657,569	\$ 1,367,776	\$ 129,936	\$ 7,155,281

See accompanying notes to financial statements.

WESLEY HOUSE FAMILY SERVICES, INC.
STATEMENT OF ACTIVITIES
Year Ended June 30, 2010

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Revenues and other support				
Grants	\$ 9,408,686	\$ -	\$ -	\$ 9,408,686
Program fees	652,245	-	-	652,245
Special events	106,671	1,179	-	107,850
Contributions	-	64,468	-	64,468
Donated services	36,849	-	-	36,849
Unrealized gain on derivative	22,035	-	-	22,035
Interest income	1,424	2,305	-	3,729
Interest income on contributions receivable	25,597	-	-	25,597
United Way	10,000	-	-	10,000
Unrealized gain on investments	6,650	-	-	6,650
Gain on sale of fixed asset	944	-	-	944
Miscellaneous	97,006	-	-	97,006
Net assets released from restrictions	153,721	(153,721)	-	-
Total revenues and other support	<u>10,521,828</u>	<u>(85,769)</u>	<u>-</u>	<u>10,436,059</u>
Expenses				
Program services				
Community based care	4,844,292	-	-	4,844,292
Child care and provider services	4,744,729	-	-	4,744,729
Child care sites	752,331	-	-	752,331
Management and general				
Administration	69,882	-	-	69,882
Other support services	26,145	-	-	26,145
Fundraising	53,048	-	-	53,048
Total expenses	<u>10,490,427</u>	<u>-</u>	<u>-</u>	<u>10,490,427</u>
Change in net assets	31,401	(85,769)	-	(54,368)
Net assets, beginning of year	<u>5,289,115</u>	<u>1,560,714</u>	<u>129,936</u>	<u>6,979,765</u>
Net assets, end of year	<u>\$ 5,320,516</u>	<u>\$ 1,474,945</u>	<u>\$ 129,936</u>	<u>\$ 6,925,397</u>

See accompanying notes to financial statements.

WESLEY HOUSE FAMILY SERVICES
STATEMENT OF FUNCTIONAL EXPENSES, INC.
Year Ended June 30, 2011

	Program Services				Management and General				Total
	Community Based Care	Child Care and Provider Services	Child Care Sites	Program Services	Facility	Administration	Other Support	Management and General	
Salary and wages	\$ 2,004,563	\$ 362,497	\$ 386,122	\$ 2,753,182	\$ 39,511	\$ 701,690	\$ -	\$ 741,201	\$ 3,494,383
Benefits and payroll taxes	460,264	87,829	104,208	652,301	10,411	166,902	-	177,313	829,614
Subcontracted care	633,779	3,921,985	-	4,555,764	-	-	-	-	4,555,764
Rent	42,590	100	99,492	142,182	218,525	4,278	-	222,803	364,985
Depreciation and amortization	6,064	-	71,417	77,481	96,319	20,258	16,460	133,037	210,518
Professional fees	59,600	15,520	-	75,120	-	104,430	-	104,430	179,550
Flex funds expenditures	120,884	5,974	(466)	126,392	-	1,563	-	1,563	127,955
Travel	82,497	10,691	95	93,283	647	3,872	-	4,519	97,802
Staff training	62,329	11,488	1,301	75,118	-	8,345	-	8,345	83,463
Utilities	281	-	24,599	24,880	35,102	12,125	-	47,227	72,107
Telephone	29,339	2,915	2,662	34,916	15,669	10,854	-	26,523	61,439
Office, operating supplies	19,197	18,831	1,535	39,563	5,923	12,166	885	18,974	58,537
Food and personal care	5,005	41	51,710	56,756	-	-	-	-	56,756
Fundraising	-	-	-	-	-	-	-	47,799	47,799
Maintenance	5	-	22,963	22,968	17,828	9,761	-	27,589	50,557
Insurance	5,031	1,833	346	7,210	15,879	17,179	3,737	36,795	44,005
Interest	-	-	-	-	36,586	-	-	36,586	36,586
Licenses and hiring	14,470	45	1,024	15,539	-	129	-	129	15,668
Purchase of services	5,220	1,970	-	7,190	544	-	1,287	1,831	9,021
Miscellaneous	15,307	42,598	2,248	60,153	718	18,842	2,088	21,648	81,801
Total expenses	3,566,425	4,484,317	769,256	8,819,998	493,662	1,092,394	24,457	1,610,513	10,478,310
Allocation of facility costs	224,759	125,391	-	350,150	(461,380)	111,230	-	(350,150)	-
Allocation of administration costs	641,380	324,675	97,827	1,063,882	2,952	(1,066,834)	-	(1,063,882)	-
Total expenses after allocation	\$ 4,432,564	\$ 4,934,383	\$ 867,083	\$ 10,234,030	\$ 35,234	\$ 136,790	\$ 24,457	\$ 196,481	\$ 10,478,310

See accompanying notes to financial statements.

WESLEY HOUSE FAMILY SERVICES, INC.
STATEMENT OF FUNCTIONAL EXPENSES
Year Ended June 30, 2010

	Program Services				Management and General				Total
	Community Based Care	Child Care and Provider Services	Child Care Sites	Program Services	Facility	Administration	Other Support	Management and General	
Salary and wages	\$ 2,180,525	\$ 373,301	\$ 338,779	\$ 2,892,605	\$ 29,881	\$ 623,103	\$ -	\$ 652,984	\$ 3,545,589
Benefits and payroll taxes	450,386	78,950	77,010	606,346	8,709	117,413	-	126,122	732,468
Subcontracted care	815,022	3,733,646	-	4,548,668	-	-	-	-	4,548,668
Rent	21,642	100	101,292	123,034	216,160	4,576	-	220,736	343,770
Depreciation and amortization	6,388	-	71,222	77,610	96,680	18,455	16,399	131,534	209,144
Professional fees	37,862	18,320	-	56,182	-	14,726	-	14,726	70,908
Flex funds expenditures	176,144	30	3,523	179,697	-	3,880	-	3,880	183,577
Travel	94,382	11,497	27	105,906	44	4,078	-	4,122	110,028
Staff training	79,944	36,081	114	116,139	-	2,598	-	2,598	118,737
Utilities	3,320	-	24,328	27,648	35,214	-	-	35,214	62,862
Telephone	40,200	3,319	3,915	47,434	32,794	17,149	-	49,943	97,377
Office, operating supplies	21,673	17,119	521	39,313	5,352	13,703	396	19,451	58,764
Food and personal care	13,177	2,564	47,517	63,258	-	-	-	-	63,258
Fundraising	-	-	-	-	-	-	-	-	53,048
Maintenance	2,390	78	15,551	18,019	21,537	12,063	1,472	35,072	53,091
Insurance	16,506	2,312	360	19,178	11,715	18,859	3,613	34,187	53,365
Interest	-	-	-	-	38,837	-	-	38,837	38,837
Licenses and hiring	18,971	592	737	20,300	284	2,264	-	2,548	22,848
Purchase of services	8,200	20,155	-	28,355	-	75	2,484	2,559	30,914
Miscellaneous	27,290	42,335	-	69,625	3,161	18,607	1,781	23,549	93,174
Total expenses	4,014,022	4,340,399	684,896	9,039,317	500,368	871,549	26,145	1,398,062	10,490,427
Allocation of facility costs	273,535	121,507	3,055	398,097	(502,605)	104,508	-	(398,097)	-
Allocation of administration costs	556,735	282,823	64,380	903,938	2,237	(906,175)	-	(903,938)	-
Total expenses after allocation	\$ 4,844,292	\$ 4,744,729	\$ 752,331	\$ 10,341,352	\$ -	\$ 69,882	\$ 26,145	\$ 96,027	\$ 10,490,427

See accompanying notes to financial statements.

WESLEY HOUSE FAMILY SERVICES, INC.
STATEMENTS OF CASH FLOWS
Years Ended June 30, 2011 and 2010

	2011	2010
CASH FLOWS FROM OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ 229,884	\$ (54,368)
Adjustments to reconcile decrease in net assets to net cash used in operating activities:		
Gain on disposal of assets	-	(944)
Unrealized gain on investments	(5,441)	(6,650)
Unrealized gain on derivative	(26,710)	(22,035)
Depreciation and amortization	210,518	209,144
Decrease (increase) in assets:		
Grants receivable	(123,179)	126,115
Contributions receivable	113,563	114,667
Pledges receivable restricted for the purchase of fixed assets	-	10,550
Other accounts receivable	16,357	(25,977)
Prepaid expenses and other assets	(1,620)	(17,351)
Increase (decrease) in liabilities:		
Accounts payable	(108,719)	88,171
Accrued expenses	(119,124)	8,374
Deferred revenue	100,549	(3,024)
	286,078	426,672
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from maturities on certificates of deposit	33,954	522,970
Purchase of investments	(103,290)	(135,000)
Purchase of fixed assets	(20,392)	(32,867)
	(89,728)	355,103
CASH FLOWS FROM FINANCING ACTIVITIES		
Payments on long-term debt	(34,421)	(32,123)
	(34,421)	(32,123)

WESLEY HOUSE FAMILY SERVICES, INC.
STATEMENTS OF CASH FLOWS (continued)
Years Ended June 30, 2011 and 2010

	<u>2011</u>	<u>2010</u>
NET CHANGE IN CASH AND CASH EQUIVALENTS	\$ 161,929	\$ 749,652
CASH AND CASH EQUIVALENTS, beginning of year	<u>1,781,945</u>	<u>1,032,293</u>
CASH AND CASH EQUIVALENTS, end of year	<u><u>\$ 1,943,874</u></u>	<u><u>\$ 1,781,945</u></u>
 RECONCILIATION OF CASH AND CASH EQUIVALENTS		
Cash and cash equivalents	\$ 1,786,068	\$ 1,513,826
Cash - restricted	<u>157,806</u>	<u>268,119</u>
CASH AND CASH EQUIVALENTS, end of year	<u><u>\$ 1,943,874</u></u>	<u><u>\$ 1,781,945</u></u>
 SUPPLEMENTAL DISCLOSURE:		
Cash paid for interest	<u><u>\$ 36,586</u></u>	<u><u>\$ 38,837</u></u>

See accompanying notes to financial statements.

WESLEY HOUSE FAMILY SERVICES, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2011 and 2010

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Business Activity

Wesley House Family Services, Inc. (Wesley House) is a nonprofit corporation organized under the laws of the State of Florida on January 11, 1975. Wesley House provides child care and family support services within Monroe County, Florida. Wesley House is accredited under the Counsel on Accreditation.

Wesley House offers three primary community support services for the families and children of Monroe County: child care and provider services to assist families and children with child care and work with child care providers to provide quality educational programs, one directly operated child care site in Key West, and community based care programs working with community partners to assist children and families in the dependency care system. All of the services are provided throughout Monroe County, Florida through locations in Key West, Marathon and Tavernier.

Basis of Accounting

The financial statements of Wesley House have been prepared on the accrual basis of accounting and accordingly, reflect all significant receivables, payables and other liabilities.

Basis of Presentation

Wesley House has adopted Financial Accounting Standards Board Accounting Standards Codification (FASB ASC), 958-210, Not-for-Profit Entities – presentation of financial statements. Under FASB ASC 958-210, Wesley House is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Revenue Recognition

Wesley House recognizes grants, contracts and contributions of cash or other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted support.

Wesley House recognizes revenues from exchange transactions when the service is rendered. Receivables are recognized for outstanding invoices.

Wesley House considers its receivables to be fully collectible; accordingly, no allowance for doubtful accounts is required.

Wesley House received a substantial portion of its revenues from various state and federal grants. Government funding may be significantly impacted by budget allocations and, consequently, changes in that funding may affect Wesley House's operations. For the periods ended June 30, 2011 and 2010, the following entities provided more than ten percent of total revenues:

	2011	2010
Our Kids of Miami-Dade/Monroe, Inc.	42%	41%
Early Learning Coalition of Miami-Dade/Monroe, Inc.	45%	44%

WESLEY HOUSE FAMILY SERVICES, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2011 and 2010

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

Cash and Cash Equivalents

Cash and cash equivalents are cash on hand as well as demand deposits and investments with original maturities of three months or less.

The carrying amount of Wesley House's cash and cash equivalents as of June 30, 2011 and 2010, respectively, are \$1,943,874 and \$1,781,945 and the bank balances are \$1,954,755 and \$1,805,477. Balances up to \$2,500,000 are collateralized, covered by the Federal Depository Insurance Corporation, or covered by the National Credit Union Association.

Wesley House is required by Our Kids of Miami-Dade/Monroe Inc. (Our Kids) to fund an irrevocable standby letter of credit up to \$100,000 and is named as the beneficiary in the event that continuity of care as defined in the contract between Wesley House and Our Kids is disrupted or at imminent risk of disruption due specified events. The letter of credit is secured by a certificate of deposit at the same financial institution.

Cash – Restricted

Wesley House restricts cash to include a balance sufficient to cover the amounts held in temporarily restricted net assets, less the contribution receivable.

Certificates of Deposit

Certificates of deposit are stated at cost. The certificates bear interest ranging from 1.07% to 1.84%.

Investments Held by an Outside Foundation

Wesley House has an agreement with an outside foundation where the foundation has agreed to hold and manage certain investments subject to the terms of that agreement. The investment is recorded at market value, which was \$136,597 and \$27,886 at June 30, 2011 and 2010, respectively. The foundation charges an annual one percent management fee. The agreement may be terminated by either party giving 30 days written notice, whereby the foundation shall return the balance of the funds to Wesley House.

Investments

Investments are recorded at fair market value, and realized and unrealized gains and losses are reflected in the statement of activities. Investment gains and losses on unrestricted investments are recorded as unrestricted investment gains and losses. Investment gains and losses on temporarily restricted investments are recorded as temporarily restricted investment gains and losses.

Fixed Assets

Purchased fixed assets are recorded at cost. Donated assets are recorded at fair market value at the time of donation. Wesley House has a policy for capitalizing expenditures for fixed assets with costs greater than \$1,000 and an expected useful life of at least one year. Major renewals and betterments are capitalized while minor renewals and betterments are expensed as incurred. When assets are purchased with certain grant funds, they are subject to certain use restrictions and disposition procedures. Depreciation expenses are provided using the straight-line method over the estimated useful lives of the various classes of assets.

WESLEY HOUSE FAMILY SERVICES, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2011 and 2010

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Donated Services, Goods and Facilities

A substantial number of volunteers have donated time to Wesley House's program services and fund-raising campaigns during the year; however, these donated services are not reflected in the financial statements since the services do not require specialized skills. Donated professional services (which include accounting and legal services) are reflected in the statement of activities at their fair market value. Materials, facilities use and other assets received as donations are recorded and reflected in the accompanying financial statements at their fair values at the date of receipt. The organization benefited from donated services which were valued at \$65,256 and \$36,849 for the years ended June 30, 2011 and 2010. These amounts have been reported as donated services on the statement of activities.

Income Taxes

Wesley House is a not-for-profit organization that is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code and, accordingly, no provision for income taxes has been made in the accompanying financial statements. The Organization recognizes interest accrued related to unrecognized tax benefits in interest expense and penalties in operating expenses. During the year ended June 30, 2010, the Organization did not incur interest and penalties related to tax positions. The Organization's 2008-2010 tax years are open for examination by federal and state taxing authorities. The Organization files as a tax exempt organization, should that status be challenged in the future, all years since inception would be subject to review by the IRS.

Concentrations of Credit and Market Risk

Financial instruments that potentially expose Wesley House to concentrations of credit and market risk consist primarily of investments, uncollateralized grants receivable, other receivables, and long-term debt. Grants receivable are primarily due from The State of Florida and other nonprofit agencies and are deemed fully collectible.

Derivative Instruments

Financial Accounting Standards Board topic, Accounting for Derivative Instruments and Hedging Activities, requires corporations to recognize all of its derivative instruments as either assets or liabilities in the statement of financial position at fair value. The accounting for changes in the fair value (i.e. gains or losses) of a derivative instrument depends on whether it has been designated and qualifies as a part of a hedging relationship and further, on the type of hedging relationship. In an attempt to reduce its exposure to interest rate variability, Wesley House has entered into an interest rate swap agreement related to its mortgage. This derivative is designated and qualifies as a cash flow hedge; therefore, the effective portion of the gain or loss on the derivative instrument is reported as a gain or loss in the statement of activities.

Financing Costs

Unamortized financing costs are amortized using the straight-line method over the life of the debt.

Net Assets

Wesley House's net assets are classified into three categories: (1) unrestricted net assets, which include no donor-imposed restrictions, (2) temporarily restricted net assets, which include donor-imposed restrictions that will expire in the future and (3) permanently restricted net assets, which include donor-imposed restrictions that the assets be maintained permanently.

The unrestricted net assets consist of operating funds available for any purpose authorized by the Board of Directors.

WESLEY HOUSE FAMILY SERVICES, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2011 and 2010

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Net Assets (continued)

Temporarily restricted net assets consist of funds arising from gifts in which the donor has stipulated, as a condition of the gift, restrictions on how or when the gift may be spent.

Permanently restricted net assets consist of funds arising from a gift or bequest in which the donor has stipulated, as a condition of the gift, that the principal be maintained in perpetuity and only the investment income from investment of the funds be expended. Certain donor endowments also specify that a portion of the earnings from the investment be reinvested as principal, or that all income earned over a period of time be reinvested. Amounts are also transferred for specific uses from time to time, as requested by the donor.

Net Assets Released from Restrictions

When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities and changes in net assets and the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Costs that are directly related to Wesley House's specific purpose have been recorded as a direct expense and included as program services.

NOTE B – INVESTMENT SECURITIES

Investment securities are carried at fair value and consist of the following as of June 30, 2011 and 2010:

	2011		2010	
	<u>Fair Value</u>	<u>Cost</u>	<u>Fair Value</u>	<u>Cost</u>
Community Foundation of the Florida Keys	<u>\$ 136,597</u>	<u>\$ 132,041</u>	<u>\$ 27,866</u>	<u>\$ 27,866</u>
Total	<u><u>\$ 136,597</u></u>	<u><u>\$ 132,041</u></u>	<u><u>\$ 27,866</u></u>	<u><u>\$ 27,866</u></u>

WESLEY HOUSE FAMILY SERVICES, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2011 and 2010

NOTE B – INVESTMENT SECURITIES (continued)

A summary of the return on investments is as follows as of June 30, 2011 and 2010:

	2011	2010
Net unrealized gain (loss)	\$ 5,441	\$ -
Investment fees	(885)	-
Change in investments	\$ 4,556	\$ -

The various investments in stock, securities, mutual funds and other investments are exposed to a variety of uncertainties, including interest rate, market and credit risks. Due to the level of risk associated with certain investments, it is possible that changes in the values of these investments could occur in the near term. Such changes could materially affect the amounts reported in the financial statements of Wesley House.

NOTE C – FAIR VALUE MEASUREMENTS

FASB Accounting Standards Codification Topic on Fair Value Measurements defines fair value as the price that would be received for an asset or paid to transfer a liability (an exit price) in the Organization’s principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date.

The topic establishes a fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. The standard describes three levels of inputs that may be used to measure fair value:

Level 1: Quoted prices (unadjusted) for identical assets or liabilities in active markets that the entity has the ability to access as of the measurement date.

Level 2: Significant other observable inputs other than Level 1 prices such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data.

Level 3: Significant unobservable inputs that reflect a reporting entity’s own assumptions about the assumptions that market participants would use in pricing an asset or liability.

In many cases, a valuation technique used to measure fair value includes inputs from multiple levels of the fair value hierarchy. The lowest level of significant input determines the placement of the entire fair value measurement in the hierarchy.

WESLEY HOUSE FAMILY SERVICES, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2011 and 2010

NOTE C – FAIR VALUE MEASUREMENTS (continued)

Items carried at fair value on a recurring basis consist of financial instruments which are valued based on quoted prices in active or brokered markets for identical assets and liabilities. Items carried at fair value on a non-recurring basis generally consist of assets held for sale. Wesley House also uses fair value concepts to test various long-lived assets for impairment.

Assets and liabilities measured at fair value on a recurring basis are summarized below as of June 30, 2011:

	<u>Fair Value</u>	<u>Quoted active markets identified assets (Level One)</u>	<u>Prices in significant other observable inputs (Level Two)</u>	<u>Significant unobservable inputs (Level Three)</u>
Assets				
Investments				
Securities	\$ 136,597	\$ -	\$ 136,597	\$ -
Liabilities				
Interest rate swap agreement	<u>2,283</u>	<u>-</u>	<u>-</u>	<u>2,283</u>
Total	<u><u>\$ 138,880</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 136,597</u></u>	<u><u>\$ 2,283</u></u>

Assets and liabilities measured at fair value on a recurring basis are summarized below as of June 30, 2010:

	<u>Fair Value</u>	<u>Quoted active markets identified assets (Level One)</u>	<u>Prices in significant other observable inputs (Level Two)</u>	<u>Significant unobservable inputs (Level Three)</u>
Assets				
Investments				
Securities	\$ 27,866	\$ -	\$ 27,866	\$ -
Liabilities				
Interest rate swap agreement	<u>28,993</u>	<u>-</u>	<u>-</u>	<u>28,993</u>
Total	<u><u>\$ 56,859</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 27,866</u></u>	<u><u>\$ 28,993</u></u>

WESLEY HOUSE FAMILY SERVICES, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2011 and 2010

NOTE C – FAIR VALUE MEASUREMENTS (continued)

Liabilities measured at fair value on a recurring basis using significant unobservable inputs (Level Three):

	2011	2010
Beginning balance at July 1	\$ 28,993	\$ 51,028
Unrealized gain	(26,710)	(22,035)
Ending balance at June 30	\$ 2,283	\$ 28,993

The unrealized gain recorded in the accompanying statements of activities unrestricted revenue for the year ended June 30, 2011 and 2010 relate to the Level 3 liability that are still held at June 30, 2011 and 2010.

NOTE D – CONTRIBUTIONS AND PLEDGES RECEIVABLE

Below market leases are considered unconditional promises to give. Included in “contributions receivable” are below market leases for the following day care and family service sites for:

	Inex Martin	Spalding Court	2011 Total
Due in less than one year	\$ 124,400	\$ 12,438	\$ 136,838
Due in one to five years	536,059	53,598	589,657
Due in more than five years	603,339	763,250	1,366,589
	1,263,798	829,286	2,093,084
Unamortized discount	(378,175)	(508,517)	(886,692)
Total contributions receivable, net	\$ 885,623	\$ 320,769	\$ 1,206,392

Fair values of the leases are assumed to increase three percent each year and the discount rate is four percent.

WESLEY HOUSE FAMILY SERVICES, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2011 and 2010

NOTE E – LONG-TERM DEBT

Mortgage payable to bank, collateralized by real estate and \$65,000 in cash, payable in monthly principal installments of approximately \$2,600 plus interest at 6.93% based on a scheduled principal repayment other than the actual amount due, matures July 2011. Substantial prepayment penalties apply.

On July 13, 2011, Wesley House refinanced their long-term debt which came due. The newly issued mortgage totaling \$500,000 is payable in consecutive monthly installments of principal and interest commencing on August 13, 2011 and continued on the same day of each calendar period thereafter, in 179 equal payments, with one final payment of all remaining principal and accrued interest due on July 12, 2026. Interest accrues at a fixed rate of 6.69% per annum.

The debt principal payments for the refinanced debt are as follows at June 30, 2011:

2012	\$	18,644
2013		21,684
2014		23,180
2015		24,780
2016		26,489
Thereafter		385,223
	\$	500,000

Wesley House is in compliance with loan covenants associated with the above notes payable as of June 30, 2011.

NOTE F – PENSION PLAN

Wesley House participates in the Pension Plan through the General Board of Pensions of United Methodist Church (the Plan). The Plan covers substantially all employees. Employees become eligible for active plan participation after completing one year of full-time service. Contributions to the Plan by Wesley House are calculated at 6 percent of an eligible employee's gross pay. Wesley House employees are required to make contributions of 3 percent of their gross pay. Upon becoming a participant in the Plan, contributions made by the employees and Wesley House become fully vested. For the years ended June 30, 2011 and 2010, respectively, Wesley House's pension contribution was \$117,519 and \$106,301.

NOTE G – LEASES

A facility for the Healthy Families Program is rented at a cost of \$1 per year until March 2049. The estimated fair value of the property is \$12,076 and \$11,724, for the years ended June 30, 2011 and 2010 respectively. The Inez Martin day care facility is provided to Wesley House at no cost. The estimated fair rental value of the facility is \$120,777 and \$117,259 for the years ended June 30, 2011 and 2010. The Wesley House lease expires December 31, 2020.

WESLEY HOUSE FAMILY SERVICES, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2011 and 2010

NOTE G – LEASES – (continued)

Future lease payments required under operating leases that have initial or remaining non-cancelable lease terms due as of June 30, 2012 are \$25,667.

For the years ended June 30, 2011 and 2010, respectively, lease expense under all operating leases was \$364,985 and \$343,770.

NOTE H – PUBLIC SUPPORT REQUIRING LOCAL RESOURCE MATCH

During 2011 Wesley House received various grants. The following contracts required a specific local match:

		<u>Match Required</u>	<u>Match Provided</u>
Early Learning Coalition of Miami-Dade/Monroe	C10-112	\$ 126,156	\$ 126,156
Ounce of Prevention Fund of Florida	HF10-11-18	51,207	96,261
Our Kids of Miami-Dade/Monroe	PSSF	59,654	72,990
		<u>\$ 237,017</u>	<u>\$ 295,407</u>

NOTE I – INTEREST RATE SWAP AGREEMENT

In July 2000, Wesley House entered into an interest rate swap agreement related to their mortgage. This swap is utilized to manage interest rate exposure. The differential to be paid or received on the swap agreement is accrued as interest rates change and is recognized over the life of the agreement. The swap agreement expires July 2011 and has a rate of 6.93%. The outstanding notional amount is \$519,274. Included in revenue for the years ended June 30, 2011 and 2010, are unrealized gains of \$26,710 and of \$22,035, respectively.

NOTE J – CONTINGENCIES

Wesley House receives a substantial amount of its support from federal and state governments in the form of grants. A significant reduction in the level of this support, if this were to occur, may have a significant effect on Wesley House's programs and activities.

Government grants require the fulfillment of certain conditions as set forth in the grant agreements. Failure to fulfill the conditions could result in the return of the funds to grantors. Based upon prior experience, management believes that disallowance's, if any, would be immaterial.

WESLEY HOUSE FAMILY SERVICES, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2011 and 2010

NOTE K – ENDOWMENT COMPOSITION

Wesley House’s permanently restricted endowment consists of funds established by the Marion Stevens Will. The fund was established in 2001 requiring the principal of the endowment to remain intact. The income from the endowment principal is used to fund scholarships for children whose families barely exceed the low income guidelines.

Endowment funds by category from inception to date and changes in endowment net assets for the year ended June 30, 2011 consist of the following:

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Net assets at beginning of year	\$ -	\$ 1,219	\$ 129,936	\$ 131,155
Investment return:				
Interest income	-	2,080	-	2,080
Unrealized gain on investments	-	5,441	-	5,441
Contributions	-	25	-	25
Investment fees	-	(885)	-	(885)
	<u>\$ -</u>	<u>\$ 7,880</u>	<u>\$ 129,936</u>	<u>\$ 137,816</u>

Endowment funds by category from inception to date and changes in endowment net assets for the year ended June 30, 2010 consist of the following:

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Net assets at beginning of year	\$ -	\$ -	\$ 129,936	\$ 129,936
Investment return:				
Interest income	-	1,219	-	1,219
	<u>\$ -</u>	<u>\$ 1,219</u>	<u>\$ 129,936</u>	<u>\$ 131,155</u>

Interpretation of Uniform Prudent Management of Institutional Funds

During 2011, the State of Florida has enacted Uniform Prudent Management of Institutional Funds Act (UPMIFA) enhanced disclosure required by Accounting Standard Codification Endowments of Not-for-Profit Organizations: Net Assets Classification of Funds Subject to an Enacted Version of the UPMIFA, and Enhanced Disclosure for All Endowment Funds which becomes effective July 1, 2012. The Board of Directors of Wesley House is requiring the preservation of the fair value of the original gift as of the gift date of the donor restricted endowment funds per the donor stipulations.

WESLEY HOUSE FAMILY SERVICES, INC.
NOTES TO FINANCIAL STATEMENTS
 June 30, 2011 and 2010

NOTE K – ENDOWMENT COMPOSITION (continued)

As a result of this interpretation, Wesley House classifies the endowment as permanently restricted net assets. Wesley House considers the following factors in making a determination to appropriate or accumulate donor restricted endowment funds:

- 1) The duration and preservation of the fund
- 2) The purposes of the organization and the donor restricted endowment fund
- 3) General economic conditions
- 4) The possible effect of inflation and deflation
- 5) The expected total return from income and the appreciation of investments
- 6) Other resources of the organization
- 7) The investment policies of the organization.

Return Objectives and Risk Parameters

Wesley House has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets.

