

**Meeting Minutes of the Monroe County
Substance Abuse Policy Advisory Board (SAPAB)
May 7, 2019**

Draft – To be approved on May 15, 2020

Harvey Government Center
1200 Truman Avenue, Key West, FL

BOCC Meeting Room - 10:00 A.M.

SAPAB members/designees present:

Holly Elomina, Court Administrator, Vice-Chair
Maureen Dunleavy, Director of Community Mental Health Centers
Sean Brandenburg, City of Key West Police Department
Val Winter, Designee for Dennis Ward, State Attorney
Robert Lockwood, Monroe County Public Defender
Brylan Jacobs, State Probation Circuit Administrator
Duane Triplett, Local Substance Abuse Treatment
Theresa Axford, Designee for Mark Porter, Superintendent of Education
Sylvia Murphy, Mayor, Board of County Commissioners
Tim Age, Administrator Monroe County Detention Center
Heather Tintera, Representative of Monroe County Probation Services;
Keena Allen, Designee for Rick Ramsay, Monroe County Sheriff
Joe Laino, Representative of the substance abuse program offices and the
mental health program office of the Department of Children and Families.

SAPAB Members Absent: Hon. Peary Fowler, County Court Judge; Kris DiGiovanni, Chief of Police
Department, City of Key Colony Beach; Kevin Madok, Clerk of the Circuit Court & Comptroller

Staff members present Christine M. Limbert-Barrows, Assistant County Attorney; Tina Boan, Budget
Director and Janet Gunderson, Sr. Grants & Finance Analyst.

The CJMHSA meeting was called to order at 11:00 a.m. by Vice-Chair, Holly Elomina and led the Pledge of
Allegiance.

- b. SAPAB members introduced themselves, stated the organization they worked for and their job title Disclosure of members' affiliations with applicants, if any. M. Dunleavy disclosed affiliation with the Guidance/Care Center, S. Brandenburg disclosed affiliation with Keys to Be the Change and Tim Age disclosed affiliation with Guidance/Care Center.
 - c. Election of Chairperson and Vice-Chairperson. Mayor Murphy moved to nominate Holly Elomina to serve as Chairperson; H. Elomina moved to nominate Mayor Murphy to serve as Vice-Chairperson, M. Dunleavy motioned to approve the nominations, seconded by J. Laino. There being no objection, the motion passed.
 - d. No public comment.
1. J. Laino moved to approve the agenda, seconded by M. Dunleavy; hearing no objection the motion passed.
 2. D. Triplett moved to approve the minutes, seconded by B. Jacobs; hearing no objection the motion passed
 3. Presentation of Proposals by Project Directors and/or Representatives:
 - a. Samuel's House –Kim Stover and Veronica Taylor were present to answer questions about the proposed program.

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- b. Keys to Be the Change – Heidi Golightly was present to answer questions about the proposed program.
- c. Florida Keys Children’s Shelter – Ben Kemmerer was present to answer questions about the proposed program.
- d. Key Bridge – Michael Rogers was present to answer questions about the proposed program.
- e. Florida Keys Outreach Coalition – Stephanie Kaple was present to answer questions about the proposed program.
- f. Guidance/Care Center, The Heron – Lisa Marciniak was present to answer questions about the proposed program.
- g. Guidance/Care Center, Women’s Jail Incarceration Program – Sara Cox was present to answer questions about the proposed program.

4. Discussion of applications and approval of recommendations to the Board of County Commission.

The Board proceeded to discuss the funding allocations for the Clerk’s Drug Abuse Trust Fund. Mayor Murphy moved to approve the recommendations suggested by H. Elomina, to take a 20% reduction from the funding requested, seconded by B. Jacobs, hearing no objection the motion carried.

Recommendation for award of the Clerk’s Drug Abuse Trust Fund:

APPLICANT	CDATF
Key Bridge	\$24,395
Keys to Be the Change	\$8,000
Samuel’s House	\$35,114
Florida Keys Children’s Shelter	\$12,088
Total Drug Abuse Trust Funds Recommended for Funding	\$79,597

D. Triplett moved to approve the recommendations for the Byrne/JAG funding, seconded by V. Winter, hearing no objection the motion carried.

Recommendation for award of the FDLE Byrne/JAG grant:

APPLICANT	FDLE BYRNE/JAG
Guidance/Care Center - Heron	\$20,403.55
Guidance/Care Center - WJIP	\$44,326.87
Florida Keys Outreach Coalition	\$7,962.77
Total FDLE Byrne/JAG Recommended for Funding	\$72,693.19

In the event the funding needs additional adjustments D. Triplett motioned to allow the Budget Office to proportionately allocate the increase/decrease among the organizations, T Age seconded the motion; hearing no objection the motion carried.

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5. Other Business as appropriate – None.

Mayor Murphy made a motion to adjourn, seconded by D. Triplett and hearing no opposition the SAPAB meeting adjourned at 11:58 a.m.

Video recording of 5/7/19 Monroe County Substance Abuse Policy Advisory Board meeting is available for viewing on line: <https://monroe-fl.vod.castus.tv/vod/?video=5e3f3527-9e16-401c-a679-3f03d57b488d&nav=search%2Fsubstance%20abuse>