MONROE COUNTY CONTRACTOR'S EXAMINING BOARD
MONROE COUNTY, FLORIDA
2798 Overseas Highway, Suite 300, Marathon, FL
Phone: (305) 289-2501 / Fax: (305) 289-2515

REQUEST FOR ADMINISTRATIVE HEARING

This form is to request an administrative hearing before the Contractors' Examining Board ("CEB") pursuant to Monroe County Code Sec 6-270.(d) within **ten (10) days of receiving a monetary citation.** Please follow up on your request by calling our office at the phone number listed or by visiting our website at **egov.monroecounty-fl.gov**, "I Want To, Search, Code Enforcement" to check the status of your request.

I hereby request a hearing before the CEB. Please send date of hearing to the address listed below:

Code Case #: _____

Name: _____

Mailing Address:_____

_____
City State Zip Code

Daytime Phone # _____ E-mail Address:_____

NOTICE: *You are hereby given notice that you should be fully prepared to present to the board all testimony of any or all witnesses and all documentation, which you may have to support any defense, which you intend to claim. If found in violation by the CEB you will be subject to the imposition of administration costs and may be subject to any relevant fines.*

I swear and affirm that I am the Respondent and that all of all the above is correct, true, and accurate to the best of my knowledge.

Signature of Respondent _____ Date_____

This form may be faxed or mail this form in to the address listed above.

_____
Office Use Only:

Date Received: _____ By: _____

Approved: _____ Denied:_____ By: _____

Reason Denied:_____

Date Entered:_____ By:_____

CEB Meeting:_____