Strategies Employed for Achieving Objectives

The purpose of the Endowment Fund is to facilitate the board's desire to develop a source of revenue for Wesley House. In so doing, the Endowment Fund will provide a secure, long-term source of funds to: (a) fund special grants; (b) ensure long-term growth; (c) enhance our ability to meet changing needs in both the short and long-term; and, (d) support the administrative expenses of Wesley House as deemed appropriate.

Spending Policy and How the Investment Objectives Relate to Spending Policy

The Board of Directors has allowed use of the net income from donor restricted funds since 2001 to fund scholarships for children whose families are in need of support.

Funds with Deficiencies

From time to time, the fair value of assets associated with the donor restricted endowment funds may fall below the level that Wesley House's policies requires to retain as a fund of perpetual duration. Deficiencies of this nature would be reported in unrestricted net assets. Wesley House does not have any deficiencies as of June 30, 2011 and 2010.

Donor restricted endowment funds are included in the statement of financial position under the following asset categories:

	2011	2010
Cash and cash equivalents	\$ 1,219	\$ 131,155
Investments	136,597	-
	\$ 137,816	\$ 131,155

WESLEY HOUSE FAMILY SERVICES, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2011 and 2010

NOTE L – BOARD DESIGNATED UNRESTRICTED NET ASSETS

Unrestricted net assets have been designated for specific purposes by the Board. These purposes are as follows at June 30:

	<u>2011</u>	<u>2010</u>
The Lester Johnson Estate	\$ 428,524	\$ 431,822
Other investments	-	377,886
	<u>\$ 428,524</u>	<u>\$ 809,708</u>

NOTE M – TEMPORARILY RESTRICTED NET ASSETS

	<u>2011</u>	<u>2010</u>
Present value of below market leases on daycare sites	\$ 1,206,392	\$ 1,319,956
Debt service fund	83,021	82,821
Foster children fund	40,724	40,765
Ocean reef foundation	9,912	13,740
Children's gift fund	12,822	6,697
Provider services fund	2,257	2,608
Taylor fund	-	2,446
Food for families	2,574	1,794
Marion Stevens scholarships	7,880	1,219
Key's children foundation	1,000	1,000
Parents as first teachers fund	193	1,000
Walker fund	405	519
Adoptive children fund	596	380
	<u>\$ 1,367,776</u>	<u>\$ 1,474,945</u>

NOTE N – RELATED PARTY TRANSACTIONS

Wesley House operates one day care facility which receives day care fees from the Early Learning Coalition of Miami-Dade/Monroe, Inc. in the amount of \$365,351 and \$365,972 for the year ended June 30, 2011 and 2010 respectively.

One of the board members was employed at a financial institution where Wesley House had \$1,232,610 cash and cash equivalents and \$101,336 certificates of deposit held at June 30, 2011. Wesley House had \$629,663 in cash and cash equivalents and certificates of deposit held at June 30, 2010.

WESLEY HOUSE FAMILY SERVICES, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2011 and 2010

NOTE O – SUBSEQUENT EVENTS

Management has performed an analysis of the activities and transactions subsequent to June 30, 2011 to determine the need for any adjustments to and/or disclosures within the audited financial statements for the years ended June 30, 2011 and 2010. Management has performed their analysis through November 9, 2011 and noted Wesley House obtained a new line of credit in the maximum principal amount not to exceed \$250,000 at any one time outstanding for the purpose of obtaining an operating line to fund short term needs. Interest shall accrue from the date hereof on the unpaid principal balance outstanding from time to time at the variable rate of the Bank's Prime Rate plus 0.125% per annum to be adjusted daily as the Bank's Prime Rate changes. There currently are no borrowings.

SUPPLEMENTAL INFORMATION

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors
Wesley House Family Services, Inc.
Key West, Florida

We have audited the financial statements of Wesley House Family Services, Inc. (Wesley House) as of and for the year ended June 30, 2011, and have issued our report thereon dated November 9, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Wesley House's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Wesley House's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Wesley House's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Wesley House's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, the board of directors, others within the entity, federal and state awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than those specified parties.

Larson Allen LLP
LarsonAllen LLP

November 9, 2011

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH
REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL
EFFECT ON EACH MAJOR PROGRAM AND STATE PROJECT
AND ON INTERNAL CONTROL OVER COMPLIANCE IN
ACCORDANCE WITH OMB CIRCULAR A-133
AND CHAPTER 10.650 RULES OF THE AUDITOR GENERAL**

Board of Directors
Wesley House Family Services, Inc.
Key West, Florida

Compliance

We have audited Wesley House Family Services, Inc's (Wesley House) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* and the requirements described in the Executive Office of the Governor's State Projects Compliance Supplement, that could have a direct and material effect on each of Wesley House's major federal programs and state projects for the year ended June 30, 2011. Wesley House's major federal programs and state projects are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs and state projects is the responsibility of Wesley House's management. Our responsibility is to express an opinion on Wesley House's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*; and Chapter 10.650, Rules of the Auditor General. Those standards, OMB Circular A-133, and Chapter 10.650, Rules of the Auditor General require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program and state project occurred. An audit includes examining, on a test basis, evidence about Wesley House's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Wesley House's compliance with those requirements.

In our opinion, Wesley House complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal programs and state projects for the year ended June 30, 2011.

Internal Control Over Compliance

Management of Wesley House is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs and state projects. In planning and performing our audit, we considered Wesley House's internal control over compliance with the requirements that could have a direct and material effect on its major federal programs and state projects to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133 and Chapter 10.650, Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Wesley House's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, board of directors, others within the entity, federal and state awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than those specified parties.

Larson Allen LLP
LarsonAllen LLP

November 9, 2011

WESLEY HOUSE FAMILY SERVICES, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
AND STATE PROJECTS
Year Ended June 30, 2011

<u>Agency/Pass-Through Entity Program Title</u>	<u>CFDA or CSFA Number</u>	<u>Contract or Grant Number</u>	<u>Expenditures</u>
FEDERAL AWARDS - PASSED THROUGH			
Department of Agriculture			
Passed through the State of Florida			
Department of Health:			
Child Care Food Program	10.558	S-627	\$ 12,609
Child Care Food Program	10.558	I3397	66,035
Total Department of Agriculture			<u>78,644</u>
U.S. Department of Health and Human Services			
Passed Through the Agency for Workforce Innovation:			
Passed through the Early Learning			
Coalition of Miami-Dade/Monroe, Inc.			
Temporary Assistance to			
Needy Families (TANF)	93.558	C10-112	1,241,635
Child Care Development Fund (CCDF)	93.575	C10-112	1,206,158
CCDF ARRA	93.713	C10-112	39,570
CCDF Mandatory Matching	93.596	C10-112	1,064,257
Social Services Block Grant	93.687	C10-112	35,475
Total Passed Through Early Learning			<u>3,587,095</u>
Coalition Miami-Dade/Monroe, Inc.			
Passed through Our Kids of Miami-Dade/ Monroe, Inc. for Community Based Care:			
Temporary Assistance for Needy Families	93.558		473,591
Child Welfare Services	93.645		108,404
Promoting Safe and Stable Families	93.556		44,873
Foster Care - Title IV-E	93.658		999,071
Foster Care - Title IV-E - American Recovery and Reinvestment Act	93.658		113,426
Adoption Assistance	93.659		352,025
Social Services Block Grant	93.667		158,339
Administration for Children, Youth and Families - Child	93.669		51,994
Independent Living	93.674		30,108
Promoting Safe and Stable Families - IV - B	93.556		12,373
Medical Assistance Program	93.778		2,436
Block Grants for Community Mental Health Services	93.958		4,124
Total Passed Through Our Kids of Miami/Dade Monroe, Inc.			<u>2,350,764</u>

WESLEY HOUSE FAMILY SERVICES, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
AND STATE PROJECTS (continued)
Year Ended June 30, 2011

<u>Agency/Pass-Through Entity Program Title</u>	<u>CFDA or CSFA Number</u>	<u>Contract or Grant Number</u>	<u>Expenditures</u>
Passed through the Ounce of Prevention Fund of Florida:			
Healthy Families - TANF	93.558	HF10-11-18	158,346
Healthy Families - CBCAP	93.590	HF10-11-18	48,480
Total Passed through the Ounce of Prevention Fund of Florida			<u>206,826</u>
Total Health and Human Services			<u>6,144,685</u>
Total Federal Awards			<u>\$ 6,223,329</u>
STATE PROJECTS - PASSED THROUGH			
State of Florida Department of Children and Families			
Passed through Our Kids of Miami-Dade/ Monroe, Inc.:			
Community Based Care Supports	60.094		\$ <u>2,145,455</u>
Total Passed through Our Kids of Miami-Dade/Monroe, Inc.			<u>2,145,455</u>
State of Florida Agency for Workforce Innovation			
Passed through the Early Learning Coalition of Miami-Dade/Monroe, Inc.			
Voluntary Pre-Kindergarten Education Program	75.007	C10-112	<u>1,133,780</u>
Total Passed through Early Learning Coalition Miami-Dade/Monroe, Inc.			<u>1,133,780</u>
Total State Projects			<u>\$ 3,279,235</u>
Total Federal Awards and State Projects			<u><u>\$ 9,502,564</u></u>

WESLEY HOUSE FAMILY SERVICES, INC.
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
AND STATE PROJECTS
Year Ended June 30, 2011

NOTE A – GENERAL

The accompanying Schedule of Expenditures of Federal Awards and State Projects includes the Federal awards and State projects activity of Wesley House Family Services, Inc. (Wesley House) and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and *Rules of the Auditor General – State Single Audits – Nonprofit and For-Profit Organizations*, issued by the Auditor General of the State of Florida. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE B – MAJOR PROGRAM DETERMINATION

The School Readiness and Community Based Care programs both have funding sources in which indicate that the source of funds includes multiple federal and state awards. In accordance with OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, each major program cannot be “unclustered” and, therefore, has been tested as a cluster. See the Summary of Auditor’s Results on page 32 for a total listing of each program by CFDA and CFSA number.

NOTE C - SUBRECIPIENTS

Wesley House does not provide awards to subrecipients.

WESLEY HOUSE FAMILY SERVICES, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FEDERAL AWARDS AND STATE PROJECTS
Year Ended June 30, 2011

SECTION I - SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued	Unqualified
Internal control over financial reporting:	
Material weakness identified	No
Significant deficiency identified not considered to be a material weakness	No
Noncompliance material to the financial statements noted	No

Federal Awards and State Projects

Internal control over major programs:	
Material weakness identified	No
Significant deficiency identified not considered to be a material weakness	No
Type of auditor's report issued on compliance for major awards and projects	Unqualified

Identification of Major Federal Awards and State Projects:

<u>Federal Awards</u>	<u>CFDA Number</u>
School Readiness:	
TANF	93.558
CCFD	93.575
CCFD ARRA	93.713
CCDF Mandatory Matching	93.596
Social Services Block Grant	93.687
Community Based Care:	
Temporary Assistance for Needy Families	93.558
Child Welfare Services	93.645
Promoting Safe and Stable Families	93.556
Foster Care – Title IV - E	93.658
Foster Care – Title IV – E ARRA	93.658
Adoption Assistance	93.659
Social Services Block Grant	93.667
Administration for Children, Youth and Families – Child	93.669
Independent Living	93.674
Promoting Safe and Stable Families - IV – B	93.556
Medical Assistance Program	93.778
Block Grants for Community Mental Health Services	93.958

WESLEY HOUSE FAMILY SERVICES, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FEDERAL AWARDS AND STATE PROJECTS (continued)
Year Ended June 30, 2011

SECTION I - SUMMARY OF AUDITOR'S RESULTS (continued)

<u>State Projects</u>	<u>CSFA Number</u>	
School Readiness	75.007	
Community Based Care	60.094	
Dollar threshold used to distinguish between Type A and Type B programs for Both Federal awards and State projects		\$300,000
Auditee qualified as low-risk		No

SECTION II - FINANCIAL STATEMENT AUDIT

There were no current year findings.

SECTION III – FEDERAL AWARDS AND STATE PROJECTS FINDINGS AND QUESTIONED COSTS

There were no current year findings.

WESLEY HOUSE FAMILY SERVICES, INC.
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
Year Ended June 30, 2011

Prior audit findings

10-01 Lack of approval for journal entries.

Finding: During our testing of 40 journal entries we noted that 4 journal entries did not indicate evidence of review and approval by a member of management.

Recommendation: We recommend the adoption of a policy whereby all journal entries will be approved by an appropriate member of management who is not the preparer of the journal entry. All entries should be initialed by the preparer and by the individual approving the journal entry. We recommend Wesley House consider evaluating and removing full user access rights for staff in order to prevent management override of controls.

Current Status: During our testing in the current year, we did not note any journal entries that lacked evidence of review and approval by a member of management.

10-02 Cost allocation plan.

Finding: At June 30, 2010 we noted that allocations of administrative and facility indirect costs to the various programs exceeded actual expenses.

Recommendation: We understand that the method of allocating administrative and facility costs was changed during the year to help simplify the allocation process and to decrease fluctuations in departmental budgets. Our recommendation is that management should periodically adjust allocations to reflect actual costs incurred.

Current Status: Wesley House revised its cost allocation plan to include a clause where all fund allocations based on budgeted amounts will be reconciled to actual expenses at year end. During our testing in the current year, we noted the internal control structure is operating as designed and allocations were proper.

ATTACHMENT H

Wesley House Family Services, Inc.

**IRS Form 990
Fiscal Year Ending 6-30-11**

Form **990**

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)
The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No. 1545-0047

2010

Open to Public Inspection

A For the 2010 calendar year, or tax year beginning **07/01/10** and ending **06/30/11**

B Check if applicable:
 Address change
 Name change
 Initial return
 Terminated
 Amended return
 Application pending

C Name of organization
WESLEY HOUSE FAMILY SERVICES, INC.

Doing Business As

Number and street (or P.O. box if mail is not delivered to street address) Room/suite
1304 TRUMAN AVE

City or town, state or country, and ZIP + 4
KEY WEST FL 33040

D Employer identification number
59-0624461

E Telephone number
305-809-5000

G Gross receipts \$ **10,591,498**

F Name and address of principal officer:
DOUGLAS BLOMBERG
1304 TRUMAN AVE
KEY WEST FL 33040

H(a) Is this a group return for affiliates? Yes No
H(b) Are all affiliates included? Yes No
If "No," attach a list. (see instructions)

I Tax-exempt status: 501(c)(3) 501(c) () (insert no.) 4947(a)(1) or 527

J Website: **WWW.WESLEYHOUSE.ORG**

K Form of organization: Corporation Trust Association Other

L Year of formation: **1975** **M** State of legal domicile: **FL**

H(c) Group exemption number

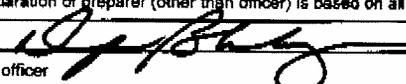
Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: SEE SCHEDULE O		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	15
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	15
	5 Total number of individuals employed in calendar year 2010 (Part V, line 2a)	5	120
	6 Total number of volunteers (estimate if necessary)	6	290
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	
b Net unrelated business taxable income from Form 990-T, line 34	7b	0	
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9 Program service revenue (Part VIII, line 2g)	9,508,130	9,694,269
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	652,245	634,304
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	30,270	24,882
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	144,724	209,718
	10,335,369	10,563,173	
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	814,755	4,067,798
	14 Benefits paid to or for members (Part IX, column (A), line 4)		
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	4,278,057	4,323,997
	16a Professional fundraising fees (Part IX, column (A), line 11e)		
	b Total fundraising expenses (Part IX, column (D), line 25) ▶ 47,799		
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24f)	5,325,610	1,973,645
	18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	10,418,422	10,365,440
19 Revenue less expenses. Subtract line 18 from line 12	-83,053	197,733	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	21 Total liabilities (Part X, line 26)	8,289,716	8,331,175
	22 Net assets or fund balances. Subtract line 21 from line 20	1,364,319	1,175,894
		6,925,397	7,155,281

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer 
DOUGLAS BLOMBERG CEO
Date **11/14/11**

Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name: **MICHAEL E. CARTER** Preparer's signature: _____ Date: _____ Check if self-employed PTIN: **p00735552**

Firm's name: **LARSONALLEN LLP** Firm's EIN: **41-0746749**

Firm's address: **811 E MAIN STREET LAKELAND, FL 33801** Phone no.: **863-683-6783**

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

For Paperwork Reduction Act Notice, see the separate instructions.

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response to any question in this Part III

1 Briefly describe the organization's mission:

SEE SCHEDULE O

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

Yes No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?

Yes No

If "Yes," describe these changes on Schedule O.

4 Describe the exempt purpose achievements for each of the organization's three largest program services by expenses. Section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ **3,308,290** including grants of \$ **625,744**) (Revenue \$)

FULL CASE MANAGEMENT (FCM): FCM SERVICES ARE PROVIDED TO FAMILIES ANYTIME THE FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES INVESTIGATES AND VERIFIES A REPORT OF ABUSE, NEGLECT OR ABANDONMENT TO DEVELOP A PERSONALIZED PLAN TO STRENGTHEN AND PRESERVE THE FAMILY WHILE FOCUSING ON OUR PRIMARY GOAL OF PROTECTING AT-RISK CHILDREN. WESLEY HOUSE RECRUITS, TRAINS AND SUPPORTS FOSTER PARENTS FOR CHILDREN WHO CAN NO LONGER SAFELY REMAIN IN THEIR OWN HOMES; FINDS QUALIFIED ADOPTIVE PARENTS FOR CHILDREN WHO ARE IN PROTECTIVE CARE AND CANNOT BE REUNITED WITH THEIR PARENTS OR PLACED WITH RELATIVES AND PROVIDES FREE PUBLIC

4b (Code:) (Expenses \$ **2,672,010** including grants of \$ **2,369,836**) (Revenue \$)

SCHOOL READINESS: WESLEY HOUSE PROVIDES FREE EARLY CHILDHOOD EDUCATION AND COMMUNITY SERVICES RESOURCE AND REFERRAL INFORMATION; FINANCIAL ASSISTANCE FOR INCOME ELIGIBLE FAMILIES; TECHNICAL ASSISTANCE AND YEARLY MONITORINGS FOR QUALITY AND BEST PRACTICES OF ALL CONTRACTED CHILD CARE PROGRAMS AND FREE CONSUMABLE CLASSROOM MATERIALS AND BOOKS FOR EARLY CHILDHOOD EDUCATION PROVIDERS.

4c (Code:) (Expenses \$ **2,205,998** including grants of \$ **1,072,218**) (Revenue \$)

VOLUNTARY PRE-KINDERGARTEN (VPK): WESLEY HOUSE PROMOTES AND ADMINISTERS ENROLLMENT FOR FLORIDA'S FREE VPK FOR FOUR-YEAR-OLDS IN MONROE COUNTY AVAILABLE IN PUBLIC SCHOOLS, CHILD CARE AND FAITH-BASED CENTERS.

4d Other program services. (Describe in Schedule O.)

(Expenses \$ **1,986,434** including grants of \$) (Revenue \$ **634,304**)

4e Total program service expenses **10,172,732**

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	X	
2 Is the organization required to complete Schedule B, Schedule of Contributors? (see instructions)	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts where donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		X
9 Did the organization report an amount in Part X, line 21; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		X
10 Did the organization, directly or through a related organization, hold assets in term, permanent, or quasi-endowments? If "Yes," complete Schedule D, Part V	X	
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI	X	
b Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII		X
c Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX		X
e Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X		X
12a Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI, XII, and XIII	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI, XII, and XIII is optional		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, and program service activities outside the United States? If "Yes," complete Schedule F, Parts I and IV		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or assistance to any organization or entity located outside the United States? If "Yes," complete Schedule F, Parts II and IV		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or assistance to individuals located outside the United States? If "Yes," complete Schedule F, Parts III and IV		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II	X	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		X
20a Did the organization operate one or more hospitals? If "Yes," complete Schedule H		X
b If "Yes" to line 20a, did the organization attach its audited financial statements to this return? Note. Some Form 990 filers that operate one or more hospitals must attach audited financial statements (see instructions)		

Part IV Checklist of Required Schedules (continued)

	Yes	No
21 Did the organization report more than \$5,000 of grants and other assistance to governments and organizations in the United States on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II	<input checked="" type="checkbox"/>	
22 Did the organization report more than \$5,000 of grants and other assistance to individuals in the United States on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III	<input checked="" type="checkbox"/>	
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J		<input checked="" type="checkbox"/>
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25		<input checked="" type="checkbox"/>
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		<input checked="" type="checkbox"/>
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		<input checked="" type="checkbox"/>
26 Was a loan to or by a current or former officer, director, trustee, key employee, highly compensated employee, or disqualified person outstanding as of the end of the organization's tax year? If "Yes," complete Schedule L, Part II		<input checked="" type="checkbox"/>
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor, or a grant selection committee member, or to a person related to such an individual? If "Yes," complete Schedule L, Part III		<input checked="" type="checkbox"/>
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		<input checked="" type="checkbox"/>
b A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		<input checked="" type="checkbox"/>
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV		<input checked="" type="checkbox"/>
29 Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M		<input checked="" type="checkbox"/>
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		<input checked="" type="checkbox"/>
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		<input checked="" type="checkbox"/>
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		<input checked="" type="checkbox"/>
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		<input checked="" type="checkbox"/>
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Parts II, III, IV, and V, line 1		<input checked="" type="checkbox"/>
35 Is any related organization a controlled entity within the meaning of section 512(b)(13)?		<input checked="" type="checkbox"/>
a Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		<input checked="" type="checkbox"/>
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		<input checked="" type="checkbox"/>
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11 and 19? Note. All Form 990 filers are required to complete Schedule O	<input checked="" type="checkbox"/>	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response to any question in this Part V

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
1b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
1c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
2b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file. (see instructions)	X	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
3b	If "Yes," has it filed a Form 990-T for this year? If "No," provide an explanation in Schedule O		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
4b	If "Yes," enter the name of the foreign country: See instructions for filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
5b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
5c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible?		X
6b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
7a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		X
7b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
7c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
7d	If "Yes," indicate the number of Forms 8282 filed during the year		
7e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
7f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
7g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
7h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
8	Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations. Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?		
9	Sponsoring organizations maintaining donor advised funds.		
9a	Did the organization make any taxable distributions under section 4966?		
9b	Did the organization make a distribution to a donor, donor advisor, or related person?		
10	Section 501(c)(7) organizations. Enter:		
10a	Initiation fees and capital contributions included on Part VIII, line 12		
10b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities		
11	Section 501(c)(12) organizations. Enter:		
11a	Gross income from members or shareholders		
11b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)		
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
12b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year		
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
13a	Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.		
13b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans		
13c	Enter the amount of reserves on hand		
14a	Did the organization receive any payments for indoor tanning services during the tax year?		X
14b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.
 Check if Schedule O contains a response to any question in this Part VI

Section A. Governing Body and Management

	1a	15	Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year	1a	15		
b Enter the number of voting members included in line 1a, above, who are independent	1b	15		
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2			X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person?	3			X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4			X
5 Did the organization become aware during the year of a significant diversion of the organization's assets?	5			X
6 Does the organization have members or stockholders?	6			X
7a Does the organization have members, stockholders, or other persons who may elect one or more members of the governing body?	7a			X
b Are any decisions of the governing body subject to approval by members, stockholders, or other persons?	7b			X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:				
a The governing body?	8a		X	
b Each committee with authority to act on behalf of the governing body?	8b		X	
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O	9			X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10a Does the organization have local chapters, branches, or affiliates?		X
b If "Yes," does the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with those of the organization?		
10b		
11a Has the organization provided a copy of this Form 990 to all members of its governing body before filing the form?	X	
b Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a Does the organization have a written conflict of interest policy? If "No," go to line 13	X	
b Are officers, directors or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
12b	X	
c Does the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this is done	X	
12c	X	
13 Does the organization have a written whistleblower policy?	X	
14 Does the organization have a written document retention and destruction policy?	X	
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official	X	
b Other officers or key employees of the organization	X	
If "Yes" to line 15a or 15b, describe the process in Schedule O. (See instructions.)		
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
b If "Yes," has the organization adopted a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and taken steps to safeguard the organization's exempt status with respect to such arrangements?		
16b		

Section C. Disclosure

- 17 List the states with which a copy of this Form 990 is required to be filed ► **FL**
- 18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you make these available. Check all that apply.
 Own website Another's website Upon request
- 19 Describe in Schedule O whether (and if so, how), the organization makes its governing documents, conflict of interest policy, and financial statements available to the public.
- 20 State the name, physical address, and telephone number of the person who possesses the books and records of the organization: ► **DOUGLAS BLOMBERG** **1304 TRUMAN AVE**
KEY WEST **FL 33040** **305-809-5000**

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response to any question in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former** directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organizations compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (describe hours for related organizations in Schedule O)	(C) Position (check all that apply)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) CLAUDE GARDNER CHAIR	1.00	X		X			0	0	0	
(2) ROSEMARY ENRIGHT VICE CHAIR	1.00	X		X			0	0	0	
(3) JOSEPH G. CALRK DIRECTOR	1.00	X					0	0	0	
(4) ALICE CALLEJA DIRECTOR	1.00	X					0	0	0	
(5) LIBBY CURTIS DIRECTOR	1.00	X					0	0	0	
(6) LUANNE DOUGHTRY DIRECTOR	1.00	X					0	0	0	
(7) VICKI GORDON DIRECTOR	1.00	X					0	0	0	
(8) MARIA PIERCE DIRECTOR	1.00	X					0	0	0	
(9) SHIRLEY MORGAN DIRECTOR	1.00	X					0	0	0	
(10) JO PINE SECRETARY	1.00	X		X			0	0	0	
(11) ESTHER TUPINO DIRECTOR	1.00	X					0	0	0	
(12) REV. RUBAN VELASCO DIRECTOR	1.00	X					0	0	0	
(13) BRYAN GREEN TREASURER	1.00	X		X			0	0	0	
(14) SHARON TOPPINO DIRECTOR	1.00	X					0	0	0	
(15) JEREMY WILKERSON DIRECTOR	1.00	X					0	0	0	
(16) DOUGLAS BLOMBERG CEO	60.00			X			106,327	0	24,022	

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and Title	(B) Average hours per week (describe hours for related organizations in Schedule O)	(C) Position (check all that apply)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(17)										
(18)										
(19)										
(20)										
(21)										
(22)										
(23)										
(24)										
(25)										
(26)										
(27)										
(28)										
1b Sub-total							106,327		24,022	
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)							106,327		24,022	

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 in reportable compensation from the organization **1**

	Yes	No
3 Did the organization list any former officer, director or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization.

(A) Name and business address	(B) Description of services	(C) Compensation
MONROE COUNTY SCHOOL DISTRICT KEY WEST FL 33040	241 TRUMBO PLACE PROVIDER SERV	469,591
FLORIDA KEYS CHILDREN SHELTER TAVERNIER FL 33070	73 HIGHPOINT RD FOSTER CARE	389,812
COMMUNITY COOPERATIVE PRESCHOOL, INC MARATHON FL 33050	P.O. BOX 500697 PROVIDER SERV	283,082
ST. JUSTIN'S MARTYR PRESCHOOL KEY LARGO FL 33037	105500 OVERSEAS HIGHWAY PROVIDER SERV	254,562
LEARNING CENTER OF KEY WEST, INC KEY WEST FL 33040	241 TRUMBO PLACE PROVIDER SERV	220,733

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 in compensation from the organization **13**

Part VIII Statement of Revenue

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512, 513, or 514	
Contributions, gifts, grants and other similar amounts	1a Federated campaigns					
	1b Membership dues					
	1c Fundraising events	2,304				
	1d Related organizations					
	1e Government grants (contributions)	9,609,507				
	1f All other contributions, gifts, grants, and similar amounts not included above	82,458				
	g Noncash contributions included in lines 1a-1f: \$					
	h Total. Add lines 1a-1f	9,694,269				
Program Service Revenue	2a PROGRAM SERVICE REVENUE	624100 634,304	634,304			
	b					
	c					
	d					
	e					
	f All other program service revenue					
	g Total. Add lines 2a-2f	634,304				
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		24,882		24,882	
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6a Gross Rents	(i) Real				
		(ii) Personal				
	b Less: rental exps.					
	c Rental inc. or (loss)					
	d Net rental income or (loss)					
	7a Gross amount from sales of assets	(i) Securities				
		(ii) Other				
	b Less: cost or other basis & sales exps.					
	c Gain or (loss)					
	d Net gain or (loss)					
	8a Gross income from fundraising events (not including \$ 820 of contributions reported on line 1c). See Part IV, line 18	a 130,573				
	b Less: direct expenses	b 28,325				
c Net income or (loss) from fundraising events		102,248		102,248		
9a Gross income from gaming activities. See Part IV, line 19	a					
b Less: direct expenses	b					
c Net income or (loss) from gaming activities						
10a Gross sales of inventory, less returns and allowances	a					
b Less: cost of goods sold	b					
c Net income or (loss) from sales of inventory						
Miscellaneous Revenue		Busn. Code				
11a MISCELLANEOUS INCOME	624100 107,470	107,470				
b						
c						
d All other revenue						
e Total. Add lines 11a-11d		107,470				
12 Total revenue. See instructions		10,563,173	741,774	0	127,130	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns.
All other organizations must complete column (A) but are not required to complete columns (B), (C), and (D).

