

APPLICATION
MONROE COUNTY, FLORIDA
PLANNING AND ENVIRONMENTAL RESOURCES DEPARTMENT



Request for an Exemption from the Residential Rate of Growth Ordinance (ROGO)

Application Fee: \$220.00

Date of Submittal: _____ / _____ / _____
Month Day Year

Number of Residential Dwelling Units on Property: _____

Note: this application is for a lawful determination of 1 or 2 residential units on a single property. If there are 3 or more units on a property, please use the application for a Letter of Development Rights Determination.

Applicant / Agent Authorized to Act for Property Owner: (Agents must provide notarized authorization from all property owners.)

Applicant (Name of Person, Business or Organization)

Name of Person Submitting this Application

Mailing Address (Street, City, State and Zip Code)

Work Phone

Home Phone

Cell Phone

Email Address

Property Owner: (Business/Corp must include documents showing who has legal authority to sign)

Name/Entity

Contact Person

Mailing Address (Street, City, State and Zip Code)

Work Phone

Home Phone

Cell Phone

Email Address

Legal Description of Affected Property:

(If in metes and bounds, attach legal description on separate sheet)

Block

Lot

Subdivision

Key

Real Estate (RE) / Parcel ID Number

Street Address (Street, City, State, Zip Code)

Approximate Mile Marker

APPLICATION

List of previous property owners' names (if known):

All of the following must be submitted in order to have a complete application submittal:

(Please check as you attach each required item to the application)

- Completed application form
- Applicable fees (check or money order to Monroe County Planning & Environmental Resources)
- Property Record Card(s) from the Monroe County Property Appraiser
- Proof of Ownership (i.e., Warranty Deed)
- Current Photograph of the residential dwelling unit(s)

If applicable, the following may be required:

- Water, Electric or other utility records indicating when service was initiated and provided.
- Any other records that indicate the existence of residential dwelling unit (i.e. records from other departments and agencies, boundary surveys, mobile home registrations, etc.)
- Notarized Agent Authorization (if applicable)

If deemed necessary to complete a full review of the application, the Planning & Environmental Resources Department reserves the right to request additional information

* * * * *

Is there a pending code enforcement proceeding involving all or a portion of the parcel proposed for development?

- Yes Code Case file# _____ Describe the enforcement proceedings and if this application is being submitted to correct the violation: _____

- No

See page 3 for Signature and Notary Acknowledgement

APPLICATION

The applicant/owner hereby acknowledges and agrees that any staff discussions or negotiations about conditions of approval are preliminary only, and are not final, nor are they the specific conditions or demands required to gain approval of the application, unless the conditions or demands are actually included in writing in the final development order or the final denial determination or order.

By signing this application, the owner of subject property authorizes the Monroe County Planning & Environmental Resources staff to conduct all necessary site visits and inspections on the subject property.

I, the Applicant, certify that I am familiar with the information contained in this application, and that to the best of my knowledge such information is true, complete and accurate.

Signature of Applicant: _____ Date: _____

STATE OF _____

COUNTY OF _____

Sworn to and subscribed before me this ____ day of _____, 20 ____,

by means of physical presence or online notarization,

by _____, who is personally known to me OR has produced
(Person making statement)

_____ as identification.
(Type of ID Produced)

Signature of Notary

Print, Type or Stamp Commissioned Name of Notary Public

Send Complete application package to:

**Planning Commissioner Coordinator
Monroe County Planning & Environmental Resources Department
Marathon Government Center
2798 Overseas Highway, Suite 400
Marathon, FL 33050**