BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: June 18, 2003 Division: County Administrator

Bulk Item: Yes ___ No X Department: County Administrator

AGENDA ITEM WORDING: Ratification of action taken by the County Administrator between the May and June 2003 County Commission meetings in reference to supporting the Monroe County Health Department in obtaining funding for a Disease Management Wellness Project.

ITEM BACKGROUND: Immediately prior to the May 2003 BOCC meeting the Health Department informed the Mayor and the Administrator of the opportunity for a substantial grant if matching funds could be found outside of the Monroe County Health Department budget. After discussion the Administrator was instructed to cooperate in finding funding and have a check issued for $12,500 for one half the match not later than May 30, 2003 and place the agenda item on the June 2003 agenda. Because of various complications it was not possible to utilize any of the general taxation funds being raised on behalf of the Health Department because most of those had already been paid by the Tax Collector. In seeking not to increase any costs to the County, which was discussed by the BOCC in May, the Administration located $25,000 in funding to a non-profit organization that had declined the funds; therefore, the match could come from those monies without increasing the County's budget for this year. An agreement was prepared and should be approved as part of this item.

PREVIOUS RELEVANT BOCC ACTION: As Above

CONTRACT/AGREEMENT CHANGES: N/A

STAFF RECOMMENDATIONS: Approval

TOTAL COST: $25,000.00 (previously appropriated for other use) **BUDGETED:** Yes X No ___

SOURCE OF FUNDS: Ad Valorem

COST TO COUNTY: $25,000.00 (previously appropriated for other use)

REVENUE PRODUCING: Yes ____ No X **AMOUNT PER MONTH**____ **YR** ___

APPROVED BY: County Atty ___ OMB/Purchasing ___ Risk Management ____

DIVISION DIRECTOR APPROVAL: _____

James L. Roberts, County Administrator

DOCUMENTATION: Included X To Follow ____ Not Required ____

DISPOSITION:_____ **AGENDA ITEM #** 06

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract with: Health Care Admin

Contract #_____

Effective Date: 5/30/03

Expiration Date: _____

Contract Purpose/Description:
Ratification of action taken by the County Administrator between the May and June 2003 County Commission meetings in reference to supporting the Monroe County Health Department in obtaining funding for Disease Management Wellness Project.

Contract Manager: Debbie Frederick (Name) 4441 (Ext.) CAD #1 (Department/Stop #)

for BOCC meeting on June 18, 2003 Agenda Deadline: June 3, 2003

CONTRACT COSTS

Total Dollar Value of Contract: $ 25,000.00 Current Year Portion: $ _____

Budgeted? Yes☐ No☐ Account Codes: ____-____-____-____-____

Grant: $ _____ ____-____-____-____-____

County Match: $ _____ ____-____-____-____-____

____-____-____-____-____

ADDITIONAL COSTS

Estimated Ongoing Costs: $_____/yr (Not included in dollar value above)

For: _____ (eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed	Reviewer	Date Out
Division Director		Yes☐ No☑	[illegible]	6/6/03
Risk Management		Yes☐ No☐		
O.M.B./Purchasing	6/6/03	Yes☐ No☑	[illegible]	6/6/03
County Attorney	6/5/03	Yes☐ No☑	See Attached	6/5/03

Comments: _____

OMB Form Revised 2/27/01 MCP #2

LETTER OF AGREEMENT

THIS LETTER OF AGREEMENT made and entered into in duplicate on the 30 day of MAY, 2003 by and between Monroe County (the County), and the State of Florida (the State), through its Agency for Health Care Administration (the Agency).

1. Per House Bill 27-E, the General Appropriations Act of FY 2002-2003, passed by the 2002 Florida Legislature, the County and the State, through the Agency agree that the County will remit to the State $25,000.

   a) These payments shall be used by the hospitals in collaboration with the Department of Health and Monroe County Health Department to provide primary care services to indigent residents.

   b) The increased provision of Medicaid funded health services will be accomplished through the hospital upper payment limit program for the expansion of primary care activities. The special Medicaid payments are contingent upon state matching funds being provided.

During the term of this Agreement, the County agrees to remit to the Agency, bi-annually payments in the amount of $12,500, beginning May 30, 2003. The Agency shall invoice the County for the payments and said invoices shall contain sufficient detail for pre-audit and post-audit thereof.

2. The County will pay the State in the amount of $25,000 in two (2) equal payments of $12,500 as follows:

   a) The first payment in the amount of $12,500 is due no later than May 30, 2003.

   b) The remaining payment shall be in the amount of $12,500 and is due no later than June 30, 2003.