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the U.S. See Part IV, line 21	3,442,054	3,442,054		
2 Grants and other assistance to individuals in the U.S. See Part IV, line 22	625,744	625,744		
3 Grants and other assistance to governments, organizations, and individuals outside the U.S. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	139,636	81,212	58,424	
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	3,379,566	2,686,405	693,161	
8 Pension plan contributions (include section 401(k) and section 403(b) employer contributions)				
9 Other employee benefits	804,795	637,866	166,929	
10 Payroll taxes				
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other	179,550	75,120	104,430	
12 Advertising and promotion				
13 Office expenses	58,537	39,563	18,974	
14 Information technology				
15 Royalties				
16 Occupancy	464,543	191,973	272,570	
17 Travel	97,802	93,283	4,519	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	36,586		36,586	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	210,518	77,471	133,047	
23 Insurance	44,005	7,210	36,795	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24f. If line 24f amount exceeds 10% of line 25, column (A) amount, list line 24f expenses on Schedule O.)				
a SUBCONTRACTED CARE	487,966	487,966		
b FLEX FUND EXPENDITURES	127,955	126,392	1,563	
c STAFF TRAINING	83,463	75,118	8,345	
d MISCELLANEOUS EXPENSES	81,801	60,163	21,638	
e FOOD & PERSONAL CARE	56,756	56,756		
f All other expenses	44,163	1,408,436	-1,412,072	47,799
25 Total functional expenses. Add lines 1 through 24f	10,365,440	10,172,732	144,909	47,799
26 Joint costs. Check here <input type="checkbox"/> If following SOP 98-2 (ASC 958-720). Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation				

Part X Balance Sheet

		(A)		(B)
		Beginning of year		End of year
Assets	1 Cash—non-interest bearing	1,781,945	1	1,943,874
	2 Savings and temporary cash investments	237,978	2	204,024
	3 Pledges and grants receivable, net	2,370,205	3	2,379,821
	4 Accounts receivable, net	40,603	4	24,246
	5 Receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	71,454	9	73,074
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 4,920,756		
	b Less: accumulated depreciation	10b 1,351,217	3,754,577	10c 3,569,539
	11 Investments—publicly traded securities	27,866	11	136,597
	12 Investments—other securities. See Part IV, line 11		12	
	13 Investments—program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	5,088	15	
16 Total assets. Add lines 1 through 15 (must equal line 34)	8,289,716	16	8,331,175	
Liabilities	17 Accounts payable and accrued expenses	815,148	17	587,305
	18 Grants payable		18	
	19 Deferred revenue		19	100,549
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties	520,178	23	485,757
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities. Complete Part X of Schedule D	28,993	25	2,283
	26 Total liabilities. Add lines 17 through 25	1,364,319	26	1,175,894
Net Assets or Fund Balances	Organizations that follow SFAS 117, check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.			
	27 Unrestricted net assets	5,320,516	27	5,657,569
	28 Temporarily restricted net assets	1,474,945	28	1,367,776
	29 Permanently restricted net assets	129,936	29	129,936
	Organizations that do not follow SFAS 117, check here <input type="checkbox"/> and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
	33 Total net assets or fund balances	6,925,397	33	7,155,281
34 Total liabilities and net assets/fund balances	8,289,716	34	8,331,175	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response to any question in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	10,563,173
2	Total expenses (must equal Part IX, column (A), line 25)	2	10,365,440
3	Revenue less expenses. Subtract line 2 from line 1	3	197,733
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	6,925,397
5	Other changes in net assets or fund balances (explain in Schedule O)	5	32,151
6	Net assets or fund balances at end of year. Combine lines 3, 4, and 5 (must equal Part X, line 33, column (B))	6	7,155,281

Part XII Financial Statements and Reporting

Check if Schedule O contains a response to any question in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant?		X
2b	Were the organization's financial statements audited by an independent accountant?	X	
2c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	X	
d	If "Yes" to line 2a or 2b, check a box below to indicate whether the financial statements for the year were issued on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?	X	
3b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.	X	

SCHEDULE A
(Form 990 or 990-EZ)

Public Charity Status and Public Support

OMB No. 1545-0047

2010

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

Name of the organization

WESLEY HOUSE FAMILY SERVICES, INC.

Employer identification number

59-0624461

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
- 2 A school described in section 170(b)(1)(A)(ii). (Attach Schedule E.)
- 3 A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
- 4 A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state:
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 8 A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 9 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.)
- 10 An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
- 11 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box that describes the type of supporting organization and complete lines 11e through 11h.
 - a Type I b Type II c Type III—Functionally integrated d Type III—Other
- e By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
- f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?
 - (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?
 - (ii) A family member of a person described in (i) above?
 - (iii) A 35% controlled entity of a person described in (i) or (ii) above?

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

h Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above or IRC section (see instructions))	(iv) Is the organization in col. (i) listed in your governing document?		(v) Did you notify the organization in col. (i) of your support?		(vi) Is the organization in col. (i) organized in the U.S.?		(vii) Amount of support
			Yes	No	Yes	No	Yes	No	
(A)									
(B)									
(C)									
(D)									
(E)									
Total									

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2010

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
 (Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2006	(b) 2007	(c) 2008	(d) 2009	(e) 2010	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	9,626,328	10,515,802	9,888,817	9,508,130	9,694,269	49,233,346
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	9,626,328	10,515,802	9,888,817	9,508,130	9,694,269	49,233,346
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						49,233,346

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2006	(b) 2007	(c) 2008	(d) 2009	(e) 2010	(f) Total
7 Amounts from line 4	9,626,328	10,515,802	9,888,817	9,508,130	9,694,269	49,233,346
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	203,357	95,609	49,251	29,326	24,882	402,425
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)	85,417	69,237	-50,040	97,006	107,470	309,090
11 Total support. Add lines 7 through 10						49,944,861
12 Gross receipts from related activities, etc. (see instructions)					12	3,032,689
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2010 (line 6, column (f) divided by line 11, column (f))	14	98.58%
15 Public support percentage from 2009 Schedule A, Part II, line 14	15	98.59%
16a 33 1/3% support test—2010. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input checked="" type="checkbox"/>
b 33 1/3% support test—2009. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10%-facts-and-circumstances test—2010. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10%-facts-and-circumstances test—2009. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2006	(b) 2007	(c) 2008	(d) 2009	(e) 2010	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2006	(b) 2007	(c) 2008	(d) 2009	(e) 2010	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here

Section C. Computation of Public Support Percentage

15 Public support percentage for 2010 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2009 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2010 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2009 Schedule A, Part III, line 17	18	%

19a **33 1/3% support tests—2010.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

b **33 1/3% support tests—2009.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV **Supplemental Information.** Complete this part to provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Also complete this part for any additional information. (See instructions).

PART II, LINE 10 - OTHER INCOME DETAIL

OTHER INCOME \$ 309,090

Schedule B
 (Form 990, 990-EZ,
 or 990-PF)
 Department of the Treasury
 Internal Revenue Service

Schedule of Contributors

OMB No. 1545-0047

2010

▶ Attach to Form 990, 990-EZ, or 990-PF.

Name of the organization

Employer identification number

WESLEY HOUSE FAMILY SERVICES, INC.

59-0624461

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

501(c)(3) (enter number) organization

4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

527 political organization

Form 990-PF

501(c)(3) exempt private foundation

4947(a)(1) nonexempt charitable trust treated as a private foundation

501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note. Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II.

Special Rules

For a section 501(c)(3) organization filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), and received from any one contributor, during the year, a contribution of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, aggregate contributions of more than \$1,000 for use exclusively for religious, charitable, scientific, literary, or educational purposes, or the prevention of cruelty to children or animals. Complete Parts I, II, and III.

For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions for use exclusively for religious, charitable, etc., purposes, but these contributions did not aggregate to more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an exclusively religious, charitable, etc., purpose. Do not complete any of the parts unless the **General Rule** applies to this organization because it received nonexclusively religious, charitable, etc., contributions of \$5,000 or more during the year ▶ \$

Caution. An organization that is not covered by the General Rule and/or the Special Rules does not file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2 of its Form 990, or check the box on line H of its Form 990-EZ, or on line 2 of its Form 990-PF, to certify that it does not meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

For Paperwork Reduction Act Notice, see the Instructions for Form 990, 990-EZ, or 990-PF.

Schedule B (Form 990, 990-EZ, or 990-PF) (2010)

Name of organization WESLEY HOUSE FAMILY SERVICES, INC.	Employer identification number 59-0624461
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Part I Contributors (see instructions)

(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
1	OUR KIDS OF MIAMI-DADE/MONROE, INC. P.O. BOX 010951 MIAMI FL 33101	\$ 4,428,753	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
2	EARLY LEARNING COALITION OF MIAMI-DA 2555 PONCE DE LEON BLVD, 5TH FLOOR CORAL GABLES FL 33134	\$ 4,720,900	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
3	OUNCE OF PREVENTION FUND OF FLORIDA 111 NORTH GADSDEN ST, STE 200 TALLAHASSEE FL 32301	\$ 206,826	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)

SCHEDULE D (Form 990)

Department of the Treasury Internal Revenue Service

Supplemental Financial Statements

Complete if the organization answered "Yes," to Form 990, Part IV, line 6, 7, 8, 9, 10, 11, or 12.

Attach to Form 990. See separate instructions.

OMB No. 1545-0047

2010

Open to Public Inspection

Name of the organization

Employer identification number

WESLEY HOUSE FAMILY SERVICES, INC.

59-0624461

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" to Form 990, Part IV, line 6.

Table with 2 columns: (a) Donor advised funds, (b) Funds and other accounts. Rows include: 1 Total number at end of year, 2 Aggregate contributions to (during year), 3 Aggregate grants from (during year), 4 Aggregate value at end of year, 5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? (Yes/No), 6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? (Yes/No)

Part II Conservation Easements. Complete if the organization answered "Yes" to Form 990, Part IV, line 7.

Table with 2 columns: Held at the End of the Tax Year. Rows include: 1 Purpose(s) of conservation easements held by the organization (check all that apply): Preservation of land for public use, Protection of natural habitat, Preservation of open space, Preservation of an historically important land area, Preservation of a certified historic structure; 2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year; 3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year; 4 Number of states where property subject to conservation easement is located; 5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? (Yes/No); 6 Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year; 7 Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year; 8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? (Yes/No); 9 In Part XIV, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" to Form 990, Part IV, line 8.

Table with 2 columns: \$, \$. Rows include: 1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIV, the text of the footnote to its financial statements that describes these items; b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items: (i) Revenues included in Form 990, Part VIII, line 1; (ii) Assets included in Form 990, Part X; 2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items: a Revenues included in Form 990, Part VIII, line 1; b Assets included in Form 990, Part X

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

- a Public exhibition
- b Scholarly research
- c Preservation for future generations
- d Loan or exchange programs
- e Other

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIV.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection?

Yes No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X?

Yes No

b If "Yes," explain the arrangement in Part XIV and complete the following table:

- c Beginning balance
- d Additions during the year
- e Distributions during the year
- f Ending balance

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21?

Yes No

b If "Yes," explain the arrangement in Part XIV.

Part V Endowment Funds. Complete if organization answered "Yes" to Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance	131,155	129,936	129,936		
b Contributions	25				
c Net investment earnings, gains, and losses	7,521	1,219			
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses	885				
g End of year balance	137,816	131,155	129,936		

2 Provide the estimated percentage of the year end balance held as:

- a Board designated or quasi-endowment ▶ %
- b Permanent endowment ▶ 100.00 %
- c Term endowment ▶ %

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i) unrelated organizations
- (ii) related organizations

	Yes	No
3a(i)		X
3a(ii)		X
3b		

b If "Yes" to 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIV the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment. See Form 990, Part X, line 10.

Description of investment	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land		318,193		318,193
b Buildings		2,902,450	804,684	2,097,766
c Leasehold improvements		1,319,641	256,145	1,063,496
d Equipment		380,472	290,388	90,084
e Other				
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10(c).)				3,569,539

Part VII Investments—Other Securities. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
(I)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.)		

Part VIII Investments—Program Related. See Form 990, Part X, line 13.

(a) Description of investment type	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
(10)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.)		

Part IX Other Assets. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.)	

Part X Other Liabilities. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Amount
(1) Federal income taxes	
(2) FAIR VALUE OF INTEREST RATE SWAP AGR	2,283
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
(11)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.)	2,283

2. FIN 48 (ASC 740) Footnote. In Part XIV, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740).

Part XI Reconciliation of Change in Net Assets from Form 990 to Audited Financial Statements		
1	Total revenue (Form 990, Part VIII, column (A), line 12)	10,563,173
2	Total expenses (Form 990, Part IX, column (A), line 25)	10,365,440
3	Excess or (deficit) for the year. Subtract line 2 from line 1	197,733
4	Net unrealized gains (losses) on investments	32,151
5	Donated services and use of facilities	
6	Investment expenses	
7	Prior period adjustments	
8	Other (Describe in Part XIV.)	
9	Total adjustments (net). Add lines 4 through 8	32,151
10	Excess or (deficit) for the year per audited financial statements. Combine lines 3 and 9	229,884

Part XII Reconciliation of Revenue per Audited Financial Statements With Revenue per Return		
1	Total revenue, gains, and other support per audited financial statements	10,708,194
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:	
a	Net unrealized gains on investments	32,151
b	Donated services and use of facilities	84,545
c	Recoveries of prior year grants	
d	Other (Describe in Part XIV.)	28,325
e	Add lines 2a through 2d	145,021
3	Subtract line 2e from line 1	10,563,173
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:	
a	Investment expenses not included on Form 990, Part VIII, line 7b	
b	Other (Describe in Part XIV.)	
c	Add lines 4a and 4b	
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)	10,563,173

Part XIII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return		
1	Total expenses and losses per audited financial statements	10,478,310
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:	
a	Donated services and use of facilities	84,545
b	Prior year adjustments	
c	Other losses	
d	Other (Describe in Part XIV.)	28,325
e	Add lines 2a through 2d	112,870
3	Subtract line 2e from line 1	10,365,440
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:	
a	Investment expenses not included on Form 990, Part VIII, line 7b	
b	Other (Describe in Part XIV.)	
c	Add lines 4a and 4b	
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)	10,365,440

Part XIV Supplemental Information

Complete this part to provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, line 8; Part XII, lines 2d and 4b; and Part XIII, lines 2d and 4b. Also complete this part to provide any additional information.

PART XI, LINE 8 - RECONCILIATION OF CHANGES - OTHER

DIRECT FUNDRAISING COSTS	\$ 28,325
DIRECT FUNDRAISING COSTS	\$ -28,325

PART XII, LINE 2D - REVENUE AMOUNTS INCLUDED IN FINANCIALS - OTHER

DIRECT FUNDRAISING COSTS	\$ 28,325
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Part XIV Supplemental Information (continued)

PART XIII, LINE 2D - EXPENSE AMOUNTS INCLUDED IN FINANCIALS - OTHER

DIRECT FUNDRAISING COSTS \$ 28,325

**SCHEDULE G
(Form 990 or 990-EZ)**

Department of the Treasury
Internal Revenue Service

**Supplemental Information Regarding
Fundraising or Gaming Activities**

Complete if the organization answered "Yes" to Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.
▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No. 1545-0047

2010

Open to Public Inspection

Name of the organization

WESLEY HOUSE FAMILY SERVICES, INC.

Employer identification number

59-0624461

Part I Fundraising Activities. Complete if the organization answered "Yes" to Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- a Mail solicitations
- b Internet and email solicitations
- c Phone solicitations
- d In-person solicitations
- e Solicitation of non-government grants
- f Solicitation of government grants
- g Special fundraising events

2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? Yes No

b If "Yes," list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

	(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
			Yes	No			
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Total							

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

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.....

Part II Fundraising Events. Complete if the organization answered "Yes" to Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events
		ANNUAL VALENTIN (event type)	CONCH REPUBLIC (event type)	5 (total number)	(add col. (a) through col. (c))
Revenue	1 Gross receipts	80,949	11,641	38,803	131,393
	2 Less: Charitable contributions	820			820
	3 Gross income (line 1 minus line 2)	80,129	11,641	38,803	130,573
Direct Expenses	4 Cash prizes				
	5 Noncash prizes				
	6 Rent/facility costs				
	7 Food and beverages				
	8 Entertainment				
	9 Other direct expenses	25,970		2,355	28,325
	10 Direct expense summary. Add lines 4 through 9 in column (d)				28,325
11 Net income summary. Combine line 3, column (d), and line 10				102,248	

Part III Gaming. Complete if the organization answered "Yes" to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1 Gross revenue				
Direct Expenses	2 Cash prizes				
	3 Noncash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
	6 Volunteer labor	<input type="checkbox"/> Yes <input type="checkbox"/> No %	<input type="checkbox"/> Yes <input type="checkbox"/> No %	<input type="checkbox"/> Yes <input type="checkbox"/> No %	
	7 Direct expense summary. Add lines 2 through 5 in column (d)				
	8 Net gaming income summary. Combine line 1, column d, and line 7				

9 Enter the state(s) in which the organization operates gaming activities:

a Is the organization licensed to operate gaming activities in each of these states? 9a Yes No

b If "No," explain:

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? 10a Yes No

b If "Yes," explain:

11 Does the organization operate gaming activities with nonmembers? Yes No

12 Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming? Yes No

13 Indicate the percentage of gaming activity operated in:
a The organization's facility 13a %
b An outside facility 13b %

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name ▶

Address ▶

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? Yes No

b If "Yes," enter the amount of gaming revenue received by the organization ▶ \$ and the amount of gaming revenue retained by the third party ▶ \$

c If "Yes," enter name and address of the third party:

Name ▶

Address ▶

16 Gaming manager information:

Name ▶

Gaming manager compensation ▶ \$

Description of services provided ▶

Director/officer Employee Independent contractor

17 Mandatory distributions:

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? Yes No

b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$

Part IV Supplemental Information. Complete this part to provide the explanations required by Part I, line 2b, columns (iii) and (v), and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also complete this part to provide any additional information (see instructions).

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**SCHEDULE I
(Form 990)**

Department of the Treasury
Internal Revenue Service

**Grants and Other Assistance to Organizations,
Governments, and Individuals in the United States**

Complete if the organization answered "Yes" to Form 990, Part IV, line 21 or 22.
▶ Attach to Form 990.

OMB No. 1545-0047

2010

Open to Public Inspection

Name of the organization

WESLEY HOUSE FAMILY SERVICES, INC.

Employer identification number
59-0624461

Part I General Information on Grants and Assistance

1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? Yes No

2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II Grants and Other Assistance to Governments and Organizations in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Check this box if no one recipient received more than \$5,000. Part II can be duplicated if additional space is needed

1	(a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
(1)	BANANA CABANNA ACADEMY, INC. 22673 PIECES OF EIGHT RD. CUDJOE KEY FL 33042	65-0667914		43,206				CHILD CARE
(2)	BIG PINE ELEMENTARY ACADEMY, INC. 30220 OVERSEAS HIGHWAY BIG PINE KEY FL 33043	20-5732425	GOV	50,705				CHILD CARE
(3)	BOYS & GIRLS CLUB 1400 UNITED STREET, #108 KEY WEST FL 33040	65-0678071	501C3	78,101				CHILD CARE
(4)	BURTON MEMORIAL METH. CHURCH 93001 OVERSEAS HIGHWAY TAVERNIER FL 33070	59-1817528	501C3	197,052				CHILD CARE
(5)	CHARLEE OF DADE COUNTY, INC. 155 SOUTH MIAMI AVE., 7TH FLOOR MIAMI FL 33130	59-2302250	501C3	26,028				GROUP HOME
(6)	CHILD DEVELOPMENT CENTER PO BOX 9027, NAS KEY WEST KEY WEST FL 33040	59-0643806		42,286				CHILD CARE
(7)	COMMUNITY COOPERATIVE PRESCHOOL, IN P.O. BOX 500697 MARATHON FL 33050	59-2111579		283,082				CHILD CARE
(8)	DOLPHIN MONTESSORI CHILDREN'S HOUSE 104960 OVERSEAS HIGHWAY KEY LARGO FL 33037	26-0352382		121,105				CHILD CARE
(9)	FIRST BAPTIST CHURCH OF KEY LARGO DBA JACK HILL CHILD CARE CENTER 990 KEY LARGO FL 33037	59-1088214	501C3	99,498				CHILD CARE

2 Enter total number of section 501(c)(3) and government organizations ▶ 26

3 Enter total number of other organizations ▶ 8

**SCHEDULE I
(Form 990)**

Department of the Treasury
Internal Revenue Service

**Grants and Other Assistance to Organizations,
Governments, and Individuals in the United States**

Complete if the organization answered "Yes" to Form 990, Part IV, line 21 or 22.
▶ Attach to Form 990.

OMB No. 1545-0047

2010

Open to Public
Inspection

Name of the organization

WESLEY HOUSE FAMILY SERVICES, INC.

Employer identification number

59-0624461

Part I General Information on Grants and Assistance

- Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance?
- Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Yes No

Part II Grants and Other Assistance to Governments and Organizations in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Check this box if no one recipient received more than \$5,000. Part II can be duplicated if additional space is needed

1	(a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
(1)	FLORIDA KEYS CHILDREN SHELTER - POIN 73 HIGH POINT ROAD TAVERNIER FL 33070	59-2605356	501C3	179,340				GROUP HOME
(2)	FLORIDA KEYS CHILDREN SHELTER - RESI 73 HIGH POINT ROAD TAVERNIER FL 33070	59-2605356	501C3	149,158				GROUP HOME
(3)	FLORIDA KEYS CHILDREN SHELTER - TAVE 73 HIGHPOINT ROAD TAVERNIER FL 33070	59-2605356	501C3	61,315				GROUP HOME
(4)	GERALD ADAMS AFTERSCHOOL 5855 JUNIOR COLLEGE ROAD KEY WEST FL 33040	59-6000750	GOV	37,994				CHILD CARE
(5)	GRACE JONES COMMUNITY CENTER 230 41ST STREET MARATHON FL 33050	59-2362876	501C3	199,520				CHILD CARE
(6)	HIS HOUSE, INC. HECTOR BUILDING NO. 2 20000 NW 47TH OPA LOCKA FL 33055	65-0145994	501C3	17,345				GROUP HOME
(7)	KEY LARGO AFTERSCHOOL DAYCARE 104801 OVERSEAS HIGHWAY KEY LARGO FL 33037	59-6000750	GOV	6,205				CHILD CARE
(8)	KEY LARGO YMCA P. O. BOX 2831 KEY LARGO FL 33037	59-0624464	501C3	22,475				CHILD CARE
(9)	KEY WEST PRESCHOOL COOP 2610 FLAGLER AVENUE KEY WEST FL 33040	65-0056669		41,616				CHILD CARE

- Enter total number of section 501(c)(3) and government organizations
- Enter total number of other organizations

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

**SCHEDULE I
(Form 990)**

Department of the Treasury
Internal Revenue Service

**Grants and Other Assistance to Organizations,
Governments, and Individuals in the United States**

Complete if the organization answered "Yes" to Form 990, Part IV, line 21 or 22.
▶ Attach to Form 990.

2010

Open to Public
Inspection

Name of the organization

Employer identification number
59-0624461

WESLEY HOUSE FAMILY SERVICES, INC.

Part I General Information on Grants and Assistance

1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? Yes No

2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II Grants and Other Assistance to Governments and Organizations in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Check this box if no one recipient received more than \$5,000. Part II can be duplicated if additional space is needed

1	(a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
(1)	KIND TO KIDS LEARNING CTR, LLC 30070 POND LANE BIG PINE KEY FL 33043	20-0975086		47,202				CHILD CARE
(2)	KREATIVE KIDS CHRISTIAN ACADEMY/ NE 4711 OVERSEAS HIGHWAY MARATHON FL 33050	65-0033061	501C3	123,065				CHILD CARE
(3)	LEARNING CENTER OF KEY WEST, INC. 241 TRUMBO ROAD KEY WEST FL 33040	20-5416637	501C3	220,733				CHILD CARE
(4)	LIGHTHOUSE CHRISTIAN ACADEMY, INC. 5580 MACDONALD AVENUE KEY WEST FL 33040	65-0835223	501C3	153,684				CHILD CARE
(5)	MONROE COUNTY SCHOOL BOARD ATTN: FINANCE DEPT. 241 TRUMBO PLAC KEY WEST FL 33040	59-6000750	GOV	469,591				CHILD CARE
(6)	MONTessori ACADEMY OF THE UPPER KEY 5 TRANSYLVANIA AVENUE KEY LARGO FL 33037	01-0927745		23,974				CHILD CARE
(7)	MONTessori CHILDREN'S SCHOOL 1221 VARELA STREET KEY WEST FL 33040	59-1395046	501C3	5,008				CHILD CARE
(8)	MONTessori ISLAND SCHOOL 92295 OLD STATE ROAD TAVERNIER FL 33070	65-0691767	501C3	113,203				CHILD CARE
(9)	MWR YOUTH CENTER P.O. BOX 9027 KEY WEST FL 33040	59-0643806	GOV	8,714				CHILD CARE

2 Enter total number of section 501(c)(3) and government organizations

3 Enter total number of other organizations

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

**SCHEDULE I
(Form 990)**

Department of the Treasury
Internal Revenue Service

**Grants and Other Assistance to Organizations,
Governments, and Individuals in the United States**

Complete if the organization answered "Yes" to Form 990, Part IV, line 21 or 22.
▶ Attach to Form 990.

2010

Open to Public
Inspection

Name of the organization

WESLEY HOUSE FAMILY SERVICES, INC.

Employer identification number

59-0624461

Part I General Information on Grants and Assistance

1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? Yes No

2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II Grants and Other Assistance to Governments and Organizations in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Check this box if no one recipient received more than \$5,000. Part II can be duplicated if additional space is needed

1	(a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
(1)	PLANTATION KEY SCHOOL 100 LAKE ROAD TAVERNIER FL 33070	59-6000750	GOV	9,157				CHILD CARE
(2)	POINCIANNA ELEMENTARY DAYCARE 1407 KENNEDY DRIVE KEY WEST FL 33040	59-6000750	GOV	77,492				CHILD CARE
(3)	SIGSBEE CHARTER SCHOOL 939 FELTON ROAD KEY WEST FL 33040	36-4647986	501C3	64,510				CHILD CARE
(4)	ST. JAMES CHILDREN'S CENTER P.O. BOX 509 ISLAMORADA FL 33036	59-1512694	501C3	40,908				CHILD CARE
(5)	ST. JUSTIN'S MARTYR PRESCHOOL 105500 OVERSEAS HIGHWAY KEY LARGO FL 33037	59-1542523	501C3	254,562				CHILD CARE
(6)	SUNBEAM CHRISTIAN 1311 FIFTH STREET KEY WEST FL 33040	59-1237496	501C3	127,629				CHILD CARE
(7)	TREASURE VILLAGE MONTESSORI 86731 OVERSEAS HIGHWAY ISLAMORADA FL 33036	65-0842097		46,591				CHILD CARE
(8)								
(9)								

2 Enter total number of section 501(c)(3) and government organizations

3 Enter total number of other organizations

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Part III Grants and Other Assistance to Individuals in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 22.
 Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of non-cash assistance
1 FOSTER PARENTS PMTS	13	111,851			
2 CHILDCARE PROVIDER PMTS	27	513,893			
3					
4					
5					
6					
7					

Part IV Supplemental Information. Complete this part to provide the information required in Part I, line 2, and any other additional information.

PART I, LINE 2 - PROCEDURES FOR MONITORING THE USE OF GRANT FUNDS
 THE FINANCE DEPARTMENT TRACKS FUNDING AND EXPENSES THROUGH AN AUTOMATED SYSTEM AND VERIFIES RECEIPTS AND EXPENDITURES VERSUS THE CONTRACT ON AN ONGOING BASIS.

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.
▶ Attach to Form 990 or 990-EZ.

OMB No. 1545-0047

2010

Open to Public
Inspection

WESLEY HOUSE FAMILY SERVICES, INC.

Employer identification number
59-0624461

FORM 990 - ORGANIZATION'S MISSION OR MOST SIGNIFICANT ACTIVITIES

DURING THE PAST YEAR, WESLEY HOUSE FAMILY SERVICES HAS ASSISTED ALMOST 2,600 CHILDREN AND FAMILIES IN MONROE COUNTY, FLORIDA THROUGH A DIVERSE ARRAY OF FAMILY SUPPORT SERVICES. FULL CASE MANAGEMENT WORKS WITH CHILDREN IN THE DEPENDENCY CARE SYSTEM THROUGH CASE MANAGEMENT, INDEPENDENT LIVING PROGRAM, ROAD TO INDEPENDENCE, REUNIFICATION SERVICES AND FOSTER AND ADOPTIVE RECRUITMENT, RETENTION AND SUPPORT. THE STRENGTHENING FAMILIES PROGRAM PROVIDES FAMILY PREVENTION SERVICES INCLUDING CRISIS INTERVENTION, COUNSELING FOR FAMILIES, NURTURING PARENTING PROGRAM, AND HEALTHY FAMILIES PROGRAM. CHILD CARE SERVICES PROVIDES SCHOOL READINESS RESOURCE AND REFERRAL SERVICES TO FAMILIES AND TO CHILD CARE PROVIDERS, FINANCIAL ASSISTANCE FOR CHILD CARE, AND THE VOLUNTARY PRE-KINDERGARTEN PROGRAM. ADDITIONALLY, WESLEY HOUSE OPERATES THE INEZ MARTIN CHILD DEVELOPMENT CENTER. WESLEY HOUSE IS COA ACCREDITED AND ADHERES TO THE "BEST PRACTICE" CONCEPT OF DEVELOPING AND IMPLEMENTING THE MOST EFFICIENT AND EFFECTIVE WAY OF DELIVERING OUR SERVICES.

