

MONROE COUNTY BUILDING DEPARTMENT



Ocean Reef Office:
11601 CR 905
Key Largo, FL 33037
Phone: 305-453-8765

Key Largo (Upper Keys) Office:
Murray D. Nelson Building
102050 Overseas Highway
Key Largo, FL 33037
Phone: (305) 453-8800

Marathon (Middle Keys) Office:
2798 Overseas Highway
Suite 330
Marathon, FL 33050
Phone: (305) 289-2501

Stock Island (Lower Keys) Office:
5503 College Road
Suite 203
Key West, FL 33040
Phone: (305) 295-3990

CHANGE OF SUBCONTRACTOR

DATE: _____

PARCEL ID/RE #: _____

PERMIT NUMBER: _____

PROPERTY ADDRESS: _____

_____ is no longer the subcontractor for the:

(SUBCONTRACTOR TO BE REMOVED)

- | | | | |
|-------------------------------------|-------------------------------------|-----------------------------------|---------------------------------------|
| <input type="checkbox"/> General | <input type="checkbox"/> Electrical | <input type="checkbox"/> Roofing | <input type="checkbox"/> Pool |
| <input type="checkbox"/> Mechanical | <input type="checkbox"/> Plumbing | <input type="checkbox"/> Elevator | <input type="checkbox"/> Other: _____ |

portion of the above-referenced permit. The above-referenced subcontractor is no longer authorized to proceed with any portion of work approved under the above-referenced permit. Notification has been sent to the original qualifier notifying them of their removal from any affiliation with the above-referenced permit.

As of this date, the new subcontractor of record assigned to resume the above-described portion or work for the above-referenced permit shall be:

SUBCONTRACTOR COMPANY: _____

SUBCONTRACTOR QUALIFIER: _____

SUBCONTRACTOR QUALIFIER LICENSE: _____

SUBCONTRACTOR AUTHORIZATION: The new subcontractor identified above authorizes the owner-builder or primary contractor for the above-referenced permit to apply, sign, and pick-up any and all documents pertaining to the above-referenced permit related to the sub discipline noted above.

This authorization becomes effective on the date this form is notarized, and shall remain in effect until terminated by the undersigned. This authorization acts as a durable power of attorney only for the purposes stated.

The new subcontractor identified above understands the liabilities involved in the granting of this agency and accepts full responsibility for any and all of the actions of the owner-builder or primary contractor, related to the acquisition of permits for the aforementioned company.

I, the (primary contractor qualifier / owner-builder), agree to the terms/information above and agree to hold harmless Monroe County, its agents and authorized personnel, and relieve them of any responsibility or liability for any legal action or damage, cost or expense (including attorney's fees) resulting from the change of contractor for the existing permit.

I, the qualifier for the new subcontractor, agree to the terms/information above and agree to hold harmless Monroe County, its agents and authorized personnel, and relieve them of any responsibility or liability for any legal action or damage, cost or expense (including attorney's fees) resulting from the change of contractor for the existing permit.

Print Name: _____

Signature: _____

Date: _____

NOTARY Signature (as to Owner-Builder/Primary Cont)

Sworn to & subscribed to before me this _____ day of _____, 20____, he/she is personally known to me or has produced _____ as identification and who did (did not) take an oath.

My Commission Expires on: _____
(Seal)

Print Name: _____

Signature: _____

Date: _____

NOTARY Signature (as to Subcontractor)

Sworn to & subscribed to before me this _____ day of _____, 20____, he/she is personally known to me or has produced _____ as identification and who did (did not) take an oath.

My Commission Expires on: _____
(Seal)