3. The County and the State agree that the State will keep adequate records and supporting documentation of the funds transferred under this agreement. Further, the County and State agree that the County shall have access to these records, to the extent permitted by law, upon request to the State.

4. The County and the State agree that any modifications to this Letter of Agreement shall be in the same form, namely the exchange of signed copies of a revised Letter of Agreement.

5. This Letter of Agreement covers the period July 1, 2002 through June 30, 2003.

WITNESSETH:

IN WITNESS WHEREOF the parties have duly executed this Letter of Agreement on the day and year above first written.

Monroe County

State of Florida

Signature

Kenneth L. Thurston, CPA
Assistant Deputy Secretary for Medicaid Finance
Agency for Health Care Administration

James L. Roberts
Name

County Administrator
Title

Preliminary Approval Granted by BOCC on May 21, 2003. Final Approval to occur on June 18, 2003.

JLR

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY
BY
ROBERT N. WOLFE
DATE 6-5-03

Monroe County Health Department
Expanding Access to Primary Care
Budget Detail

Time Period: 7/1/03 through 6/30/04

Budget Item	Requested Grant Funding	Local Cash Match	Local In-kind Match	Total Project Budget
Health Professional Staff	72800	0	0	72800
Support Staff	0	0	20000	20000
Medical Supplies	0	5000	0	5000
Non-Medical Supplies	0	5000	0	5000
Other Expenses	0	50000	0	50000
Equipment	0	4000	0	4000
Contracts with Providers	27200	47800	0	75000
Other	0	10000	0	10000
Total	100000	121800	20000	241800

Total Estimated Cost Per User $483.60

Narrative Explanation:

Health Professional Staff include:

Advanced Registered Nurse Practitioner - $56,000 in salary and 30% fringe benefits.

Contract with Providers - $75,000 agreement with Area Health Education Center to coordinate health status screening segment of primary care expansion project. This figure includes $60,000 for salary and $15,000 for administration and expenses. The majority of this activity will occur in the Roosevelt Sands Center as a pilot project with expansion planned throughout Monroe County. The grant will fund $27,200 of this agreement.

Third Party Revenue Sources/Revenue Expectations:
Medicare - $1000
Medicaid - $4000
This revenue will help to defray the excess cash and in-kind match provided.

Monroe County Health Department Disease Management Wellness Project
Scope of Services

Target population
MCHD will perform intense case finding among the adult population in Key West and the Lower Keys who do not receive medical care in the private sector because of the lack of funds and/or third party coverage. Patients eligible for this program will have less than 200% of the FPL.

Services
To improve the health status of the target population the following primary care services need to be provided:

1. Intense case finding and wellness screening
2. Regular visits to the physician or ARNP with diagnostic testing and monitoring and with well-managed medication regimens
3. Education and training opportunities with peer-led workshops in self-management skills
4. Support by medical providers and health educators for patients working on their self-management goal setting and action plans
5. Annual physical examinations with comprehensive screenings for prevention and early detection, reduction of accidental deaths incidence, screening for domestic violence

Service Type and Delivery Method
Enabling Services provided by the Monroe County Health Department (MCHD) primary care include health education, outreach, and interpretation/translation services in both Creole and Spanish. Central to the primary care program is the Wellness Coordinator and the "Know your Numbers" outreach campaign. Individuals receive risk assessment and lifestyle counseling and education and are linked to MCHD for primary care/Disease Management.
Primary Medical Care Services will follow a Disease Management model rather than the episodic/acute care model. Disease Management addresses the major health problem of our country; hypertension, diabetes, lipid disorders and respiratory conditions. The core of Disease Management is self-care: educating and supporting the patient to make lifestyle changes and to manage his/her own health as a partner with the physician and with the healthcare team.
Primary care services will include: Ambulatory diagnostic and treatment services, laboratory and X-ray procedures, urgent medical care with open access scheduling, family planning, adult and childhood immunizations. Patients identified by the wellness coordinator will be referred to MCHD/primary care for long-term medical management. MCHD also provides screening and treatment for Sexually Transmitted Disease as well as a Hepatitis Screening Program. Women in need of specialty obstetrical and gynecological care will be referred to Womankind offering sliding scale services to the community. Women who are pregnant will be referred to the Healthy Start Nurse at MCHD for case management and referral to OB/GYN specialist. The MCHD TB program provides Directly Observed TB Therapy. Patients needing specialty care other than that provided by the MCHD physician with a specialty in internal medicine will be referred to local physicians. Patients in need of dental services will be referred to the Rural Health Network dental clinic offering sliding scale services in the Lower Keys. Patients in need of Mental Health/Substance Abuse Services will be referred to the Care Center for Mental Health offering sliding scale service in the Lower Keys.