FORM 990, PART III, LINE 4A - FIRST ACHIEVEMENT

ADOPTIONS INCLUDING LEGAL FEES.

FORM 990, PART III, LINE 4D - ALL OTHER ACHIEVEMENTS

PREVENTION SERVICES: WESLEY HOUSE PROVIDES SHORT-TERM 24/7 INTENSIVE FAMILY PRESERVATION CRISIS INTERVENTION SERVICES, LONGER TERM SAFE AND STABLE FAMILY INTERVENTION/PREVENTION SERVICES TO FAMILIES AT RISK OF

Name of the organization

WESLEY HOUSE FAMILY SERVICES, INC.

Employer identification number

59-0624461

ABUSE AND NEGLECT AND A DEPENDENCY PARENTING PROGRAM FOR
FAMILIES IN THE DEPENDENCY CARE SYSTEM.

HEALTHY FAMILIES MONROE: HEALTHY FAMILIES IS A VOLUNTARY,
IN-HOME SUPPORT PROGRAM FOR EXPECTANT AND NEW PARENTS TO
PROMOTE POSITIVE PARENT-CHILD RELATIONSHIPS FOR AT-RISK
FAMILIES.

CHILD CARE PROVIDER TRAININGS: WESLEY HOUSE STAFF OFFERS
COUNTY-WIDE TRAINING SESSIONS, WORKSHOPS AND CONFERENCES OFFERING
CONTINUING EDUCATION IN UP TO 100 TOPICS THAT CAN BE USED BY EARLY CHILD
CARE EDUCATORS AND PROGRAMS TO MEET THE MANDATED REQUIREMENT OF TEN HOURS
OF IN-SERVICE TRAINING ANNUALLY.

TEEN PARENTING: WESLEY HOUSE ADMINISTERS A TEEN PARENT
PROGRAM PROVIDING CHILD CARE OPTIONS AND FINANCIAL
ASSISTANCE FOR CHILD CARE FOR TEEN PARENTS WHO WANT TO
REMAIN IN SCHOOL TO COMPLETE THEIR HIGH SCHOOL DIPLOMA.

INEZ MARTIN CHILD DEVELOPMENT CENTER (CDC): THE "GOLD
SEAL" AND COA ACCREDITED DIRECTLY-OPERATED INEZ MARTIN CDC
PROVIDES AGE APPROPRIATE EARLY CHILDHOOD LEARNING
ACTIVITIES USING THE CREATIVE CURRICULUM APPROACH IN A
SAFE AND NURTURING ENVIRONMENT AND A FREE HEALTHY
NUTRITIONAL MEAL PROGRAM.

DOH FOOD PROGRAM: WESLEY HOUSE, THROUGH THE FLORIDA
DEPARTMENT OF HEALTH AND NUTRITION, PROVIDES NUTRITIONAL
BREAKFASTS, LUNCHESES AND AFTERNOON SNACKS TO ALL CHILDREN
ENROLLED IN THE INEZ MARTIN CDC AT NO COST TO THE FAMILY.

FORM 990, PART VI, LINE 11B - ORGANIZATION'S PROCESS TO REVIEW FORM 990

Name of the organization

WESLEY HOUSE FAMILY SERVICES, INC.

Employer identification number

59-0624461

THE FORM 990 IS DEVELOPED BY WESLEY HOUSE FAMILY SERVICES STAFF AND AN OUTSIDE ACCOUNTING FIRM. ONCE PREPARED, IT IS PRESENTED TO THE FINANCE/AUDIT COMMITTEE OF THE BOARD OF DIRECTORS FOR REVIEW AND THEN SUBMITTED TO THE BOARD OF DIRECTORS FOR APPROVAL PRIOR TO SUBMISSION TO THE IRS. ONCE APPROVED, THE FORM IS SUBMITTED TO THE IRS.

FORM 990, PART VI, LINE 12C - ENFORCEMENT OF CONFLICTS POLICY

REGULAR AND ASSOCIATE BOARD MEMBERS ARE REQUIRED TO DISCLOSE ANY CONFLICTS OF INTEREST ANNUALLY AFTER THE ANNUAL MEETING IN NOVEMBER. ANY NEW REGULAR OR ASSOCIATE MEMBERS SIGN THE DISCLOSURE DURING ORIENTATION. A LIST IS KEPT TO ENSURE THAT THE ANNUAL DISCLOSURES HAVE BEEN RECEIVED.

FORM 990, PART VI, LINE 15A - COMPENSATION PROCESS FOR TOP OFFICIAL

THE CEO IS EVALUATED ANNUALLY BY THE EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS. THE EXECUTIVE COMMITTEE CONSISTS OF THE OFFICERS OF THE BOARD. THERE IS AN EVALUATION PROCESS/DOCUMENTATION INCLUDING A 360 REVIEW WITH DIRECT REPORTS OF THE CEO. THE EXECUTIVE COMMITTEE USES COMPARABLE DATA AND DISCUSSES WITH GENERAL COUNCIL TO THE AGENCY. THE EVALUATION WITH ANY RECOMMENDATIONS IS THEN SUBMITTED TO THE ENTIRE BOARD FOR APPROVAL.

FORM 990, PART VI, LINE 15B - COMPENSATION PROCESS FOR OFFICERS

KEY EMPLOYEES ARE EVALUATED ANNUALLY BY THE CHIEF EXECUTIVE OFFICER (CEO). THERE IS AN EVALUATION PROCESS AND DOCUMENTATION.

FORM 990, PART VI, LINE 19 - GOVERNING DOCUMENTS DISCLOSURE EXPLANATION

THE FINANCIAL STATEMENTS ARE AVAILABLE ON OUR OWN WEBSITE AND GUIDESTAR.

Forms 990 / 990-PF	Mortgages and Other Notes Payable	2010
For calendar year 2010, or tax year beginning 07/01/10 , and ending 06/30/11		

Name WESLEY HOUSE FAMILY SERVICES, INC.	Employer Identification Number 59-0624461
---	---

FORM 990, PART X, LINE 23 - ADDITIONAL INFORMATION

	Name of lender	Relationship to disqualified person
(1)	WACHOVIA BANK	NONE
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
(10)		

	Original amount borrowed	Date of loan	Maturity date	Repayment terms	Interest rate
(1)	775,000	07/13/01	07/13/11	120 PRINC. PMTS @ \$2,600	6.930
(2)					
(3)					
(4)					
(5)					
(6)					
(7)					
(8)					
(9)					
(10)					

	Security provided by borrower	Purpose of loan
(1)	REAL ESTATE & \$65,000 CASH	MORTGAGE
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
(10)		

	Consideration furnished by lender	Balance due at beginning of year	Balance due at end of year
(1)		520,178	485,757
(2)			
(3)			
(4)			
(5)			
(6)			
(7)			
(8)			
(9)			
(10)			
Totals		520,178	485,757

Federal Asset Report

Form 990, Page 1

Asset	Description	Date In Service	Cost	Bus Sec % 179 Bonus	Basis for Depr	PerConv Meth	Prior	Current
Other Depreciation:								
	Depreciation	7/01/10	210,518		210,518	1 MO S/L	0	210,518
	Total Other Depreciation		<u>210,518</u>		<u>210,518</u>		<u>0</u>	<u>210,518</u>
	Total ACRS and Other Depreciation		<u>210,518</u>		<u>210,518</u>		<u>0</u>	<u>210,518</u>
	Grand Totals		210,518		210,518		0	210,518
	Less: Dispositions and Transfers		0		0		0	0
	Less: Start-up/Org Expense		0		0		0	0
	Net Grand Totals		<u>210,518</u>		<u>210,518</u>		<u>0</u>	<u>210,518</u>

Taxable Interest on Investments

<u>Description</u>	<u>Amount</u>	<u>Unrelated Business Code</u>	<u>Exclusion Code</u>	<u>Postal Code</u>	<u>Acquired after 6/30/75</u>	<u>US Obs (\$ or %)</u>
INTEREST	\$ 24,882		14			
TOTAL	<u>\$ 24,882</u>					

Federal Statements

Form 990, Part IX, Line 11g - Other Fees for Service (Non-employee)

Description	Total Expenses	Program Service	Management & General	Fund Raising
OTHER PROFESSIONAL FEES	\$ 179,550	\$ 75,120	\$ 104,430	\$
TOTAL	\$ 179,550	\$ 75,120	\$ 104,430	\$ 0

Form 990, Part IX, Line 24f - All Other Expenses

Description	Total Expenses	Program Service	Management & General	Fund Raising
FUNDRAISING EXPENSES	\$ 47,799	\$	\$	\$ 47,799
LICENSES & HIRING EXPENSE	15,668	15,539	129	
PURCHASE OF SERVICES	9,021	7,190	1,831	
ALLOC OF FACILITY COSTS		350,150	-350,150	
ALLOC OF ADMIN COSTS		1,063,882	-1,063,882	
EVENT EXPENSES	-28,325	-28,325		
TOTAL	\$ 44,163	\$ 1,408,436	\$ -1,412,072	\$ 47,799

Form **8868**
 (Rev. January 2011)
 Department of the Treasury
 Internal Revenue Service

Application for Extension of Time To File an Exempt Organization Return

OMB No. 1545-1709

▶ **File a separate application for each return.**

- If you are filing for an **Automatic 3-Month Extension**, complete only Part I and check this box **X**
 - If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only Part II (on page 2 of this form).
- Do not complete Part II unless you have already been granted an automatic 3-month extension on a previously filed Form 8868.

Electronic filing (e-file). You can electronically file Form 8868 if you need a 3-month automatic extension of time to file (6 months for a corporation required to file Form 990-T), or an additional (not automatic) 3-month extension of time. You can electronically file Form 8868 to request an extension of time to file any of the forms listed in Part I or Part II with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, which must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/efile and click on e-file for Charities & Nonprofits.

Part I Automatic 3-Month Extension of Time. Only submit original (no copies needed).

A corporation required to file Form 990-T and requesting an automatic 6-month extension-check this box and complete Part I only

All other corporations (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Type or print File by the due date for filing your return. See instructions.	Name of exempt organization WESLEY HOUSE FAMILY SERVICES, INC.	Employer identification number 59-0624461
	Number, street, and room or suite no. If a P.O. box, see instructions. 1304 TRUMAN AVE	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. KEY WEST FL 33040	

Enter the Return code for the return that this application is for (file a separate application for each return)

Application Is For	Return Code	Application Is For	Return Code
Form 990	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 990-EZ	03	Form 4720	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

DOUGLAS BLOMBERG
1304 TRUMAN AVE

- The books are in the care of ▶ **KEY WEST** FL 33040
 Telephone No. ▶ **305-809-5000** FAX No. ▶
- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) . If this is for the whole group, check this box . If it is for part of the group, check this box and attach a list with the names and EINs of all members the extension is for.

1 I request an automatic 3-month (6 months for a corporation required to file Form 990-T) extension of time until **02/15/12** to file the exempt organization return for the organization named above. The extension is for the organization's return for:
 ▶ calendar year or
 ▶ tax year beginning **07/01/10**, and ending **06/30/11**

2 If this tax year entered in line 1 is for less than 12 months, check reason: Initial return Final return
 Change in accounting period

3a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$
b If this application is for Form 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$
c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$

Caution. If you are going to make an electronic fund withdrawal with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

For Paperwork Reduction Act Notice, see Instructions.
 DAA

ATTACHMENT I

Wesley House Family Services, Inc.

Copy of Current Fee Schedule

Sliding Fee Scale for Miami-Dade/Monroe Coalition
 Effective date July 1, 2009

**Agency for Workforce Innovation/Office of Early Learning Fee Schedule
 SIMPLIFIED SLIDING FEE SCHEDULE**

MONROE COUNTY

----- Annual Gross Income - Number of persons in Family -----

DAILY FEE

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Full-Time	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Part-Time	5,415	7,285	9,155	11,025	12,895	14,765	16,635	18,505	20,375	22,245	24,115	25,985	27,855	29,725	31,595
up to 50%															
1.00	5,416	7,286	9,156	11,026	12,896	14,766	16,636	18,506	20,376	22,246	24,116	25,986	27,856	29,726	31,596
2.00	10,830	14,570	18,310	22,050	25,790	29,530	33,270	37,010	40,750	44,490	48,230	51,970	55,710	59,450	63,190
50-100% FPL															
4.00	10,831	14,571	18,311	22,051	25,791	29,531	33,271	37,011	40,751	44,491	48,231	51,971	55,711	59,451	63,191
100-130% FPL	14,079	18,941	23,803	28,665	33,527	38,389	43,251	48,113	52,975	57,837	62,699	67,561	72,423	77,285	82,147
5.50	14,080	18,942	23,804	28,666	33,528	38,390	43,252	48,114	52,976	57,838	62,700	67,562	72,424	77,286	82,148
130-150% FPL	16,245	21,855	27,465	33,075	38,685	44,295	49,905	55,515	61,125	66,735	72,345	77,955	83,565	89,175	94,785
5.75	16,246	21,856	27,466	33,076	38,686	44,296	49,906	55,516	61,126	66,736	72,346	77,956	83,566	89,176	94,786
150-170% FPL	18,411	24,769	31,127	37,485	43,843	50,201	56,559	62,917	69,275	75,633	81,991	88,349	94,707	101,065	107,423
6.75	18,412	24,770	31,128	37,486	43,844	50,202	56,560	62,918	69,276	75,634	81,992	88,350	94,708	101,066	107,424
170-185% FPL	20,036	26,955	33,874	40,793	47,712	54,631	61,550	68,469	75,388	82,307	89,226	96,145	103,064	109,983	116,902
7.00	20,037	26,956	33,875	40,794	47,713	54,632	61,551	68,470	75,389	82,308	89,227	96,146	103,065	109,984	116,903
185-200% FPL	21,660	29,140	36,620	44,100	51,580	59,060	66,540	74,020	81,500	88,980	96,460	103,940	111,420	118,900	126,380

Parents receiving hourly care pay up to the part time fee.

Second and all additional children pay a reduced fee.

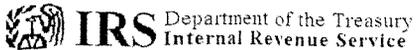
Option C

2009 Poverty Level (FPL) effective January 23, 2009

ATTACHMENT J

Wesley House Family Services, Inc.

IRS Letter of Determination



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248364843
Apr. 06, 2010 LTR 4168C E0
59-0624461 000000 00

00013962

BODC: TE

WESLEY HOUSE FAMILY SERVICES INC
1304 TRUMAN AVE
KEY WEST FL 33040-7268

104756

Employer Identification Number: **-***4461
Person to Contact: Ms. Osborne
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Mar. 26, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in December 1946.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(3).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

GUIDESTAR Nonprofit Report

Generated on April 24, 2012, at 7:36 PM EDT

Wesley House Family Services Inc.

Also Known As:
1304 Truman Ave
Key West, FL 33040

Institutional funders should note that an organization's inclusion on guidestar.org does not satisfy IRS Rev. Proc. 2011-33 for verifying charitable status and identifying supporting organizations.

Contact Information

Wesley House Family Services Inc.

Also Known As:

Physical Address: Key West, FL 33040 7268

[Register for free](#) to see this organization's full address, telephone number, Web site, and more!

At A Glance

Formerly Known As: Wesley House Community Center, Inc. (2003)
Category (NTEE): P Human Services /P30 Children's and Youth Services
O Youth Development /O50 Youth Development Programs
P Human Services /P33 Child Day Care
Areas Served: In a specific U.S. city, cities, state(s) and/or region.

Mission Statement

Wesley House Family Services' mission statement is: Promoting and enhancing the safety, well-being and development of children by educating, supporting and meeting the needs of families

Impact Statement

This organization has not provided an impact statement.

Background Statement

Wesley House Family Services (WHFS) was founded in the early part of the last century by the Methodist Church as a settlement program for Key West's Cuban community. Today WHFS serves the entire Monroe County Community, (the Florida Keys).

In the mid-1940's, WHFS became a stand-alone 501 (c) 3, not-for-profit . 1971, in response to need for professional child care in Key West, WHFS instituted the area's first full-time child care center for working parents and infant care program in 1983. By 1989, the need for quality, affordable child care had become critical throughout the community. WHFS was asked to become the coordinating agency for all of the County's licensed child care services, the School Readiness Programs and, in 2005, began administering the Voluntary Pre-Kindergarten program.

Wesley House was selected and accepted responsibility for the child dependency care system throughout the county when the state program was privatized in 2005. These programs referred to as Community Based Care encompassing all aspects of the child welfare/dependency care system including family support and prevention services for families.

Today, WHFS community support programs/services consist of:

- Community Based Care program, provides services that help at-risk children in the dependency care system providing full case management, crisis intervention and prevention services for families, supervised visitations, independent living and foster/adoptive parent recruitment, training and support.
- Strengthening Families programs works to support and strengthen families by offering a variety of services to assure safety, improve function and ultimately preserve healthier families through in-home therapeutic services on a voluntary basis, at no cost, to encourage safe and stable families.
- Child Care Services program offers free resource and referral information to the public for child care, child care financial assistance for income eligible families; Voluntary Pre-Kindergarten program for four year olds; a teen parent program; and, support, education, technical assistance and consumable materials for child care providers.
- Inez Martin Child Development Center, Key West a "Gold Seal" recognition by the State of Florida Childcare center takes care of children 2 to 5 yrs of age and includes a free meal program.

Wesley House is one of only 1,500 social service organizations accredited by the prestigious international Council on Accreditation (COA).

Financial Data

[FAQs on Financial Data](#) | [Digitizing IRS Form 990 Data](#)

[Login or register](#) to view this information.

Revenue and Expenses

[Login or register](#) to view this information.

Balance Sheet

Subscribe to [GuideStar Premium](#) to view this information, if available.

Forms 990 Received from the IRS

[Login or register](#) to view this information.

Forms 990 Provided by the Nonprofit

[Login or register](#) to view this information.

Financial Statements

Subscribe to [GuideStar Premium](#) to view this information, if available.

Annual Reports

[Login or register](#) to view this information.

Formation Documents

Subscribe to [GuideStar Premium](#) to view this information, if available.

Program:

Budget: --

Category:

Population Served:

Program Description:

Family Services: Child Care referrals & financial assistance Child Care Education: training for providers Foster Care: recruitment, training and retention. Family Support: parenting skills, family preservation programs Advocacy on issues to improve the lives of children

Program Long-Term Success:

Children Served in Child Care: over 1400. Child Care Staff Trained: 105 Training Series were provided with 999 providers participating. Providers Served: 138 Early childhood providers were served in training, resource development, technical assistance and program support.

Program Short-Term Success:

Program Success Monitored by:

Program Success Examples:

Funding Needs

Volunteer Needs

Request for In-Kind Contributions

Organizational Statistics

[Login or register](#) to view this information.

Chief Executive

Douglas Blomberg

Term:

Since June 2005

Chief Executive Profile:

Doug Blomberg has led Wesley House Family Services as Chief Executive Officer since 2005. Prior to that, he served as Wesley House's Director of Finance for four years. He, along with the Board of Directors and the senior management team, promote the needs of families with children throughout Monroe County. Wesley House has created a countywide service system for at risk family services, parental education and child care needs.

Board Chair

[Login or register](#) to view this information.

Board of Directors

[Login or register](#) to view this information.

Officers for Fiscal Year

Subscribe to [GuideStar Premium](#) to view this information, if available.

Highest Paid Employees & Their Compensation

Subscribe to [GuideStar Premium](#) to view this information, if available.

ATTACHMENT K

Wesley House Family Services, Inc.

**Copy of Current Monroe County and City
Occupational Licenses**

**2011 / 2012
MONROE COUNTY BUSINESS TAX RECEIPT
EXPIRES SEPTEMBER 30, 2012**

RECEIPT # 47161-67729

Business Name: WESLEY HOUSE FAMILY SERVICES INC

Owner Name: WESLEY HOUSE FAMILY SERVICES INC
Mailing Address: 1304 TRUMAN AVE
KEY WEST, FL 33040

Business Location: 1304 TRUMAN AVE
KEY WEST, FL 33040
Business Phone: 305-809-5000
Business Type: MISCELLANEOUS SERVICE (CHILD CARE RESOURCE)

Rooms

Seats

18
23
Employees

Machines

Stalls

Number of Machines:		For Vending Business Only		Vending Type:	
Transfer Fee	Sub-Total	Penalty	Prior Years	Collection Cost	Total Paid
0.00	0.00	0.00	0.00	0.00	0.00

Paid 125-10-00005794 07/12/2011 0.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT
WHEN VALIDATED

Danise D-Henriquez, CFC, Tax Collector
PO Box 1129, Key West, FL 33041

THIS IS ONLY A TAX.
YOU MUST MEET ALL
COUNTY AND/OR
MUNICIPALITY PLANNING
AND ZONING REQUIREMENTS.

**2011 / 2012
MONROE COUNTY BUSINESS TAX RECEIPT
EXPIRES SEPTEMBER 30, 2012**

RECEIPT # 47161-24419

Business Name: WESLEY HOUSE FAMILY SERVICES INC

Owner Name: WESLEY HOUSE FAMILY SERVICES INC
 Mailing Address: 1304 TRUMAN AVE
 KEY WEST, FL 33040

Business Location: 1100 VARELA ST
 KEY WEST, FL 33040
 Business phone: 305-809-5000
 Business Type: MISCELLANEOUS SERVICE (CHILD CARE CENTER)

Rooms: _____ Stalls: _____
 Seats: _____ Machines: _____
 Employees: 18

Number of Machines:		For Vending Business Only		Vending Type:		
Tax Amount	Transfer Fee	Sub-Total	Penalty	Prior Years	Collection Cost	Total Paid
0.00	0.00	0.00	0.00	0.00	0.00	0.00

Paid 125-10-00005794 07/12/2011 0.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT
 WHEN VALIDATED

Danise D-Henriquez, CPC, Tax Collector
 PO Box 1129, Key West, FL 33041

THIS IS ONLY A TAX.
 YOU MUST MEET ALL
 COUNTY AND/OR
 MUNICIPALITY PLANNING
 AND ZONING REQUIREMENTS.

2011 / 2012

MONROE COUNTY BUSINESS TAX RECEIPT

EXPIRES SEPTEMBER 30, 2012

RECEIPT # 47161-92793

Business Name: WESLEY HOUSE FAMILY SERVICES INC

Owner Name: WESLEY HOUSE FAMILY SERVICES

Mailing Address: 1304 TRUMAN AVE

KEY WEST, FL 33040

Business Location: 3114 FLAGLER AVE

KEY WEST, FL 33040

Business Phone: 305-293-0850

Business Type: MISCELLANEOUS SERVICE (CHILD CARE RESOURCE COMM CARE)

Rooms

Seats

Employees

Machines

Stalls

Number of Machines:		For Vending Business Only				Vegding Type:	
Tax Amount	Transfer Fee	Sub-Total	Penalty	Prior Years	Collection Cost	Total Paid	
0.00	0.60	0:00	0:00	0.00	0.00	0.00	0.00

Paid 125-10-00005794 07/12/2011 0.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT
WHEN VALIDATED

Danise D-Henriquez, CFC, Tax Collector
PO Box 1129, Key West, FL 33041

THIS IS ONLY A TAX.
YOU MUST MEET ALL
COUNTY AND/OR
MUNICIPALITY PLANNING
AND ZONING REQUIREMENTS.

**2011 / 2012
MONROE COUNTY BUSINESS TAX RECEIPT
EXPIRES SEPTEMBER 30, 2012**

RECEIPT # 47161-92794

Business Name: WESLEY HOUSE FAMILY SERVICES INC
 Owner Name: WESLEY HOUSE FAMILY SERVICES
 Mailing Address: 1304 TRUMAN AVE
 KEY WEST, FL 33040
 Business Location: 2796 OVERSEAS HWY
 MARATHON, FL 33050
 Business Phone: 305-292-7150
 Business Type: MISCELLANEOUS SERVICE (CHILD CARE RESOURCE & COM CARE)
 Rooms: Seats 18, Employees 23, Machines 5, Stalls

Number of Machines:		For Vending Business Only		Vending Type:		
Tax Amount	Transfer Fee	Sub-Total	Penalty	Prior Years	Collection Cost	Total Paid
0.00	0.00	0.00	0.00	0.00	0.00	0.00

Paid 125-10-00005794 07/12/2011 0.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT
WHEN VALIDATED

Danise Dr-Henriquez-CFC, Tax Collector
PO Box 1129, Key West, FL 33041

THIS IS ONLY A TAX.
YOU MUST MEET ALL
COUNTY AND/OR
MUNICIPALITY PLANNING
AND ZONING REQUIREMENTS.

**2011 / 2012
MONROE COUNTY BUSINESS TAX RECEIPT
EXPIRES SEPTEMBER 30, 2012**

RECEIPT# 47161-92795

Business Name: WESLEY HOUSE FAMILY SERVICES INC

Owner Name: WESLEY HOUSE FAMILY SERVICES

Mailing Address: 1304 TRUMAN AVE

KEY WEST, FL 33040

Business Location: 175 WRENN ST

TAVERNIER, FL 33070

Business Phone: 305-292-7150

Business Type: MISCELLANEOUS SERVICE (CHILD CARE RESOURCE & COM CARE)

Rooms

Seats

18 23
Employees

Machines

Stalls

Number of Machines:		For Vending Business Only		Vending Type:	
Transfer Fee	Sub-Total	Penalty	Prior Years	Collection Cost	Total Paid
0.00	0.00	0.00	0.00	0.00	0.00

Paid 125-10-00005794 07/12/2011 0.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT
WHEN VALIDATED

Danise D-Henriquez, CFC, Tax Collector
PO Box 1129, Key West, FL 33041

THIS IS ONLY A TAX.
YOU MUST MEET ALL
COUNTY AND/OR
MUNICIPALITY PLANNING
AND ZONING REQUIREMENTS.

**2011 / 2012
MONROE COUNTY BUSINESS TAX RECEIPT
EXPIRES SEPTEMBER 30, 2012**

RECEIPT # 47161-92796

Business Name: WESLEY HOUSE FAMILY SERVICES

Owner Name: WESLEY HOUSE FAMILY SERVICES
Mailing Address: 1304 TRUMAN AVE
KEY WEST, FL 33040

Business Location: 1623 SPALDING CT 3-C
KEY WEST, FL 33040
Business Phone: 305-292-7150

Business Type: MISCELLANEOUS SERVICE (CHILD CARE RESOURCE & COM CARE)

Rooms

Seats

18
23
5
Employees

Machines

Stalls

Number of Machines:		For Vending Business Only		Vending Type:	
Transfer Fee	Sub-Total	Penalty	Prior Years	Collection Cost	Total Paid
0.00	0.00	0.00	0.00	0.00	0.00

Paid 125-10-00005794 07/12/2011 0.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT
WHEN VALIDATED

Danise D. Manriquez, CFC, Tax Collector
PO Box 1129, Key West, FL 33041

THIS IS ONLY A TAX.
YOU MUST MEET ALL
COUNTY AND/OR
MUNICIPALITY PLANNING
AND ZONING REQUIREMENTS.

CITY OF KEY WEST, FLORIDA

Business Tax Receipt

This Document is a business tax receipt
Holder must meet all City zoning and use provisions.
P.O. Box 1409, Key West, Florida 33040 (305) 809-3955

Business Name WESLEY HOUSE FAMILY SERVICES I CtlNbr:0011120
Location Addr 1304 TRUMAN AVE
Lic NBR/Class 12-00013569 SERVICE - GENERAL
Issue Date: July 20, 2011 Expiration Date: September 30, 2012
License Fee \$0.00
Add. Charges \$0.00
Penalty \$0.00
Total \$0.00

Comments: ADMINISTRATIVE OFFICE ONLY

This document must be prominently displayed.

WESLEY HOUSE FAMILY SERVICES

WESLEY HOUSE FAMILY SERVICES I
ATTN SHERIE
1304 TRUMAN AVE
KEY WEST FL 33040

CITY OF KEY WEST, FLORIDA

Business Tax Receipt

This Document is a business tax receipt
Holder must meet all City zoning and use provisions.
P.O. Box 1409, Key West, Florida 33040 (305) 809-3955

Business Name WESLEY HOUSE FAMILY SERVICES I CtlNbr:0003304
Location Addr 1100 VARELA ST
Lic NBR/Class 12-00003316 SERVICE - GENERAL
Issue Date: July 20, 2011 Expiration Date: September 30, 2012
License Fee \$0.00
Add. Charges \$0.00
Penalty \$0.00
Total \$0.00
Comments: DAY CARE CENTER

This document must be prominently displayed.

