

# MONROE COUNTY, FLORIDA

## JOB DESCRIPTION

<b>Position Title:</b> Flight Nurse		<b>Date:</b> January 10, 2007
<b>Position Level:</b> 9	<b>FLSA Status:</b> Nonexempt	<b>Class Code:</b> 9-81

### GENERAL DESCRIPTION

*(The information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job.)*

Will function as a Flight Nurse in the pre-hospital and inter-facility arena, and transport critically ill or injured patients to appropriate receiving facilities. Protects life and property, in compliance with County policies and procedures, by performing emergency medical techniques (Advanced Life Support) and patient care procedures, responding to disasters and other emergencies, and maintaining department aircraft (helicopter) equipment, and stations. Nurse must possess knowledge of aero-medical supplies, equipment and medication in the management of in-flight emergencies; patient comfort and safety measures in the aero-medical environment; and principles and practices of nursing including the implications of drug therapy and the effects of altitude. Nurse must become familiar with Monroe County Fire Rescue (MCFR) Medical Treatment Protocols, Trauma Transport Protocols, and Standard Operating Procedures relating to air medical response and transport. Participates in public education activities and training to improve public awareness of public safety and emergency medical issues. May drive and/or operate County vehicles. On call 24 hours pending disasters.

### KEY RESPONSIBILITIES

1. Responds to medical, trauma, and other emergency calls, then evaluates the scene of an accident and/or emergency, triages patients, provides advanced life support, and operates air medical and EMS equipment. Assesses patient needs in pre-hospital and hospital settings utilizing accepted nursing and paramedic standards; sets priorities of care rapidly and accurately under all conditions and in varied environments; functions in the field without direct supervision utilizing assessment skills and written protocols when physician contact is not possible, and accepts responsibility for such actions.\*
2. Plans and provides in-flight patient care, continuously monitors and evaluates patient's condition and reactions to in-flight stresses. Initiates appropriate action in management of patient's symptoms arising from illness, injury, and in-flight stresses. Plans, evaluates, and implements interventions for solving patient care problems according to needs and established nursing protocols. Administers emergency medical techniques (Basic and Advanced Life Support) as defined and authorized by the Medical Director and/or online physician control and in accordance with protocols and Florida Law. Provides emergency care, initiates emergency treatment in the absence of a physician for in-flight medical emergencies, and provides emergency care to patients in the event of an aircraft emergency. Communicates with dispatch and receiving hospitals.\*
3. Transports, lifts and carries various weight and diameters of equipment at the scene of an accident.
4. Inspects, cleans and maintains personal protective gear, assigned aircraft (helicopter), equipment, and stations to ensure operational readiness. Participates as an active member of the air medical team and is responsible for performing assigned duties.
5. Learns layout of the response area and facilities; collects information for pre-incident planning.
6. Assists with landing zone inspections to detect potential hazards.
7. Conducts and/or assists training and drills of Fire Department emergency medical services operations and procedures with career and volunteer firefighters, Emergency Medical Technicians, and Paramedics as required.

<b>Position Title:</b> Flight Nurse		<b>Date:</b> January 10, 2007
<b>Position Level:</b> 9	<b>FLSA Status:</b> Nonexempt	<b>Class Code:</b>

8. Conducts tours of aviation hangar and/or fire stations and demonstrates EMS/Aeromedical equipment. Presents and/or participates in, first aid, CPR classes and education programs, to improve public awareness of public safety and emergency medical issues. Promotes and participates in public information and education relating to emergency medical services and the health care system in general. Assist with medical marketing of the air transport program as requested by MCFR and/or Medical Director to include meetings with physicians, hospitals, and others within South Florida. Assists in responding to and in reporting citizen inquiries or complaints.
9. Maintains and annotates in-flight patient records. Maintains and completes data on all forms relative to the mission. Provides written supportive documentation to follow-up patient information, if needed. Maintain and update equipment and protocol manuals. Provide documentation, evaluation, and recommendations for quality assurance monitoring to enhance air medical operation. Provide direct patient medical care report to receiving physician/facility/nurse. Performs recording activities to include, but not limited to: writing memos and summaries; completing incident and patient care reports; and reporting aircraft equipment and apparatus defects. Participates in process improvement, quality assurance and educational programs as they relate to the emergency medical services issues within the Fire Department. Will participate in patient care report review, and in-service presentations. Assists Medical Director with medical education and quality assurance issues.\*
10. Works shift and call back (and/or overtime) to meet department needs. On call 24 hours pending disasters.\*
11. Keeps abreast of and complies with County policies, department rules and regulations, standard operating procedures, and EMS protocols. Attends training, company drills, and administrative sessions as required.
12. Performs other similar and related duties as required.

