

**Monroe County
Human Services Advisory Board
Funding Recommendation Meeting
Agenda**

**June 13, 2018
9:00 AM**

**Marathon Government Center
2798 Overseas Highway Marathon, FL 33050**

- A. Call to Order.
 - 1. Salute to Flag
 - 2. Acknowledgements
 - 3. Introduction of Board and Staff
 - 4. Announcement of any Affiliations with Applicant Organizations
 - 5. Public Comment
- B. Approval of Agenda.
- C. Approval of March 20, 2018 Minutes.
- D. Questions to and Statements by Applicants.
- E. Discussion and Approval of Applicant Requests for Category Changes.
- F. Approval of Funding Recommendations to County Commission.
- G. Other Business as Appropriate.
- H. Adjournment.

ADA ASSISTANCE: If you are a person with a disability who needs special accommodations in order to participate in these proceedings, please contact the County Administrator's Office, by phoning (305) 292-4441, between the hours of 8:30 a.m. – 5:00 p.m., no later than five (5) calendar days prior to the scheduled meeting; if you are hearing or voice impaired, call "711".

June 13, 2018 | Human Services Advisory Board Meeting
Agenda Item C.
Approval of March 20, 2018 Minutes

HSAB FY2019 FIRST MEETING MINUTES

**Meeting Minutes of the Monroe County
Human Services Advisory Board (HSAB)
March 20, 2018**

Draft – To be approved at June 13, 2018 meeting

Marathon Government Center
BOCC Meeting Room

2798 Overseas Highway
Marathon, FL 33050

Board Members Present: Steve Torrence, Chairperson
David Manz, Vice Chairperson
Michael Ingram
Bob Johnson

Board Member Absent: Sandra Higgs, Secretary

Staff Members Present: Laura deLoach-Hartle, Finance & Shared Services Manager
Christine Limbert-Barrows, Assistant County Attorney
Janet Gunderson, Sr. Grants & Finance Analyst

BOCC Representative Present: Sylvia Murphy, District 5

Item 1: The meeting was called to order at 9:10 AM by Steve Torrence and led the pledge of allegiance to the flag.

Introductions: The Human Services Advisory Board (HSAB) members introduced themselves.

Item 2: S. Torrence acknowledged Staff and Commissioner Murphy for work performed.

Item 3: Announcement of affiliations of Human Services Advisory Board Members – No affiliations were acknowledged.

Item 4: Bob Johnson moved to approve the June 23, 2017 minutes Michael Ingram seconded; no opposition, motion passed.

Item 5: Nominations and elections of Chairperson, Vice-Chairperson and Secretary; B. Johnson nominated David Manz for Chairperson, Sandy Higgs for Vice-Chair and Steve Torrence for Secretary seconded by Michael Ingram; hearing no opposition, motion passed.

Item 6: L. deLoach-Hartle received direction re: revisions to the FY2019 application document:

- Revisions to the FY2019 application were requested by the Board.
- Overview of HSAB funding history was discussed.
- Anticipating an allocation of \$2,000,000 from the Board of County Commissioners for FY2019.

Item 7: L. deLoach-Hartle discussed the proposed schedule for the FY2019 funding cycle.

- March 20, 2018 – 1st HSAB Meeting
- April 5, 2018 – FY2019 electronic application available for applicants to download from HSAB website
- May 20, 2018 – Application deadline
- June 13, 2018 – HSAB funding recommendation meeting

Item 8: Public Comment: Heidi Golightly of Keys to Be the Change disclosed that she will not be able to attend the meeting on June 13th and asked if representatives from the Human Service Organizations should attend the BOCC May budget meeting.

Item 9: Other business as appropriate:

**Meeting Minutes of the Monroe County
Human Services Advisory Board (HSAB)
March 20, 2018**

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- B. Johnson discussed a presentation he made before Leadership Monroe County about the Human Services Advisory Board.
- D. Manz requested staff to provide the Board with the video recording of the BOCC meeting when FY2018 funding was discussed for AHEC.
- S. Torrence requested staff be thorough in reviewing requests for reimbursements from VNA/Hospice.

S. Torrence moved to approve the schedule/calendar for FY2019 HSAB funding cycle, seconded by M. Ingram; all were in favor, motion carries.