WESLEY HOUSE FAMILY SERVICES I
ATTN: SHERIE
1304 TRUMAN AVE
KEY WEST FL 33040

WESLEY HOUSE FAMILY SERVICES

CITY OF KEY WEST, FLORIDA

Business Tax Receipt

This Document is a business tax receipt
Holder must meet all City zoning and use provisions.
P.O. Box 1409, Key West, Florida 33040 (305) 809-3955

Business Name WESLEY HOUSE FAMILY SERVICES CtlNbr:0015633
Location Addr 1623 SPAULDING CT 1-4
Lic NBR/Class 12-00019243 SERVICE - GENERAL
Issue Date: July 20, 2011 Expiration Date: September 30, 2012
License Fee \$0.00
Add. Charges \$0.00
Penalty \$0.00
Total \$0.00
Comments: CHILD CARE RESOURCE AND COMMUNITY BASED CARE

This document must be prominently displayed.

WESLEY HOUSE FAMILY SERVICES
1304 TRUMAN AVE
KEY WEST FL 33040

WESLEY HOUSE FAMILY SERVICES,

CITY OF KEY WEST, FLORIDA

Business Tax Receipt

This Document is a business tax receipt
Holder must meet all City zoning and use provisions.
P.O. Box 1409, Key West, Florida 33040 (305) 809-3955

Business Name WESLEY HOUSE FAMILY SERVICES CtlNbr:0018787
Location Addr 3114 FLAGLER AVE
Lic NBR/Class 12-00023113 SERVICE - GENERAL
Issue Date: July 20, 2011 Expiration Date: September 30, 2012
License Fee \$0.00
Add. Charges \$0.00
Penalty \$0.00
Total \$0.00

Comments: CHILD CARE RESOURCE AND COMMUNITY BASED CARE PROVI

This document must be prominently displayed.

WESLEY HOUSE FAMILY SERVICES I

WESLEY HOUSE FAMILY SERVICES
1304 TRUMAN AVE

KEY WEST FL 33040

ATTACHMENT L

Wesley House Family Services, Inc.

**Copy of Florida Dept. of Children and
Families Licenses or Certification**

Wesley House is approved by the Department of Children and Families (DCF) to provide state-mandated Early Childhood Education courses and is licensed to provide the 120-hour Florida Child Care Professional Credential (FCCPC).

Child Placing Agency Certificate of License Standard License

Florida Department of
Children & Families

License Number: WHCPA-05011-04

Name: WESLEY HOUSE FAMILY SERVICES INC.

Address: 1304 Truman Avenue

City/State/Zip: Key West, FL 33040

County: Monroe

The Department of Children and Families being satisfied that this agency is in substantial compliance with Chapter 65C-15, Florida Administrative Code, adopted by the Department and authorized in section 409.175 of the Florida Statutes, approves a **Standard License** to operate this Child Placing Agency. This certificate is issued on the **1st day of May 2011 and expires on the 30th day of April 2012.**

This license may be renewed, revoked, extended, withdrawn, for cause.



CIRCUIT ADMINISTRATOR

Child Care Facility Certificate of License

Certificate Number: C16MO0012
Name of Facility: Inez Martin Child Care Center

Address: 1100 Varela Street
City: Key West
County: Monroe
Owner: Wesley House Family Services Inc

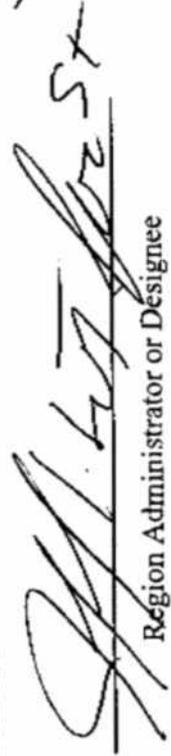
The Department of Children and Families being satisfied that this child care facility or child care program has complied with Chapter 65C-22, Florida Administrative Code, Child Care Standards, adopted by the Department and authorized in sections 402.301 - 402.319, Florida Statutes, approves an Annual license to operate this child care facility or child care program. This certificate is effective 01/02/2012 through 12/31/2012.

This license may be revoked or suspended for cause.

Maximum Licensed Capacity: 157

Hours of Operation:

Mon=07:30 AM-05:15 PM Tue=07:30 AM-05:15 PM Wed=07:30 AM-05:15 PM
Thu=07:30 AM-05:15 PM Fri=07:30 AM-05:15 PM



Region Administrator or Designee

Florida Department of
Children & Families

ANNUAL



State of Florida

Licensing Agency
Department of Children & Families
Child Care Licensing

401 NW 2nd Avenue
Miami, Florida 33128
Tel: (305) 377-5509



COMMISSION FOR INDEPENDENT EDUCATION
ANNUAL LICENSE

This is to certify that
Wesley House Professional Child Care Academy
1304 Truman Avenue
Key West, Florida 33040
Is hereby licensed to offer program(s) of instruction

Under the provisions of Chapter 1005, Florida Statutes and Chapter 6E, Florida Administrative Code for the period beginning:

4/1/2012

Samuel Ferguson

Executive Director

F. Kelly

Commission Chairperson

3994

License Number

This license is non-transferable, non-assumable, and shall be rendered null and void upon any change in ownership of the licensee.

ATTACHMENT M

Wesley House Family Services, Inc.

Copy of any other Federal or State Licenses

N/A

ATTACHMENT N

Wesley House Family Services, Inc.

**Copy of Florida Dept. of Health
Licenses/Permits**

N/A

ATTACHMENT O

Wesley House Family Services, Inc.

**Copy of front page of Agency's EEO
Policy/Plan**

Date: April 28, 2010

Equal Opportunity Employer

Wesley House Family Services provides equal employment opportunities (EEO) to all employees and applicants for employment with no discrimination to race, color, religion, gender, pregnancy, sexual preference, national origin, age, disability, marital status, creed, veteran status, or individuals whose acts involve reporting of suspect organizational practices in accordance with applicable federal, state and local laws. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, disciplinary action, termination, layoff, recall, transfer, benefits, social programs, leaves of absence, compensation and training.

Standard

- Wesley House Family Services expressly prohibits any form of unlawful employee harassment or retaliatory action based on race, color, religion, gender, pregnancy, sexual preference, national origin, age, disability, marital status, creed, veteran status or acts involving the reporting of suspects organizational practices. Improper interference with the ability of Wesley House employee to perform their expected job duties is not tolerated.

Procedure for Reporting Violations:

- Employees should report violations of this policy to their supervisor.
- If the employee does not feel comfortable approaching their supervisor then they may report violations to the next supervisor in their chain of command or to Human Resources.
- If informal attempts to correct a situation of discrimination have not been successful, the employee may submit a formal written grievance in adherence to the Wesley House Family Services Grievance Process.
- If an employee perceives that they are a victim of discrimination and the situation has not been resolved to their satisfaction through the Wesley House Family Services Grievance Process, the employee may file a claim.

Claims may be filed with:

Fair Employment Practice Agency

Florida Commission on Human Relations or
Building F, Suite 240
325 John Knox Rd.
Tallahassee, Fl. 32399-4149
(850) 488-7082
(800) 342-8170

E.E.O.C

Miami District Office
One Biscayne Tower
2 South Biscayne Blvd., Suite 2700
Miami, Fl. 33131
(800) 669-4000

Wesley House Family Services is registered with the United States Equal Employment Opportunity Commission (EEOC), Miami District Office, as having a Universal Agreement to Mediate. Charges of Discrimination filed with the Miami District Office of the EEOC, or any

ATTACHMENT P

Wesley House Family Services, Inc.

**Copy of Summary Report of most current
Evaluation / Monitoring**

Our Kids uses a matrix to monitor each Full Case Management Agency on a quarterly basis with reports provided to each county's Community Based Care Alliance.

Our Kids Quarterly Scorecard Through Dec 2011

Jan to March 2011 April to June 2011 July to Sept 2011 Oct to Dec 2011

Metric #	3rd qtr	4th qtr	1st qtr	2nd qtr	Targets	Definition:
1	99.92%	99.17%	100.00%	100.00%	100%-97.3%	100% of clients seen every 30 days
2	95.71%	97.14%	97.33%	94.22%	100%-90.1	No material defects/errors with home studies
3	95.14%	95.99%	98.19%	96.45%	100%-80.0%	Photos
4	95.12%	94.87%	97.36%	88.37%	100%-77%	Placement Stability
5	100.00%	100.00%	90.90%	100.00%	100%-89.9%	Supervisory Reviews
6	77.78%	100.00%	90.00%	100.00%	100%-80%	Independent Living 13-17 yr old
7	97%	91%	94%	92%	100% -80%	Timely reporting of critical incidents
8	100.00%	100.00%	100.00%	100.00%	100%-94.1%	Education - attendance for 3rd graders
9	70%			96%	100%-80%	Preventive medical for age 0-1 (6 medical & 0 dental)
10	60.00%			48.94%	varies	Preventive dental for children 3-18yrs
11	85.12%	83.69%	71.79%	82.98%	100%-80%	Case manager shall have a face to face contact with the parent every 30 days when goal is reunification
Grade	88.70% B	95.76% A	93.28% A	90.81% A		
	OVERALL 86.88 = B	OVERALL 91.73 = A	OVERALL 93.20 = A	OVERALL 92.47 = A		

Our Kids uses a matrix to monitor each Full Case Management Agency on a quarterly basis with reports provided to each county's Community Based Care Alliance.

Our Kids Quarterly Scorecard first quarter 2012

Metric #	Dec to	April to June	July to Sept	Oct to Dec	Definition:	Targets
	March 2012	2012	2012	2012		
1	100.00%				100% of clients seen every 30 days	100%-97.3%
2	98.43%				No material defects/errors with home studies	100%-90.1
3	100.00%				Photos	100%-80.0%
4	89.47%				Placement Stability	100%-77%
5	100.00%				Supervisory Reviews	100%-89.9%
6	100.00%				Independent Living 13-17 yr old	100%-80%
7	95%				Timely reporting of critical incidents	100% -80%
8	100.00%				Education - attendance for 3rd graders	100%-94.1%
9	86.69%				Preventive medical, dental and immunizations	100%-80%
10	54%				Case manager shall have a face to face contact with the parent every 30 days when goal is reunification	>50%-40%
Grade	92.37%					A
	OVERALL					91.50 = A

**School Readiness (SR)
Voluntary Pre-Kindergarten (VPK), TAPP
Eligibility & Payments, Fiscal Monitoring, Quality Counts
& Resource and Referral Services**

3rd Quarter: January - March 2011

4th Quarter: April - June 2011

1ST Quarter: July - September 2011

3-29-12 notes:

WH is covered on slides 1 to 30

ELC Mission & Vision

Mission

To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.

Vision

To ensure a comprehensive and integrated system providing for all families and their children, beginning before birth to five years the affordable opportunity to enter school ready to learn and succeed in life.

Compliance Review Performed by GSK

- *Data Selection*
 - *Quarterly Reports are requested*
 - *Sample Selection*
 - *Based on contract requirements*
 - *Excel random number generator used*
 - *Testing Procedures*
 - *Utilize monitoring tool provided by ELC based on AWI guidelines*
 - *Monitoring Checklist used to verify compliance*
 - *Management Reporting*
 - *Exit meetings convened with ELC/CDS*
 - *Copies of testing work papers sent to ELC/CDS*
 - *Final Report generated annually*
 - *Weekly Summary Report provided to management*
 - *Specific timelines established for report response and action taken.*

Sub-recipient Programmatic Monitoring Scope of Work

- Customized monitoring tool that meets AWI requirements for programmatic monitoring and meets the specific requirements set forth in the School Readiness and Voluntary Pre Kindergarten Program contracts.
- Periodic reporting reviewed by the Coalition and Miami-Dade County to address issues and findings as they arise.
- Monitoring tool revisions are made annually in order to comply with new requirements.
- Selection criteria is established to comply with AWI guidelines specific to the size of the Coalition.



Summary Selection Breakdown

<p>Eligibility – Miami-Dade</p> <ul style="list-style-type: none"> •School Readiness - 35 selections of child files per quarter (140 per year) •School Readiness - 35 selections of provider files per quarter (140 per year) •VPK – 30 selections of child files per quarter (120 per year) •VPK - 30 selections of provider files per quarter (120 per year) •Total of 520 selections per year
<p>Payments – Miami-Dade</p> <ul style="list-style-type: none"> •School Readiness - 35 selections per quarter (140 per year) •VPK – 30 selections per quarter (120 per year) •TAPP – 10 selections per quarter (40 per year) •Total of 300 selections per year
<p>Fiscal Monitoring (Non Direct Admin Expenses) – Miami Dade</p> <ul style="list-style-type: none"> ▪School Readiness – 20 selections per quarter ▪VPK - 15 selections per quarter ▪Total of 140 selections per year
<p>Resource and Referral – Miami Dade</p> <ul style="list-style-type: none"> ▪School Readiness/VPK – 10 calls per quarter ▪Total of 40 sections per year



Summary Selection Breakdown

<p>Fiscal Monitoring – ELC – Quality Counts – Miami Dade</p> <ul style="list-style-type: none"> ▪ 50 selections based on weighted amounts for all 9 contracts per quarter ▪ Total of 200 selections per year
<p>Wesley House</p> <p><u>Eligibility</u></p> <ul style="list-style-type: none"> • School Readiness – 20 child file selections per year • School Readiness - 20 provider file selections per year • VPK - 10 child file selections per year • VPK - 10 provider file selections per year <p><u>Provider Payments</u></p> <ul style="list-style-type: none"> • School Readiness – 20 selections per year • VPK – 10 selections per year • Total of 30 selections per year <p><u>Non Direct Admin</u></p> <ul style="list-style-type: none"> ▪ School Readiness – 15 selections per quarter ▪ VPK – 15 selections per quarter <p>Resource and Referral</p> <ul style="list-style-type: none"> ▪ 5 selections per quarter

School Readiness Program Overview

Each child/parent is recertified on average every six months, depending on the program classification. Referrals, employment and income are verified, not only to determine eligibility, but also to establish parent fees. Participants are grouped based on program requirements to assure correct billing and payments to service providers.

School Readiness Billing Groups

- BG1 - Children under protective, foster, or relative care.
- BG3 – Parent is a Workforce Development participant or Temporary Assistance for Needy Families (TANF) recipient.
- BG5 – Transitional Child Care for families who lost TANF eligibility.
- BG8 – Supplemental Security Income recipient or income eligible applicant.
- CCEP/CCPP – Funders match with Child Care Executive Partnership and one parent must be employed with provider.

Eligibility Criteria & Documents

PROCEDURES:

Monitoring checklists are prepared to track all required elements of eligibility. Quarterly data reports are requested. A random [excel generated] selection of approximately 11 names, from each month are thoroughly monitored for compliance.

Case files must account for the following:

- Copies of birth certificates/Age of child verified
- Picture identification; social security number [if available]
- Billing group (funding) correctly assigned
- Completed and signed EFS generated application
- Referral; active and current (BG1, BG3 and BG5)
- Proof of legal guardianship verified (BG1)
- TANF form showing assisted group along with monthly assistance amount (BG3)
- Signed statement of parent choice
- Accuracy of income computation and parent co-payment
- Reason for termination noted on case history notes

WESLEY HOUSE
2ND VISIT
3RD QUARTER (2010-2011)
JULY 01, 2011 to SEPTEMBER 30th, 2011

Note: GSK is no longer performing this testing. This information corresponded to the last testing performed by GSK.

WESLEY HOUSE

The Wesley House monitoring is performed in two visits:

The first visit consisted of the following quarters:

Sample Selection: School Readiness: 14 Child/Providers and VPK : 7 Child/Providers

- 4th Quarter: July 2010 to September 2010
- 1st Quarter: July 2010 to September 2010
- 2nd Quarter: July 2010 to September 2010

The findings noted on the above quarters were presented during the July 28th, 2011 Programmatic Committee meeting presentation.

The second visit consisted of the following quarter:

Sample Selection: School Readiness: 6 Child/Providers and VPK : 3 Child/Providers

- 3rd Quarter: July 2010 to September 2010

Findings details on subsequent slides.

2nd VISIT-3rd QUARTER

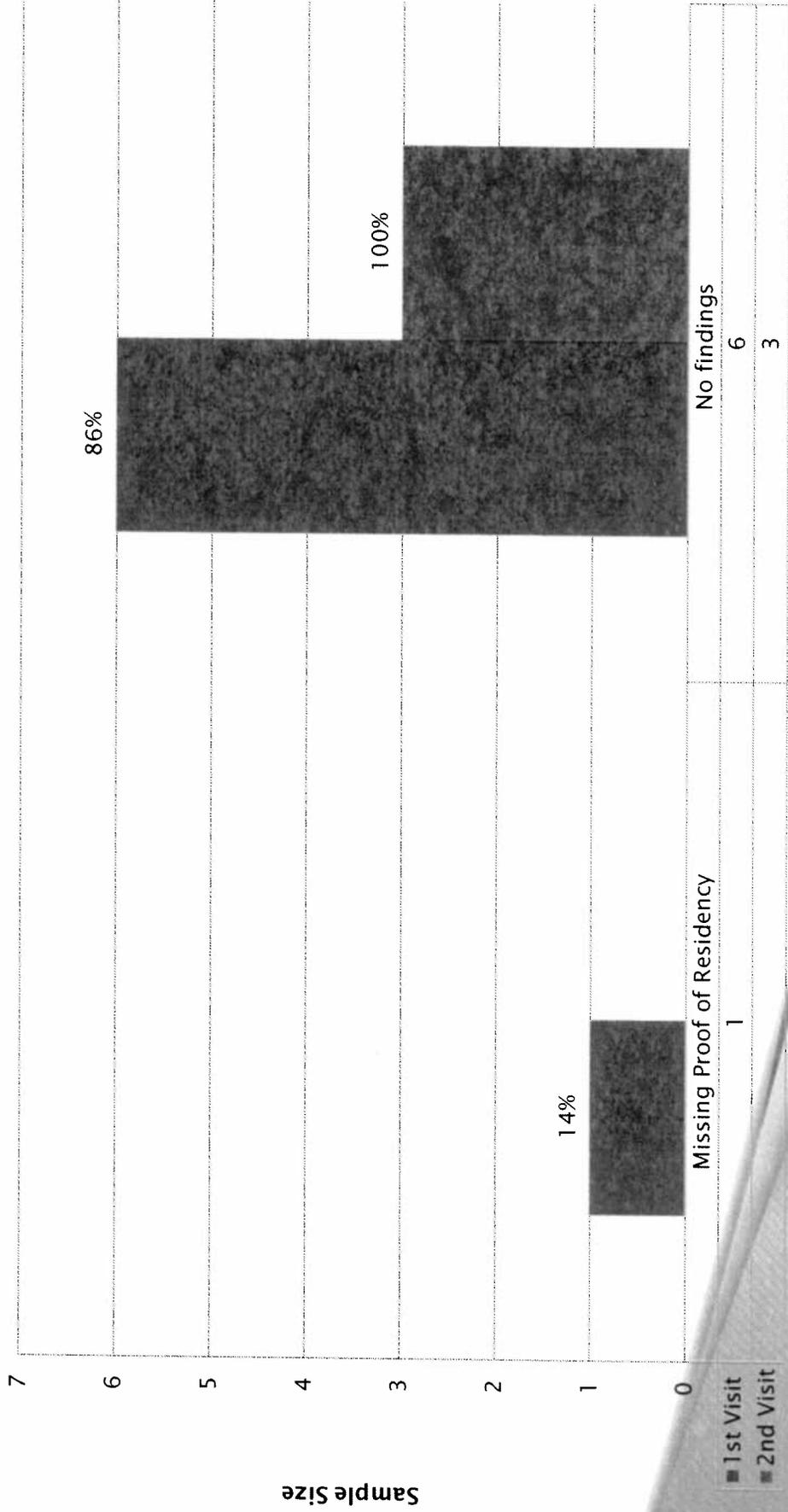
ELIGIBILITY TESTING

WESLEY HOUSE

1. VOLUNTARY PRE-KINDERGARTEN
(VPK)-CHILD: There were no findings noted.
2. VOLUNTARY PRE-KINDERGARTEN
(VPK)- PROVIDERS: There were no findings noted.
3. SCHOOL READINESS: FINDINGS NOTED ON SUBSEQUENT SLIDES.

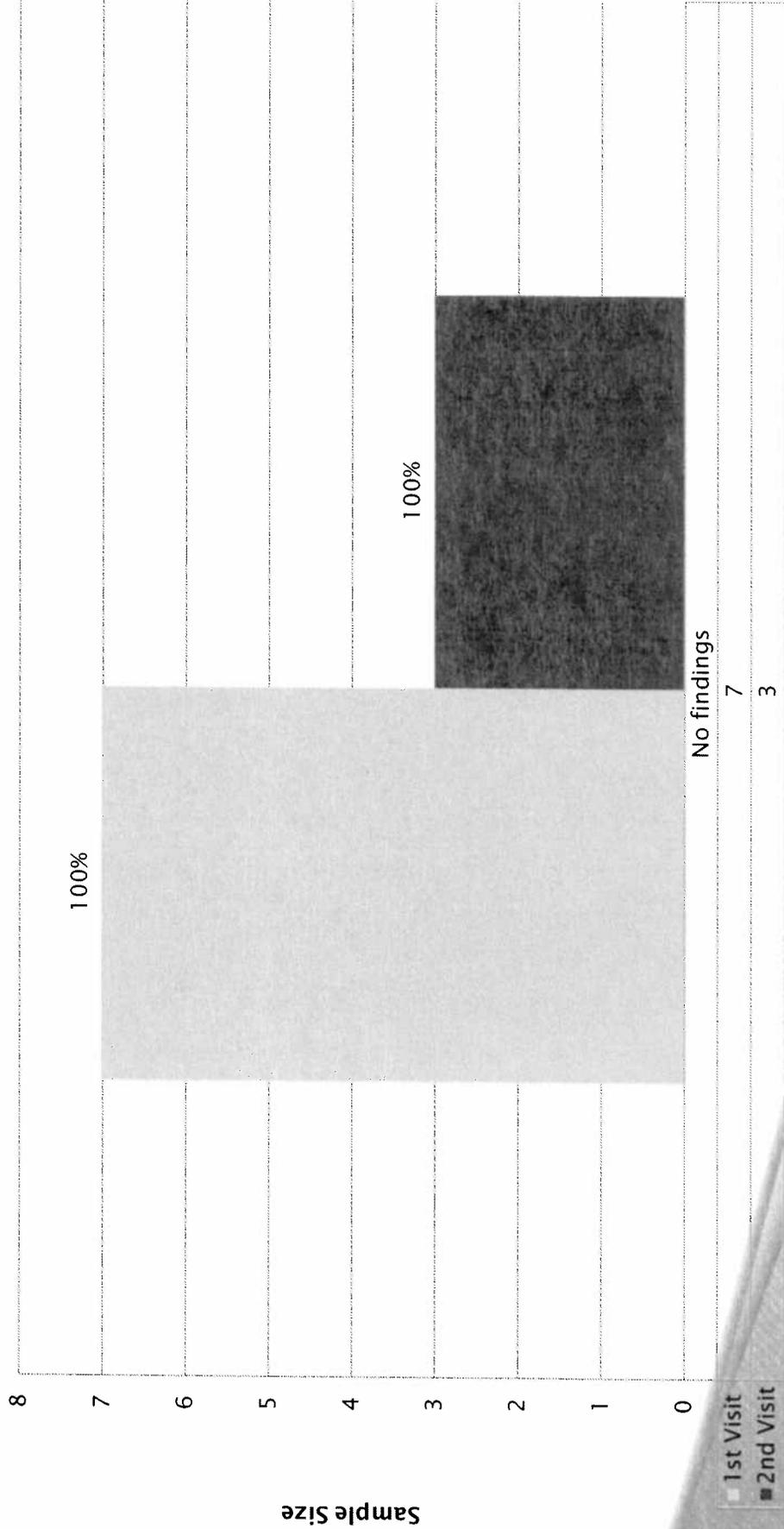
WESLEY HOUSE VPK CHILD FILES

Wesley House VPK Child Files Results
 Sample Size: 7 cases 1st visit/ 3 cases 2nd visit



WESLEY HOUSE VPK PROVIDER'S FILES

Wesley House VPK Providers Files Results
Sample Size: 7 cases 1st visit/ 3 cases 2nd visit



2ND VISIT-3RD QUARTER
2010-2011
C10-1111 -- Contract
WESLEY HOUSE
SCHOOL READINESS
ELIGIBILITY FINDINGS

Wesley House

School Readiness - Eligibility



Findings	Wesley House Corrective Action Response	Action Plan
<p>Finding 1 (3 on report): In 1 of the 6 files selected for review, the referral was incorrect or incomplete (i.e., documented incorrect TCC period, was missing purpose of care, or hours or care etc.)</p> <p><u>2nd Visit</u></p> <p>J.C-C. xxx-xx-3630</p>	<p>Staff have been providing training to DCF and CBC staff on filling out the referral completely and correctly and will continue to do so. There have been a higher turn over of CBC staff. We are only accepting current and complete referrals and all referrals come to the director before they are accepted. We will continue to provide training to new case workers.</p>	<p>Corrective Action Plan Noted.</p>

Wesley House School Readiness - Eligibility

Findings	Wesley House Corrective Action Response	Action Plan
<p>Finding 2 (7 on report): In 2 of the 6 cases reviewed, the EFS information had discrepancies between information on file and EFS.</p> <p style="text-align: center;"><u>2nd Visit</u></p> <p>G.N-F. (xxx-xx-6254) S.K (xxx-xx-7792)</p>	<p>All efforts are being made by eligibility staff to check files before passing them on for an additional file review prior to being placed into cabinets and the necessity of having current documentation is discussed at the weekly staff eligibility staff meetings.</p> <p>Staff will continue to receive training on the importance of entering data correctly into EFS at our weekly eligibility meetings.</p>	<p>Corrective Action Plan Noted.</p>

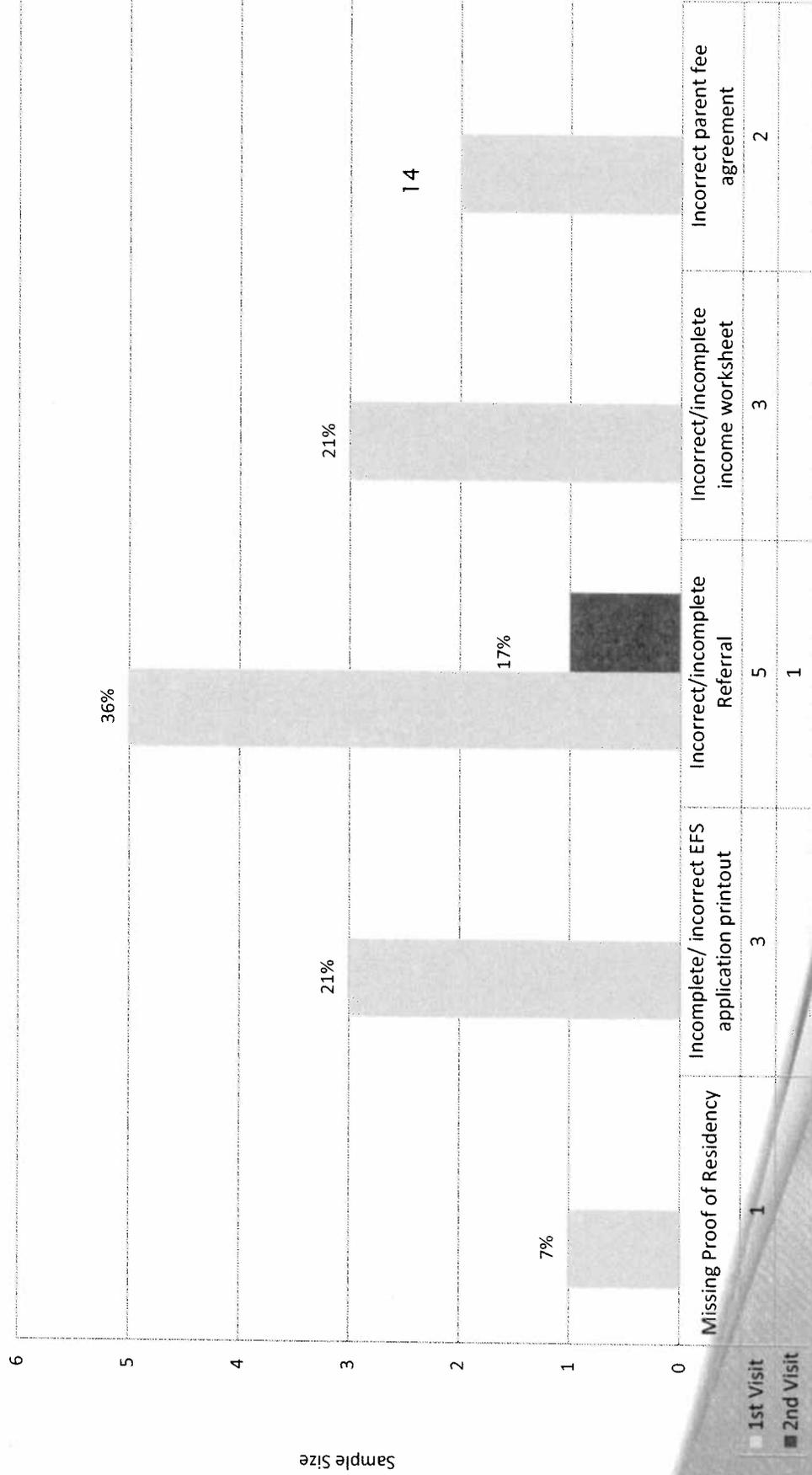
Wesley House School Readiness - Eligibility

