

## Monroe County Building Department

*Middle Keys Office:* 2798 Overseas Highway, Marathon, FL, 33050, (305) 289-2501 ❖ *Lower Keys Office:* 5503 College Road, Key West, 33040, (305) 295-3990  
*Upper Keys Office:* 102050 Overseas Highway, Key Largo, FL, 33037, (305) 453-8800 ❖ *Ocean Reef Office:* 11601 CR 905, Key Largo, FL 33037, (305) 453-8765  
<http://fl-monroecounty.civicplus.com/149/Building-and-Permitting>

### REAL ESTATE NUMBER OPEN/EXPIRED PERMIT INVESTIGATION REQUEST

To request investigation of any and all open permits that need to be closed linked to a real estate number (RE#) please complete and submit a separate request form for each distinct real estate number.

**Fee:**

There is a minimum fee that will be charged due upon submission of this request, per the current Monroe County Building Department Fee Resolution, covering up to the first hour of investigation per real estate number (and Florida Permit Surcharge program fees). Additional fees may apply upon completion of the investigation, i.e. per additional hours.

Please note that Permit Information is available to the public on the Monroe County eGovPLUS website: MCEsearch (<https://mcesearch.monroecounty-fl.gov>)  
 Building permit records from 1989 to present are available on this site along with plan review and inspection details.

<b>Name:</b> _____	<b>Contact Phone#:</b> _____
<b>Email:</b> _____	<b>Date of Request:</b> _____

Real Estate Number (one RE# per request):
Property Address
Property Owner Name(s)
Permit #(s)
Contractor or Business Name(s)

Detail Other Information: \_\_\_\_\_

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**INVESTIGATION FEES COLLECTED:** (Staff Completes)

Date	REINVEST permit#	Staff:
Payment Rec'd \$	Receipt #	

ROGO Permit                       NROGO Permit