Item 9: There being no further business, M. Ingram moved to adjourn, seconded by S. Torrence; David Manz adjourned the meeting at 10:11 AM.

Video recording of 3/20/18 Monroe County HSAB meeting is available for viewing on line:

<http://view.liveindexer.com/ViewIndexSessionSLMQ.aspx?ecm=636638776527656250&indexSessionSKU=+RYg/1G0+mHLdhapr6L0rg%3D%3D&siteSKU=qoO9+8C6gRWyzz1siMncQ%3D%3D>

DRAFT

June 13, 2018 | Human Services Advisory Board Meeting
Agenda Item D.
Questions to and Statements by Applicants

HSAB FY2019 APPROXIMATE TIMES FOR APPLICANT UPDATES

**Approximate Times for Applicant Updates
HSAB Funding Recommendation Meeting
June 13, 2018**

| No. | Applicant | Approximate Time |
|---|---|------------------|
| 1 | Literacy Volunteers of America | 9:30 AM |
| 2 | Autism Society of the Keys | 9:35 AM |
| 3 | Keys to Be the Change | 9:40 AM |
| 4 | Grace Jones Community Day Care Center | 9:45 AM |
| 5 | Florida Keys Area Health Education Center (AHEC) | 9:50 AM |
| 6 | Monroe Association for Remarkable Citizens (MARC) | 9:55 AM |
| 7 | Good Health Clinic | 10:00 AM |
| 8 | Heart of the Keys Recreation Assoc. | 10:05 AM |
| 9 | Kids Come First in the Florida Keys, Inc. | 10:10 AM |
| 10 | Womankind | 10:15 AM |
| 11 | Boys & Girls Clubs | 10:20 AM |
| 12 | Voices for Florida Keys Children | 10:25 AM |
| 13 | Domestic Abuse Shelter | 10:30 AM |
| 14 | Florida Keys Outreach Coalition (FKOC) | 10:35 AM |
| 15 | Independence Cay | 10:40 AM |
| Break | | 10:45 AM |
| 16 | A. H. of Monroe County (AIDS Help) | 11:00 AM |
| 17 | Wesley House | 11:05 AM |
| 18 | Florida Keys Healthy Start Coalition | 11:10 AM |
| 19 | Samuel's House | 11:15 AM |
| 20 | Keys Area Interdenominational Resources (KAIR) | 11:20 AM |
| 21 | Florida Keys Children Shelter | 11:25 AM |
| 22 | Burton Memorial United Methodist Church | 11:30 AM |
| 23 | Keys to Peace (Just Older Youth Center/JOY) | 11:35 AM |
| 24 | Star of the Sea Foundation (SOS) | 11:40 AM |
| 25 | South Florida National Parks Trust | 11:45 AM |
| 26 | Southernmost Homeless Assistance League (SHAL) | 11:50 AM |
| 27 | Anchors Aweigh Club | 11:55 AM |
| 28 | GCC-The Heron | 12:00 PM |
| 29 | Rural Health Network | 12:05 PM |
| Lunch Break | | 12:10 PM |
| Board Discussion and Recommendations | | 1:40 PM |

June 13, 2018 | Human Services Advisory Board Meeting
Agenda Item E.
Funding Category Changes/Requests

HSAB FY2019 Funding Category Changes/Requests

HSAB Funding Recommendation Meeting

June 13, 2018

Funding Category Changes/Requests

| No. | Applicant | Previously Funded by HSAB? | If Yes: Previous Funding Category | If Yes: Request Change in Funding Category | If No: Funding Category Requested |
|-----|---|----------------------------|-----------------------------------|--|-----------------------------------|
| 16 | A.H. of Monroe County (AIDS Help) | Yes | Core Services | Medical Services | N/A |
| 23 | Keys to Peace (Just Older Youth Center/JOY) | No | N/A | N/A | Quality of Life Services |
| 25 | South Florida National Parks Trust | No | N/A | N/A | Quality of Life Services |

June 13, 2018 | Human Services Advisory Board Meeting
Agenda Item F.
Approval of Funding Recommendations