Findings	Wesley House Corrective Action Response	Action Plan
<p>Finding 9: In 1 of the 6 cases reviewed the ID used to determine initial eligibility was expired.</p> <p>2nd Visit</p> <p>K.S. (xxx-xx-7792)</p>	<p>All efforts are being made by eligibility staff to check files before passing them on for an additional file review prior to being placed into cabinets and the necessity of having current documentation is discussed at the weekly staff eligibility staff meetings.</p>	<p>Corrective Action Plan Noted.</p>

WESLEY HOUSE SCHOOL READINESS

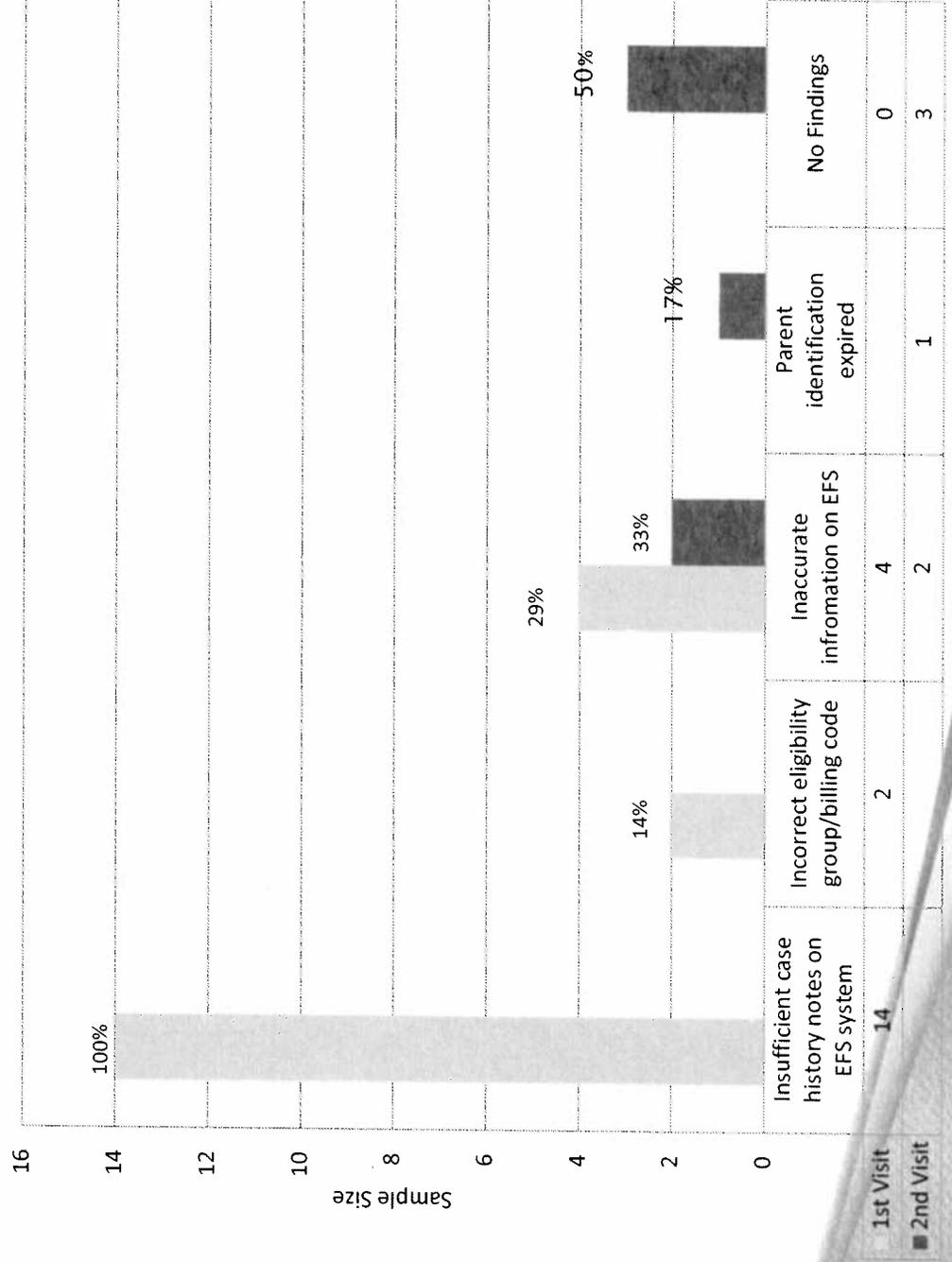
CHILD FILES

Wesley House SR Eligibility Child File Results
 Sample Size: 14 cases 1st visit/ 6 cases 2nd visit



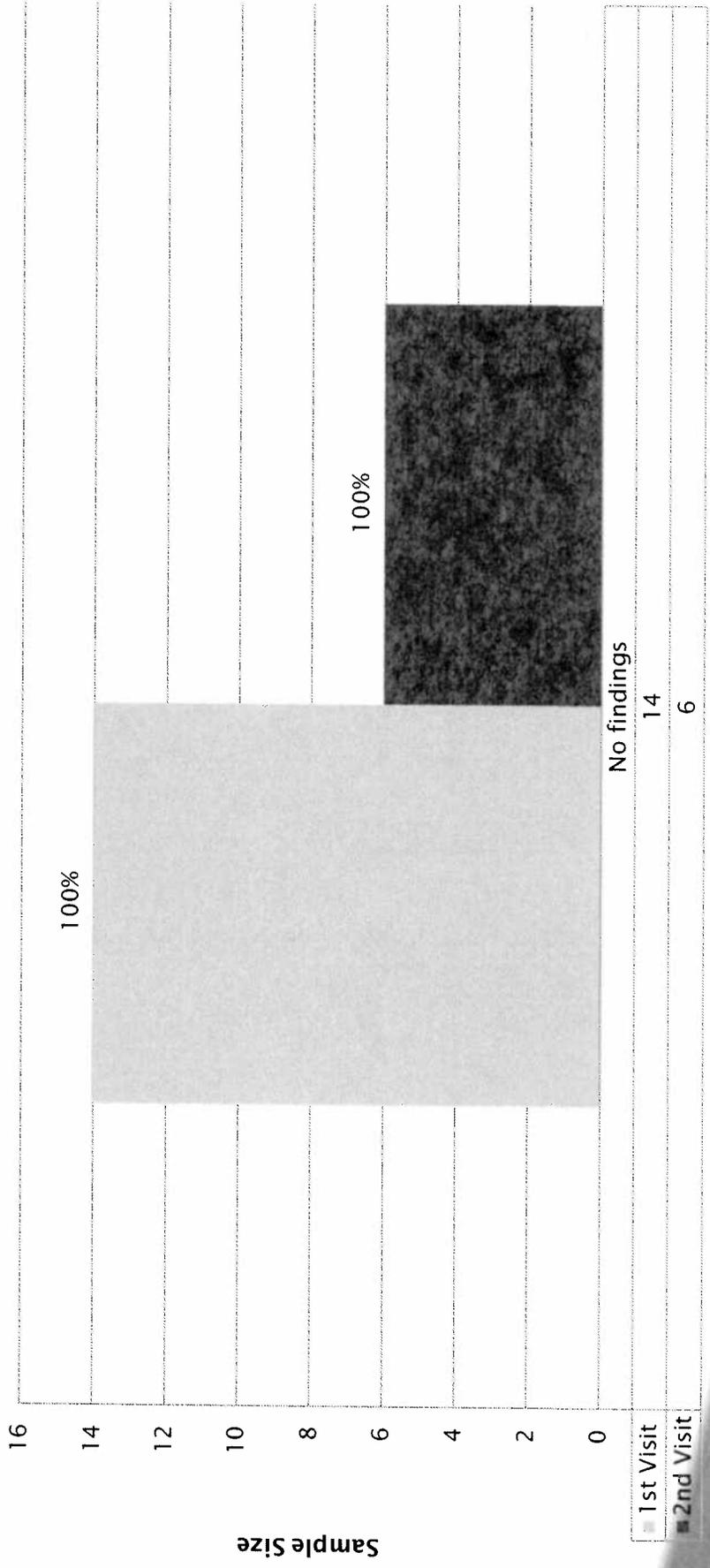
WESLEY HOUSE SCHOOL READINESS CHILD FILES CONT'D

Wesley House SR Eligibility Child File Results
 Sample Size: 14 cases 1st visit/ 6 cases 2nd visit



WESLEY HOUSE SCHOOL READINESS PROVIDER'S FILES

Wesley House SR Eligibility Providers Files Results
 Sample Size: 14 cases 1st Visit/ 6 cases 2nd Visit



2ND VISIT - 3rd QUARTER

MATCH PAYMENTS

WESLEY HOUSE

1. VOLUNTARY PRE-KINDERGARTEN (VPK): There were no findings noted.
2. SCHOOL READINESS: Findings on subsequent slides.

Wesley House School Readiness - Payments

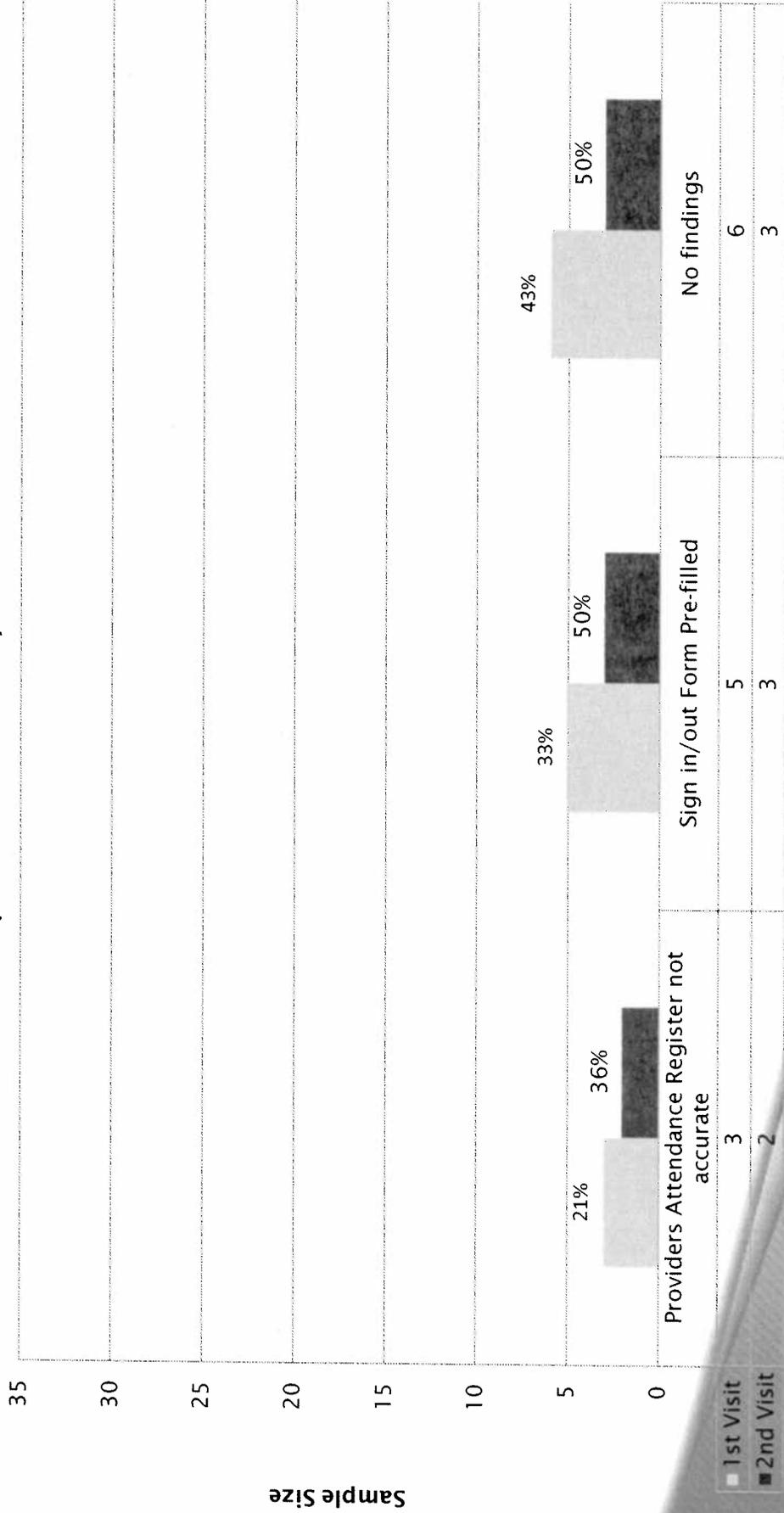
Findings	Wesley House Corrective Action Response	Action Plan
<p>Finding 1: In 2 of the 6 selected providers, the information on Provider's Register did not agree to the information documented on sign in/out sheet. Additionally, payment was made for a day prior to the approved eligibility period of 1/4/11 to 7/4/11 for one child.</p> <p><u>2nd Visit</u></p> <p>N.V. M.M</p>	<p>Staff have continued to provide training on the sign in/out process to centers and family day care on an individual basis and at the provider quarterly meetings. Provided were some agendas and sign in sheets from some of the trainings.</p> <p>Staff will continue to receive training on the importance of entering data correctly into EFS at our weekly eligibility meetings.</p>	<p>Corrective Action Plan Noted.</p> <p>Corrective Action Plan Noted.</p>

Wesley House School Readiness - Payments

Findings	Wesley House Corrective Action Response	Action Plan
<p>Finding 2: For 3 of the 6 providers, reviewed, the dates and time and signatures affixed to the Sign In/ Sign out forms appear to have been prefilled or incomplete (missing time in/out) .</p> <p><u>2nd Visit</u></p> <p>E.M. C.D.C. N.V.</p>	<p>Staff have continued to provide training on the sign in/out process to centers and family day care on an individual basis and at the provider quarterly meetings. Provided were some agendas and sign in sheets from some of the trainings.</p>	<p>Corrective Action Plan Noted.</p>

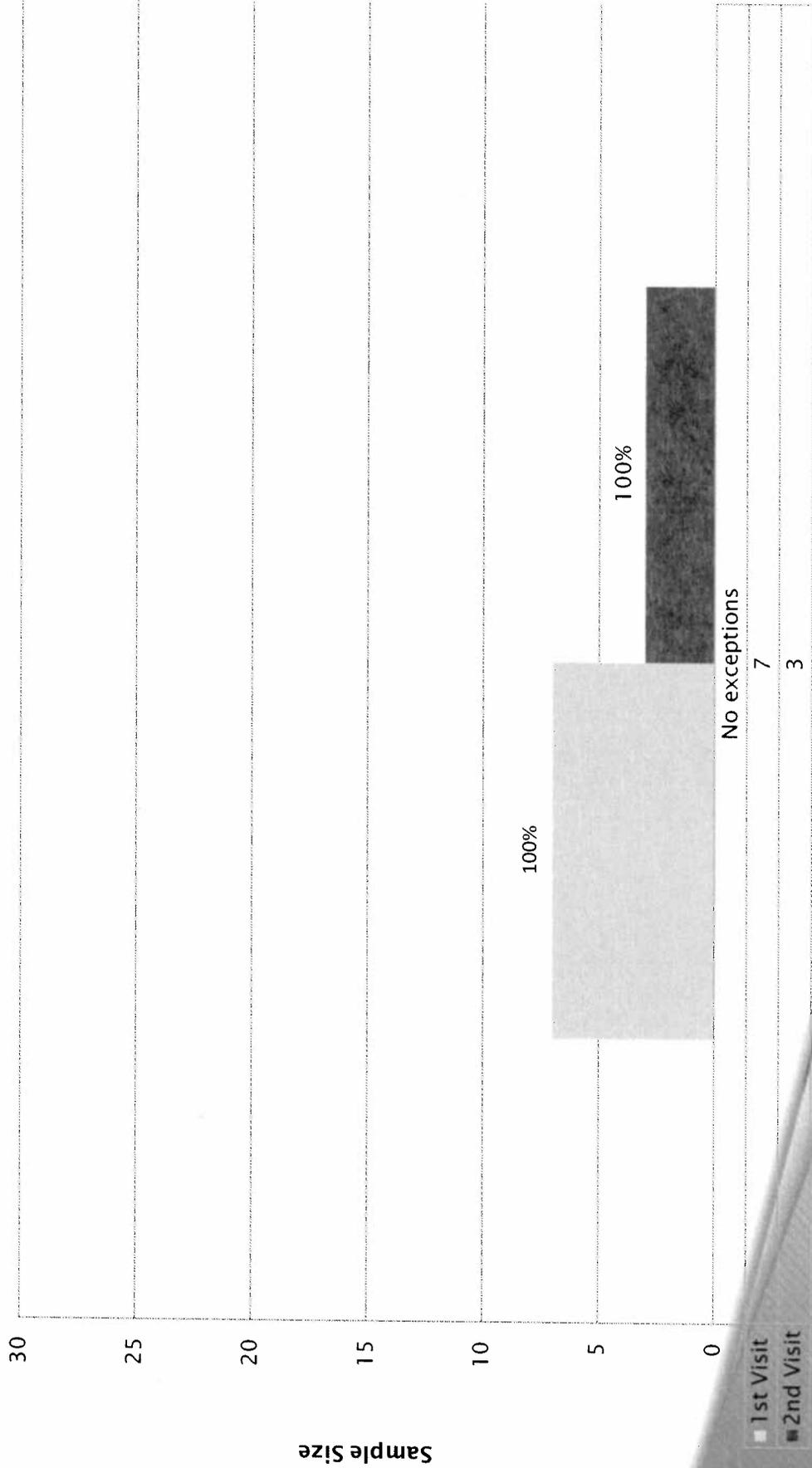
WESLEY HOUSE SCHOOL READINESS PAYMENTS

Wesley House SR Payments Files Results
Sample Size: 14 cases 1st Visit/ 6 cases 2nd Visit



VPK PAYMENTS

Wesley House VPK Payments Files Results
Sample size: 7 cases 1st Visit/ 3 cases 2nd Visit



2nd VISIT -3RD QUARTER

NON-DIRECT ADMINISTRATIVE EXPENSES
WESLEY HOUSE

1. SCHOOL READINESS & VPK: There were no findings noted.

2nd VISIT -3RD QUARTER

Child Care Resource and Referral

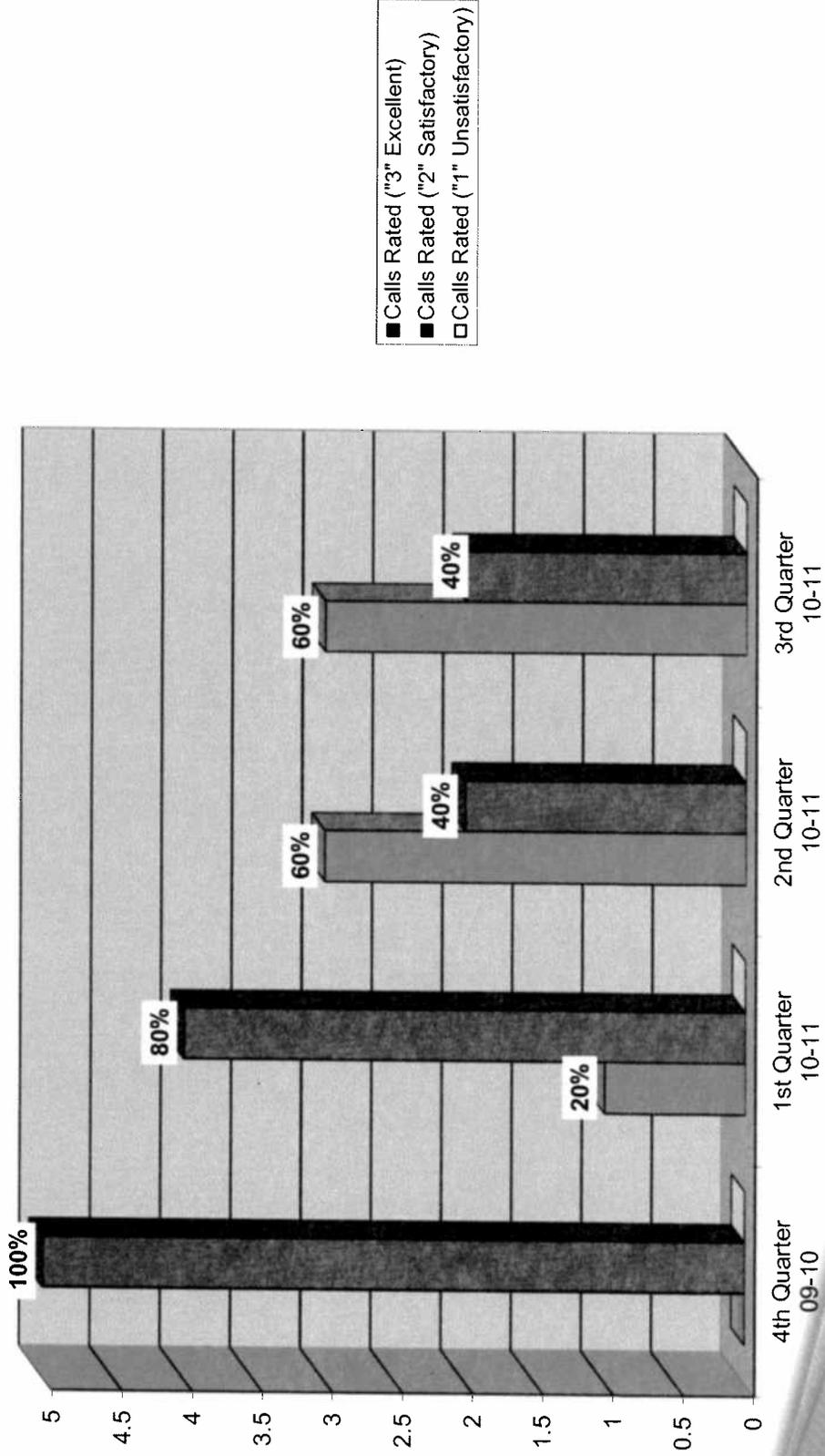
SECRET SHOPPER CALLS

WESLEY HOUSE

There were no findings noted. Out of the five secret shopper calls, there were three rated “Excellent” and two “Satisfactory”.

WESLEY HOUSE CHILD CARE RESOURCE AND REFERRAL

TOTAL CALLS: 5 PER QUARTER



Monroe County

2010-2011 Annual Customer and Provider Satisfaction Survey Report

Customer Satisfaction Survey and Results Summary

In May 2011, a postage-paid, mail-return anonymous survey in English and Spanish was sent to 525 School Readiness customers (parents/guardians) to assess satisfaction with the services provided by Wesley House Family Services. Surveys were returned to the Early Learning Coalition Monroe office and results were tabulated by Coalition staff. Location specific tabulations (i.e., Upper, Middle and Lower Keys) were completed as well as an overall compilation of Keys-wide results. Survey forms, which did not specify the service delivery area, were tabulated in the overall compilation. Survey forms received through June 30, 2011 were included in the tabulation. A 21% return response rate was achieved.

Overall, 108 (or 21%) of the 525 customers mailed surveys returned a completed survey. Of the 108 respondents, 38 (or 35%) completed and returned the Spanish version. An additional 26 (or 5%) of the 525 survey forms mailed were undeliverable and returned marked "Return to Sender."

*Note: "Not Applicable" responses were not tabulated in the calculation for the degree of satisfaction with available services for the customer sample. Also, as there was no statistically significant difference in the responses received in English and Spanish, only total combined responses are reflected.

Exhibit A1 reflects the overall Keys-wide customer satisfaction tabulation. Exhibits A2 – A4 reflect the location specific tabulations, including location specific comments on services and access to services. Exhibit A5 reflects the compilation of customer surveys and comments, which did not specify the service delivery area. Additionally, the survey return rate was broken out by the service delivery area of the Keys (i.e., 39% Lower Keys; 14% Middle Keys; 22% Upper Keys and 25% Location not Specified).

Lower Keys:

The lowest approval ratings received in the Lower Keys tabulation (88%) was reflected in the response to the question of Wesley House assisting the parent to find other needed community resources. Additionally, an 89% approval rating was received in response to the question if the parent had a complaint, it was handled well and in a timely manner.

Of customer responses to the question of overall satisfaction with the services provided by Wesley House, a 100% approval rating was reflected. Customer comments support a high degree of satisfaction with the services provided by Wesley House.

Customer suggestions for improvement included 1) dissatisfaction with the child care referrals and 2) the need to conduct unannounced visits to centers and family child care homes to ensure that proper care is being provided.

Middle Keys:

The lowest approval rating received in the Middle Keys tabulation (56%) was reflected in response to the question of Wesley House assisting the parent to find other needed community resources. Additionally, a 75% approval rating was received in response to the question if the parent had a complaint, it was handled well and in a timely manner. A 79% approval rating was received in response to the question of being seen for services at the appointed time by Wesley House staff.

Of customer responses to the question of overall satisfaction with the services provided by Wesley House, a 93% approval rating was reflected. Customer comments support satisfaction with the services provided by Wesley House.

Suggestions for improvement include 1) improving ability to reach by phone and 2) keeping scheduled appointment times.

Upper Keys:

The lowest approval rating received in the Upper Keys tabulation (77%) was reflected in response to the question of Wesley House staff assisting the parent to find other needed community resources. Additionally, an 89% approval rating was received in response to the question if the parent had a complaint, it was handled well and in a timely manner.

Of customer responses to the question of overall satisfaction with the services provided by Wesley House, a 92% approval rating was reflected. Customer comments support a high degree of satisfaction with the services provided by Wesley House.

Suggestions for improvement include 1) being more involved with the community and 2) streamlining submittal of documentation. One parent commented that the age of child care should be extended as a nine year old is too young to be home alone and this parent cannot afford private child care.

Location Not Specified

The lowest approval rating received in the Location Not Specified tabulation (93%) was reflected in response to the question of overall satisfaction with the services provided by Wesley House.

Customer comments support a high degree of satisfaction with the services provided by Wesley House. One customer commented that without this assistance, it would require two jobs to afford the cost of child care.

Suggestions for improvement included 1) non-receipt of the children's developmental screening; 2) not being informed of the coverage that is not covered by the Wesley House payment and parent fee; and 3) being advised of registration/annual fees but nothing else.

Keys-Wide:

The lowest approval rating received in the Keys-wide tabulation (83%) was reflected in response to the question of Wesley House staff assisting the parent to find other needed community resources. Additionally, an 88% approval rating was received in response to the question if the parent had a complaint, it was handled well and in a timely manner.

Of customer responses to the question of overall satisfaction with the services received from Wesley House, a 95% approval rating was reflected from respondents Keys-wide.

In response to the two survey questions related to their child care provider, 95% of respondents were satisfied that their child care provider kept them involved in their child's education and 96% were satisfied that their child care providers kept them informed of their child's progress.

Overall, comments included in response to the customer survey indicate a high degree of satisfaction with the performance of Wesley House Family Services. Comments and/or suggestions for improvements provided by customers have been outlined herein and may be viewed in Exhibits A2 - A5.

Provider Satisfaction Survey and Results Summary

In May 2011, a postage-paid, mail-return anonymous survey in English and Spanish was sent to 60 School Readiness providers (including contracted centers, family child care homes, after school and summer program providers) to assess satisfaction with services provided by Wesley House Family Services. Surveys were returned to the Early Learning Coalition Monroe office and results tabulated by Coalition staff. Location specific tabulations (i.e., Upper, Middle and Lower Keys) were completed as well as an overall compilation of Keys-wide results. Survey forms returned, which did not specify the service delivery area, were tabulated in the overall compilation. Survey forms received through June 30, 2011 were included in the tabulation. A 57% return response rate was achieved.

Overall, 34 (or 57%) of the 60 School Readiness providers mailed surveys returned a completed survey. Of the 34 respondents, 9 (or 26%) completed and returned the Spanish version.

*Note: "Not Applicable" responses were not tabulated in the calculation for the degree of satisfaction with available services for the provider sample. Also, as there was no statistically significant difference in the responses received in English and Spanish, only total combined responses are reflected.

Exhibit B1 reflects the overall Keys-wide provider satisfaction tabulation. Exhibits B2 – B4 reflect the location specific tabulations, including location specific comments on services and access to services. Exhibit B5 reflects the compilation of provider surveys and comments, which did not specify the service delivery area. Additionally, the survey return rate was broken out by the service delivery area of the Keys (i.e., 62% Lower Keys; 9% Middle Keys; 9% Upper Keys; and 21% Location not Specified).

