

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: December 20, 2006

Division: Engineering

Bulk Item: Yes X No    

Department: Facilities Development

Staff Contact Person/Phone #: Jerry Barnett x4416

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**AGENDA ITEM WORDING:** Approval to award contract to Clemons Rutherford & Associates, Inc., (CRA) for the planning, design, and Construction Administration services for the renovations to, or the replacement of, the Jefferson B. Browne Building.

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**ITEM BACKGROUND:** On March 30, 2006, Statements of Qualifications (SOQ's) from eight Architectural/Engineering firms were received for professional services associated with the renovation of the Jefferson B. Brown Courthouse Annex. On April 18, 2006, our selection committee evaluated the SOQ's in a notified public meeting and created a short-list of three firms. On May 16, 2006, presentations were conducted by the three firms and were ranked according to evaluation criteria listed in the Request for Qualifications. CRA was the highest of the three ranked firms.

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**PREVIOUS RELEVANT BOCC ACTION:** On June 21, 2006, the BOCC approved to negotiate a contract with Clemons, Rutherford & Associates, Inc. for the planning, design, and Construction Administration services for the Jefferson B Browne Courthouse Annex renovation.

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**CONTRACT/AGREEMENT CHANGES:** N/A

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**STAFF RECOMMENDATIONS:** Approval as stated above.

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**TOTAL COST:** \_\_\_\_\_

**BUDGETED:** Yes     No    

**COST TO COUNTY:** \_\_\_\_\_

**SOURCE OF FUNDS:** \_\_\_\_\_

**REVENUE PRODUCING:** Yes     No     **AMOUNT PER MONTH** \_\_\_\_\_ **Year** \_\_\_\_\_

**APPROVED BY:** County Atty     OMB/Purchasing     Risk Management    

**DOCUMENTATION:** Included    

Not Required    

**DISPOSITION:** \_\_\_\_\_

**AGENDA ITEM #** \_\_\_\_\_