**\*Indicates an "essential" job function**

<b>Position Title:</b> Flight Nurse		<b>Date:</b> January 10, 2007
<b>Position Level:</b> 9	<b>FLSA Status:</b> Nonexempt	<b>Class Code:</b>

<b>KEY JOB REQUIREMENTS</b>
-----------------------------

**Education:** High School Diploma required and Associate's Degree in nursing from an accredited school of professional nursing required. Must have the following: Nurse must possess a valid unrestricted Florida license to practice nursing (RN). Must hold current Advanced Cardiac Life Support (ACLS), Basic Life Support (BLS), Pediatric Advanced Life Support (PALS), Air Medical Core Crew Curriculum (AMCCC) or have completed a flight nurse course acceptable to MCFR and the Medical Director, a Trauma Course such as TNCC, BTLS, PHTLS, or the equivalent of any of these courses. Preference given to those holding State of Florida/National Registry EMT and/or Paramedic certifications. Instructor status in any of the preceding areas is also given preference.

**Experience:** Trained, experienced, and otherwise qualified to deliver pre-hospital and inter-facility care to critically ill or injured patients. Five (5) years to seven (7) years minimum adult and/or pediatric emergency and/or critical care experience. Must have significant knowledge of critical care nursing as evidenced by experience in ICU or ER delivering emergency medical care in the hospital and/or pre-hospital environment. Willingness to take and complete department Emergency Vehicle Operations Course in accordance with Florida Statutes.

**Impact of Actions:** Makes recommendations or decisions which usually affect the assigned department, but may at times affect operations, services, individuals, or activities of others outside of the assigned department.

**Complexity:** Work is non-standardized and widely varied requiring the interpretation and application of a substantial variety of procedures, policies, and/or precedents used in combination. Frequently, the application of multiple, technical activities is employed; therefore, analytical ability and inductive thinking is required. Problem solving involves identification and analysis of diverse issues.

**Decision Making:** Supervision is present to establish general objectives relative to a specific project, to outline the desired end product and to identify potential resources for assistance. Independent judgment is required to identify, select, and apply the most appropriate of available guidelines and procedures, interpret precedents, and adopt standard methods or practices to meet variations in facts and/or conditions.

**Communication with Others:** Regular internal and external contacts required to carry out program and to explain specialized matters. Also requires continuing contacts with officials at higher levels on matters requiring cooperation, explanation and persuasion or with the public involving the enforcement of regulations, policies and procedures.

**Managerial Skills:** Responsible for orienting and training others, and assigning and reviewing their work. May also be responsible for acting in a "lead" or "senior" capacity over other positions performing essentially the same

<b>Position Title:</b> Flight Nurse		<b>Date:</b> January 10, 2007
<b>Position Level:</b> 9	<b>FLSA Status:</b> Nonexempt	<b>Class Code:</b>

work, or related technical tasks and reporting to a higher level on a formal basis.

*Working Conditions/ Physical Effort:* Work requires extreme physical exertion and/or physical strain to the point of physical fatigue. Work environment involves exposure to job hazards where there is a high possibility of injury.

**APPROVALS**

*Department Head:*

Name: James Callahan Signature: [Signature] Date: 1-10-07

*Division Director:*

Name: James Callahan Signature: [Signature] Date: 1-10-07

*County Administrator*

Name: Thomas S. Willet Signature: [Signature] Date: 3/13/07