Lower Keys:

Twenty one (21) providers (or 62%) responded to the survey from the Lower Keys. Wesley House received a 100% approval rating in response to the question of training topics offered and materials provided meeting the providers' needs. Additionally, 95% of respondents were satisfied with 1) the usefulness of the resources and materials received from the Resource Van; 2) the program assessments and center improvement plans have improved the quality of care; and 3) when a child has special needs, Wesley House has provided intervention strategies to assist the classroom teacher and provided follow-up support.

The lowest rating (86%) was in response to the question of the usefulness of a regularly scheduled directors' meetings to address areas of interest or concern.

Overall comments reflect satisfaction with the services provided by Wesley House. The inclusion specialist was commended for the support provided for children with special needs. Two comments related to the usefulness of the Pyramid Model and/or Conscious Discipline trainings, 1) requesting that additional trainings be offered and 2) noting that the strategies were being utilized.

Suggestions for improvement include 1) better communication about ineligibility redeterminations; 2) late payments; 3) greater accessibility by phone; 4) hold meetings in evenings as too hard to participate during work hours; and 5) offering CEUs for training. A request was made to provide more information regarding protective service children as lack of communication has created problems.

Middle Keys:

Wesley House received a 100% approval rating in nine (9) of the nine (9) rated categories from the three (3) respondents.

Of the two (2) comments received; one reflected a high degree of satisfaction with the services provided by Wesley House, and the second requested greater variety in trainings.

Upper Keys

WHFS received a 100% approval rating in seven (7) of the nine (9) rated categories from the three (3) respondents.

The lowest rating (67%) was in response to the question of the program assessments and center improvement plans to help improve the quality of care.

Overall comments reflect satisfaction with the services provided by Wesley House. The inclusion specialist was commended for professionalism and provision of information. A request was made to schedule ASQ and Creative Curriculum training for new teachers. One comment noted the lengthy process for fingerprinting and lack of staff professionalism during this process.

Location Not Specified

Seven (7) respondents (or 21%) out of the thirty-four (34) total respondents did not specify their location.

Wesley House received a 100% approval rating to the question of 1) being treated with courtesy and respect; and 2) the trainings provided on the Ages and Stages developmental screening and the Creative Curriculum child assessment in preparing provider staff to administer these tools with confidence.

The lowest rating (67%) was in response to the question of the usefulness of the strategies from the Pyramid Model and/or Conscience Discipline trainings to address/prevent challenging behaviors in the classroom. Additionally, a 71% approval rating was in response to the training topics and materials provided meeting the needs of staff.

The one comment noted that providers are not notified when Wesley House 1) does not pay for a child or the reason the payment is not included in the reimbursement check; and 2) when the parent loses funding but is reapproved at the last minute.

Keys-Wide

Overall, 92% of all providers who responded (Keys-wide) were satisfied with the services received from Wesley House (as determined by averaging responses to the nine rated categories).

Wesley House received a 97% approval rating on the question when a child in the provider's program has special needs, intervention strategies to assist the classroom teacher and follow-up support has been provided. Additionally, a 94% approval rating was in response to 1) the provider being treated with courtesy and respect; 2) training topics and materials provided meeting the training needs of staff; and 3) usefulness of the resources and materials being provided by the Resource Van.

The lowest approval rating (88%) was in response to the question of the usefulness of 1) a regularly scheduled directors' meeting to address areas of interest or concern; and 2) the

strategies from the Pyramid Model and/or Conscience Discipline trainings to address/prevent challenging behaviors in the classroom.

One (1) non-rated question allowed providers to write in their comments, as follows:

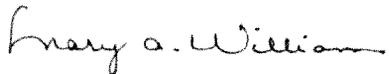
- How can Wesley House improve its services? Training related comments were the most frequent, including requests for greater variety in trainings, more make and takes, and awarding CEUs for trainings.

Overall, comments included in response to the School Readiness provider survey indicate satisfaction with the performance of Wesley House Family Services. Comments and/or suggestions for improvements by providers have been outlined herein and may be viewed in Exhibits B2 - B5.

Exhibits:

- A. Child Care Customer Satisfaction Survey Results
 - A1 Keys-Wide Overall Results
 - A2 Lower Keys Results and Comments
 - A3 Middle Keys Results and Comments
 - A4 Upper Keys Results and Comments
 - A5 Location Not Specified Results and Comments
- B. Child Care Provider Satisfaction Survey Results
 - B1 Keys-Wide Overall Results
 - B2 Lower Keys Results and Comments
 - B3 Middle Keys Results and Comments
 - B4 Upper Keys Results and Comments
 - B5 Location Not Specified Results and Comments

Prepared and Submitted By:



Mary A. Williams, Managing Director-Monroe County
Early Learning Coalition of Miami-Dade/Monroe

7/29/11
Date

Number of Respondents: 108
(70- English 38- Spanish)
Total Keys

MONROE COUNTY

Exhibit A1

CUSTOMER SATISFACTION SURVEY RESULTS JUNE 2011

SURVEY QUESTION	RATINGS						CLIENTS SATISFIED
	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Does Not Apply	
1. I was treated with courtesy and respect by Wesley House staff.	96	8	1	0	2	1	97%
2. I was seen for services at my appointed time by Wesley House staff.	88	12	3	0	2	2	95%
3. The staff listened to my questions and responded with information that was clear and understandable.	90	11	1	1	2	1	96%
4. Wesley House services were available at times that were convenient for me.	89	13	0	2	1	0	97%
5. The child care referrals that I received from Wesley House were satisfactory and met my needs.	83	16	3	1	1	2	95%
6. If I had a complaint, it was handled well and in a timely manner by Wesley House staff.	57	17	7	0	3	19	88%
7. The Wesley House staff helped me find other community services that I needed.	51	12	9	2	2	23	83%
8. I received my child's developmental screening results and Wesley House provided timely follow-up intervention and assistance, as needed.	74	16	2	1	2	11	95%
9. Overall, I am satisfied with the services that I received from Wesley House.	88	15	2	1	2	0	95%
10. I am satisfied that my child care provider (center or family child care home) keeps me involved in my child(ren)'s education.	86	14	2	2	1	2	95%
11. I am satisfied that my child care provider (center or family child care home) keeps me informed of my child(ren)'s progress.	90	10	3	0	1	2	96%

CUSTOMER SATISFACTION SURVEY RESULTS JUNE 2011

SURVEY QUESTION	RATINGS						CLIENTS SATISFIED
	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Does Not Apply	
1. I was treated with courtesy and respect by Wesley House staff.	39	3	0	0	0	0	100%
2. I was seen for services at my appointed time by Wesley House staff.	37	4	1	0	0	0	98%
3. The staff listened to my questions and responded with information that was clear and understandable.	38	2	0	0	0	0	100%
4. Wesley House services were available at times that were convenient for me.	36	6	0	0	0	0	100%
5. The child care referrals that I received from Wesley House were satisfactory and met my needs.	35	6	0	1	0	0	98%
6. If I had a complaint, it was handled well and in a timely manner by Wesley House staff.	27	6	4	0	0	4	89%
7. The Wesley House staff helped me find other community services that I needed.	27	3	3	1	0	4	88%
8. I received my child's developmental screening results and Wesley House provided timely follow-up intervention, and assistance as needed.	35	1	2	0	0	4	95%
9. Overall, I am satisfied with the services that I received from Wesley House.	35	6	0	0	0	0	100%
10. I am satisfied that my child care provider (center or family child care home) keeps me involved in my child(ren)'s education.	33	9	0	0	0	0	100%
11. I am satisfied that my child care provider (center or family child care home) keeps me informed of my child(ren)'s progress.	37	5	0	0	0	0	100%

Customer Satisfaction Survey June 2011 Comments

Lower Keys:

Question 1: I was treated with courtesy and respect by Wesley House staff.

- WE ARE EXTREMELY SATISFIED BY OUR EXPERIENCE WORKING WITH WESLEY HOUSE SERVICES AND STAFF.
- I AM HAPPY WITH WESLEY HOUSE STAFF.
- THEY ARE ALL GOOD PEOPLE. (Translated by C. Johnson)

Question 2: I was seen for services at my appointed time by Wesley House staff.

- THE WOMEN IN THE KEY WEST OFFICE ARE AMAZING!!
- I FINE WITH THE APPOINTED.

Question 3: The staff listened to my questions and responded with information that was clear and understandable.

- I SATISFIED WITH STAFF.

Question 4: Wesley House services were available at times and locations that were convenient for me.

- YES ALWAYS AVAILABLE.

Question 5: The child care referrals that I received from Wesley House were satisfactory and met my needs.

- THE FIRST DAYCARE I WAS REFERRED TO I WAS VERY DISAPPOINTED IN LIGHTHOUSE DAYCARE THEY DID NOT PROVIDE ADEQUATE CARE FOR MY CHILD. I WAS NOT HAPPY WITH THE WAY MY CHILD WAS CARED FOR AT LIGHTHOUSE CHRISTIAN ACADEMY! ALSO WHEN I INFORMED WESLEY HOUSE OF THE POOR CARE THEY DIDN'T DO MUCH TO HELP ME FIX THE PROBLEM ☹
- REALLY SATISFIED WITH CHILD.

Question 6: If I had a complaint, it was handled well and in a timely manner by Wesley House staff.

- NO COMPLAINTS!
- I HAVE NO COMPLAINTS.
- WE HAVE NEVER HAD A COMPLAINT.
- NEVER HAPPEN.
- NEVER HAD COMPLAINTS. (Translated by C. Johnson)

Question 7: The Wesley House staff helped me find other community services that I needed.

- YES HELP ME AND MY COMMUNITY.
- I HAVE NOT ASKED. (Translated by C. Johnson)

Question 8: I received my child's developmental screening results and Wesley House provided timely follow-up intervention and assistance, as needed.

- THE RESULTS IS PERFECT.

Question 9: Overall, I am satisfied with the services that I received from Wesley House.

- I SATISFIED WITH W.H. STAFF.

Question 10: I am satisfied that my child care provider (center or family child care home) keeps me involved in my child(ren)'s education.

- LIGHTHOUSE CHRISTIAN ACADEMY IS WONDERFUL!
- SOMEWHAT

- YES I AM SATISFIED PROGRESS MY CHILD.

Question 11: I am satisfied that my child care provider (center or family child care home) keeps me informed of my child(ren)'s progress.

- I PROBABLY COULD BE A LITTLE MORE INFORMED W/HER PROGRESS AND WHEN THE DECIDE TO MOVE HER TO A DIFFERENT CLASS THEY DIDN'T TELL ME UNTIL AFTER SHE COMPLETED A DAY. SHE VISITED THEY SHOULD HAVE ASKED ME FIRST AT THE LEARNING CENTER, BUT OVERALL THEY'RE A GOOD CENTER.
- I AM SATISFY MY CHILD CARE.

Question 12: How can Wesley House improve its services?

- MANY PEOPLE ARE NOT AWARE OF WHAT WESLEY HOUSE OFFERS. MAYBE OFFERING MORE INFORMATION ON THE WEBSITE MIGHT HELP.
- THEY'RE IMPROVING, NO COMPLAINTS HERE, MY CASE WORKER IS WONDRFUL.
- THEY ARE DOING A GREAT JOB WE REALLY APPRECIATE THEIR HELP! THANK YOU VERY MUCH!
- VERY SATIFIED, NO CHANGE.
- KEEP UP THE HELPFUL ATTITUDES & SERVICES!!
- WESLEY HOUSE IS A GREAT PROGRAM! BUT THE DAYCARE SERVICES THEY PROVIDE CAN BE IMPROVED.
- THE SERVICES I RECEIVE FROM WESLEY HOUSE ARE HIGHLY APPRECIATED! ☺ YOU HAVE GREAT STAFF!
- THEY CAN PUT A TV WITH CHANNELS FOR THE KIDS.
- PLEASE TRY TO CONTINUE TO HELP FINANCIALLY WITH DAY CARE COST. TAHNK YOU.
- THEY ARE WORKING VERY GOOD.
- THEIR BUDGET IS LIMITED AND THE FINANCIAL NEEDS OF FAMILIES FOR CHILD CARE ARE GREATER THAN THEY ARE ABLE TO SUPPORT.
- I THINK THEY ARE DOING A GREAT JOB AND AS FOR ME I DON'T THINK IT NEEDS IMPROVEMENT.
- VERY NICE, AND HELPFUL, THANK YOU VERY MUCH.
- THAT'S REALLY GREAT.
- THE WESLEY HOUSE GIVE ME SATISFACTION ON CUSTOMER SERVICE.
- EVERYTHING IS OK. (Translated by C. Johnson)
- FOR ME ALL HAS BEEN FAIR TO GOOD ALL GOOD. (Translated by C. Johnson)
- ALL IS FINE. (Translated by C. Johnson).
- WESLEY HOUSE SERVICE IS VERY GOOD. EVERYTHING IS FINE. (Translated by C. Johnson)
- HAVING A GOOD EDUCATION AND FOOD. (Translated by C. Johnson)
- CHECK UP ON MORE OFTEN (WITHOUT WARNING) CHILD CARE PROVIDERS-CENTERS AND FAMILY CARE HOMES. THIS WAY YOU WILL KNOW IF THE PROVIDER IS THERE JUST FOR THE MONEY OR IF THEY REALLY LIKE THEIR WORK. (Translated by D. Lane)

Number of Respondents: 15
(10- English 5- Spanish)
Middle Keys

MONROE COUNTY

Exhibit A3

CUSTOMER SATISFACTION SURVEY RESULTS JUNE 2011

SURVEY QUESTION	RATINGS						CLIENTS SATISFIED
	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Does Not Apply	
1. I was treated with courtesy and respect by Wesley House staff.	10	3	0	0	1	1	93%
2. I was seen for services at my appointed time by Wesley House staff.	9	2	2	0	1	1	79%
3. The staff listened to my questions and responded with information that was clear and understandable.	7	5	0	0	1	1	92%
4. Wesley House services were available at times that were convenient for me.	10	3	0	1	0	1	93%
5. The child care referrals that I received from Wesley House were satisfactory and met my needs.	9	2	1	0	0	1	92%
6. If I had a complaint, it was handled well and in a timely manner by Wesley House staff.	4	5	2	0	1	2	75%
7. The Wesley House staff helped me find other community services that I needed.	2	3	3	0	1	5	56%
8. I received my child's developmental screening results and Wesley House provided timely follow-up intervention, and assistance as needed	8	5	0	0	1	1	93%
9. Overall, I am satisfied with the services that I received from Wesley House.	9	5	0	0	1	0	93%
10. I am satisfied that my child care provider (center or family child care home) keeps me involved in my child(ren)'s education.	11	2	1	0	0	1	93%
11. I am satisfied that my child care provider (center or family child care home) keeps me informed of my child(ren)'s progress.	10	3	0	0	0	1	100%

Customer Satisfaction Survey June 2011 Comments

Middle Keys:

Question 1: I was treated with courtesy and respect by Wesley House staff.

- I THANK YOU FOR WESLEY HOUSE THEY HELP WITH MY GREAT GRAND MOTHER.

Question 2: I was seen for services at my appointed time by Wesley House staff.

Question 3: The staff listened to my questions and responded with information that was clear and understandable.

Question 4: Wesley House services were available at times and locations that were convenient for me.

- DIFFICULT TO GET A HOLD OF ON PHONE.

Question 5: The child care referrals that I received from Wesley House were satisfactory and met my needs.

Question 6: If I had a complaint, it was handled well and in a timely manner by Wesley House staff.

- *MEDICAL CARD- HAS NEVER BEEN PROVIDED AFTER 11 MO.

Question 7: The Wesley House staff helped me find other community services that I needed.

- DIDN'T NEED ANY DOESN'T APPLY.

Question 8: I received my child's developmental screening results and Wesley House provided timely follow-up intervention and assistance, as needed.

Question 9: Overall, I am satisfied with the services that I received from Wesley House.

Question 10: I am satisfied that my child care provider (center or family child care home) keeps me involved in my child(ren)'s education.

- I NO LONGER AM USING CHILD CARE PROVIDED BY WESLEY HOUSE.

Question 11: I am satisfied that my child care provider (center or family child care home) keeps me informed of my child(ren)'s progress.

Question 12: How can Wesley House improve its services?

- APPOINTMENT TIMES.
- WESLEY HOUSE DOES GOOD JOB.
- YES.
- SERVICE IS EXCELLENT.
- WESLEY HOUSE STAFF ARE VERY FRIENDLY FOR OFFERING HELP WHEN WE NEED HELP AND CARE. (Translated by C. Johnson)

OTHER:

- *IT MAKES AN EMERGENCY ROOM (HOSPITAL) STAY DIFFICULT. I JUST A # ON A PIECE OF PAPER

CUSTOMER SATISFACTION SURVEY RESULTS JUNE 2011

SURVEY QUESTION	RATINGS						CLIENTS SATISFIED
	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Does Not Apply	
1. I was treated with courtesy and respect by Wesley House staff.	22	1	1	0	0	0	96%
2. I was seen for services at my appointed time by Wesley House staff.	19	3	0	0	0	1	100%
3. The staff listened to my questions and responded with information that was clear and understandable.	21	2	1	1	0	0	92%
4. Wesley House services were available at times that were convenient for me.	20	1	0	1	0	0	95%
5. The child care referrals that I received from Wesley House were satisfactory and met my needs.	18	4	2	0	0	0	92%
6. If I had a complaint, it was handled well and in a timely manner by Wesley House staff.	11	3	1	0	1	7	88%
7. The Wesley House staff helped me find other community services that I needed.	9	1	2	1	0	8	77%
8. I received my child's developmental screening results and Wesley House provided timely follow-up intervention, and assistance as needed	14	5	0	1	0	3	95%
9. Overall, I am satisfied with the services that I received from Wesley House.	20	3	1	1	0	0	92%
10. I am satisfied that my child care provider (center or family child care home) keeps me involved in my child(ren)'s education.	17	2	1	2	0	1	86%
11. I am satisfied that my child care provider (center or family child care home) keeps me informed of my child(ren)'s progress.	19	1	3	0	0	1	87%

Customer Satisfaction Survey June 2011 Comments

Upper Keys:

Question 1: I was treated with courtesy and respect by Wesley House staff.

- ANGELA, IS ABSOLUTELY WONDERFUL, I ENJOY MY APPOINTMENTS WITH HER. ☺
- THANKS FOR HELPING. (Translated by C. Johnson)

Question 2: I was seen for services at my appointed time by Wesley House staff.

Question 3: The staff listened to my questions and responded with information that was clear and understandable.

Question 4: Wesley House services were available at times and locations that were convenient for me.

Question 5: The child care referrals that I received from Wesley House were satisfactory and met my needs.

Question 6: If I had a complaint, it was handled well and in a timely manner by Wesley House staff.

Question 7: The Wesley House staff helped me find other community services that I needed.

Question 8: I received my child's developmental screening results and Wesley House provided timely follow-up intervention and assistance, as needed.

Question 9: Overall, I am satisfied with the services that I received from Wesley House.

Question 10: I am satisfied that my child care provider (center or family child care home) keeps me involved in my child(ren)'s education.

Question 11: I am satisfied that my child care provider (center or family child care home) keeps me informed of my child(ren)'s progress.

Question 12: How can Wesley House improve its services?

- I THINK WESLEY HOUSE IS GREAT THE WAY ITS NOW. I WOULD MAYBE JUST BE A LITTLE MORE INVOLVED IN THE COMMUNITY. AND IF I WERE TO UPDATE MY ADDRESS INSTEAD OF HAVING TO FAX IT TO DIFFERENT OFFICES JUST FAX IT AND HAVE IT PROVIDED TO THOSE WHO NEED IT.
- KEEP UP THE GOOD WORK. ☺
- I CAN FIND NO REASON.
- EXTEND AGE OF CHILDCARE. 9 IS TOO YOUNG TO BE HOME ALONE & I CAN'T AFFORD PRIVATE DAYCARE.
- I THINK THEY ARE DOING A GREAT JOB. THANK YOU.
- I AM VERY HAPPY WITH THEIR SERVICES. (Translated by C. Johnson)
- I AM COMPLETELY SATISFIED. (Translated by C. Johnson)
- SERVICES MAINTAINED. (Translated by C. Johnson)
- I HAVE NO COMPLAINTS WHAT SO EVER. SO FAR I AM VERY SATISFIED WITH THE WORK OF WESLEY HOUSE. (Translated by C. Johnson)

Number of Respondents: 27
 (13- English 14- Spanish)
 Location Not Specified

MONROE COUNTY

Exhibit A5

CUSTOMER SATISFACTION SURVEY RESULTS JUNE 2011

SURVEY QUESTION	RATINGS						CLIENTS SATISFIED
	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Does Not Apply	
1. I was treated with courtesy and respect by Wesley House staff.	25	1	0	0	1	0	96%
2. I was seen for services at my appointed time by Wesley House staff.	23	3	0	0	1	0	96%
3. The staff listened to my questions and responded with information that was clear and understandable.	24	2	0	0	1	0	96%
4. Wesley House services were available at times that were convenient for me.	23	3	0	0	1	0	96%
5. The child care referrals that I received from Wesley House were satisfactory and met my needs.	21	4	0	0	1	1	96%
6. If I had a complaint, it was handled well and in a timely manner by Wesley House staff.	15	3	0	0	1	6	95%
7. The Wesley House staff helped me find other community services that I needed.	13	5	1	0	1	6	90%
8. I received my child's developmental screening results and Wesley House provided timely follow-up intervention and assistance as needed	17	5	0	0	1	3	96%
9. Overall, I am satisfied with the services that I received from Wesley House.	24	1	1	0	1	0	93%
10. I am satisfied that my child care provider (center or family child care home) keeps me involved in my child(ren)'s education.	25	1	0	0	1	0	96%
11. I am satisfied that my child care provider (center or family child care home) keeps me informed of my child(ren)'s progress.	24	1	0	0	1	0	96%

Customer Satisfaction Survey June 2011 Comments

Location Not Specified:

Question 1: I was treated with courtesy and respect by Wesley House staff.

- WITH A POSITIVE ATTITUDE I WAS TREATED.

Question 2: I was seen for services at my appointed time by Wesley House staff.

Question 3: The staff listened to my questions and responded with information that was clear and understandable.

- THANK YOU FOR THE HELP. DAYCARE IS EXPENSIVE WHEN THIS ECONOMY HAS TAKEN ITS TOLL WE DON'T GET PAID LIKE WE USED TO. IF I DIDN'T HAVE WESLEY HOUSE I WOULD NEED TO GET 2 JOBS TO MAINTAIN US. THANK YOU WESLEY HOUSE FOR YOUR HELP WITH THE PAPERWORK.

Question 4: Wesley House services were available at times and locations that were convenient for me.

Question 5: The child care referrals that I received from Wesley House were satisfactory and met my needs.

Question 6: If I had a complaint, it was handled well and in a timely manner by Wesley House staff.

- NEVER HAD ANY COMPLAINT.
- NO REASON TO COMPLAIN.
- I DO NOT HAVE ANY. (Translated by D. Lane)

Question 7: The Wesley House staff helped me find other community services that I needed.

- AS OF YET I HAVE NOT ASKED FOR ANY OTHER TYPE OF HELP. (Translated by D. Lane)

Question 8: I received my child's developmental screening results and Wesley House provided timely follow-up intervention and assistance, as needed.

- I HAVE NOT RECEIVED AN EVALUATION FOR MY DAUGHTER. (Translated by D. Lane)

Question 9: Overall, I am satisfied with the services that I received from Wesley House.

- I WAS NOT MADE AWARE OF ADDITIONAL MONTHLY PAYMENT FOR DAYCARE MY PAYMENT FEE IS 4.00/DAY MY CHILD CARE PROVIDER TOLD ME THERE IS AN OVERAGE THAT WH OR MY PARENT FEE DOES NOT COVER SO INSTEAD OF PAYING ABOUT \$80/MO I AM PAYING \$260.00

Question 10: I am satisfied that my child care provider (center or family child care home) keeps me involved in my child(ren)'s education.

- LOVE MY CHILD CARE CENTER.
- THANK YOU FOR YOUR SERVICE. (Translated by D. Lane)

Question 11: I am satisfied that my child care provider (center or family child care home) keeps me informed of my child(ren)'s progress.

Question 12: How can Wesley House improve its services?

- ☺
- I WAS TOLD ABOUT REGISTRATION FEES/ANNUAL FEES WOULD BE MY RESPONSIBILITY BUT NOTHING ELSE.
- NEVER HAD ANY PROBLEM ANTIME I NEED SOMETHING THEY ARE ALWAYS AVAILABLE.

- THEY ARE ALL EXCELLENT.
- WESLEY HOUSE NEEDS MORE FEDERAL FUNDING! YOU DO A GREAT JOB W/WHAT YOU HAVE.
- I THINK ITS AT ITS BEST. THANK YOU ANGIE ☺ AND WESLEY HOUSE.
- I AM SATIFIED WITH THE SERVICE WESLRY HOUSE PROVIDED. THEY ARE VERY VALUABLE TO THE COMMUNITY I CAN FIND MANY SERVICES & ADVISORS IN CASE OF QUESTIONS. (Translated by C. Johnson)
- PERSONALLY I AM FINE BUT FINANCIALLY IF THE PERCENTAGE TO BABY CITY COULD BE LESS. THANK YOU. (Translated by D. Lane)
- I JUST WANT TO SAY THANK YOU VERY MUCH FOR THE HELP WE HAVE NOW. I HAVE BEEN CHARGED WITH THE CARE OF MY GIRL, MY HUSBAND IS 75 YEARS OLD AND HE CAN'T TAKE CARE OF HER AND I NEED TO WORK. THIS IS WHY I WOULD LIKE TO KNOW IT ITS POSSIBLE TO CONTINUE RECEIVING HELP, PLEASE. MAY GOD BLESS YOU AND THANK YOU VERY MUCH. (Translated by D. Lane)

Number of Respondents: 34
 (25- English 9- Spanish)
 Total Keys
 PROVIDER SATISFACTION SURVEY RESULTS JUNE 2011

SURVEY QUESTION	RATINGS						Providers Satisfied
	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Does Not Apply	
1. I was treated with courtesy and respect by Wesley House staff.	28	3	2	0	0	0	94%
2. I am satisfied with the payment process through Wesley House and staff promptly answers my questions about attendance invoices, parent fees and reimbursement.	22	8	2	2	0	0	88%
3. Regularly scheduled directors' meetings to address areas of interest or concern are of value to me.	20	10	4	0	0	0	88%
4. Training topics offered and materials provided meet the training needs of my staff.	23	9	1	1	0	0	94%
5. The resources and materials that I receive from the Resource Van are useful in my program.	23	7	2	0	0	2	94%
6. Wesley House conducts program assessments to help programs improve the quality of care. My program has been assessed and the center improvement plans have helped me (and my staff) to improve the quality of care that I/we provide.	21	7	2	1	0	3	90%
7. The trainings provided by Wesley House on the Ages and Stages developmental screening and the Creative Curriculum child assessment prepared me (and my staff) to administer these tools with confidence.	22	8	2	0	0	1	94%
8. When I have a child in my program with special needs, including behavioral concerns, Wesley House has provided intervention strategies to assist the classroom teacher and provided follow-up support.	22	7	1	1	0	3	97%
9. I (and/or my staff) attended the Pyramid Model and/or Conscious Discipline trainings this program year and found the strategies useful in addressing and preventing challenging behaviors in the classroom.	16	6	3	0	0	6	88%

Number of Respondents: 21
 (12- English 9- Spanish)
 Lower Keys

PROVIDER SATISFACTION SURVEY RESULTS JUNE 2011

SURVEY QUESTION	RATINGS						PROVIDERS SATISFIED
	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Does Not Apply	
1. I was treated with courtesy and respect by Wesley House staff.	17	1	2	0	0	0	90%
2. I am satisfied with the payment process through Wesley House and staff promptly answers my questions about attendance invoices, parent fees and reimbursement.	15	4	1	1	0	0	90%
3. Regularly scheduled directors' meetings to address areas of interest or concern are of value to me.	13	5	3	0	0	0	86%
4. Training topics offered and materials provided meet the training needs of my staff.	15	6	0	0	0	0	100%
5. he resources and materials that I receive from the Resource Van are useful in my program.	15	4	1	0	0	1	95%
6. Wesley House conducts program assessments to help programs improve the quality of care. My program has been assessed and the center improvement plans have helped me (and my staff) to improve the quality of care that I/we provide.	14	4	1	0	0	2	95%
7. The trainings provided by Wesley House on the Ages and Stages developmental screening and the Creative Curriculum child assessment prepared me (and my staff) to administer these tools with confidence.	14	4	2	0	0	0	90%
8. When I have a child in my program with special needs, including behavioral concerns, Wesley House has provided intervention strategies to assist the classroom teacher and provided follow-up support.	15	4	1	0	0	1	95%
9. I (and/or my staff) attended the Pyramid Model and/or Conscious Discipline trainings this program year and found the strategies useful in addressing and preventing challenging behaviors in the classroom.	9	4	1	0	0	4	93%

Provider Satisfaction Survey June 2011 Comments

Lower Keys:

Question 1: I was treated with courtesy and respect by Wesley House staff.