HSAB FY2019 FUNDING RECOMMENDATIONS

FY2019 Funding Review Worksheet

| No. | Agency Name | Recommend FY2019 | Request FY2019 | Rec'd FY2018 | Request FY2018 | Rec'd FY2017 | Rec'd FY2016 |
|--------------|---------------------------------------|---------------------|-------------------|-----------------|-------------------|-----------------|-----------------|
| #1 | Literacy Volunteers | | \$50,000 | \$40,000 | \$60,000 | \$40,000 | \$30,000 |
| #2 | Autism Society | | \$40,000 | \$30,000 | \$30,000 | \$0 | N/A |
| #3 | Keys to be the Change | | \$55,000 | \$55,000 | \$55,000 | \$60,000 | \$60,000 |
| #4 | Grace Jones | | \$65,000 | \$55,000 | \$65,000 | \$55,000 | \$45,000 |
| #5 | AHEC | | \$95,000 | \$65,000 | \$120,000 | \$65,000 | \$50,000 |
| #6 | MARC | | \$205,000 | \$190,000 | \$190,000 | \$190,000 | \$169,500 |
| #7 | Good Health Clinic | | \$125,000 | \$96,000 | \$125,000 | \$90,000 | \$83,500 |
| #8 | Marathon Rec Ctr. | | \$40,000 | \$40,000 | \$40,000 | \$40,000 | \$40,000 |
| #9 | Kids Come First | | \$45,000 | \$33,000 | \$50,600 | \$33,000 | \$33,000 |
| #10 | Womankind | | \$175,322 | \$140,000 | \$166,875 | \$140,000 | \$130,000 |
| #11 | Boys & Girls Club | | \$130,000 | \$110,000 | \$130,000 | \$110,000 | \$99,000 |
| #12 | Voices for Florida Keys Children | | \$15,000 | \$15,000 | \$15,000 | \$15,000 | \$5,000 |
| #13 | Domestic Abuse Shelter | | \$183,654 | \$60,000 | \$171,370 | \$30,000 | \$30,000 |
| #14 | FKOC | | \$130,000 | \$90,000 | \$105,000 | \$90,000 | \$70,000 |
| #15 | Independence Cay | | \$30,000 | \$30,000 | \$30,000 | \$30,000 | \$30,000 |
| #16 | Aids Help | | \$100,000 | \$60,000 | \$70,000 | \$55,000 | \$45,000 |
| #17 | Wesley House | | \$192,886 | \$160,000 | \$186,378 | \$169,000 | \$170,958 |
| #18 | Healthy Start | | \$80,060 | \$40,000 | \$78,100 | \$40,000 | \$33,000 |
| #19 | Samuel's House | | \$125,000 | \$100,000 | \$125,000 | \$100,000 | \$10,000 |
| #20 | KAIR | | \$30,000 | \$30,000 | \$30,000 | \$30,000 | \$30,000 |
| #21 | Children's Shelter | | \$199,000 | \$189,000 | \$199,000 | \$189,000 | \$189,000 |
| #22 | Burton Memorial | | \$12,000 | \$12,000 | \$20,000 | \$10,000 | \$10,000 |
| #23 | Keys to Peace | | \$9,950 | N/A | N/A | N/A | N/A |
| #24 | SOS | | \$125,000 | \$100,000 | \$125,000 | \$100,000 | \$85,000 |
| #25 | South Florida National Parks Trust | | \$16,000 | N/A | N/A | N/A | N/A |
| #26 | SHAL | | \$24,400 | \$0 | \$60,000 | \$0 | \$50,000 |
| #27 | Anchors Aweigh | | \$20,000 | \$20,000 | \$29,940 | \$20,000 | \$20,000 |
| #28 | GCC Heron | | \$57,983 | \$47,000 | \$54,000 | \$47,000 | \$47,000 |
| #29 | Rural Health Network | | \$119,018 | \$0 | \$103,420 | \$62,000 | \$136,902 |
| N/A | Key Bridge | N/A | No FY19 Request | \$0 | \$57,000 | N/A | N/A |
| N/A | VNA/Hospice | N/A | No FY19 Request | \$190,000 | \$190,000 | \$190,000 | \$141,000 |
| N/A | Zonta Club of Marathon | N/A | No FY19 Request | \$0 | \$5,000 | N/A | N/A |
| Total | | \$0 | \$2,495,273 | \$1,997,000 | \$2,686,683 | \$2,000,000 | \$1,842,860 |