- LAURIE, AILEEN & GERELLA ARE GREAT! CANNOT COMMENT ON OTHER GROUP.

Question 2: I am satisfied with the payment process through Wesley House and staff promptly answers my questions about attendance invoices, parent fees and reimbursement.

- NEED BETTER COMMUNICATION ABOUT INELIGIBILITY RE-DETERMINATIONS.
- PAYMENTS WERE LATE (Translated by D. Lane)

Question 3: Regularly scheduled directors' meetings to address areas of interest or concern are of value to me.

- HOLD MEETING AT NIGHT-HARD TO WORK AND PARTICIPATE.
- MONTHLY AILEEN SPANISH MEETINGS

Question 4: Training topics offered and materials provided by Wesley House meet the training needs of my staff.

- FA/CPR IS GREAT!

Question 5: The resources and materials that I receive from the Resource Van are useful in my program.

- WOULD LOVE TO HAVE MORE THINGS AVAILABLE TO ME.

Question 6: Wesley House conducts program assessments to help programs improve the quality of care. My program has been assessed and the center improvement plans have helped me (and my staff) to improve the quality of care that I/we provide.

- USEFUL INFO, SOME DISCREPENCIES IN ASSESSMENT SINCE WE ARE A MONTESSORI PROGRAM!

Question 7: The trainings provided by Wesley House on the Ages and Stages developmental screening and the Creative Curriculum child assessment prepared me (and my staff) to administer these tools with confidence.

- TRAINING OFFERED- NOT NEEDED.
- I STILL NEED HELP.

Question 8: When I have a child in my program with special needs, including behavioral concerns, Wesley House has provided intervention strategies to assist the classroom teacher and provided follow-up support.

- GERELLA IS GREAT SUPPORT!

Question 9: I (and/or my staff) attended the Pyramid Model and/or Conscious Discipline trainings this program year and found the strategies useful in addressing and preventing challenging behaviors in the classroom.

- PLEASE OFFER MORE!
- YES & I USE THEM (PYRAMID) UNFORTUNATLEY I MISSED THE CONCIOUS DISCIPLINE.
- NOT FOR FDCH
- I COULD NOT ATTEND (Translated by D. Lane)

Question 10: How can Wesley House improve its services?

- FIND A WAY TO PROVIDE TRAININGS WITH CEU'S! WE NEED IT!
- NONE
- MORE MAKE & TAKES @ THE 2HR IN SERVICE HRS THAT WE DO A MONTH. KEEP UP THE GREAT WORK YOU LADIES DO EVERYDAY!
- COME TO MY HOME MORE AND CALL ME.
- CAN NOT ----- (Translated by C. Johnson)
- EVERYTHING IS OK...CONTINUE ON. (Translated by C. Johnson)
- THAT THE PEOPLE WHO WORK THERE ARE MORE ACCESSIBLE TO ANSWER THE PHONE. (Translated by C. Johnson)
- AANE H. IS VERY CONSIDERATE AND IS ALWAYS MAKING SURE WE HAVE WHAT WE NEED AS WELL AS AILYN CARDOSO (Translated by D. Lane)
- OFFERING MORE INFORMATION ABOUT THE CHILDREN THAT ARE UNDER PROTECTION, SINCE THIS LACK OF COMMUNICATION HAS CAUSED SOME PROBLEMS THAT COULD HAVE BEEN RESOLVED OR PREVENTED IF WE HAD MORE INFORMATION. (Translated by D. Lane)

Number of Respondents: 3
 (3- English 0- Spanish)
 Middle Keys
 PROVIDER SATISFACTION SURVEY RESULTS JUNE 2011

SURVEY QUESTION	RATINGS						PROVIDERS SATISFIED
	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Does Not Apply	
1. I was treated with courtesy and respect by Wesley House staff.	3	0	0	0	0	0	100%
2. I am satisfied with the payment process through Wesley House and staff promptly answers my questions about attendance invoices, parent fees and reimbursement.	3	0	0	0	0	0	100%
3. Regularly scheduled directors' meetings to address areas of interest or concern are of value to me.	3	0	0	0	0	0	100%
4. Training topics offered and materials provided meet the training needs of my staff.	3	0	0	0	0	0	100%
5. The resources and materials that I receive from the Resource Van are useful in my program.	3	0	0	0	0	0	100%
6. Wesley House conducts program assessments to help programs improve the quality of care. My program has been assessed and the center improvement plans have helped me (and my staff) to improve the quality of care that I/we provide.	3	0	0	0	0	0	100%
7. The trainings provided by Wesley House on the Ages and Stages developmental screening and the Creative Curriculum child assessment prepared me (and my staff) to administer these tools with confidence.	3	0	0	0	0	0	100%
8. When I have a child in my program with special needs, including behavioral concerns, Wesley House has provided intervention strategies to assist the classroom teacher and provided follow-up support.	3	0	0	0	0	0	100%
9. I (and/or my staff) attended the Pyramid Model and/or Conscious Discipline trainings this program year and found the strategies useful in addressing and preventing challenging behaviors in the classroom.	3	0	0	0	0	0	100%

Provider Satisfaction Survey June 2011 Comments

Middle Keys:

Question 1: I was treated with courtesy and respect by Wesley House staff.

Question 2: I am satisfied with the payment process through Wesley House and staff promptly answers my questions about attendance invoices, parent fees and reimbursement

Question 3: Regularly scheduled directors' meetings to address areas of interest or concern are of value to me.

Question 4: Training topics offered and materials provided meet the training needs of my staff.

Question 5: The resources and materials that I receive from the Resource Van are useful in my program.

Question 6: Wesley House conducts program assessments to help programs improve the quality of care. My program has been assessed and the center improvement plans have helped me (and my staff) to improve the quality of care that I/we provide.

Question 7: The trainings provided by Wesley House on the Ages and Stages developmental screening and the Creative Curriculum child assessment prepared me (and my staff) to administer these tools with confidence.

Question 8: When I have a child in my program with special needs, including behavioral concerns, Wesley House has provided intervention strategies to assist the classroom teacher and provided follow-up support.

Question 9: I (and/or my staff) attended the Pyramid Model and/or Conscious Discipline trainings this program year and found the strategies useful in addressing and preventing challenging behaviors in the classroom.

Question 10: How can Wesley House improve its services?

- MORE VARIETY OF TRAINING IE: WORKSHOPS, MAKE & TAKES.
- EVERYONE AT W.H. DOES A FANTASTIC JOB- WE REALLY APPRECIATE THE HELP.

Number of Respondents: 3
 (3- English 0- Spanish)
 Upper Keys
 PROVIDER SATISFACTION SURVEY RESULTS JUNE 2011

SURVEY QUESTION	RATINGS						PROVIDERS SATISFIED
	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Does Not Apply	
1. I was treated with courtesy and respect by Wesley House staff.	2	1	0	0	0	0	100%
2. I am satisfied with the payment process through Wesley House and staff promptly answers my questions about attendance invoices, parent fees and reimbursement.	2	0	1	0	0	0	67%
3. Regularly scheduled directors' meetings to address areas of interest or concern are of value to me.	1	2	0	0	0	0	100%
4. Training topics offered and materials provided meet the training needs of my staff.	2	1	0	0	0	0	100%
5. The resources and materials that I receive from the Resource Van are useful in my program.	1	1	0	0	0	1	100%
6. Wesley House conducts program assessments to help programs improve the quality of care. My program has been assessed and the center improvement plans have helped me (and my staff) to improve the quality of care that I/we provide.	1	1	1	0	0	0	67%
7. The trainings provided by Wesley House on the Ages and Stages developmental screening and the Creative Curriculum child assessment prepared me (and my staff) to administer these tools with confidence.	1	2	0	0	0	0	100%
8. When I have a child in my program with special needs, including behavioral concerns, Wesley House has provided intervention strategies to assist the classroom teacher and provided follow-up support.	1	2	0	0	0	0	100%
9. I (and/or my staff) attended the Pyramid Model and/or Conscious Discipline trainings this program year and found the strategies useful in addressing and preventing challenging behaviors in the classroom.	1	1	0	0	0	1	100%

Provider Satisfaction Survey June 2011 Comments

Upper Keys:

Question 1: I was treated with courtesy and respect by Wesley House staff.

Question 2: I am satisfied with the payment process through Wesley House and staff promptly answers my questions about attendance invoices, parent fees and reimbursement.

Question 3: Regularly scheduled directors' meetings to address areas of interest or concern are of value to me.

Question 4: Training topics offered and materials provided by Wesley House meet the training needs of my staff.

Question 5: The resources and materials that I receive from the Resource Van are useful in my program.

- GOOD INFO & USEFUL
- N/A

Question 6: Wesley House conducts program assessments to help programs improve the quality of care. My program has been assessed and the center improvement plans have helped me (and my staff) to improve the quality of care that I/we provide.

Question 7: The trainings provided by Wesley House on the Ages and Stages developmental screening and the Creative Curriculum child assessment prepared me (and my staff) to administer these tools with confidence.

- NEED TO SCHEDULE FOR NEW TEACHERS

Question 8: When I have a child in my program with special needs, including behavioral concerns, Wesley House has provided intervention strategies to assist the classroom teacher and provided follow-up support.

- GERELLA IS VERY HELPFUL PROF. & PROVIDES INFO.

Question 9: I (and/or my staff) attended the Pyramid Model and/or Conscious Discipline trainings this program year and found the strategies useful in addressing and preventing challenging behaviors in the classroom.

Question 10: How can Wesley House improve its services?

- THE PROCESS FOR FINGERPRINTS VERY STRESSFUL & STAFF NOT VERY COURTEOUS OR PROFESSIONAL, FIVE WEEKS!

Number of Respondents: 7
 (7- English 0- Spanish)
 Location Not Specified
 PROVIDER SATISFACTION SURVEY RESULTS JUNE 201

SURVEY QUESTION	RATINGS						PROVIDERS SATISFIED
	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Does Not Apply	
1. I was treated with courtesy and respect by Wesley House staff.	6	1	0	0	0	0	100%
2. I am satisfied with the payment process through Wesley House and staff promptly answers my questions about attendance invoices, parent fees and reimbursement.	2	4	0	1	0	0	86%
3. Regularly scheduled directors' meetings to address areas of interest or concern are of value to me.	3	3	1	0	0	0	86%
4. Training topics offered and materials provided meet the training needs of my staff.	3	2	1	1	0	0	71%
5. The resources and materials that I receive from the Resource Van are useful in my program.	4	2	1	0	0	0	86%
6. Wesley House conducts program assessments to help programs improve the quality of care. My program has been assessed and the center improvement plans have helped me (and my staff) to improve the quality of care that I/we provide.	3	2	0	1	0	1	83%
7. The trainings provided by Wesley House on the Ages and Stages developmental screening and the Creative Curriculum child assessment prepared me (and my staff) to administer these tools with confidence.	4	2	0	0	0	1	100%
8. When I have a child in my program with special needs, including behavioral concerns, Wesley House has provided intervention strategies to assist the classroom teacher and provided follow-up support.	3	1	0	1	0	2	80%
9. I (and/or my staff) attended the Pyramid Model and/or Conscious Discipline trainings this program year and found the strategies useful in addressing and preventing challenging behaviors in the classroom.	3	1	2	0	0	1	67%

Provider Satisfaction Survey June 2011 Comments

Location Not Specified:

Question 1: I was treated with courtesy and respect by Wesley House staff.

Question 2: I am satisfied with the payment process through Wesley House and staff promptly answers my questions about attendance invoices, parent fees and reimbursement.

- WE ARE NOT NOTIFIED IF W.H. DOES NOT PAY FOR A CHILD NOR THE REASON WHY PAYMENTS IS JUST NOT INCLUDED IN CHECK. ALSO IF PARENT IS LOSING FUNDING BUT IS RE-APPROVED LAST MINUTE WE ARE NOT IN A TIMELY MANNER.

Question 3: Regularly scheduled directors' meetings to address areas of interest or concern are of value to me.

Question 4: Training topics offered and materials provided by Wesley House meet the training needs of my staff.

Question 5: The resources and materials that I receive from the Resource Van are useful in my program.

Question 6: Wesley House conducts program assessments to help programs improve the quality of care. My program has been assessed and the center improvement plans have helped me (and my staff) to improve the quality of care that I/we provide.

Question 7: The trainings provided by Wesley House on the Ages and Stages developmental screening and the Creative Curriculum child assessment prepared me (and my staff) to administer these tools with confidence.

Question 8: When I have a child in my program with special needs, including behavioral concerns, Wesley House has provided intervention strategies to assist the classroom teacher and provided follow-up support.

Question 9: I (and/or my staff) attended the Pyramid Model and/or Conscious Discipline trainings this program year and found the strategies useful in addressing and preventing challenging behaviors in the classroom.

Question 10: How can Wesley House improve its services?

**Healthy Families Monroe
Quality Improvement Plan
September 2011**

**QI Plan derived from QA Visit on: September 13-15, 2011
Date Reviewed/updated by HFF: January 24, 2012
Next QIP update due: April 13, 2012**

INSTRUCTIONS:

1. The project must submit the initial Quality Improvement (QI) Plan with action steps via email to the **HFF Program Coordinator, Holly McPhail (hmcphail@ounce.org)** within 30 days of receipt of the original QI Plan or by the specified due date.
2. The Program Coordinator will track/log QI Plans received and forward to the assigned Program Specialist.
3. The "HFF Review/Comments" section is to be filled out by the Program Specialist and the plan is then emailed back to the project with a new due date. The Program Coordinator is to be copied on the response to the project for tracking purposes.
3. "Action Steps" and "Progress Of Action Steps" should be specific as to who is tasked to do what and by when.
4. "Issue Status" should be a snapshot of the issue at the time of the QI Plan update. Ex: the number of completed assessments or the outcome percentage.
5. When the project completes an Action Step it should be noted as "Completed" in the "Progress of Action Steps" column. HFF staff may request supporting documentation from the site for each Step completed.
6. When an Issue is resolved it will be noted as "Resolved" by the Program Specialist in the "HFF Review/Comments" column. Once reported as Resolved, it can be removed from the QI Plan for the next update.

ISSUE #1: Between July 1, 2010 – June 30, 2011, 64 percent of families enrolled into the program received their initial home visit within 30 days of assessment, below the goal of 75 percent.

DATE QI PLAN EMAILED TO HFF	ACTION STEPS	PROGRESS OF ACTION STEPS	ISSUE STATUS	HFF REVIEW/COMMENTS
	<p>1. PM will monitor the scheduling of assessments to ensure that the FAW is completing the paper work within 48 hours of the assessment so that Creative Outreach can begin in a timely manner.</p>	<p>1.PM/Supervisor is in the process of creating a spread sheet to track from the time positive screens are received through the opening of the case by the FS.W.</p>	<p>1.PM/FSWS is tracking the time frames from the time the screens are received through the opening of the case. The FAW was not doing assessments for most of the third quarter due to</p>	<p>As of 1/24/12: For the October 2011 – December 2011 time period, 40 percent of families received their initial home visit within 30 days after the assessment, below the</p>

Initial QIP derived from QA visit on: September 13-15, 2011

					the program being at situational capacity. PM/FSWS will provide skill development as needed now that the FAW has resumed assessments.	goal of 75 percent. The action steps are appropriate. Please include the following action steps: the FSW will receive the case within one week of the assessment being completed and the PM/FSWS will analyze this outcome by FSW and provide skill development if necessary. Please continue reporting on this issue.
	2. PM/Supervisor will provide additional training and supervision to FSW's on Creative Outreach.	2. PM/FSWS will provide training as needed now that assessments have resumed.				

ISSUE #2: Home visit completion rate for the January – March 2011 quarter is 71 percent and for the April – June 2011 quarter is 75 percent, below the goal of 80 percent.

DATE QI PLAN EMAILED TO HFF	ACTION STEPS	PROGRESS OF ACTION STEPS	ISSUE STATUS	HFF REVIEW/COMMENTS
	<p>1. During weekly supervision the PM/Supervisor will track creative outreach to include at least two weekly attempts to contact a family once a home visit has been missed (regardless of level).</p> <p>2. PM/Supervisor will develop and implement a plan to track home visit completion rates on an ongoing basis.</p>	<p>1. The PM/FSWS is assisting the FSW's with their creative outreach efforts and recommending that cards be sent and additional contacts. Doorhangers with each FSW's name and phone number have been ordered for FSW's to leave if a client is not at home when they arrive for the visit.</p> <p>2. The PM/FSWS is in the process of developing a system to track home visit completion rates. She is asking about home visits during</p>	<p>This issue has not yet been resolved.</p>	<p><u>As of 1/24/12:</u> For the October 2011 – December 2011 time period, 70 percent of families received at least 75 percent of their home visits, below the goal of 80 percent. The action steps are appropriate. Please include the following action steps: the PM/FSWS will develop</p>

		weekly supervision and has begun to review home visit completion rates at weekly supervision. PM/FSWS has been getting input from the FSW's to develop a back-up system for home visits. She is also in the process of putting in place a system where the FSW's notify her if a visit is missed. This has been challenging as the PM/FSWS has been carrying a case load during the quarter.		a system to ensure backup coverage for scheduled home visits during staff vacation or extended sick leave, the PM/FSWS will review monthly home visit completion rates with each FSW during supervision and once a home visit is missed, the FSW should immediately contact the PM/FSWS to seek assistance. Please continue reporting on this issue.
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ISSUE #3: Program acceptance rate for the September 2010 – August 2011 period is 69 percent, below the goal of 75 percent.

DATE QI PLAN EMAILED TO HFF	ACTION STEPS	PROGRESS OF ACTION STEPS	ISSUE STATUS	HFF REVIEW/COMMENTS
	<ol style="list-style-type: none"> 1. PM/Supervisor will provide additional training and supervision to the FAW in client engagement and description of program services. PM/Supervisor will practice scripts with the FAW that describe the program accurately and appealing when describing the program to families. 	<ol style="list-style-type: none"> 1. PM/FSWS has been practicing scripts with the FAW. Assessments have been on hold due to the program being at situational capacity through the third quarter. 	<p>The program uses an initial home visit binder.. The PM/FSWS shadowed 2 initial home visits in between November-December, however the FSW she shadowed is no longer employed with the program.</p>	<p><u>As of 1/24/12</u>: For the past six months, July 2011 – December 2011, the project's program acceptance rate was 69 percent. Zero participants refused the program at assessment and five refused the program during creative outreach. The PM/FSW should</p>
	<ol style="list-style-type: none"> 2. PM/Supervisor will provide additional training and supervision to FSW's on Creative Outreach. 	<ol style="list-style-type: none"> 2. 		

				analyze program acceptance by FSW and begin shadowing initial home visits immediately. Does the project use an initial home visit binder? Many projects use this binder to assist with describing the program. It is proven to increase program acceptance in some projects. HFF can assist the project in getting sample materials to use.
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ISSUE #4: According to the January – June 2011 screening activity data, HF Monroe screened 71 percent of the births that occurred in the service area, below the goal of 75 percent.

DATE QI PLAN EMAILED TO HFF	ACTION STEPS	PROGRESS OF ACTION STEPS	ISSUE STATUS	HFF REVIEW/COMMENTS
	<p>1. The QA Manager will attempt to follow up with the only local ob-gyn who is currently refusing to ask pregnant patients to complete the pre-natal screen.</p>	<p>1. Healthy Start is reporting that the number of screens they are receiving has dropped. One of the local ob-gyn's has ended her ob practice due to a health problem. The Healthy Start Coalition is planning visits to local ob-gyn's to discuss the importance of the screens. QA Manager will also be present to discuss Healthy Families. QA Manager presented the healthy Families program pregnant teens at Key West High</p>	<p>This issue has not yet been resolved.</p>	<p><u>As of 1/24/12</u>: The action steps are appropriate. Is there teen parenting programs or other pregnancy centers in the area? If so, please meet with them in order to receive referrals. Please continue reporting on this issue.</p>

			School on 4/4/12. HFM sponsored a booth at ,CuddleBugs Baby Shower on 3/30, a local event sponsored for pregnant and new mothers by Lower keys Medical center.	
	2. The PM/Supervisor will pick up screens at Healthy Start on a weekly basis and will score them within 72 hours.	2. The PM/FSWS has been picking up screens weekly and scoring them within 72 hours. She has also started to contact new mothers from the Infant Screens.		

ISSUE #5: HF Monroe is contracted for a .4 FTE FAW position. The project completed 71 assessments between September 2010 – August 2011 for an average of six (5.9) assessments per month, which is below the HFF expectation of eight assessments per month for a .4 FTE FAW.

DATE QI PLAN EMAILED TO HFF	ACTION STEPS	PROGRESS OF ACTION STEPS	ISSUE STATUS	HFF REVIEW/COMMENTS
	<p>1. The FAW will contact the clients to schedule the assessments as soon as possible after receiving the screens so that pregnant families are engaged before the third trimester.</p> <p>2. PM/Supervisor will provide additional training and supervision to the FAW in client engagement and description of program services.PM/Supervisor will practice scripts with the FAW that describe the program accurately and appealing when describing the program to families.</p>	<p>1. The FAW</p> <p>2.</p>	<p>Issue not yet resolved due few assessments completed as a result program being at situational capacity since mid-December.</p>	<p>As of 1/24/12: The project completed 38 assessments between July 2011 – December 2011 for an average of 6.3 assessments per month, which is below the HFF expectation of eight assessments per month for a .4 FTE FAW. The action steps are appropriate. Please continue reporting on this issue.</p>

ISSUE #6: The project's retention rate for the last four completed quarters (July 1, 2010 – June 30, 2011) is 63 percent, below the goal of 65 percent.

DATE QI PLAN EMAILED TO HFF	ACTION STEPS	PROGRESS OF ACTION STEPS	ISSUE STATUS	HFF REVIEW/COMMENTS
	<p>1. The PM/Supervisor will discuss level status at least monthly with each FSW during supervision to ensure that participants are moving through the program at a rate that reflects the families' progress</p> <p>2. The PM/Supervisor will track creative outreach to include at least two weekly attempts to contact a family once a home visit has been missed (regardless of level). This will be done in conjunction with the supervisor's guidance and monitored in supervision sessions.</p>	<p>1. Level status is currently being discussed and documented on a monthly basis.</p> <p>2. The PM/FSW is discussing creative outreach during weekly supervision and supporting FSW's in following through with creative outreach. Greeting cards have been sent to participants who have missed home visits and in one case, precipitated the client's re-engagement with services.</p> <p>Retention rates may vary due to recent staff changes as cases were transferred to PM/FSW and are in the process of being transferred to the newly hired FSW.</p> <p>The PM/FSW has attended at least two initial visits with an FSW. However, the PM/FSWS is English speaking and approximately 50% of HFM clients speak only Spanish. The PM/FSWS has followed up with English speaking participants in an</p>	<p>Issue not yet resolved</p>	<p>As of 1/24/12: For the past four quarters, January 2011 – December 2011, the project's retention rate was 59 percent, showing a significant decrease since the time of the QA visit. The action steps are appropriate. Please include the following action steps: the PM/FSWS will complete a closure analysis to identify engagement problems or trends by FSW, the PM/FSWS will attend the initial home visits to provide brief introduction to FSW at initial home visit as much as possible, the PM/FSWS and other FSWs will meet all families to familiarize families with all staff, the project will create and utilize the initial home</p>

		<p>attempt to re-engage them with services.</p> <p>The home visit binder is currently being used by FSW's.</p> <p>Monthly outreach activities are in the planning stages. Due to the PM/FSWS carrying a caseload for the past quarter, coordination of outreach activities has been limited. However, HFM has held quarterly graduations. One outreach activity under consideration is to invite all of the families to the 3rd quarter graduation to recognize each level of participants.</p>	<p>visit binder to introduce program components, the PM/FSWS will complete quality assurance visits and phone calls on family's closing or disengaging and aggregate findings as part of ongoing closure analysis, the PM/FSWS will coordinate Quarterly events for participant outreach, to include possible picnics at local parks, holiday parties, parent support groups, etc. Please continue reporting on this issue.</p>
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ISSUE #7: At the time of the QA visit, all 15 HSE topics were not consistently shared with participants before TC turned one year of age and documentation of participants responses to the topics were not consistent.

DATE QI PLAN EMAILED TO HFF	ACTION STEPS	PROGRESS OF ACTION STEPS	ISSUE STATUS	HFF REVIEW/COMMENTS
	<ol style="list-style-type: none"> 1. PM/Supervisor will monitor the HSE topics on a monthly basis to ensure that the topics are being addressed consistently and correctly documented before the TC turns one year of age. 2. Train staff on use of tip sheets. 	<ol style="list-style-type: none"> 1. 2. 		<p>As of 1/24/12: HFF staff will send an email with five participant names and the project will copy the required documentation and mail or fax the information at the time of the next QIP update.</p>
	<ol style="list-style-type: none"> PM/Supervisor will shadow FSW's to observe use of tip sheets. 			

ISSUE #8: At the time of the QA visit, clinical and cursory supervision was not occurring at the frequency required by HFF policy and clinical supervision did not consistently include documentation of monthly review of the family's progress towards a level change.

DATE QI PLAN EMAILED TO HFF	ACTION STEPS	PROGRESS OF ACTION STEPS	ISSUE STATUS	HFF REVIEW/COMMENTS
	<ol style="list-style-type: none"> Clinical and cursory supervision will be provided and documented as required by HFF policy. Review of the family's progress toward a level change will be documented on a monthly basis. 	<ol style="list-style-type: none"> PM/Supervisor is documenting supervision on the clinical and cursory supervision forms. PM/Supervisor is documenting level status discussion on supervision notes. 	Issue not yet resolved	As of 1/24/12: HFF staff will send an email with five participant names and the project will copy the required documentation and mail or fax the information at the time of the next QIP update.

ISSUE #9: At the time of the QA visit, training files did not consistently contain evidence for receipts of required trainings within the designated time frames and back-up documentation of training received and attended trainings have not been entered consistently into the Ounce Learning Management System (OLMS).

DATE QI PLAN EMAILED TO HFF	ACTION STEPS	PROGRESS OF ACTION STEPS	ISSUE STATUS	HFF REVIEW/COMMENTS
	<ol style="list-style-type: none"> Training will be completed within the required time frames. Documentation will be sent to HFF so that training can be entered into OLMS in a timely manner. 	<ol style="list-style-type: none"> Orientation has been completed on new hires since March 2011. FSW who has not time frame is scheduled to attend DV training in December 2011. 	Issue resolved	As of 1/24/12: The action steps are appropriate. Please continue reporting on this issue.

ISSUE #10: At the time of the QA visit, documentation of skill development for direct service staff and for program manager/supervisor could not be observed.

DATE QI PLAN	ACTION STEPS	PROGRESS OF ACTION STEPS	ISSUE STATUS	HFF REVIEW/COMMENTS

EMAILED TO HFF	1. A form has been created to document skill development for the direct services and has been in use by PM/Supervisor since September 2011 The form will be adapted for the QA Manager to document skill development for the PM/Supervisor	1. Skill development is being documented on a monthly basis.		
	2. The QA Manager will monitor the completion of the direct services skill development form on a monthly basis	2.		As of 1/24/12: The action steps are appropriate. Please continue reporting on this issue.

ISSUE #11: At the time of the QA visit, two of the requested closed files were not available on site for review. Lead Entity Representative and QA manager stated they could not find these two files.

DATE QI PLAN EMAILED TO HFF	ACTION STEPS	PROGRESS OF ACTION STEPS	ISSUE STATUS	HFF REVIEW/COMMENTS
	1. QA Manager and PM/Supervisor will develop and implement a system to ensure that files are available.	1. A closed file drawer was created. PM/FSW is responsible for placing closed files in the appropriate place.	Issue resolved	As of 1/24/12: The action steps are appropriate. When will this be developed? Please continue reporting on this issue.

ISSUE #12: At the time of the QA visit, two files indicated that staff members contacted an outside source on behalf of the family and proper releases were not obtained from the family.

DATE QI PLAN EMAILED TO HFF	ACTION STEPS	PROGRESS OF ACTION STEPS	ISSUE STATUS	HFF REVIEW/COMMENTS
	1. PM/Supervisor will monitor FSW's to ensure that proper releases are obtained.	1.	Issue resolved.	As of 1/24/12: The action steps are appropriate. Please continue reporting on this issue.

Program Manager: Gail McAteer

Program Specialist: Stephanie Bull



Lead Entity Signature:

Date of Update:

ATTACHMENT Q

Wesley House Family Services, Inc.

**Data Showing Need for your program
(See Question 12)**

ATTACHMENT R

Wesley House Family Services, Inc.

Other:

See attached copy of COA Accreditation (Accredited Through June 30, 2015)



CREDIBILITY • INTEGRITY • ACHIEVEMENT

COUNCIL ON ACCREDITATION

Attests That

**Wesley House Family Services, Inc.
Key West, Florida**

Is

ACCREDITED

Achieving the Highest Standards of Professional Practice for the Following Services:
**Adoption Services, Child and Family Development and Support Services, Child Protective Services,
Counseling, Support and Education Services, Early Childhood Education, Family Preservation and Stabilization Services,
Foster Care Services, and Kinship Care Services.**

Accredited Through

June 30, 2015